

Crook County  
Road Agency  
*Crook County, Oregon*

Proposed Budget  
*For Fiscal Year 2024*

## Table of Contents

Budget Message.....	3
About the Crook County Road Agency .....	5
Members of the Board .....	5
Budget Committee .....	5
Road Agency Fund.....	7
Summary .....	7
Resources .....	7
Appropriations .....	7
Budget .....	7
Appendix   Ordinance.....	9
Appendix   Required Notices and Filings.....	15
Notice of Budget Committee Meeting.....	15

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## Budget Message

Judge Crawford, Commissioners Brummer and Barney, Budget Committee members, and citizens of Crook County,

It is my pleasure to present to you the proposed fiscal year 2024 budget for the Crook County Road Agency. This is the initial budget for the Agency, which was created in 2023 to receive and disburse federal pass-through dollars via the state of Oregon of Secure Rural School (SRS) apportionments.

The Agency received approximately \$885,000 of SRS revenue in April 2023. At the time the Agency was created, it was not anticipated that the Agency would receive an allocation in its fiscal year 2023. Therefore, the proposed budget carries over this sum, budgeting it for distribution to the County Road Fund in fiscal year 2024.

Revenue of \$750,000 is estimated in fiscal year 2024, with that amount budgeted as contingency and the amount of the anticipated carryover to fiscal year 2025 for distribution to the County in fiscal year 2025.

Historically, revenue from this source has varied in amount, greater and lesser with no advance knowledge of the amount, and is received later in the fiscal year. With this understanding, as well as the sizeable reserve balance of the County Road Fund, we propose that the amount received in the previous fiscal year be budgeted for distribution in the following fiscal year. This practice is conservative and will result in the most efficient use of staff resources, i.e., eliminates the need for budget adjustments during the year.

We are glad to address any questions you may have.

Sincerely,

A. Andrew Parks, CPA  
Budget Officer

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## About the Crook County Road Agency

Crook County Road Agency was formed under ORS 190.010 in January 2023 to receive and distribute certain road funds. This agency has responsibility and authority to receive and distribute Crook County's apportionment of SRS road funds for road construction, including functions related thereto, within the boundaries of Crook County. See the Ordinances from Crook County and the City of Prineville in the Appendix starting on page 9.

Crook County Road Agency is governed by the Board consisting of the judge and commissioners serving on the Crook County Court.

### Members of the Board

Brian Barney  
Jerry Brummer  
Seth Crawford

### Budget Committee

Steve Forrester, Chair  
Bobbi Brooks  
Steve Markell

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## Road Agency Fund

### Summary

The Road Agency Fund will receive and distribute federal forest receipts, known as Secure Rural Schools (SRS) funding. In fiscal year 2023 the County created the Road Agency to receive the SRS dollars. The Agency will transfer the dollars received in fiscal year 2023 as a special payment to the Road Fund of Crook County in fiscal year 2024. The SRS funds anticipated in fiscal year 2024 will be held in contingency until the following fiscal year 2025.

### Resources

Crook County Road Agency anticipates total intergovernmental revenue of \$750,000 from federal forest receipts toward the end of fiscal year 2024. Including fund balance of \$885,000 rolled forward from the prior fiscal year, the total Crook County Road Agency resources are \$1,635,000.

### Appropriations

In fiscal year 2024, the Road Agency appropriates \$885,000 for a special payment to the Road Department of Crook County. The balance of \$750,000 is appropriated in contingency.

### Budget

(Amounts in thousands)

	2021 ACTUALS	2022 ACTUALS	2023 ADJ BUDGET	2023 YE ESTIMATE	2024 PROPOSED	2024 APPROVED	2024 ADOPTED
<b>Resources</b>							
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 885	\$ -	\$ -
<b>Revenue</b>							
Intergovernmental	-	-	885	885	750	-	-
<b>Total Revenue</b>	-	-	<b>885</b>	<b>885</b>	<b>750</b>	-	-
<b>Total Resources</b>	-	-	<b>885</b>	<b>885</b>	<b>1,635</b>	-	-
<b>Requirements</b>							
<b>Appropriation</b>							
Special Payments	\$ -	\$ -	\$ -	\$ -	\$ 885	\$ -	\$ -
Contingency	-	-	-	-	750	-	-
<b>Total Appropriation</b>	-	-	-	-	<b>1,635</b>	-	-
<b>Other Requirements</b>							
Reserved for Future Expenditure	-	-	-	-	-	-	-
<b>Total Requirements</b>	\$ -	\$ -	\$ -	\$ -	\$ 1,635	\$ -	\$ -

*Slight differences due to rounding*



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Crook County Official Records  
Commissioners' Journal  
No Fee

**CJ2023-013**

**01/18/2023 1:22:03 PM**



I, Cheryl Seely, County Clerk for Crook County, Oregon, certify that the Instrument identified herein was recorded in the Clerk records.

Cheryl Seely - County Clerk



IN THE COUNTY COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF CROOK

AN ORDINANCE RATIFYING THE )  
CREATION OF AN O.R.S. CHAPTER )  
190 INTERGOVERNMENTAL ENTITY )     ORDINANCE NO. 335  
ENTITY ENTITLED THE "CROOK )  
COUNTY ROAD AGENCY" AND )  
DECLARING AN EMERGENCY )

WHEREAS, Crook County is eligible to receive Secure Rural School (SRS) Act funds from the Federal Government as the Act may from time to time be reauthorized by Congress. Such reauthorizations establish the programs and purposes to which SRS funds may be employed by the receiving public entities; and

WHEREAS, the portion of SRS funds the County receives is subject to diminution on account of other federal programs and funds which the County also receives. These other funds may be unrelated to the SRS program; and

WHEREAS, Oregon Legislature House Bill 2174 (2021), amending ORS 294.060, created flexibility for county governments to increase federal Payment in Lieu of Taxes (PILT) dollars that flow into rural communities by allowing a county government to elect to divert the 75% of their SRS forest reserve payment (ORS 293.560) that is statutorily reserved for the county road fund to a separate public body; and

WHEREAS, if a separate public body receives the payment instead of the County, the amount is not deducted from the next year's PILT payment as a prior payment. The movement of funds allowed under ORS 294.060 could potentially bring an estimated additional \$10 million federal dollars into Oregon's counties; and

WHEREAS, Crook County and the City of Prineville are units of local government as defined by ORS 190.003, and have authority pursuant to ORS 190.010 to form an intergovernmental entity by written agreement for the performance of any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform. This can include receiving and spending SRS funds; and

WHEREAS, Crook County and the City of Prineville have executed a written agreement (hereinafter the "Intergovernmental Agreement") to create the Crook County Road Agency, an ORS Chapter 190 intergovernmental entity, which is eligible to receive SRS under the provisions of HB 2174 (2021); and

WHEREAS, in accordance with ORS 190.085, this Ordinance ratifies the execution of the Intergovernmental Agreement and the creation of the Crook County Road Agency.

NOW, THEREFORE, the Crook County Court ordains as follows:

Section One: The above Recitals are adopted as the County Court's Findings of Fact.

Section Two: Pursuant to ORS 190.085, this Ordinance declares that it is the intent of Crook County to create an intergovernmental entity by intergovernmental agreement with the City of Prineville.

Section Three: The intergovernmental agreement will have an Effective Date of February 1, 2023, as described in the agreement.

Section Four: The public purposes for which the Crook County Road Agency is created are: to receive and distribute U.S. Forest Service Secure Rural Schools (“SRS”) funds for road construction in Crook County, Oregon, and all other necessary or appropriate functions related thereto.

Section Five: The powers, duties, and functions of the Crook County Road Agency are:

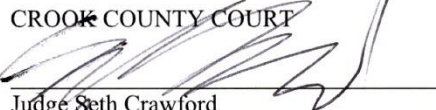
- The Agency will have responsibility and authority to receive and distribute Crook County’s apportionment of Secure Rural Schools road funds for road construction, including functions related thereto, within the boundaries of Crook County, and subject to the terms of the formation Intergovernmental Agreement and/or ORS chapter 190, perform such other functions as may be assigned by Crook County and the City of Prineville from time to time.
- The Agency shall have the power to adopt, through action of its Board of Directors (the “Board”), such bylaws, rules, regulations, and policies necessary to further the purposes of the Agency and/or the Intergovernmental Agreement.
- The Agency shall have the power to enter into agreements with other public or private entities and to exercise all powers pursuant to the Laws (as defined below), including, without limitation, the principal acts of the County and City and ORS chapter 190. The term “Law(s)” means all federal, state, and local laws, statutes, ordinances, and/or regulations directly or indirectly affecting the Agency, the formation Intergovernmental Agreement, and/or Agency’s purposes, including, without limitation, the Americans with Disabilities Act of 1990 (and the rules and regulations promulgated thereunder) and ORS chapter 190, all as now in force and/or which may hereafter be amended, modified, enacted, or promulgated.

Section Six: Staff are directed to provide a copy of this Ordinance to the Oregon Secretary of State’s office within thirty days of its effective date in compliance with ORS 190.085.

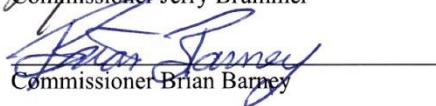
Section Seven: Emergency: This Ordinance being necessary for the health, welfare and safety of the people of Crook County, an emergency is hereby declared to exist, and this Ordinance shall become effective on the date of signing.

DATED this 18 day of January, 2023.

CROOK COUNTY COURT

  
\_\_\_\_\_  
Judge Seth Crawford

  
\_\_\_\_\_  
Commissioner Jerry Brummer

  
\_\_\_\_\_  
Commissioner Brian Barney

<u>Vote:</u>	Aye	Nay	Abstain	Excused
Seth Crawford	—	—	—	—
Jerry Brummer	—	—	—	—
Brian Barney	—	—	—	—

**ORDINANCE NO. 1282**

**AN ORDINANCE RATIFYING THE CREATION OF AN ORS CHAPTER 190 INTERGOVERNMENTAL ENTITY ENTITLED THE CROOK COUNTY ROAD AGENCY**

**Whereas**, Crook County (“County”) is eligible to receive Secure Rural School (“SRS”) Act funds from the Federal Government as the Act may from time to time be reauthorized by Congress. Such reauthorizations establish the programs and purposes to which SRS funds may be employed by the receiving public entities.

**Whereas**, the portion of SRS funds the County receives is subject to diminution on account of other federal programs and funds which the County also receives. These other funds may be unrelated to the SRS program.

**Whereas**, Oregon Legislature House Bill 2174 (2021), amending ORS 294.060, created flexibility for county governments to increase federal Payment in Lieu of Taxes (“PILT”) dollars that flow into rural communities by allowing a county government to elect to divert the 75% of their SRS forest reserve payment (ORS 293.560) that is statutorily reserved for the county road fund to a separate public body.

**Whereas**, if a separate public body receives the payment instead of the County, the amount is not deducted from the next year’s PILT payment as a prior payment. The movement of funds allowed under ORS 294.060 could potentially bring an estimated additional \$10 million federal dollars into Oregon’s counties.

**Whereas**, County and the City of Prineville (“City”) are units of local government as defined by ORS 190.003, and have authority pursuant to ORS 190.010 to form an intergovernmental entity by written agreement for the performance of any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform. This can include receiving and spending SRS funds.

**Whereas**, County and City have negotiated a written Intergovernmental Agreement (“Intergovernmental Agreement”) to create the Crook County Road Agency, an ORS Chapter 190 intergovernmental entity, which is eligible to receive SRS under the provision of HB 2174. Said Intergovernmental Agreement is attached hereto and incorporated herein.

**Whereas**, in accordance with ORS 190.085, this Ordinance shall ratify and approve the execution of the Agreement and creation of the Crook County Road Agency.

**NOW, THEREFORE, THE PEOPLE OF THE CITY OF PRINEVILLE DO ORDAIN AS FOLLOWS:**

1. The above Recitals are adopted as the City Council’s Findings of Fact.
2. Pursuant to ORS 190.085, this Ordinance declares that it is the intent of the City of Prineville to create an intergovernmental entity by intergovernmental agreement with Crook County.
3. The Intergovernmental Agreement will have an Effective Date of February 1, 2023.
4. The public purposes for which the Crook County Road Agency is created are to receive and distribute U.S. Forest Service Secure Rural Schools (“SRS”) funds for road construction in Crook County, Oregon, and all other necessary or appropriate functions related thereto.

5. The powers, duties, and functions of the Crook County Road Agency ("Agency") are:

a. The Agency will have responsibility and authority to receive and distribute Crook County's apportionment of Secure Rural Schools road funds for road construction, including functions related thereto, within the boundaries of Crook County, and subject to the terms of the formation Intergovernmental Agreement and/or ORS chapter 190, perform such other functions as may be assigned by Crook County and the City of Prineville from time to time.

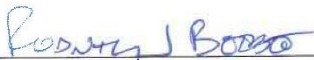
b. The Agency shall have the power to adopt, through action of its Board of Directors ("Board"), such bylaws, rules, regulations, and policies necessary to further the purposes of the Agency and/or the Intergovernmental Agreement.

c. The Agency shall have the power to enter into agreements with other public or private entities and to exercise all powers pursuant to the Laws (as defined below), including, without limitation, the principal acts of the County and City and ORS chapter 190. The term "Law(s)" means all federal, state, and local laws, statutes, ordinances, and/or regulations directly or indirectly affecting the Agency, the formation Intergovernmental Agreement, and/or Agency's purposes, including, without limitation, the Americans with Disabilities Act of 1990 (and the rules and regulations promulgated thereunder) and ORS chapter 190, all as now in force and/or which may hereafter be amended, modified, enacted, or promulgated.

6. This Ordinance shall authorize the City Manager to sign the Intergovernmental Agreement on behalf of the City. Staff is directed to provide a copy of this Ordinance to the Oregon Secretary of State's office within thirty days of its effective date in compliance with ORS 190.085.

7. This Ordinance being necessary for the health, welfare and safety of the people of the City of Prineville, an emergency is hereby declared to exist, and this Ordinance shall become effective on the date of signing.

Presented for the first time at a regular meeting of the City Council held on January 10, 2023 and for the second presentation on January 24, 2023.

  
\_\_\_\_\_  
Rodney J. Beebe  
Mayor

ATTEST:

  
\_\_\_\_\_  
Lisa Morgan, City Recorder

## Appendix | Required Notices and Filings

### Notice of Budget Committee Meeting

#### **PUBLIC NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of Crook County Road Agency, State of Oregon, to discuss the budget for the fiscal year July 1, 2023 to June 30, 2024 will be held at the Crook County Annex Building, 320 NE Court Street, Prineville, Oregon. The meeting will take place on **May 17, 2023 at 10:00 a.m.** The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed budget with the Budget Committee. A copy of the budget document may be inspected or obtained after May 17, 2023 at 200 NE 2nd Street, Prineville, Oregon between the hours of 8:00 a.m. and 4:30 p.m. Join this meeting via Zoom: 1- 253-215-8782; Meeting ID: 981 7361 2010; Meeting Passcode: 033745. Notice of publication is available at [co.crook.or.us/news](http://co.crook.or.us/news).