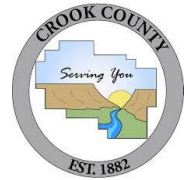


**Virtual Meeting Minutes
Tuesday, December 1
2 to 3 pm**



Committee members

Allen Dendy
Josh Smith
Rachel Zakem
Andrea Breault
Keya Rohovit-Wrolson

County staff

Commissioner Brummer

Members of the Public

Adam Williams

COIC Staff

Derek Hofbauer
Ashley Hooper

Welcome and Introductions

- Attendees made virtual introductions to the group.

Public Comment Period

- No public comments.

Review and approval of January 30, 2020 meeting minutes

- The committee unanimously approved the meeting minutes.

2019-2021 STIF funding and project implementation update

- Mr. Hofbauer shared that the eligibility criteria for STIF funding have changed during this upcoming biennium. Now, nonprofits and some for profit transportation entities may submit applications.
- Applications for STIF, STF, and 5310, are due to Crook County by December 17.
- CET launched a new service for veterans to reach healthcare destinations on November 11. The ODOT-funded service provides ADA-accessible transportation service for veterans across Central Oregon to reach doctor appointments, the VA clinic, pharmacies, and more.

Overview of 2021-2023 STIF funding criteria, eligibility, and application timelines

- CET implemented Saturday service on February 1 for Route 26 (Prineville – Redmond). Due to COVID-19, this service was suspended; however, the operating dollars are still in

Crook County Statewide Transportation Improvement Fund (STIF) Advisory Committee

reserves. This service will continue to receive funding in the 2021 – 2023 biennium. The schedule for was planned to coordinate with other services in Redmond to ensure passengers can reach their connections.

- The vehicle to provide additional evening runs from Prineville to Redmond and continuing to Bend for a one-seat trip was purchased.
- CET is currently working with an architectural and engineering firm explore options for a more attractive and accommodating shelter at the library in Prineville.
- Additionally, potential new stop locations east of Prineville are being considered.

Project ideas and discussion for 2021-2023 projects

- Sub-allocation method has more weight for the larger cities that are competing for funds. CET may be the only provider requesting funds; however, this language will guide prioritization of projects with multiple providers:
 - A Sub-Allocation Method definition was presented to the committee: Crook County, the Qualified Entity, is allocating STIF Formula Funds to eligible entities that apply for 2021-2023 STIF biennium funds. With that said, any project scoring or ranking will be prioritized by serving the greatest number of individuals by service type.
 - Chair Smith made a motion to approve the sub-allocation method, seconded by Mr. Dendy, all approved.
- There are opportunities to provide more local service enhancements, including service to Juniper Canyon.
- CET is implementing a shopper shuttle in Sisters to provide access to shopping destinations in Bend. This type of service or a medical shuttle could be a future transportation service the committee could fund.

Advisory Committee member term expirations

- The following committee members present at the meeting with 2020 terms agreed to continue with a second (and final) term: Joshua Smith, Andrea Breault, Allen Dendy, Keya Rohovit-Wrolson, Rachel Zakem, and Kim Curley.