



MINUTES for January 8, 2025  
CROOK COUNTY PLANNING COMMISSION  
MEETING

Meeting minutes are not a complete representation of discussions at the meeting. An audio recording is available from Crook County Community Development at [plan@crookcountyor.gov](mailto:plan@crookcountyor.gov) or (541) 447-3211.

**I. Swearing in for Planning Commission Members**

- a. Planning Staff updated Commission regarding outcome of the Board of County Commissioner meeting held 1/8/2025 @ 9 am.
- b. County Clerk administered ceremony

**II. Election of Chair and Vice-Chair**

Commissioner Stec nominated Commissioner Warren to be the Chairperson for calendar year 2025. Commissioner Williamson seconded the nomination. Commissioner Warren accepted the nomination and a vote followed:

Commissioner	Yes	No	Abstain
Calvin Walter	X		
George Ponte			
Marlo Dill	X		
Shelby Duncan	X		
Laquita Stec	X		
Les Williamson	X		
Mike Warren			
Vote carried 5-0			

Commissioner Stec nominated Commissioner Williamson to be the Vice Chairperson for calendar year 2025. Commissioner Duncan seconded the nomination. Commissioner Williamson accepted the nomination and a vote followed:

Commissioner	Yes	No	Abstain
Calvin Walter	X		
George Ponte			
Marlo Dill	X		
Shelby Duncan	X		
Laquita Stec	X		
Les Williamson			
Mike Warren	X		
Vote carried 5-0			

Chairperson Warren called the meeting to order at 4:18 p.m.

The meeting was conducted by Zoom, phone, and in-person at the Crook County Annex.

**III. Attendance**

Commissioners Attending:

In Person	Zoom	Commissioner	Excused Absence	Unexcused Absence
X		Calvin Walter		
		George Ponte	X	
X		Marlo Dill		
X		Shelby Duncan		
X		Laquita Stec		
X		Les Williamson		
X		Mike Warren		

Staff Attending:

In Person	Zoom	Crook County Staff
X		Will Van Vactor
X		Katie McDonald
X		Hannah Elliott
	X	Jennifer Orozco
		John Eisler

**IV. Public Comment**

None

Chair Warren asked if staff could add the topic of the *pro tem* position to an upcoming worksession.

**V. Minutes**

None

**VI. Items for Consideration**

1. Planning Department Work Plan
2. Decision List adoption per 18.172.015(2)

Planning Staff presented the department's draft Work Plan and draft Decision List for 2025.

Discussion of both documents proceeded.

Commissioner Walter moved to adopt the Work Plan for calendar year 2025.  
Commissioner Stec seconded the motion.

Chairperson Warren asked if there was any discussion.

No Discussion

The Chairperson asked for the vote:

Commissioner	Yes	No	Abstain
Calvin Walter	X		
George Ponte			
Marlo Dill	X		
Shelby Duncan	X		
Laquita Stec	X		
Les Williamson	X		
Mike Warren	X		
Motion passed 6-0			

Commissioner Stec moved to adopt the Decision List as presented for calendar year 2025.  
Commissioner Williamson seconded the motion.

No Discussion

The Chairperson asked for the vote:

Commissioner	Yes	No	Abstain
Calvin Walter	X		
George Ponte			
Marlo Dill	X		
Shelby Duncan	X		
Laquita Stec	X		
Les Williamson	X		
Mike Warren	X		
Motion passed 6-0			

**VII. Staff Updates/Planning Commission Comments**

Staff presented yearly totals for the Community Development Department.

Commissioner Williamson moved to adjourn the meeting.  
Commissioner Walter seconded the motion.

Commissioner	Yes	No
Calvin Walter	X	
George Ponte		
Marlo Dill	X	
Shelby Duncan	X	
Laquita Stec	X	
Les Williamson	X	
Mike Warren	X	
Vote carried 6-0		

Meeting adjourned at 5:15 p.m.