**Board of Trustees**

**Meeting Minutes**

**Thursday, March 13, 2025, 5:15pm**

**Crook County Library Broughton Room**

175 NW Meadow Lakes Dr., Prineville, OR 97754

**MEETING OPEN TO THE PUBLIC**

**Join Zoom Meeting:**

[**https://crookcountyor.zoom.us/j/93325770929?pwd=YqxZI3iPw7xgI1iDFPfbswgGqdM2Aq.1**](https://crookcountyor.zoom.us/j/93325770929?pwd=YqxZI3iPw7xgI1iDFPfbswgGqdM2Aq.1)

**Meeting ID:** **933 2577 0929**

**Passcode:** **300834**

RECORDING NOTICE: *This meeting will be recorded via Zoom*

**Attendees:**

* **Staff:** [y] Sarah Beeler, [n] Cindy York
* **Trustees:** [y] Sandy Kerbow, [y] Mark Maboll, [y] Natalie Good, [y] Keya Rohovit-Wrolson,

[y] Michael Stremme

* **Guests:** None
* **Call to Order:** Michael Stremme called the meeting to order at 5:15pm. Mark Maboll made a motion to approve the agenda. Sandy Kerbow seconded the motion. Agenda approved.

* **Public Comment:** None at meeting and none online.
* **Consent agenda:** Mark Maboll madea motion to approve the February meeting minutes. Keya Rohovit-Wrolson seconded the motion. February minutes approved.
* **Conflicts/potential conflicts of interest:** None

* **Reports:**
  1. Friends: The Friends earned $2635.49 in December and their expenses were $354. They enjoy filling the display case outside Chapters Bookstore, but they have asked for an easier (and safer) way to add and remove items. They have concerns about the heaviness of the large glass shelves and awkwardness of reaching in and filling the display case. Crook County Facilities is looking at options. The company that takes all the Central Oregon thrift store leftovers is no longer taking books. The Friends are considering disposal/recycle options for books left over after their book sales in May and October. They found a new secretary.
  2. Circulation services: Cindy prepared a report showing photos of rising water levels in the Crooked River at Gervais Park. She also shared a graph showing the popularity of self-check kiosks
  3. Director’s report:
     1. EV Charging station costs and options were discussed. The Board suggested pivoting away from the Level 2, dual port public charging station for several reasons. The four dual-port, Level 2 charging stations at the new Justice Center and one at the Fairgrounds are not generating much income, $100/month. The annual inspection cost on those units was approximately $6500. A more cost-effective option may be to look for funding to install one fleet EV charging station and seek grants for a new EV Bookmobile.
     2. Bids for a second cultural site analysis, $13,290, are on hold until the budget process has been completed. Michael Stremme suggested some strategic partnerships (Crook County Schools) may be beneficial for residents living up Juniper Canyon.
     3. The ODHS Resilience Hubs and Networks grant has made the Library a grant-award offer of $80,000 to purchase a backup-generator. Total cost for the generator (excluding site prep, maintenance, inspections, and installation) is approximately $87,000. Additional funds may be available through an existing donation and the Friends to purchase the generator. The Facilities Director will ask the company who gave us the bid if they are willing to give us a discount. Additional funds will be needed for installation, site prep, annual inspection, and maintenance.
     4. A meeting was held with Deschutes Public Library and Jefferson County Library District to discuss upgrading to a new ADA compliant catalog, Vega Discover. Deschutes is helping CCL and JCLD make the transition to the new catalog.
     5. A second meeting was held with DPL and JCLD to discuss updating the contract. JCLD prepared a streamlined contract for discussion at the meeting. The goal is to update and streamline the contract which is over a decade old.
     6. Sarah will email the Board the budget once she has it. A second budget meeting is planned. The Board may need to approve the budget via email vote.

* **Next meeting:** Thursday,April 10, 2025, Broughton Community Room, 5:15pm, Crook County Library, 175 NW Meadow Lakes Dr., Prineville, OR 97754, 541-447-7978.
  1. Approval of March meeting minutes.
  2. Approval of February Financials (if available).
  3. Approval of FY26 Budget, if not already approved via email vote.
* **Adjournment:** Meeting adjourned at 5:37pm.

**Financials/Statist New Business and agenda items for next meeting:**