



Board of Trustees

Meeting Agenda

Thursday, August 14, 2025, 5:15pm
Crook County Library Broughton Room
175 NW Meadow Lakes Dr., Prineville, OR 97754

MEETING OPEN TO THE PUBLIC

Join Zoom Meeting:

<https://crookcountyor.zoom.us/j/93325770929?pwd=YqxZl3iPw7xgl1iDFPfbswgGqdM2Aq.1>

Meeting ID: 933 2577 0929
Passcode: 300834

RECORDING NOTICE: This meeting will be recorded via Zoom

1. Call to Order (5:15pm)

- i) Additions/deletions from the agenda; approval of agenda (**ACTION**)
- ii) Conflicts/potential conflicts of interest
- iii) Announcements

2. Public Comment (5:15-5:25pm)

3. Consent agenda (ACTION) (5:25pm)

- a. Minutes of July 10, 2025, regular meeting.

4. Reports (6:00-6:15pm)

- a. Friends
- b. Director's report

5. Financials/Statistics Review (6:15-6:20pm)

6. Continuing business (6:20-6:40)

- a. ODOT eBike update.
- b. EV Bookmobile grant update.
- c. Library of Things grant update.
- d. 2025 Summer Reading update, 723 participants! Best year ever! Over 140 participants came to the summer reading finale party on July 31st!

7. New Business (6:40-7:00)

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with ORS 192.660.

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- a. eBike Circulation begins September 3rd.
- b. Placement location for Little Free Library up Juniper Canyon, location still needed. May be receiving a 2nd Little Free Library for Juniper Canyon.
- c. Hoopla is back, limit of 4 checkouts a month.
- d. Winter hours.
- e. Staff introductions.

8. Agenda items for next meeting: September 11, 2025, Broughton Community Room, Crook County Library, 175 NW Meadow Lakes Dr., Prineville, OR 97754, 541-447-7978.

9. Adjournment

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Board of Trustees

Meeting Minutes

Thursday, July 10, 2025, 5:15pm
Crook County Library Juniper Room
175 NW Meadow Lakes Dr., Prineville, OR 97754

MEETING OPEN TO THE PUBLIC

Join Zoom Meeting:

<https://crookcountyor.zoom.us/j/93325770929?pwd=YqxZl3iPw7xglllIDFPfbswgGqdM2Aq.1>

Meeting ID: 933 2577 0929

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Attendees:

- **Staff:** [y] Sarah Beeler, [y] Amber Dozhier
 - **Trustees:** [y] Sandy Kerbow, [y] Mark Maboll, [n] Natalie Good, [y] Keya Rohovit-Wrolson, [y] Michael Stremme
 - **Guests:** Ron Jackson
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- **Call to Order:** Michael Stremme called the meeting to order at 5:20pm. Keya Rohovit-Wrolson made a motion to approve the Consent Agenda. Mark Maboll seconded the motion. Consent Agenda approved.
 - **Public Comment:** None.
 - **Consent agenda:** Sandy Kerbow made a motion to approve the June minutes. Mark Maboll seconded the motion. June meeting minutes approved.
 - **Conflicts/potential conflicts of interest:** None
 - **Reports:**
 - i. Friends: Donations of books for children are needed. The Friends use two of the storage sheds in the parking lot across the street. eBikes will be stored in the third shed which has power.
 - ii. Director's report:
 - i. Sarah introduced Amber Dozhier, Senior Library Technician. Amber provides customer service at the Circulation Desk, oversees scheduling of meeting rooms, and requests items for patrons through interlibrary loan (for items not available in our local system).
 - ii. eBikes are almost ready. Final steps include signing the ODOT insurance agreement, finalizing the maintenance agreement with Good Bike Co., meeting with Legal Counsel to discuss checkout procedures and policies, and programming the LINKA Locks. Graphics have been ordered. Patrons have already called about renting one of the eBikes.
 - iii. Sarah turned in the grant application for an EV Bookmobile.
 - iv. Renee Parrott, Children's Librarian, is creating a Tween area in the Children's Room.
 - v. High Desert ESD donated a wonderful collection of audio VOX books for children.
 - vi. Over \$1,200 of new children's books have been donated by the Pilcrow Foundation and The Beaver State Historical Gunmaker's Guild for the second year in a row. What a wonderful addition to the Children's collection!

- vii. Sarah was asked to join a statewide committee to create a Plan for a Resilient Oregon.
 - viii. CCL is looking for a location to install the new Little Free Library up Juniper Canyon. Keya suggested contacting PLA 1 or PLA 2 as potential sites. CCHS and CCMS were mentioned as potential vendors/builders of Little Free Libraries. Sarah will reach out to them if additional Little Free Libraries are needed. Michael and Sandy suggested asking the Eagle Scouts or Trail Life to take on a Little Free Library project.
 - ix. Mark asked about literacy rates. In Oregon, 48% of students are below basic reading level, <https://worldpopulationreview.com/state-rankings/us-literacy-rates-by-state>.
 - x. Sandy 's reappointment to the Library Board has been confirmed. Thank you, Sandy!
- **Next meeting:** Thursday, August 14th, Crook County Library Broughton Room, Prineville, OR 97754, 541-447-7978.
 - i. Approval of July meeting minutes.
 - **Adjournment:** Meeting adjourned at 5:45pm.

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Minutes from the Friends of
the Crook County Library
board meeting on July 16th,
not available.

Director's Report

August 2025 Prepared by Sarah Beeler, Director of Library Services

Facility

- The Beaver State Historical Gunmaker's Guild memorial bench for Jim "Bullfrog" Malloy arrived on August 6th. It is to the left of the display case in the lobby. A photo collage of Jim Malloy (highlighting his educational work in Crook County) will be hung near the bench. The bench is wonderful donation that Crook County patrons will enjoy for years to come. Please see attached two photos.

Staff & Services

- Hoopla is back! Crook County residents may check out up to four items each month. Hoopla has over one million items available instantly...no hold list! Audiobooks, eBooks, comics, movies, TV, magazines, or music are available. All a patron needs is a Crook County library card.
 - We anticipate an increase in nonresident cards from Deschutes patrons interested in accessing hoopla. Hoopla was just discontinued at Deschutes Public Library. Nonresident fees will be increasing to cover the cost of providing the hoopla service.
- Review of draft proposal of new library hours to be sent to County Manager, Will VanVector. Recommended new hours include self-service hours from 8am-9am, Monday-Saturday. Regular hours 9am-6pm, Monday – Friday, and regular hours on Saturdays from 9am-noon. Morning self-service hours will give patrons access to the library building when the Library would normally be closed. While we do not currently have enough staff to cover Saturdays, the least busy day at the Library, the combination of self-service hours and reduction of open hours on Saturdays, will provide the flexibility needed to open the Library on Saturdays to patrons.

Strategic Planning Update

- Sarah applied for the Oregon DEQ Diesel Emissions Mitigation Grant for a new EV Bookmobile. Bids for a new EV Bookmobile ranged in price from \$500,000-\$650,000. Sarah also asked Pacific Power and the Roundhouse Foundation for grant pledges contingent upon receipt of the Oregon DEQ grant. We should hear about this grant near the end of October.
- The Little Free Library at Ochoco Crossing was moved to a location up Juniper Canyon, near the mailboxes at PLA 2. Sarah is looking for one additional location for a Little Free Library up by Prineville Reservoir or PLA 1. Crook County Library restocks four LFLs (Paulina, Post, Powell Butte) and will be restocking the new ones up Juniper Canyon.
- Sarah applied for a Central Oregon Community Health Grant with a focus on Nutrition and Physical Activity. This grant application was for a part-time person to run our Library of Things collection of food preservation and preparation items. Republic Services has expressed interest in donating a freeze dryer. Patrons may not always have the appliances or other food preparation extras to preserve their own food. Over 1/3 of

food is wasted. We should know about this grant by the end of October.

Other:

- The new library catalog, Vega Discover, will be unveiled this fall. The timeline will be shared once it is available. Vega Discover offers a more user-friendly, accessible, and feature-rich experience for both patrons and library staff. This shift is primarily driven by the fact that Encore is no longer being updated or actively developed. Vega Discover is an ADA compliant catalog. Crook County Library's catalog must be ADA compliant by April of 2026. Digital library catalogs accessed through websites and mobile apps, are subject to new ADA Title II regulations, with key compliance deadlines in April 2026.

Summer Reading:

- Best summer reading program participation ever! As of 7/1/25, 733 patrons registered for the 2025 Summer Reading Program! Last year there were 639 participants. Patrons enjoyed the programs and the reading encouragement! Program participation has been high!

June and July
Financial Statements
not Available.