



Board of Trustees

Meeting Minutes

Thursday, October 9, 2025, 5:15pm
Crook County Library Juniper Room
175 NW Meadow Lakes Dr., Prineville, OR 97754

MEETING OPEN TO THE PUBLIC

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Meeting ID: 933 2577 0929

Passcode: 300834

Attendees:

- **Staff:** [y] Kim Bales, [y] Brenda Ford, [y] Stephanie Glisson
- **Trustees:** [y] Sandy Kerbow, [y] Mark Maboll, [y] Natalie Good, [y] Keya Rohovit-Wrolson, [y] Michael Stremme
- **Guests:** Ron Jackson, Ron Jackson, Nina Hogue, Brian Liebel, Will Van Vactor,

- **Call to Order:** Michael Stremme called the meeting to order at 5:17pm.
- **Public Comment:** None.
- **Consent agenda:** Sandy Kerbow made a motion to approve the minutes as written. Mark Maboll seconded the motion. September meeting minutes approved.
- **Conflicts/potential conflicts of interest:** Sandy Kerbow asked that we review the by-laws and make adjustments if necessary to ensure that the board is in compliance with state laws.
- **Reports:**
 - i. Friends: A panic button was installed in Chapters. The button is for fire/police/911 emergencies. CCL appreciates the hard work of the Friends. They provided funds for the 2025 summer reading program for Teens/Adults. Thank you so much!
 - ii. Director's report:
 - i. 6 new security cameras were installed in the library. One was installed in the Broughton Room as well as one added to the Teen Room.
 - ii. The sidewalk leading into the library will begin construction beginning the week of October 13th. The project will be done in phases and include the sidewalk out front of the library. The estimated project time is 2 weeks.
 - iii. Brenda informed the board of the many outreach programs she is doing.
 - iv. Increase in the non-resident Fees as of October 1st. Monthly is now: \$15.00 Yearly: \$150.00 Quarterly: \$40.00
 - v. Staff in service day is Monday October 13th. Officer Jerome is coming to speak with staff and offer training regarding assisting patrons who are experiencing a mental health crisis. Staff will also be updating policies and reorganizing the back-office space.
 - vi. Staff are still on the lookout for another location for the third Little Free Library. Some options are PLA 1 or by the splash pad at Striker Park.

- vii. Due to staff shortages the bookmobile will be parked for the winter and revisited in the spring next year. In the meantime, the collection on the bookmobile is still circulating.
 - viii. A new catalog will roll out early next year; the library is also getting a new website.
 - **Next meeting:** Thursday, November 13th at 5:15pm, Crook County Library Broughton Room, Prineville, OR 97754, 541-447-7978.
 - i. Approval of September meeting minutes.
 - **Adjournment:** Meeting adjourned at 6:15pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with ORS 192.660.

The Board of Trustees meets on the 2nd Thursday each month at 5.15p in a meeting room at the Crook County Library at 175 SW Meadow Lakes Dr., Prineville, Oregon. Sign language interpretation for the hearing impaired is available with at least 48 hours' notice.