



Board of Trustees

Meeting Minutes

Thursday, September 11, 2025, 5:15pm

Crook County Library Juniper Room

175 NW Meadow Lakes Dr., Prineville, OR 97754

MEETING OPEN TO THE PUBLIC

Join Zoom Meeting:

<https://crookcountyor.zoom.us/j/93325770929?pwd=YqxZl3iPw7xgl1iDFPfbswgGqdM2Aq.1>

Meeting ID: 933 2577 0929

Passcode: 300834

Attendees:

- **Staff:** Kim Bales, Amber Heiberger
- **Trustees in attendance:** Sandy Kerbow, Natalie Good, Keya Rohovit-Wrolson, Michael Stremme
- **Trustees not in attendance:** Mark Maboll
- **Guests:** Ron Jackson, Will VanVactor

- **Call to Order:** Michael Stremme called the meeting to order at 5:16 pm.

- **Public Comment:** None.

- **Consent agenda:** Natalie made a motion to approve the Consent Agenda. Sandy seconded the motion. Consent Agenda approved. Sandy made a motion to approve August minutes as written. Keya seconded the motion. August meeting minutes approved.

- **Conflicts/potential conflicts of interest:** None

- **Announcements:** Will announced the retirement of Sarah Beeler, Director.
 - i. Michael inquired about any formal announcement about Sarah's retirement. Will responded that County announcements are forthcoming after plans are formalized for moving forward.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with ORS 192.660.

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- ii. Michael asked that county administration keep the board updated on the hiring process for a successor.
 - iii. Sandy inquired about rural outreach and continuing Sarah's vision.
 - iv. Natalie asked about the role of the board in staff decisions and why the board was not notified of any challenges Sarah was facing. Will responded to Natalie's question and offered more specific information in a separate meeting; however, he cannot discuss specific information as it relates to employment.
 - v. Natalie asked if there were any visions Sarah had that the County disagreed with. Will responded that the Juniper Canyon project was specifically mentioned in her resignation letter.
 - vi. Natalie asked who the right person or entity is to lead the Juniper Canyon project. Will recommended community stakeholders.
 - vii. Keya asked about board receiving more information about the library operations and decisions that have been made, such as Cindy's termination and Sarah's resignation. Again, Will responded to what he can or cannot share about employment.
 - viii. Michael asked Will if a board member could be involved in the hiring process of the new director. Will said they are interested in including a board member in the hiring team.
- **Reports:**
 - i. Friends Report
 - i. Kim did not attend the last Friends Board meeting. Last month's minutes are included in the agenda.
 - ii. Friends purchased new patron bags for the library.
 - ii. Director's report:
 - i. New self-serve hours have been favorable, and a few patrons have been using the hours.
- **Financials**
 - i. No questions
- **Policies**
 - i. Kaila created a new draft of the teen room policy to address recent teen room issues.
 - ii. Sandy motioned and Keya seconded to approve the teen room policy. Teen room policy approved.
- **New Business**
 - i. E-Bike Grant

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- i. Kim brought up the requirements of the ODOT bike grant and the obstacles to implementing the grant with the current staffing levels.
 - ii. Legal waiver has not been finalized by the county legal department.
 - iii. The library has received \$20,000 of the \$58,000 grant.
 - iv. This issue will be tabled until next board meeting.
 - ii. Little Free Library location
 - i. Keya recommended the location of the bus stop up Juniper Canyon as a location
 - iii. Library New Hours
 - i. New hours began September 1, 2025
 - iv. Non-Resident Fees
 - i. Fees increase as of October 1: Non-resident yearly \$150; Quarterly \$40; Monthly \$15.
- Next meeting: Thursday, October 9, 2025, Crook County Library Broughton Room, Prineville, OR 97754, 541-447-7978.
 - i. Approval of September meeting minutes.
 - Adjournment: Meeting adjourned at 6:15 pm.

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