**Board of Trustees**

**Meeting Minutes**

**Thursday, April 10, 2025, 5:15pm**

**Crook County Library Juniper Room**

175 NW Meadow Lakes Dr., Prineville, OR 97754

**MEETING OPEN TO THE PUBLIC**

**Join Zoom Meeting: Technical difficulties. Zoom unavailable.**

**Attendees:**

* **Staff:** [y] Sarah Beeler, [y] Amber Heiberger, [y] Brenda Ford, [y] Renee Parrott
* **Trustees:** [y] Sandy Kerbow, [y] Mark Maboll, [y] Natalie Good, [y] Keya Rohovit-Wrolson,

[y] Michael Stremme

* **Guests:** LaQuita Stec, Cindy York, Debbie Stremme
* **Call to Order:** Michael Stremme called the meeting to order at 5:17pm.

* **Public Comment:** LaQuita Stec had questions about a personnel matter. The board and library director did not have any information on the matter. The board and library director are unable to discuss personnel issues. She also had questions about collection development and the need for a new bookmobile.
* **Consent agenda:** Natalie Good made a motion to approve the consent agenda. Keya Rohovit-Wrolson seconded the motion. March meeting minutes approved.
* **Conflicts/potential conflicts of interest:** None

* **Reports:**
  1. Friends: The display case outside Chapters needs a safer and easier way to fill the display area. Sarah submitted a Facilities request to change the front display window into sliding display doors like the ones on the lobby display case. A Facilities work request has been submitted.
  2. Director’s report:
     1. A draft budget for each department is expected next week. Sarah will share it with board members when it arrives. The budget is flat, but with the increase in cost for insurance, the library is anticipating cuts to collections, hours, and personnel.
     2. The ODOT eBike grant is complete. Bikes will be ordered once funds are received.
     3. Sarah submitted an Oregon Parks and Recreation Oregon Heritage grant application for half the cost of the 2nd cultural site analysis, $6,645. A new email list of stakeholders is being developed. Emails for Natalie Good and Todd Shields, St. Charles, will be included on the stakeholder email list. Crook County Schools will be included. They just received funding to study their facility needs. The Oregon Department of State Lands is waiting for the results of the 2nd cultural site analysis to move forward with the long-term lease for hiking, biking, horseback riding trails and a resilience hub/Library of Things/Meeting Hall.
     4. The ODHS Resilience Hubs and Networks grant increased their generator grant offer to $164,000. Sarah emailed ODHS to let them know we would like to proceed with grant acceptance.

* **Next meeting:** Thursday,May 8th, Crook County Library Broughton Room, Prineville, OR 97754, 541-447-7978.
  1. Approval of April meeting minutes.
  2. Approval of March Financials (if available).
  3. Approval of FY26 Budget, if not already approved via email vote.
* **Adjournment:** Meeting adjourned at 6:03pm.

**Financials/Statist New Business and agenda items for next meeting:**