

BE IT REMEMBERED THAT the Crook County Court met in a Special Session on April 23, 2014 at 3:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Mike McCabe; County Commissioner Ken Fahlgren; County Commissioner Seth Crawford; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log were: County Clerk Dee Berman; Road Department Jodi Snyder; County HR Director Michelle Blomquist and Planning Director Bill Zelenka.

The media was notified of this meeting.

County Clerk's Office Position

Crook County Clerk Dee Berman appeared before the County Court to discuss hiring a person in the Clerk's Office to begin July 1, 2014 in order to have training before Ms. Berman retires and the new County Clerk takes office. She would like to hire a full time Recording Deputy/Office Manager and allow at least six months of in-house training on document recording before January 2015. Ms. Berman explained that because Crook County will have a newly elected County Clerk, it is imperative that both the Election Deputy and Recording Deputy/Office Manager positions receive at least a minimum amount of training by the end of December 2014 to ensure a smooth transition and no loss of customer service when the new County Clerk takes office on January 5, 2015.

Ms. Berman requested and recommended hiring a full time employee beginning July 1, 2014 with the first 6-months' salary coming from the County Clerk's Records Fund. ORS 205.320(18) provides that the County Clerk may expend monies from the Clerk's Records Fund as necessary for maintaining and restoring records. The six-month period of training staff would qualify as the position will be collecting recording fees/tax; maintain recording indexing and archiving records.

Discussion was held with Michelle Blomquist, Dee Berman and the Court regarding the salary. This would be training for six months and the new clerk is to determine the step increase. Ms. Berman said this will offer an opportunity for the new Recording Deputy/Office Manager to learn recordings prior to the next election in the office.

Motion

Commissioner Crawford moved to approve the hiring of a full-time Recording Deputy/Office Manager for the County Clerk's Office to be filled by July 1, 2014 to allow six months training prior to a new County Clerk taking office in January and Ms. Berman retiring. Commissioner Fahlgren seconded the motion. The vote was 3-0, motion carried.

There being no further business before the Court in Open Session, Judge McCabe adjourned the County Court out of Open Session and convened into Executive Session under ORS 192.660(2)(f) Exempt Records and ORS 192.660(2)(h) Consultation regarding litigation.

Executive Session

ORS 192.660(2)(f) Exempt Records

ORS 192.660(2)(h) Consultation regarding litigation

Judge McCabe convened Executive Session under ORS 192.660(2)(f) Exempt Records and ORS 192.660(2)(h) Consultation regarding litigation. Following the discussion between County Counsel and County Court members regarding matters of exempt records and litigation, Judge McCabe adjourned the Court out of Executive Session under ORS 192.660(2)(f) Exempt Records and ORS 192.660(2)(h) Consultation regarding litigation and convened the Court back into Open Session.

Open Session

The County Court reconvened in Open Session, no decisions were made as a result of the discussion in Executive Session, and the Special Session was then adjourned at 4:12 p.m.

Respectfully submitted,

Colleen Ferguson

County Court Secretary