

BE IT REMEMBERED THAT the Crook County Court held a Regular Session on June 18, 2014 beginning at 6:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Mike McCabe; County Commissioner Ken Fahlgren; County Commissioner Seth Crawford; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log were: Sher Eriksen, Prineville; Dave Scott, Prineville; Darlene Harpster, Prineville; Casey Daly, Crook County Fairgrounds Manager; George Elsom, Prineville Insurance, Prineville; Holli VanWert, Prineville-Crook County Chamber of Commerce; Dean Sparks, Prineville; Leroy Gray, Crook County Landfill Manager; Kathy Gray, Crook County Treasurer; Dock Kerbow, Prineville; Tim Deboodt, Extension; Rebecca Wagner, Powell Butte; Travis Garner, Prineville and Walt Wagner, Powell Butte.

The media received notice of the meeting.

Judge McCabe called the meeting to order at 6:05 p.m. with all Court members present. He asked George Elsom to lead in the Pledge of Allegiance.

CONSENT AGENDA

1. Approve: Minutes of May 7, 2014 , May 19, 2014 Special Session, May 21, 2014, May 27, 2014 Work Session
2. Approve: Order 2014-23, designating separate revenue line items within the Community Development budget to be set aside for building inspection purposes pursuant to ORS 455.210
3. Order 2014-30: Findings of fact regarding brand name, and authorizing CCSO to purchase radio repeater equipment
4. Approve: Order 2014-31, disposal of unclaimed personal property by the Crook County Sheriff's Office
5. Approve: Order 2014-35, appointment to Mental Health Advisory Board
6. Approve: Order 2014-36, Appropriation Transfer, General Fund, Grant Fund, Reserve Fund and Enterprise Fund
7. Approve: Order 2014-37, Increased appropriations, Wolf Committee, CO Capital Reserve and Fairgrounds Spec. Projects
8. Approve: Oregon State Marine Board Contract Renewal
9. Approve: Amendment 2 to OHA funding agreement # 142672, "My Future My Choice"
10. Approve: Amendment 1 to Lease Agreement and Amended job Description as Fairgrounds Caretaker/Maintenance Worker
11. Approve: Participating provider agreement with Moda Health Plans, Inc.
12. Approve: Jail Bed Lease Agreement/Jefferson County
13. Approve: Agreement to Provide Services between Crook County and the Humane Society of the Ochocos
14. Approve: Request to release assignment of bank account for security purposes, Quail Canyon Road/Oregonians Credit Union
15. Approve: Plat Map/ Brasada Phase 8 of PUD
16. Approve: Oregon Dept. of Corrections Measure 57 funding agreement
17. Approve: Oregon Water Resources Dept. Assistant Watermaster funding agreement

- 18. Approve: Application for Non-Profit Landfill fee waivers: Soroptimist of Prineville; Crook County Habitat for Humanity; Humane Society of the Ochocos; St. Vincent de Paul of Crook County; Lutheran Community Services North West.
- 19. Approve: Amendment #2 to Grant in Kind funding agreement, Oregon Department Corrections, Contract #4804
- 19A Approve: Vehicle use agreement between Crook County and Crook County/Prineville Chamber of Commerce
- 19B IGA – Crook County & City of Bend for electrical inspections
- ADDITION Order 2014-39, appropriation transfer General Fund, Community Development**

The Court reviewed the Consent Agenda. Item 2, Order 2014-23, was removed for further discussion and to be brought back at a later date for consideration of approval. Item 10 was removed for further discussion during tonight's meeting. Order 2014-39 was a late addition to the agenda.

Motion

Commissioner Fahlgren moved to approve the Consent Agenda removing item number 2 to be brought back at a future meeting and removing item 10 for further discussion during tonight's meeting. Also, the addition of Order 2014-39, appropriation transfer for General Fund, Community Development was added. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Item 10, Amendment 1 to Lease Agreement and Amended job Description as Fairgrounds Caretaker/Maintenance Worker

Casey Daly, Manager, Crook County Fairgrounds, joined the Court to discuss County Employee Dennis Ralls. Mr. Ralls has been working not more than 80 hours per month and living on the Fairgrounds in a manufactured home. Mr. Daly recommended to the Court changing Mr. Ralls job description and salary to include enough hours to meet the eligibility requirements for full benefits and allow for him to pay a lease amount for the manufactured home. Mr. Ralls acts as security, checking and locking up the Fairgrounds, turning all the lights off and being available for those renting facilities if needed. He has been on a state program and has been a great employee.

Mr. Daly said that this year at budget hearing, discussion was held regarding changes to Mr. Ralls job description, to seven days a week as night security. Mr. Ralls job description, compensation and living arrangements in the home on the Fairgrounds were discussed. Discussion was held on the amount to charge for the lease of the home. \$500 was mentioned, Judge McCabe suggested \$325. Mr. Daly will keep track of actual hours of work and will adjust Mr. Ralls schedule to fit within the hours allowed. Mr. Daly has allowed for benefits in the Fairgrounds 2014-2015 budget. Mr. Ralls must work 120 hours to qualify for benefits. The job will be at least 120 hours but not more than 144 hours, full benefits and Mr. Ralls will reimburse the County \$325 per month for the home including utilities. Kathy Gray, County Treasurer, said the \$325 for the home will be a deduction from Mr. Ralls pay check.

County Counsel will draft an amendment to the lease agreement and job description. It will be available for signature at the July 2, 2014 County Court meeting.

Order 2014-32, Adoption of Crook County FY 2014-2015 Budget/ Treasurer Kathy Gray

Kathy Gray presented information regarding the County Budget FY 2014-2015, Order 2014-32 in the amount of \$47,925,961.00. Changes to the Title III funds for the Sheriff's Office were explained. The changes for the Fairgrounds for Mr. Ralls position will be a budget change after July 1, 2014.

Judge McCabe opened the public hearing on the County budget. There were no comments received. The public hearing was closed.

Motion

Commissioner Fahlgren moved to adopt Order 2014-32, imposing and categorizing the budget for Crook County for fiscal year 2014-2015 for a total budget amount of \$47,925,961.00. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Order 2014-33, adoption of Crook County Historical Society FY 2014-2015 Budget/ Treasurer Kathy Gray

Ms. Gray provided the figures as presented by the Historical Society Board of Directors in the amount of \$381,328.00.

Judge McCabe opened the public hearing on the Historical Society Budget. There were no comments received from the public. Judge McCabe closed the public hearing.

Motion

Commissioner Fahlgren moved to approve Order 2014-33, adopting, imposing and categorizing the budget for Crook County Historical for fiscal year 2014-2015 for a total budget amount of \$381,328.00. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Order 2014-34, Adoption of Crook County Extension District Budget, FY 2014-2015

Tim Deboodt, Crook County Extension, presented information on the Crook County Extension District Budget for 2014-2015. A public hearing was held on May 27, 2014 for this budget.

Judge McCabe opened the public hearing with .1207 per \$1000 for the district out of general fund. Judge McCabe complimented Mr. Deboodt on being a good custodian of the program and doing a great job. There being no comments from the public, the public hearing was closed.

Motion

Commissioner Crawford moved to approve Order 2014-34, adopting the Crook County Extension Budget in the amount of \$452,092.00 for 2014-2015. Commissioner Fahlgren seconded the motion. The vote was 3-0, motion carried.

Presentation by Prineville Insurance on Crook County insurance proposal FY 2014-2015/ George Elsom

George Elsom, Prineville Insurance, provided an Insurance Quote Summary handout to members of the County Court. The CIS quote for property and liability coverage is \$284,334. The quote from CIS for Worker's Comp is \$218,630. The SAIF quote for Workers Comp is \$187,766. Discussion was held regarding the Retro Deductible Plan, paid claims, past claim experience, claim caps, coverage on buildings rented out for public events and employment practices.

Mr. Elsom recommended going with the CIS level plan the County currently uses and SAIF as Worker's Compensation Insurance.

Motion

Commissioner Fahlgren moved to accept Mr. Elsom's recommendation and approve the policies as presented to the Court, and to authorize signing the contract for the presented insurance coverage outside of Court. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Presentation on Brasada update, advertising through Visit Bend and discussion on transient room tax funds/Brent McLean

Brent McLean, Brasada Ranch, presented an update as of June 17, 2014, of figures from rentals and activities at Brasada Ranch, and results from advertising through the "Visit Bend" site. Mr. McLean explained the costs of advertising through "Visit Bend" and the need for additional funding from the County to continue the program. The County provided a portion of the funds previously needed to advertise through this program and that time of advertising is expiring. Mr. McLean provided information regarding hospitality marketing, web sites, web pages and trackable hits on the sites and the outcomes of other resort areas in Bend area such as Pronghorn, Sunriver and others. Mr. McLean has been appointed to the Board of "Visit Bend".

Judge McCabe talked about this advertising being favorable for Brasada and asked what it has done for Prineville or the Crook County community. Commissioner Crawford discussed how this would indirectly affect the Crook County area through the transient room tax. Mr. McLean said Brasada promotes the area and puts the customers from Brasada out into the Crook County area, but it is not tracked. Commissioner Crawford discussed the Transient room tax and as the room occupancy goes up at the Brasada, Brasada pays the County more than the original investment in the advertising.

Mr. McLean said Brasada is the first property to be accepted to "Visit Bend" outside of Bend. Commissioner Fahlgren said he appreciated the increase in transient room tax and discussed the potential increases that are based on events that are scheduled through the next year, but what if they cancelled. He asked about deposits and advertising. Commissioner Fahlgren discussed the division of Transient room tax funds and that by putting more toward this project other recipients would have money taken away. Mr. McLean stated that it is not his intent to take money away from other recipients of transient room tax.

More discussion was held on the increase in Transient room tax, tourism, the Chamber of Commerce as a marketing group, new homes going up in the Brasada Ranch and whether that building of the new homes can be attributed to the advertising at "Visit Bend".

Crook County/Prineville Chamber of Commerce Director Holli Van Wert discussed the amount paid, \$230.00 per year, from Brasada to be a member of the chamber. Discussion was held regarding small businesses, tourism, investment, employment and employees working in the advertising with “Visit Bend” and in the Chamber. Multiple discussions were held regarding the costs, advertising, and the division of funding from the transient room tax. Commissioner Crawford said he believed this comes down to the return on the investment for the advertising on “Visit Bend”. Discussion was held regarding the benefits to the Fairgrounds but were the folks visiting the Fairgrounds going downtown and were those businesses benefiting. Mr. McLean presented information on the Brasada website, listing everything in Central Oregon that can be of interest to the visitors at Brasada. Brasada average night rate is \$350.00 per night. Mr. McLean said he loves that Crook County does things differently, but there needed to be a decision made shortly in order to remain with the “Visit Bend” program. He needs an answer by the end of July. Further discussion was held regarding talking with the other recipients of the transient room tax funds, the Fairgrounds, the Chamber and the Museum.

Mr. McLean said he may come to the July 16th, 2014 County Court meeting with an update.

Discuss purchase of audio equipment to upgrade sound system for the County meeting room.

County Court Secretary Colleen Ferguson and the Court discussed the quote obtained for an upgrade to the current sound system used in the County Court meeting room. The quote included upgraded microphones, speakers and audio equipment at a cost of \$4,837.00 from Audio Visual of Bend. Audio Visual had installed the original sound system during the remodel of the building in 2005-2006 .

Motion

Commissioner Fahlgren moved to approve the quote for the update to the sound system. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Holli Van Wert, Chamber of Commerce, personally invited the Court member to the grand opening of the Chamber office to be held on June 24, 2014 at 4:30 p.m.

Judge McCabe asked the public if they had any additional comments for the Court prior to the Court adjourning into Executive Session. Walt Wagner commented on the School Board discussion and on the building of the new Elementary school. He said it will be a very nice facility.

Judge McCabe thanked everyone for attending and announced that the Court would be adjourning out of Open Session and convening into Executive Session under ORS 192.660(2)(e) Real Property and ORS 192.660(2)(h), Legal Consultation.

Executive Session

ORS 192.660(2)(h) Legal Consultation

ORS 192.660(2)(e) Real Property

Judge McCabe convened the Court into Executive Session under ORS 192.660(2)(h) Legal Consultation and then into ORS 192.550(2)(e) Real Property.

Following discussion in the Executive Session, the Judge adjourned the Court out of Executive Session and back into Open Session.

Open Session

Judge McCabe convened the County Court back into Open Session after adjourning out of Executive Session under ORS 192.660(2)(h) Legal Consultation and ORS 192.550(2)(e) Real Property and invited any members of the public waiting to rejoin the County Court meeting.

Motion

Commissioner Fahlgren moved to direct County Counsel to contact CIS regarding the legal consultation matter, and to authorize staff to proceed with the settlement as discussed in Executive Session.

Commissioner Crawford seconded the matter. The vote was 3-0, motion carried.

There being no further action items before the Court, Judge McCabe adjourned the County Court meeting.

Respectfully submitted,

Colleen Ferguson

Crook County Court Secretary