

BE IT REMEMBERED THAT the Crook County Court held a Regular Session meeting on July 16, 2014 beginning at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Mike McCabe; County Commissioner Ken Fahlgren; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson. Commissioner Crawford was unable to attend today's session. He is attending a Neighbor Impact Conference in Las Vegas, Nevada.

Members of the public signing the attendance log were: Jerry and Darlene Harpster, Prineville; Sher Eriksen, Prineville; Dave Scott, Prineville; Gordon Gillespie, Bowman Museum, Prineville; Steve Dougill, Crook County IT Director and Jodi Stills-Snyder, Crook County Road Department.

The media received notice of today's meeting.

Judge McCabe called the meeting to order and asked Eric Blaine to lead the Pledge of Allegiance.

CONSENT AGENDA

1. Approve minutes of June 18, 2014, **addition of July 2, 2014 minutes included in motion**
 2. Approve, 7th Amendment to Agreement No. 142006, State of Oregon OHA for financing of public health services
 3. Approve Grimes Scene Inc., Commercial Lease
 4. Approve Contract Extension of IGA between NORCOR and Crook County
 5. Approve Amendment 1 to software servicing contract, TIG/Obsidian Technologies
 6. Approve Order 2014-41, updating Crook County's public records request policy
 7. Approve Healthy Start Agreement, Amendment No A3
 8. Approve Saving Grace Lease Agreement
 9. Approve Order 2014-42, designating County Counsel to receive information regarding foreclosed properties per HB 2662
 - 9A. Order 2014-43, Appointment of Joe Mitchell to the Crook County Fair Board
- ADDITION Request to add minutes of July 2, 2014 for approval**

The Court reviewed the Consent Agenda. County Court Secretary Colleen Ferguson asked to add the minutes of July 2, 2014, previously reviewed by County Counsel Jeff Wilson. Mr. Wilson approved the minutes and advised the Court they could approve the minutes today or wait until the next meeting.

Motion

Commissioner Fahlgren moved to accept and approve the Consent agenda as presented with the one addition of the minutes of July 2, 2014. Judge McCabe seconded the motion. Discussion was held regarding the lease agreement with Saving Grace, number 8, on the Consent Agenda and how many rooms were needed. There is the possibility Saving Grace is not using all the rooms as previously. If so, Commissioner Fahlgren has been approached by another resource needing the office. The vote was 2-0, motion carried.

Recommendation for County legal research vendor

Assistant County Counsel Eric Blaine reviewed the memo provided to the Court regarding the County research vendor. This service is shared with the District Attorney's Office. The current vendor contract is set to expire the end of July. Three research vendors were sought out for price proposals. Those vendors are Westlaw, Lexis and Loislaw. Mr. Blaine explained the legal needs of the County through the research programs. After reviewing the three potential vendors, County Counsel's recommendation is that the County contract with Westlaw for three years as the proposal that presents the best value to the County in the amount of \$470.40 per month.

Motion

Commissioner Fahlgren moved to accept Westlaw's quote of \$470.40 per month for legal research vendor services for a period of three years and to authorize the signature of the contract outside of Court. Judge McCabe seconded the motion. The vote was 2-0, motion carried.

Announcement of bid results and award of contract #2014-01 for the Houston Lake Leveling Course and Landfill Site Reconstruction project

County Counsel Jeff Wilson presented information regarding the bid results and recommendation of award for the Houston Lake Leveling Course and Landfill Site Reconstruction project. Three bids were received from 7-Peaks LLC, Knife River and Tri-County Paving LL. The bid results have been reviewed. Both Tri-County Paving LLC and Knife River fully complied. 7-Peaks LLC had no public works bond and was not the low bidder. Mr. Wilson recommended accepting the bid from Tri-County Paving LL. in the amount of \$281,426.20. This company was the low bidder and is in compliance with all bid documents.

Motion

Commissioner Fahlgren moved to accept the bid from Tri-County Paving LL in the amount of \$281,426.20 and to authorize signature of the contract outside of County Court. Judge McCabe seconded the motion and amended the motion to include the language for contract 2014-01, the Houston Lake Leveling Course and Landfill Site Reconstruction project. There was no further discussion. The vote was 2-0, motion carried.

9:15 a.m. Commissioner Fahlgren invited everyone to attend the Picnic in the Park, free hotdogs, and music by Todd Hobby beginning at 6:00 tonight.

There being no further business before the Court in Open Session at this time, Judge McCabe adjourned the Court out of Open Session and into Executive Session under ORS 192.660(2)(e) Real Property and ORS 192.660(2)(i) Performance reviews.

Executive Session

ORS 192.660(2)(e) Real Property

ORS 192.660(2)(i) Performance Reviews

Steve Dougill, GIS Director

Jodi Stills-Snyder, Road Department

The Court entered into Executive Session under ORS 192.660(2)(i) Performance Reviews. A brief discussion was held and the Court decided to adjourn out of Executive Session under ORS 192.660(2)(i) Performance Reviews and reconvene into Open Session.

Open Session

Judge McCabe reconvened the Court back into Open Session after adjourning out of Executive Session under ORS 192.660(2)(i) Performance Reviews and invited the public back into the room.

The Court, County Counsel Jeff Wilson and County HR Director Stephanie Blind discussed the compensation and job description of an employee that is at this time performing certain duties normally required of the Department Head and has been performing those duties for several months. The employee has been working with the County Counsel and the Court during this time regarding decisions made in the ongoing operation of the department. There is the possibility that this employee will be covering the position for a few more months until the position is filled if the current Department Head is unable to return to the position. Discussion included the additional hours worked, a letter articulating the temporary status of the position, the additional duties and responsibilities of the position, the possibility of a temporary pay increase for this position, performance reviews and reviews of other staff in the department, and the assistance of the Court and HR that is needed and required for this department and position during this period of time.

Following this discussion, Judge McCabe adjourned the Court out of Open Session and into Executive Session under ORS 192.660(2)(e) Real Property.

Executive Session

ORS 192.660(2)(e) Real Property

Following a discussion under ORS 192.660(2)(e) Real Property, Judge McCabe adjourned the Court out of Executive Session and back into Open Session.

Open Session

Judge McCabe convened the Court back into Open Session after adjourning out of Executive Session under ORS 192.660(2)(e) Real Property and invited the public back into the room.

Motion

Commissioner Fahlgren moved to continue discussion with Kelly McFarland on the Rife Road matter outside of Court and depending on a positive outcome, have additional discussion regarding the right of way. If there is no positive outcome, the County will not continue with this matter. Judge McCabe seconded the motion. The vote was 2-0, motion carried.

Approved August 6, 2014

Judge McCabe said there will be a meeting of Commissioner Fahlgren with Kelly McFarland outside of Court.

There being no additional action items before the Court at this time, Judge McCabe adjourned the Court out of Open Session and back into Executive Session under ORS 192.660(2)(i) Performance Reviews.

Executive Session

ORS 192.660(2)(i) Performance Reviews

Steve Dougill, GIS Director
Jodi Stills-Snyder, Road Department

Following the performance reviews, Judge McCabe adjourned the Court out of Executive Session under ORS 192.660(2)(i) Performance Reviews and back into Open Session.

Open Session

Judge McCabe reconvened the Court into Open Session, invited any public waiting to rejoin the meeting and announced that both employees having performance reviews today were granted a step increase.

There being no further action items before the County Court, Judge McCabe adjourned the County Court meeting of July 16, 2014.

Respectfully submitted,

Colleen Ferguson

Crook County Court Secretary