

Approved March 18, 2015

BE IT REMEMBERED THAT the Crook County Court met in Regular Session on March 4, 2015 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Mike McCabe; County Commissioner Ken Fahlgren; County Commissioner Seth Crawford; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log were: Darlene and Jerry Harpster, Prineville; Gail Merritt, Prineville; Tim Ray, Prineville; Gordon and Jane Aggers, Prineville; Rita and John Amadao, Prineville; Lauren Olander, Bend; County Treasurer Kathy Gray; Tim Kemper, Redmond; Scott W., Bend; Camille Wood, Library Director; IT/GIS Director Steve Dougill and Undersheriff John Gautney, Crook County Sheriff's Office.

The media was notified of the meeting.

Judge McCabe called the meeting to order and asked Jerry Harpster to lead the Pledge of Allegiance.

Consent Agenda

1. **Approve Amendment 12 to 2013-2015 Intergovernmental Agreement for Financing of Community Addictions and Mental Health Services Agreement 141407**
2. **Approve Order 2015-12, in the matter of increased/decreased appropriations (tobacco prevention -\$64; school based health +\$5,000)**
3. **Approve Amendment 3 to Crook County / WEBCO behavioral health services agreement**
4. **Approve Amendment 13 to Oregon Health Authority's Agreement 142006 for the Financing of Public Health Services**
5. **Approve City / County IGA with Ochoco Irrigation District**
6. **Approve Letter of Support for Scenic Bikeway designation**
7. **Approve Letter of Support for Route 27 Scenic Byway designation**

The Court reviewed the Consent Agenda. Discussion was held on items number six and seven. The letters of support are designation of roads and discussion was held last meeting regarding the change of designation and whether it might be in conflict with the proposed Hydro Power project. Commissioner Crawford said he is in discussion with the irrigation district but there is additional communication needed. He asked that the letters be signed but not sent until the discussion is finalized.

Motion

Commissioner Fahlgren moved to approve the Consent Agenda as discussed. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Central Oregon Intergovernmental Council (COIC) Update/ Andrew Spreadborough

COIC Director Andrew Spreadborough provided an update on COIC projects and grants for the Central Oregon and in particular Crook County projects. COIC has worked for a grant for Woodgrain workers that were laid off. COIC works with Worksource and has qualified for a National Emergency Grant to help the workers with varied training and classes. Mr. Spreadborough said they know that 38 of the 200 workers have been hired and nine went with Workgrain to other areas. Funds from the state are flowing for the workers even though the Federal funding has not been approved as yet.

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Mr. Spreadborough presented an update on the Cascades east Transit (CEC) system that services the Crook County general public throughout the Crook County/Prineville UGB area and into Juniper Canyon with a connector shuttle. This last year there were 700 to 800 local rides per month. In 2012, the number was higher, but the reduced numbers are due to supply, not demand. Mr. Spreadborough is not sure CET is meeting the demand. The rider demand is employee and school based commuters. In December, there were 1400 rides on the intercommunity routes from Prineville to Redmond, double the local riders. This was the second highest volume in the region. There are five round trip daily routes from Prineville to Redmond. The constraint is the hours of operation, and COIC is looking into possibly expanding the hours. Federal funding was received and used to purchase a 38 passenger bus for the intercommunity routes from Prineville to Redmond.

Mr. Spreadborough presented information on a new transportation program, the Volunteer Ride Program. COIC will be working with volunteers to provide rides to people outside the CET boundaries and for options for mobility needs.

Discussion was held regarding the Public Transit problem; everyone wants the system but they are not willing to help pay for the system.

The Court discussed with Mr. Spreadborough the Woodgrain closure issues and all the help that was provided by COIC and Worksource to the laid off workers. There were so many issues to deal with, health insurance being one of the main issues.

Mr. Spreadborough presented a request to the County to continue with the \$10,000 per year from the County to COIC for the Transportation System. The Transportation System started with the Senior Citizens bus from Crook County and has grown from that small start. Mr. Spreadborough advised the Court that the transit system operates on an entrepreneurial system with grants, donations and no tax base.

Judge McCabe recounted how the transportation system started with the Crook County buses and former County Judge Scott Cooper and Bend Mayor Bill Friedman working together and taking their idea of the transportation system to COIC. Mr. Spreadborough said he remembered the phone call from them several years ago. It has grown from there.

Mr. Spreadborough discussed with the Court the volatile up and down funding for the transportation program and looking toward a sustainable long term solution. Two options have been discussed. One is a possible Transportation District; the other is retaining the operation at COIC. Keep the governing and leadership with the Cities and the Counties through COIC. Conflicts and challenges were discussed. Mr. Spreadborough said a legislative change would allow COIC in the future to propose an operating levy. HB 3182 has been drafted for John Huffman, Representative. Mr. Spreadborough said COIC has a letter of support that has many supporters signing on from Counties, Cities, EDCO, Oregon Travel Association, Chambers and many other organizations. He asked the County Court to endorse the letter of support. Judge McCabe said the Court will endorse and sign the letter of support.

Further discussion was held regarding a Transportation District versus keeping the program at COIC with City and County support. Judge McCabe stated that he is in opposition of a Transportation District.

Motion

Commissioner Fahlgren moved to authorize the Court's endorsement of HB 3182 and signature on the letter of support by way of COIC letter. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Housing Works Update, Laura Cooper, Bobbie Brooks and Tom Kemper

Laura Cooper, Bobbie Brooks and Tom Kemper presented an update on Housing Works projects, programs and the mission of Fostering Dignity through Housing. This organization works with people to give a hand up, not a hand out.

A brief history of the organization was given. Housing Works is actually CORHA (Central Oregon Regional Housing Authority) that began in 1977 with Jefferson and Deschutes Counties. In 2001, Crook County joined the organization and it was rebranded Housing Works. Through the organization, people begin as renters of affordable housing and through the Housing Works programs, learn how to care for a home and work up to owning a home. The organization stands above normal regional housing authorities. Housing Works does not want to just provide a hand out, but to help achieve goals.

A power point presentation was provided that outlined the number of affordable units available in the tri-county area and the immense need for more housing availability. There are 158 people served in Crook County with 70 percent of those being elderly or disabled. \$30,160 housing assistance payments are paid each month to landlords in Crook County with the typical tenant payment of 30 percent of income for rent. Rent vouchers were discussed. Housing Works is diversified and keeping more units and developing more units. Housing Works is now managing the properties after having problems with outside management.

The program Pathworks is Families Achieving Success through the Self Sufficiency Program. Through Homequest, 120 people have achieved home ownership. There is also the VIDA program where the individual saves \$1.00 and that is matched with \$3.00.

Housing Works has properties in Prineville. Prairie House is a partnership management with Lutheran Community Services Northwest. Riverside Apartments, 40 units, was built in 1997 and acquired by Housing Works in 2013. Judge McCabe provided a brief history on how Riverside Apartments came to be built. Judge McCabe said the builders asked for a tax reduction and the Court did not authorize the tax reduction but instead provided \$80,000 up front to help out. The units filled up as soon as they were completed, and they continue to stay full.

The Board presented the 2015 works plan, focusing on increasing the number of units of affordable housing.

Judge McCabe said he is happy to have an organization such as Housing Works and it is amazing the number of people that need a hand up and not hand out. Commissioner Crawford said he thought it was great to push people to move on and up in life. Commissioner Fahlgren said he had learned a lot from the presentation and had not known about the management end.

The Court thanked the Board for the presentation.

Relay for Life presentation, John Amadao

Logistics Chair John Amadao, Rita Amadao and Lauren Olander presented information regarding last year's Relay for Life that was held at the Crook County Fairgrounds and thanked the County Court for their support.

Last year's goal was \$62,000, and \$65,350 was raised. This came from 18 teams and 40 sponsors. The Kick-off for this year's Relay for Life event was held last week.

Mr. Amadao asked for the County support again this year. Last year the Court provided \$2,250 for use of the Fairgrounds and the organization is asking for that amount again this year. Discussion was held that the Fairgrounds was the ideal place for the event with grass, the big tent for shade, the new building for the auction and the stage for announcements and all night entertainment. Mr. Amadao thanked Fairgrounds Manager Casey Daly and his staff; they were wonderful to work with.

A brief discussion was held regarding another event that was held in the Erickson's Grocery parking lot and surrounding streets to earn funding for individuals with cancer and for the American Cancer Society. It was held for 7 years but was not held last year. Discussion was held regarding reviving the event.

Library Reorganization

Library Director Camille Wood presented information regarding reorganization of the library and staff. One and one-half years ago, Crook County partnered with Jefferson and Deschutes Counties through the ILS system and they now share their material inventory, shipping between the Counties through courier services. The changes have been very positive but have now resulted in a need for changes in the work flow. There has been an increase in activity in the level of library users using the new system to sign out their own books. The check-out numbers are up from 150,000 to 175, 000, 2,000 checkouts a month and the courier is now processing 4000 items. The front desk self- check-out is now at 75 percent of the checkouts, and has relieved the front desk pressure. However, there has been an increase in the need for staff to help with technology; the computer, how to print, how to check out, how to use WIFI and E Books and how to download digital materials. Ms. Wood said the Library has a part-time position that she would like to merge with the part time circulation desk or courier desk position and create a full-time position that would be filled in house. She discussed the part-time Shelver position that is now temporary but would like it permanent and maintain an on-call position. At this time, there is a part time person willing to fill in a 20-hour per month on call service position. Ms. Wood has met with the HR Director and the County Treasurer, and they are both in support of the proposal. Ms. Wood's goal is to give the best and most effective and efficient services at the library.

The Court discussed the budget matters with Ms. Wood and County Treasurer Kathy Gray. Ms. Gray said Ms. Wood has money in the budget to cover the costs. The Court discussed with Ms. Wood the changes, the times, and the weekly and monthly employee hours that would be changed.

Motion

Commissioner Crawford moved to authorize Ms. Wood to make the changes as discussed in the organization structures of the Library. Commissioner Fahlgren seconded the motion. The vote was 3-0, motion carried.

Approve Contractor RFP Bid Pools for Crook County Hazardous Wildland Fuels Removal

County Counsel Jeff Wilson presented the information on the RFP put out for the Crook County Hazardous Wildland Fuels Removal project. Eleven bids were received and opened on February 17, 2015. One bid, FCO Inc. was received after the deadline. All other bidders were compliant. On February 20, the bid review committee met to establish four bid pools. In a letter of February 23, 2015, John Jackson asked the Court to award the fuel reduction jobs to the four pools. The 2010 FEMA grant is

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to be awarded this month or next. When that award is in place, and if the Court approves the bid pool today, Mr. Wilson will notify the contractors of the bid pool positions.

Motion

Commissioner Fahlgren moved to approve the award of the pools of bidders per John Jackson's letter. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Order 2015-11, findings of fact for sole source procurement and personal services procurement, law enforcement software upgrades.

Assistant County Counsel Eric Blaine presented Order 2015-11 and the purpose of the order. He explained the sole source criteria and purpose of the sole source procurement. This procurement also qualifies as a personal services procurement. This sole source is a provider of software for the Sheriff's Office and has been the provider since the 1990's. Judge McCabe and Rebekah Burkhardt, Sheriff's Office discussed the upgrade. Ms. Burkhardt said the upgrade is necessary, keeps everything together and running smoothly.

Motion

Commissioner Crawford moved to approve Order 2015-11. Commissioner Fahlgren seconded the motion. Judge McCabe read the title of the order. There was no discussion. The vote was 3-0, motion carried.

Review software services contract amendment with EIS, Inc.

Mr. Blaine provided information regarding a typographical error in the agreement and a change in the exhibit. He said neither would affect the dollar figure. The 2013 contract was renewed and incorporated the terms of the recording management update. Exhibits were reviewed and approved by the Sheriff's Office. The cost is roughly \$68,000 and increases the efficiency in record keeping in the Sheriff's Office. Ms. Burkhardt said there is also a \$6,500 annual cost for ongoing maintenance. The \$68,000 is replacing the existing software program, adding jail management and will cut the jail maintenance in half.

Motion

Commissioner Fahlgren moved to approve the program and maintenance service agreement with EIS, Inc. to the Sheriff's Office. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Further discussion was held regarding the jail management system and adding the District Attorney's office to this program by placing a terminal in the District Attorney's office. It will be more beneficial to get the different software programs to talk to one another.

Sheriff Hensley gave a brief update on the Citizen's Academy program.

Lutheran Community Services Northwest

Scott Willard, Director of Lutheran Community Services Northwest (LCSNW) in Crook County discussed providing a presentation to "What's Brewing" at some date in the future. He also discussed meeting and working with Housing Works on using a Housing Works property to house people coming out of jail or probation with Community Correction helping these individuals to get on with their lives. It

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is almost impossible to find housing for individuals with a criminal record. LCSNW would be happy to partner with Housing Works and run the program on the idea of Shepherds House in Bend. LCSNW works with the residents at Prairie House and would be happy to work alongside of someone operating and managing the facility with LCSNW providing and operating the programs.

Mr. Willard provided information on LCSNW caseloads, moving up to 800 clients per month from 250. He provided a brief update of the moving and relocating of the staff and programs to a new building located on Elm Street. Discussion was held regarding the appraisal of the building and possible proposals for purchasing a building. He reported on an event that was held at Brasada and very well done with 40 people in attendance. He said it was great for a first time event.

Mr. Willard was scheduled to return for a full update on LCSNW at County Court on May 6, 2015 at 9:00 a.m.

There being no further business before the Court, Judge McCabe adjourned the meeting.

Respectfully submitted,

Colleen Ferguson

Crook County Court Secretary