

Approved August 19, 2015

BE IT REMEMBERED THAT the Crook County Court met in Regular Open Session on June 24, 2015 at 9:00 in the County meeting room located at 320 NE Court Street, Prineville, Oregon. Members of the Court in attendance were: Commissioner Ken Fahlgren; Commissioner Seth Crawford; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson. Judge McCabe was not in attendance.

Members of the public signing the attendance log were: Jerry and Darlene Harpster, Prineville; Brandon Mahon, Prineville; Crook County Treasurer Kathy Gray; Stacy Bernard, Treasurer's Office; County Interim HR Director Kathy Snyder and Bill Mintiens, Prineville.

The media was provided notice of the meeting.

Commissioner Fahlgren called the meeting to order and asked those attending to join in the Pledge of Allegiance.

Consent Agenda

- 1. Approve minutes of April 24, 2015**
- 2. Approve Order 2015-37, increased appropriations, General Fund and Grant Fund Departments**
- 3. Approve Order 2015-38, Appropriation transfers, Grant Funds**
- 4. Approve Order 2015-39, Appropriation transfers, STF Transportation**
- 5. Approve Amendment 2 to Youth Development Agreement, Contract # 9882**
- 6. Approve OHA funding agreement # 148006, local public health administration**
- 7. Approve Funding Agreement # 148539, Child Welfare proceedings**

The Court reviewed the Consent Agenda. There were no changes.

Motion

Commissioner Crawford moved to accept the Consent Agenda as presented. Commissioner Fahlgren seconded the motion. The vote was 2-0, motion carried.

Public Hearing: Opportunity for comment: Order 2015-29, Crook County fee schedule

Assistant County Counsel Eric Blaine presented Order 2015-29, Crook County Fee Schedule for 2015-2016. There were no changes on most fees in the preceding six months. At this time, there are some changes to the Health Department fees for immunizations and certain services. Other fees have actually decreased.

Commissioner Fahlgren opened the public hearing on Order 2015-29. There being no comments received, Commissioner Fahlgren closed the public hearing.

Motion

Commissioner Crawford moved to approve Order 2015-29, County Fee schedule. Commissioner Fahlgren seconded the motion. The vote was 2-0, motion carried.

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Order 2015-33, Distribution of funds from sale of County owned properties/ Stacy Bernard, Treasurer's Office

Treasurer's Deputy Stacy Bernard presented Order 2015-33, Distribution of proceeds from sale of County properties and fees. One half of the proceeds go to the County and one half go to Special Districts.

Commissioner Fahlgren explained the steps taken to prepare the properties up to the standard to sell. A portion of the proceeds go to the Historical Society and to Special Districts.

Motion

Commissioner Crawford moved to accept and approve Order 2015-33. Commissioner Fahlgren seconded the motion. The vote was 2-0, motion carried.

Presentation of Court members, conflicts of interest for bills, Stacy Bernard, Treasurer's Office

Deputy Bernard presented the yearly payment of County bill conflicts for signature. This has to do with any bills to be paid during the year that must have a declared conflict by the Court members if there are any conflicts due to company relationships. The conflicts were reviewed by the two Court members. Conflicts were declared and signatures were placed on the documents. Judge McCabe will review, declare and sign when he returns.

Approve and sign Prineville Insurance City/County insurance documents/ prepaid Worker's Comp, Liability insurance as proposed and approved during County Court meeting of June 17, 2015

The Court reviewed the documentation regarding prepaid Worker's Comp and Liability insurance for the County as proposed and approved during the meeting of the Crook County Court on June 17, 2015.

Motion

Commissioner Crawford moved to approve and sign the contract with SAIF for Workers Comp. insurance and with CIS for Liability Insurance as presented. Commissioner Fahlgren seconded the motion. The vote was 2-0, motion carried.

Interim Roadmaster Jodi Stills, change of pay scale/ Kathy Snyder, Interim HR Director

Kathy Snyder, Interim County HR Director, presented information regarding the situation over the past year that involved the previous Road Master out on medical leave and Jodi Still acknowledging serving as interim Roadmaster during that time and returning to Assistant when a new Roadmaster was hired.

Ms. Snyder said the pay scale now needs reviewed and rolled back to Ms. Still's original salary. During this time, another assistant has also been hired.

Commissioner Fahlgren acknowledged that Ms. Stills did a great job during this interim appointment and worked with the team. Now she will be going back to her original position as assistant to the Roadmaster Bob O'Neal.

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Ms. Snyder said transition time has been allowed, and now it is appropriate to recommend moving the pay scale for Jodi Stills back to her original position pay.

Motion

Commissioner Crawford moved to roll the pay scale for Jodi Stills at the Road Department back to the previous structure as before effective July 1, 2015. Commissioner Fahlgren seconded the motion. The vote was 2-0, motion carried.

Ms. Snyder will prepare a formal document from the County Court to present to Ms. Stills. Discussion was held regarding contacting Ms. Stills prior to sending the document. Ms. Snyder said she and County Counsel Wilson will discuss the presentation process. She will meet and present the letter to Ms. Stills.

There being no further business scheduled before the Court in Open Session at this time, Commissioner Fahlgren adjourned the Court out of Open Session and into Executive Session under ORS 192.660(2)(h), To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

EXECUTIVE SESSION:ORS 192.660(2)(h) To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

Commissioner Fahlgren convened the Court into Executive Session under Executive Session ORS 192.660(2)(h) To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The Court and Counsels discussed matters appropriate for discussion under this ORS. Following the discussion, Commissioner Fahlgren adjourned the Court out of Executive Session under ORS 192.660(2)(h) To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and back into Open Session.

Open Session

Commissioner Fahlgren convened the Court back into Open Session after adjourning out of Executive Session under ORS 192.660(2)(h) To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and invited any waiting members of the public back into the meeting room.

Commissioner Fahlgren announced to the public that the Court held a discussion in Executive Session, and there were no decisions to be made on the matter.

There being no further action items before the Court, Commissioner Fahlgren adjourned the County Court meeting.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson
Crook County Court Secretary