

BE IT REMEMBERED THAT the Crook County Court held a Regular Session on September 2, 2015 beginning at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Mike McCabe; County Commissioner Ken Fahlgren; Commissioner Seth Crawford; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson

Members of the public signing the attendance log were: Jerry and Darlene Harpster, Prineville; Sher Eriksen, Prineville; David Scott, Prineville; Tish Plasterer, Crook County Sheriff's Office (CCSO); Ryan Seaney, CCSO; Michael Ryan, CCSO; Lori Jo Breedlove, CCSO; Elize Den Arena, CCSO; Rebekah Burkhardt, Sheriff's Office; Javier Sanchez, CCSO; Kristina Clark; Jacob Mahvein; Karl Wood; James Rouzaine, Deschutes County Sheriff's Office Reserve Academy Administration; Don Swift, Redmond Police Department/ Reserve Academy; Teresa Ambriz Prineville; Rick Roberts, Redmond; Kelly Coffelt, Airport, Prineville; Bill Mintiens, Jakie Spring Media; Scott Willard, Mental Health, LCSNW; Matt McCoy, COCC; Tim Deboodt, Extension District; and Greg Hinshaw, County Maintenance Director.

The media was provided with public notice regarding the meeting.

Judge McCabe called the meeting to order, and asked Lori Jo Breedlove to lead the Pledge of Allegiance.

Consent Agenda

1. **Approve minutes of July 1, 2015**
2. **Approve Amendment to Environmental Health IGA w/Jefferson County**
3. **Approve Amendment #5 to Wellness and Education Board of Central Oregon (WEBCO) Intergovernmental Agreement**
4. **Approve Acceptance of Transportation Growth Management Grant to update Crook County Transportation System Plan (TSP)**
5. **Approve Contract for Goods and Services for delivery of unleaded fuel to the Landfill**
6. **Approve amendment to CaCoon health services agreement**

The Court reviewed the Consent Agenda. There were no changes made.

Motion

Commissioner Fahlgren moved to approve the Consent Agenda as presented. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

Public Swearing-in Ceremony for Sheriff's Deputy Javier Sanchez

Sheriff Hensley invited Javier Sanchez to come forward for his swearing in. The Sheriff said this is an exciting day for his department as well as himself. Sheriff Hensley provided the history of Javier's desire to be in law enforcement. He has served with the Sheriff's Office, coming in from High School to serve in the Sheriff's Marine Aid Division, while taking College classes for two years to earn his Associates degree. He was not old enough for the Reserve Academy, but received permission to attend, beginning at the age of 20 but turning 21 in the middle of the College and Reserve Academy. Sheriff Hensley said he is probably the youngest deputy every in the Crook County Sheriff's Office, is very mature for his age and will be a huge asset to the office with his Bilingual Skills. Sheriff said he is a "Fine young man".

Deputy Sanchez introduced all his family and friends in attendance, said he is a lifelong resident of Crook County, and a graduate of Crook County High School.

Sheriff Hensley explained the challenge coin that is issued to new staff, not given, but issued. He provided information on the history of the coin and the responsibility of carrying the coin with him always. He said he wanted Deputy Sanchez to always be learning, be the best that he can, be safe in this day and age and have a wonderful career.

Sheriff Hensley read the appointment to Deputy Sanchez and Deputy Sanchez repeated his oath of office of Deputy Sheriff.

Photos were taken and the County Court thanked Deputy Sanchez for joining the County and Sheriff's Office.

Scott Willard, LCSNW, Formal request for funding assistance to purchase Smith building

Scott Willard, Director of the local Lutheran Community Services Northwest program and the Court reviewed the history and process so far in the move of LCSNW to the Smith property located at 1251 N Elm St, Prineville. The building is the Prineville Medical Associates building owned by Ken Smith and family. Lutheran Community Services has been in discussion and negotiation with the Smiths and the LCSNW has now authorized the purchase of the building, subject to acceptable financing arrangements being made.

Discussion was held regarding the financing for the building, the transfer of ABHA funds held by the County for the specific purpose of Mental Health services to the Community, funds currently with the County of \$553,467.65 and the request of \$500,000 from LCSNW to assist in purchasing the facility.

Discussion was held regarding possible language for legal purchase documents that would protect Crook County as either a partial owner, a lien holder, or an option to purchase or first right of refusal to be included in the document.

Mr. Wilson recommended a note and trust deed and explained how that could be put in place including the possibility of a subordination agreement to establish a 1st priority position in the chain of title..

The time line discussion was held. The desire of LCSNW is to have the document completed within the next three months. If closing is set for three months, then all documents need to be at the title company at that time.

Mr. Willard reported that the organization and operation at the Mental Health, LCSNW facilities are going well and are fully staffed. LCSNW received a three year approval from the State at the last inspection, the highest available.

This discussion will come back before the Court at a future meeting.

Removed, Public Hearing, Ordinance 280/ Chapter 18 Zoning Code Amendments/
rescheduled for September 16, 2015 meeting

Addition: Airport Discussion/ Kelly Coffelt, airport manager

The Court and Kelley Coffelt, Manager of the Crook County/Prineville Airport, discussed a letter of support to be sent to the Forest Service, Ochoco National Forest, which would express the intent of the Prineville/Crook County Municipal Airport to begin planning and conceptual design for the development of a Regional Training Facility for use by the USFS and BLM. In order to validate the Airport's continuing actions and pursue grant opportunities, the County respectfully requests that the USFS and BLM provide a letter of confirmation that they have a mutual level of interest and intent to develop a facility at the Prineville/Crook County Airport. Following the letter, the County would further request the assistance of their technical resources to work with the Airport consultant engineering firm (WH Pacific, Inc.) to develop concepts, budgets and phasing for the facility to be developed. The current window of opportunity for the Airport's application for grant funds will close by December 1, 2015.

County Counsel said he would rewrite the second paragraph for clarification. Further discussion was held regarding the complex project, match funds, and needing an answer from the Forest Service as to whether they are or are not going to go forward with the project.

Motion

Commissioner Crawford moved to approve the letter to the Forest Service with revisions recommended by County Counsel to be signed outside of Court. Commissioner Fahlgren seconded the motion and added that this also ties to the Master Plan for the Airport. The vote was 3-0, motion carried.

Discussion, regarding the amended agreement between COCC and Crook County for Operation and Management of the Open Campus Building.

Matt McCoy, Central Oregon Community College (COCC) and Tim Deboodt, PhD. , Extension District, met with the County Court to discuss an amendment to the operation agreement for the Open Campus that would result in COCC taking over the operation and day to day management of the Open Campus from the Extension District. The amendment will allow focus on education as the priority. Discussion was held regarding the reserve funds and operating accounts and the roll over funds, ending fund balances and beginning funds. Transfer of accounts such as power, water, etc. may take up to 30 days. Funds to fund technology, building maintenance, fixtures and furniture were discussed. Mr. McCoy explained COCC's reserve accounts and funds that would be available through the college for the needs of the Open Campus. Thresholds of expenditures and policy changes that would have to happen regarding the approval of up to \$5,000 for department heads were discussed.

Discussion was held regarding the newer systems in the building and all the upgrades that were accessible due to the BTOP grant. The importance of this Open Campus continuing in the Crook County /Prineville community was pointed out by Commissioner Fahlgren. Mr. Wilson provided information on furniture, ceiling fixtures, building maintenance, IT and phone system and maintenance of hardware.

Mr. McCoy said this operation agreement would be for one year. At the end of the year, the parties should all come back and see if the agreement needs adjusting, raised, lowered or staying the same.

The Court thanked Mr. McCoy and Mr. Deboodt for their working together on this change of operation agreement, and the Court sent their good wishes to COCC President Metcalf.

Short Recess

The Court reconvened into Open Session

Order 2015-45, Consider disposal of unclaimed property/ Sheriff's Office

Mr. Wilson presented Order 2015-45, disposal of unclaimed property. He explained that a 1984 S10 Chevrolet pickup was seized during the commission of a burglary. The District Attorney has now released the pickup due to no longer needing the vehicle for evidence. It has been held in excess of 30 days. The pickup will now be sent to the County Landfill and held until sold. Landfill Manager Leroy Gray handles the advertising announcement and sale of County vehicles.

Motion

Commissioner Fahlgren moved to accept and approve Order 2015-45, disposal of unclaimed property. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

ANNOUNCEMENT: September 16, 2015 County Court will not be meeting in Paulina due to construction on the school and grounds. The meeting has been rescheduled to October 21, 2015 in the Paulina School. (This date was later found not to be available due to parent-teacher conferences, and the Court decided to wait until spring to schedule the Paulina meeting.)

Judge McCabe thanked the audience for attending and adjourned the Open Session to convene the Court into Executive Session under ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(2)(h) To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed..

EXECUTIVE SESSION

ORS 192.660(2)(i), Performance Evaluation/ Bob O'Neal, County Roadmaster/ Cancelled and rescheduled

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Following the Courts discussion with the County Counsels of all the items called under the Executive Session, Judge McCabe adjourned the Court out of the Executive Sessions under **ORS 192.660(2)(e)** To conduct deliberations with persons designated by the governing body to negotiate real property transactions; **ORS 192.660(2)(e)** To conduct deliberations with persons designated by the governing body to negotiate real property transactions; **ORS192.660(2)(h)** To consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and **ORS 192.660(2)(h)** To consult with counsel concerning legal rights and duties of a public body with regard to

current litigation or litigation likely to, Judge McCabe adjourned the Court out of Executive Session and into Open Session.

Open Session

Judge McCabe convened the Court back into Open Session after adjourned the Court out of Executive Session and invited any members of the public in waiting back into the Court meeting room.

Motion

Regarding the first matter discussed under ORS 192.660(2)(e), Commissioner Fahlgren moved to direct staff to continue with contract discussions as discussed in Executive Session. Commissioner Crawford seconded the motion. The vote was 3-0, motion carried.

There was no action taken on the other matters discussed in Executive Session.

There being no further action items before the Court at this time, Judge McCabe adjourned the Court meeting.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson,
County Court Secretary