

BE IT REMEMBERED THAT the Crook County Court met in a regularly scheduled Open Session meeting on January 4, 2017 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, OR 97754.

Today's County Court meeting is the first meeting of the new County Court with County Judge Seth Crawford and County Commissioner Jerry Brummer.

In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson. At this time, there is a vacant Commissioner seat.

Members of the public signing the attendance log: Ann M Klein, Prineville; Donald S. Klein, Prineville; Louise Carter, Prineville; Sid Carter, Prineville; Tina Hodnett, Prineville; Karlee Klein, Prineville; County Sheriff John Gautney; County Undersheriff James Savage;; Rebekah Burkhardt, Sheriff's Office; Tish Plasterer, Sheriff's Office; Christopher Beard, Sheriff's Office; Sarah Bucholz, County HR; Bill Elliott, Sheriff's Office; Brian Barney, Prineville; Michael Ryan, Sheriff's Office; County Clerk Cheryl Seely; County Treasurer Kathy Gray; Pete Sharp, Prineville; Teresa Herrmann, County HR; Jane and Gordon Aggers, Prineville; County Maintenance Director Greg Hinshaw; County IT Director Izaac Ross and Melanie Marlow, Prineville.

The media was provided public notice of the meeting.

Judge Crawford called the meeting to order and asked Sarah Bucholz to lead the Pledge of Allegiance.

Consent Agenda

Approve Order 2017-01, In the matter of designation of newspapers of record

Approve Realtor of Record for Crook County

Approve Grading of Assistant Community Development Director

Approve Grading of New Position-Deputy Treasurer/Assistant Tax Collector

The Court reviewed the Consent Agenda with no changes to be made.

Motion

Commissioner Brummer moved to approve the Consent Agenda as presented. Judge Crawford seconded the motion. The vote was 2-0, motion carried.

Swearing in, Corrections Deputy Kurt Klein

Sheriff Gautney called Kurt Klein forward to receive his oath of office and swearing in as the newest County Corrections Deputy. Deputy Klein introduced his family in the audience and after the swearing in, his wife Tina pinned the badge on Deputy Klein's uniform.

Sheriff Gautney explained the challenge coin with the words of honor, service and justice and above all integrity, that is issued, not given, to the Deputy at the time of swearing in, and explained that the coin will go with the Deputy if he leaves the Sheriff's Office in good standing, but not otherwise.

Public Hearing, supplemental budget, \$ three million dollar transfer for jail project

Sheriff John Gautney provided an update on the new jail project. Testing of the soil is being done at this time behind the Sheriff's Office. This is the first step. Discussion was held on the soil samples that will be done when the houses are removed.

Public Hearing

**Approve Order 2017-02, In the matter of appropriation transfer, County Capital Asset Fund
Approve Order 2017-03, In the matter of adopting a supplemental budget for 2016-2017 and
making appropriations for same**

Orders 2017-02 and 2017-03 were presented to the Court. Order 2017-02 will transfer \$3 million dollars to be used on the Jail Project. Order 2017-03 is the adoption of the supplemental budget that will include these funds for use on the Jail Project. The public hearing on this matter was published one week ago.

Judge Crawford opened the public hearing for comments. There were no comments received. Judge Crawford closed the public hearing.

Motion

Commissioner Brummer moved to approve Order 2017-02, \$3 million dollar transfer of funds. Judge Crawford seconded the motion. The vote was 2-0, motion carried.

Motion

Commissioner Brummer moved to approve Order 2017-03, adopting the supplemental budget. Judge Crawford seconded the motion. The vote was 2-0, motion carried.

REMOVE/ rescheduled for January 18, 2017 Presentation, Health Department Strategic Plan

Consider approval of Order 2017-04, In the matter of Exempting Structural Repairs at the Crook County Annex Building from Competitive Bidding pursuant to Crook County Code 3.12.100 and declaring an emergency

County Counsel Jeff Wilson recognized Sarah Bucholz' efforts in recognizing safety issues with the County annex building. He discussed with the Court the structural problems of the County Annex. The roof problem was the first problem addressed, but now additional problems that include mold, deterioration of the bricks, and electrical and structural problems have been discovered. The Building Inspector has inspected the problem areas, and there is concern regarding the electrical panels being a fire hazard.

Assistant County Counsel Eric Blaine presented information on quotes received for mold eradication. There has been no formal RFP on the repair of the roof or the bricks. Discussion was held regarding changing the design of the annex from the flat roof on the building that would help with the leaking problem, but there has to be a determination of the building and if it could support the additional weight. Electrical inspector Dan Lewis has inspected the electrical panels and finds code issues. Further discussion brought about information regarding all the costs, the ventilation system, HVAC system work that would include all ductwork, and mold remediation. The consensus was that the Court and Counsels are not comfortable doing one portion of the repair until the total cost is known. Mr. Wilson will prepare

an RFP for the cost of the repairs with mold remediation as a portion of the RFP, and bring that information back to the Court at the next meeting.

Consider authorizing a Request For Proposals (RFP) for Audit Services for an “Enterprise Cybersecurity Assessment”

Izaac Ross, County IT Director, presented information regarding the need for Audit Services for an Enterprise Cybersecurity Assessment that would be a very extensive audit and give the County an idea where the computer security systems are now, where we stand with state standards and best practices for keeping the County safe. The security would cover all departments, would be more of an administrative step and could also look at it for historical purposes. Mr. Ross described how the implementation would take place and the costs. He said the costs should be approximately \$30,000 and come out of savings. Mr. Wilson asked for clarification of the audit. Mr. Ross said the end result is that the County is compliant with State Standards and would develop a routine so all steps can be done internally, maintaining the standard required.

Motion

Commissioner Brummer moved to approve the RFP for Audit Services. Judge Crawford seconded the motion. The vote was 2-0, motion carried.

Quote to complete the Office 365 project initiated by Steve Dougill, \$16,280.00

Mr. Ross presented information regarding the project issued by Steve Dougill, former IT Director, for email mail accounts and the Government Cloud Exchange platform. He discussed two exchange environments and 85 licenses on Office 365 platform. He would like to move all licenses to the platform or do it in house. The government platform is CJIS compliant, and the District Attorney’s Office requires CJIS compliancy. He explained the government portion of the 365 platform.

Mr. Ross provided information on building the County’s own CJIS platform here, the costs involved and the timeline. This would involve 195 licenses for everyone on the County’s system. If on the platform, the County is CJIS compliant, and the local server does not have to be maintained. Discussion was held regarding the costs involved in ownership of the servers.

Further discussion was held regarding the informal quotes, the costs, the timeline, prorated costs, sole source purchasing, the number of licenses involved, the current contract that expires the end of February, and bringing the matter back to the next meeting.

Public Comments

Jane Aggers asked for an explanation of the process for appointment of the third Court member. All applicants must have submitted applications by February 6, there will a meeting on February 8th to announce the applicants, and interviews will be held on February 10th. The plan at this time is to have the Commissioner ready and in attendance at the February 15, 2017 County Court meeting.

There were no additional comments from the audience.

There were no further items scheduled for action before the Court at this time in Open Session. Judge Crawford adjourned the Court out of Open Session and into Executive Session under ORS 192.660(2)(h)

Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(i), Personnel Evaluation/ Jeff Wilson.

EXECUTIVE SESSION

Judge Crawford convened the Court into Executive Session under ORS 192.660(2)(h)_Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(i), Personnel Evaluation for Jeff Wilson, County Counsel. Following the discussion and review, Judge Crawford adjourned the Court out of Executive Session under ORS 192.660(2)(h)_Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(i), Personnel Evaluation for Jeff Wilson and into Open Session.

Open Session

Judge Crawford convened the Court into Open Session after adjourning out of Executive Session under ORS 192.660(2)(h)_Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(i), Personnel Evaluation for Jeff Wilson, County Counsel, and invited any members of the public in waiting back into the meeting room.

Judge Crawford announced there was no action to take regarding the Executive Session. There were no motions required for changes of grade and pay for Mr. Wilson due to his grade and step being at the top of his pay scale.

There being no further matters before the Court today, Judge Crawford adjourned the County meeting. The next regular meeting of the County Court will be held on January 18, 2017.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson,
Crook County Court Secretary