

BE IT REMEMBERED THAT the Crook County Court met in a regularly scheduled Open Session meeting on February 15, 2017 at 9:00 a.m. in the Crook County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and interim County Secretary Jennifer Orozco.

Members of the public signing the attendance log were: Rob Tandy, Prineville; Jerry and Darlene Harpster, Prineville; Muriel DeLaVergne-Brown, Director, County Health Department; Casey Daly, Crook County Fairgrounds; Greg Kelso, County Surveyor; Jane and Gordon Aggers, Prineville; Teresa Herrmann, County Human Resources; Cheryl Seely, County Clerk; Casey Kiser, Chamber of Commerce; Michael Warren, Realtor of Record, Crook County; Melanie Marlow, Prineville; Holly Wenzel, Crook County Health Department and J. Dawson.

The media was provided public notice of the meeting.

Judge Crawford called the meeting to order and asked Ron to lead in the Pledge of Allegiance.

County Counsel Jeff Wilson presented an addition to item number six, an agreement approved by Counsels and Brasada, and asked for approval for signature outside of court on the agreement when received back from Brasada.

Motion

Commissioner Brummer moved to approve the Consent Agenda as presented and discussed, and to approve signature of the agreement added to item number six outside of Court. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Compensation of County Surveyor

Newly elected County Surveyor Greg Kelso introduced himself. Mr. Wilson provided information on compensation and fees for the County Surveyor, the last order regarding this process being approved in 1994.

Mr. Kelso provided a draft of fees from information gathered for neighboring counties. Discussion was held on the fees, the purpose of this meeting and the need to address this issue since the last order was approved in 1994. Any increase in fees in past years has been done through the budget process.

Mr. Kelso presented the roles and duties of the County surveyor. He explained new technology features that will work with the corner marker numbers. The time spent reviewing maps from other surveyors goes to the County finance and in turn results in the money paid to the County surveyor. Corner monuments were explained, the need and the purpose, and the information contained. These corners replace the old stone markers. Fees are received for this service. He also provides assistance and counsel to the County regarding surveys and survey needs. Mr. Kelso discussed the budget process and the fees not changing since 2014.

Judge Crawford discussed the use of the County seal by the County Surveyor on his County Surveyor's website. This seal will be placed on the fee schedule and County checklist forms. Commissioner Barney agreed with the use of the seal on documents that come from the County surveyor.

Commissioner Brummer and Mr. Wilson discussed going forward and handling the fees and salary through the County budget process. Mr. Kelso will be meeting with the County Treasurer regarding the budget process soon. He explained to the Court the fee categories and the fees involved.

Mr. Wilson presented information regarding rental space for the County maps. Mr. Kelso and Mr. Wilson are working on a new agreement between the County and Mr. Kelso for the rental space in Mr. Kelso's office.

Public Hearing, approve Order 2017-55, Amendment 3

Assistant Planning Director Ann Beier explained all the edits are not changes in fees, but provide detail about revisions made necessary due to changes to the Assella E-permitting program.

County Judge Seth Crawford and Ann Beier discussed the positive results that have come from using the E-permit programs and the benefits for the contractors and realtors, resulting in more frequent use of the program. County Judge Crawford thanked the Community Development for keeping the fees down, covering the cost, but not overcharging for service.

Commissioner Barney thanked Ms. Beier for the presentation that has made the changes easy to understand.

Judge Crawford opened the public hearing on Order 2016-55, Amendment 3. There being no comments from the public, Judge Crawford closed the public hearing.

Motion

Commissioner Brummer moved to approve Order 2016-55, Amendment 3. Commissioner Barney seconded the motion. The vote was 3-0.

Crook County Stockgrowers Association request for funding for annual banquet at Carey Foster Hall

Tyler McCormack presented a request that the Court cover the costs of the rental of the Carey Foster Hall for the annual Stockgrowers Association Banquet. This event brings in up to 300 people and serves and an economic development event. He discussed youth scholarships amounting to \$7,000.

The Court discussed the issue of coyotes, two hours of aerial hunting of coyotes, and the costs, \$450.00 per hour, involved in coyote control. The Court discussed with Mr. McCormack the costs for both projects and offered to cover one hour at \$450 of coyote control and the balance, \$450, for the use of the Carey Foster Hall for the banquet.

Motion

Commissioner Brummer moved to approve up to \$900; \$450 to be used for coyote control and \$450 for the use of the Carey Foster Hall for the Crook County Stockgrowers Association Banquet. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Consider offer to purchase County owned property at 7761 Thompson County, Prineville

County Realtor of Record Mike Warren II presented an offer received for County owned property at 7761 Thompson Court, currently listed at \$49,520. An offer of \$36,000 has been received, and Mr. Warren suggests a counter offer of \$45,000, stating that the County will conduct the water tests as required by the State of Oregon. Discussion was held regarding the water system on this property, the testing of the water needed and the total costs of up to \$3,000 to get the well operating. Mr. Warren presented information on the current listings of other properties in the areas and the amenities on those properties while this property has some unknowns about the water and septic. This property is also a long way out with two to two and one half miles of gravel road.

Motion

Commissioner Barney moved to approve the counter offer of \$45,000 on 7761 Thompson Court, Prineville. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

The paperwork will be signed and provided to Mr. Warren by this afternoon.

Consider request for 2-step increase for Planning Department employee

Planning Director Bill Zelenka and Assistant Planning Director Ann Beier presented a request for a 2-step increase for Planning Department employee Pam Rhoden. Explanation was provided for the reasoning behind the request, the cross training in the Community Development offices, and budgeting and strategies with the retention of the experienced employees being extremely important, the intertwining of this position between the building and the planning departments, and the cost of \$700 over 4 months, \$2,800 per year. Commissioner Brummer discussed the costs per hour and making sure the numbers provided to the Court were correct. Teresa Herrmann explained the pay difference. Judge Crawford discussed the approval of one-step and two-steps, and the budget and timing issues. Explanation of the review policy and other two-step increases done at the evaluation time was provided. Ms. Herrmann recommended the approval due to others in the same department receiving two-step increases. Discussion was held regarding step increases and regrading increases. The regrading increases are substantially larger.

Motion

Commissioner Brummer moved to approve the two-step increase for Pam Rhoden. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Public Input None received from the public

There being no further business requiring action before the Court today, Judge Crawford adjourned the meeting.