

BE IT REMEMBERED THAT the Crook County Court met in a regularly scheduled Open Session on July 5, 2017 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, OR 97754. In attendance were: County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson. Judge Seth Crawford was not in attendance for today's Court Session.

Members of the public signing the attendance log were: Shannon Shatto, Prineville; Pastor Ron Hemphill, Prineville; Mary Evjen, Redding California, County HR Teresa Herrmann; County Clerk, Cheryl Seely; MaryLou Bernard, Prineville; County Sheriff John Gautney; Mitch Madden, Sheriff's Office (S.O.) Steven Hatcher, S.O.; Jacob Shaffer, Prineville; Travis Jurgens, S.O. Javier Sanchez, S.O., M., S.O.; Rebekah Burkhardt, S.O.; Brian Bishop, S.O.; Chris B., S.O. ; James Savage, S.O.; Casey Daly, Crook County Fairgrounds, Caroline Ervine, EDCO; Kathy Gray, County Treasurer; Jerry Duncan, D.A. Davidson, Roseburg; Christopher Caporaletti, Cashen Investment Advisors, Inc. and Shack and Michaela Cashen, Cashen Investment Advisors, Inc., Texas.

The media was provided public notice of the meeting.

Commissioner Brummer called the meeting to order and asked Mitch Madden to lead in the Pledge of Allegiance.

Roy Hemphill offered the invocation.

CONSENT AGENDA

1. Approve minutes of March 15, 2017, April 19, 2017, May 3, and May 10
2. Approve Order 2017-44, Appointment to PLA Unit #1 Special Road District
3. Approve Crook County Communications Policy
4. Approve WIC patient services agreement, Advantage Dental.
5. Approve School Based Health Center services agreement, Advantage Dental.
6. Approve Symbiosis mass gathering bonding agreement.
7. Approve Kids Center funding agreement. (Ct. Contract # 167).
8. Approve WEBCO Employee Transfer Agreement re: COHC
9. Approve Donation Deed from Crook County to State of Oregon, county-owned property for Tom McCall Roundabout Project
10. Approve S&P Global Ratings engagement letter for fees incurred for credit rating required for the sale of bonds
11. WEBCO Assignment of BestCare Treatment Services Grant to Deschutes County
12. Approve contract with County Sanitarian Jerry Kathan,
 - 12.A County financial contribution for eclipse prepositioned resources, procurement of additional ambulances, for August Eclipse event in community
 - 12B Lease extension and amendment, County and Saving Grace

The Court reviewed the Consent Agenda. The March 15, 2017 minutes were removed and will be presented on July 19, item number 3, Communication Policy was removed for discussion and item number 10 was approved subject to clarification.

Motion

Commissioner Barney moved to approve the Consent Agenda with the changes as discussed. Commissioner Brummer seconded the motion. The vote was 2-0, motion carried.

SCHEDULED APPEARANCES

9:05 a.m.

Swearing of Sheriff's reserve deputy. Jacob Shaffer

Sheriff John Gautney introduced Reserve Deputy Jacob Shaffer who comes to the Crook County Sheriff's Office as Active National Guard where he was able to learn a broad range of skills that can be utilized as a Reserved Deputy. Deputy Shaffer has been attending the Central Oregon Reserve Academy since January of this year. Deputy Shaffer introduced his fiancée Shannon, Logan and Mr. Shaffer's mother Mary. Deputy Shaffer said he considers Crook County as his home.

Sheriff Gautney administered the oath of office and explained the challenge coin issued to Deputy Shaffer. His fiancée pinned his badge on his uniform.

The Commissioners welcomed Deputy Shaffer to the County.

14.Presentation of employee service certificates and pins

Pacific International PI funding request, Cathy Bartels

Cathy Bartels, on behalf of the Junior Pacific International (PI) presented information on the PI program and the event held in conjunction with the Crook County Rodeo. Travelers from all over the U.S. come to view the event. Each year the PI asks the Court to assist with the payment of the cost of using the Fairgrounds for a total of \$5,200. This program is seen as an economic boom to the community due to all the spectators and participants that stay and spend time in Crook County while this event is going on.

Motion

Commissioner Barney moved to approve the \$5,200 for the PI event. Commissioner Brummer seconded the motion. The vote was 2-0, motion carried.

EDCO Quarterly Update, Caroline Ervin

Prineville EDCO Director Caroline Ervin presented a quarterly update for the second quarter of this year, April, May and June. She said there were three new leads and would each create 100 or more jobs, one pending, meetings with the Department of State Lands along with a tour for the Secretary of State, and Data Center Conference. She said the annual luncheon was successful and profitable, there have been Executive Committee Elections for 2017-2018 positions and there will be an upcoming PubTalk July 27, 2017 at Ochoco Brewer from 5:00 p.m. to 7:30 p.m. with a history of Les Schwab presented by Doug Smith. Ms. Ervin thanked the Court for their support.

DISCUSSION

Consider 2 step increases for Brent Johnson, Community Development, as the result of new certifications

Community Development presented a 2-step increase proposal for Brent Johnson as the result of new certifications that were not included in performance evaluation, State of Oregon, Mechanical Inspector A-Level, Commercial Mechanical Inspector (ICC), State of Oregon Certification as a PI-Plumbing Inspector. Mr. Johnson is part time and receives no benefits.

Motion

Commissioner Barney moved to approve Brent Johnson's Performance Evaluation plus a 2-step increase. Commissioner Brummer seconded the motion. The vote was 2-0, motion carried.

HSR Proposal for Professional Services re: Facilities Plan

County Counsel Jeff Wilson presented this item. He explained the concept of developing a plan for maintenance of all county building: roof, carpet, etc., for budgeting and to see if the building is worth the repair and updating. Mr. Wilson had contact the Hara Schick (HSR) company. They did the work on the County building located at 422 NW Beaver Street. Discussion was held on the scope of work and developing a plan for completion with a time frame and cost. If approved, HSR would contact contractors. HSR currently does not include the structural or environmental analysis in the scope.

Commissioner Barneys said he looks at this as superficial. We need environmental, structural and include growth and future needs of the County. He would like to see a price with the complete study and a separate price for the superficial study. He discussed the buildings of the County today and wants to have information as to growth and space requirements into the future. Discussion was held on the upkeep of buildings today and the physical needs that should be addressed for future budgeting forecasting. Commissioner Barney believes the some of the studies could be done by the County Maintenance staff. Discussion was held on making these two separate projects and the costs involved. Mr. Wilson will check into this.

Commissioner Brummer believes some projects could be taken care of by the Maintenance staff. He thinks there is a need for long term planning for more or new facilities.

Legal Counsel and the Court discussed at what point you stop patching and pouring money into facilities that are too old, or need too much repair and need to be replaced. Mr. Wilson said he believed there should be more conversation with John and Leslie at Harashicks. Commissioner Barney believes there needs to be more discussion to fit the needs. Mr. Wilson will contact HSR.

Planning Director said there does need to be a special analysis for future growth. The last time an analysis was done was in 1980. He believes the each department should be polled for future growth and a needs analysis. Mr. Wilson will move forward on this project.

Shack Cashen, presentation / County Investments

Jerry Duncan of D.A. Davidson in Roseburg provided an overview on the 15 to 20 years of working with the Crook County Reserve funds, assisting the county with getting better returns on their funds. He works

Approved August 16, 2017

with Cashen Investment Advisors, Inc. Mr. Duncan maintains the County assets and oversight and Cashen Investment Advisors, Inc. maintain the investment portfolio for the County.

Shack Cashen, Cashen Investment Advisors, Inc. provided information on the impacts on investments by the political environment, the financial market forecast and the investments held in the County's Portfolio. Christopher Caporaletti, Portfolio manager, provided in depth information on the County's portfolio, where it is going and how it is going to be there.

Volunteer Intern

Commissioner Brummer announced that his Granddaughter, Katie Bass, will be working for 20 hours over the next year, volunteering as a project for her Senior Year for the National Honor Society. She will not be paid or compensated but will have the opportunity to work in different departments. Commissioner Barney believes this is a great opportunity for Katie.

Item #3, Crook County Communication Policy, removed from Consent Agenda for discussion.

At this time, The Court removed this item from discussion. The Court asked Mr. Wilson to review the document and bring it back for the Court at a future Court meeting.

There being no further items requiring action of the Court at this time, and no executive sessions scheduled, Commissioner Brummer adjourned the Open Session. The Court will reconvene at 2:00 p.m. in Open Session for a Public Hearing, Reconsideration Hearing, Ordinance 259/Goal 5 wildlife mapping land use appeal.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson
Crook County Court Secretary