

B **E IT REMEMBERED THAT** the Crook County Court met in a regularly scheduled meeting on December 20, 2017 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine County Court Secretary Colleen Ferguson was not available. Minutes were taken by Jennifer Orozco.

Judge Crawford called the meeting to order and asked Wayne Looney to lead the Pledge of Allegiance.

Members of the public signing the attendance log were: County Clerk Cheryl Seely; Fairgrounds Manager Casey Daly; Heather Stuart, Crook County Health Department; Wayne Looney, Prineville; Craig Woodward, Prineville; John Gautney, Sheriff; Nate Trammell, Crook County Community Development; IT Director Izaac Ross, Prineville; Planning Director Ann Beier and Leroy Gray, Crook County Landfill.

The media was provided public notice of the meeting.

Consent Agenda

- 1. Approve minutes of November 1, 2017**
- 2. Approve Order 2017-80, updated policy for responding to Public Records Request**
- 3. Approve Order 2017-83, accepting the grant funds for Justice Reinvestment Grant**
- 4. Approve Order 2017-85, appointments to County Boards and Committees**
- 5. Approve Order 2017-86, appointment of Jerry Brummer to Pool #1 BOPTA**
- 6. Approve Landfill disposal fee waiver, Humane Society of the Ochocos**
- 7. Approve Phase 2 Stage 1 work completion” for the Tyler Technologies HR/Payroll software implementation**
- 8. Approve signature on MOU with Oregon Department of Land Conservation and Development (DLCD)to update County zoning ordinances for Farm and Forest zones**
- 9. Approve Order 2017-87 authorizing approval of final construction drawings for the Crook County Jail Project**
- 10.Approve Commute Options Partner 2018 Agreement**
- 11.Approve Hearings Officer Contract, Environmental Health-related complaint and contested case hearing**
- 12.Approve Professional Services Contract with Summer Sears CPA-First Amendment**
- 13.Approve VOCA Grant 2017-2019, Victims Assistance**
- 14.Approve intergovernmental agreement between Crook County and Crook County Chamber for IT and Software Support**
- 14A. Approve Office of Emergency Mgmt. Performance Grant**

The Court reviewed the Consent Agenda and had a question regarding item number 8. Planning Director Ann Beier explained that DLCD would pay a consultant and agree to a scope of work for updating the County zoning ordinances for Farm and Forest Zoning.

Motion

Commissioner Brummer moved to approve the Consent Agenda as discussed. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Hear proposal for purchase of new vehicle, Community Development, Ann Beier

Ms. Beier presented information regarding the proposed purchase of a new vehicle for the Building Department. There are three added inspectors, so there is a need for more vehicles. The plan is to

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purchase one new vehicle, and also purchase one used vehicle from the surplus vehicles. Two quotes were received for the Ford Edge, base model: Robberson Ford, \$27,572.46 and Hillsboro, \$29,000. This leaves enough in the fund to purchase a used vehicle.

Motion

Commissioner Brummer moved to approve the purchase from Robberson Ford at \$27,572.46 and the purchase of the surplus vehicle. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Presentation, Order 2017-82, naming of a road, North East Timber Lane, Nate Trammell, Community Development.

Nate Trammell, Community Development, presented Order 2017-82, the naming of a road to North East Timber Lane. This has been a driveway that four residences used to access Johnson Creek Road. There is now a fifth residence, and with five residences, the driveway becomes a road and requires an actual road name.

Judge Crawford opened the public hearing regarding the naming of the road. There was no input from the public. Judge Crawford closed the public hearing.

Motion

Commissioner Brummer moved to approve Order 2017-82, naming the road North East Timber Lane. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Public Hearing, Ordinance 301, mass gathering, 2nd reading and hearing, vote

Mr. Wilson presented the second reading of Ordinance 301 regarding mass gatherings. The first reading was held on December 6, 2017. Today's reading includes the revisions and changes discussed at the last meeting and still includes the emergency clause. He presented the changes as made in the ordinance.

Motion

Commissioner Brummer moved to read Ordinance 301 by title only. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Judge Crawford read Ordinance 301 by title only, and opened the public hearing. Craig Woodward presented his concerns.

Thank you's were given to Ann Beier, Eric Blaine and Jeff Wilson for all the time and effort spent on Ordinance 301 with an emergency clause.

Motion

Commissioner Brummer moved to adopt Ordinance 301 declaring an emergency. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Ordinance 301 with the emergency clause will go into effect immediately.

Consider approval of Order 2017-84, approving use of Acctech for services

Izaac Ross, County IT Director, presented information regarding transition, modification and amendments of the Acctech contract. Discussion was held on the reason the contract had ceased, the expense, the history of hiring an employee as a desktop person and the need to also have a network support. The areas do not intermingle, and Dean with Acctech is our contract. The intent of the modifications, the terms, the goals and monthly savings were discussed. The goal is to have no third party vendors in the IT office at a future point and having all the work done “in house”. The expense for the contract of \$12,000 is included in the IT budget.

Motion

Commissioner Brummer moved to approve Order 2017-84. Commissioner Barney seconded the motion and to approve the costs not to exceed 12 months and \$12,000, and authorize signature outside of Court. The vote was 3-0, motion carried.

Consider approval of double check backflow device for Fairgrounds, and dedication of 12 inch water lines to the Fairgrounds.

Fairgrounds Manager Casey Daly presented information regarding the need for a new water source for the Fairgrounds. The City of Prineville has approached Mr. Daly regarding a new double check valve and abandoning the old line on Lynn Boulevard to protect the City water system. The small check valves will all be eliminated. The proposal is that the costs will be split, 50/50, \$15,000 each to the City and the County. The Fairgrounds crew will do the installation work and through the IGA with the City, the City will be responsible for the maintenance. Ferguson Plumbing is the supplier of the material.

Motion

Commissioner Brummer moved to direct staff to prepare an IGA with City of Prineville for the approved check valve work with the Fairgrounds crew doing the work for the valve and line, and the City of Prineville to provide the maintenance, with the \$30,000 cost to be split 50/50. \$15,000 City and \$15,000 County. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Consider funding for swimming pool survey

Wayne Looney presented a recap of the work on the proposed project of a new swimming pool facility. The Citizens Advisory Committee has received significant public input and involvement in the efforts to build the pool and is now ready to go forward to conduct a survey of the County residents to determine the level of public interest and financial threshold the voters would be willing to approve. Information was provided on the company to help with the survey, the basic questions, and the data to be derived. Also, the holding of a town-hall, the operation costs per year, the question of becoming self-sustaining, and the fact of no guarantee that the voters would pass a levy for the pool. County Clerk Cheryl Seely provided information regarding the process of having an issue come before the citizens for consideration and vote. The Court discussed funding sources, the survey, the review of the opinion from the community, placing the pool issue on the ballot and the levy for taxes. Mr. Looney said the estimate for tax is less than \$.70 per \$1,000 assessed value.

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Motion

Commissioner Barney moved to authorize the expenditure of \$5,000 to Aquatic Center Survey for the pool survey. Commissioner Brummer seconded the motion. The Court discussed checking into the use of lottery funding for the associated costs. The vote was 3-0, motion carried.

Consider approval of Crook County Holiday Schedule and Crook County Court meeting schedule

The Court was provided with the County Holiday Schedule and the County Court meeting schedule for review. Court agreed by consensus to accept the schedules adding April 18, 2017 to the schedule as a Paulina meeting.

There being no other matters before the Court requiring action at this time, Judge Crawford adjourned the Court into Executive Session under ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session

ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions

ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The Court met with County Counsel and other members of the County staff to discuss the matters before them under ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Following the discussions, County Judge Crawford adjourned the Court out of Executive Session under ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The Court went back into Open Session, and the public was invited back into the room.

Open Session

Motion

Commissioner Brummer moved to direct staff to continue as discussed in Executive Session with those matters requiring action. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

There being no further matters before the County Court requiring action, Judge Crawford adjourned the County Court meeting. The next Court meeting is scheduled to be held on January 3, 2018.

Respectfully Submitted,

Colleen Ferguson

Colleen Ferguson, Crook County Court Secretary