

B **E it remembered that** the Crook County Court met in a regularly scheduled County Court meeting on January 17, 2018 at 9:00 in the County meeting room located at 320 NE Court Street. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log: Michael Ryan, Crook County Sheriff's Office; MaryLou Bernard, Prineville; Michelle McSwain, Prineville; Dan Parks, Prineville; Katrina Van Dis, Central Oregon Intergovernmental Council (COIC) , Bend; Hailey Barth, COIC, Bend; Michael Warren, Crook County Properties, Prineville; Carol Bonkosky, Prineville and Izaac Ross, IT Department, Prineville.

Judge Crawford called the meeting to order and asked Jack ##### to lead the Pledge of Allegiance.

Pastor Dan Parker gave the invocation.

Consent Agenda

Approve Order 2018-04, ratifying acceptance of Kelley Family Foundation grant

Approve Order 2018-05, appointment to Hahlen Road District

Approval with City for Double Check Water Line at Fairgrounds

Approval of agreements to dispose of animal waste as Landfill/Berman Group, Inc. dba Central Oregon Butcher Boys and Cinder Butte Meat Co.

Approve Amendment #2 for Software Maintenance Services Crook County and Superior LLC

Approve License Agreement / Community Correction, lease of office space by Four Winds Behavioral Services LLC SC

Approve Lease Extension for Office Space, reserved space for County survey maps at County Surveyor's Office, Kelso Land Surveying LLC.

The Court reviewed the Consent Agenda and discussed item number 6, the approval of License Agreement/ Community Correction, lease of office space by Four Winds Behavioral Services LLC SC, and the possibility of receiving a consideration for the lease. The individual from this organization will be using the premises two times per week and is doing the County a service of being available for the Department.

Motion

Commissioner Brummer moved to approve the Consent Agenda as presented. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

COIC Updates, Katrina Van Dis, Community Wildfire Protection Plan, Title III grant, Local Food and Economic Impact report regarding small to mid-sized farms and ranches and the effect on our Central Oregon Economy

Katrina Van Dis, COIC, and Mike Ryan, Crook County Emergency Manager, presented information of the Wild Fire Protection Plan annual review that was held in December 2017. They presented a proposal from the County Wildfire Protection Plan Steering Committee to create a Tri-County cohesive team that would have unified evacuation plans and messages and would operate under the name of Project Wildfire alleviating three counties spending money redundantly. For media, there will be one message used that fits all three counties. This Tri-County operation would streamline the process,

and have expenses to cover a 10 hour per week staff person, 5 hour per week COIC oversight, materials and supplies, GIS costs and other costs such as marketing and some travel. This would basically be the same as each County has done previously but would be under one plan and name, Project Wildfire. Ms. Van Dis and County Counsel Jeff Wilson discussed the Intergovernmental Agreement that now exists and can be amended with this scope of work.

Ms. Van Dis requested Title III funding for Firewise expenses not to exceed \$50,000.

Ms. Van Dis and the Court discussed the Fuels Mitigation grant that is separate and expires the end of September. The grant is very restrictive timewise. Discussion was held regarding the value of public outreach and the Fuels grant under the auspice of Project Wildfire if extended into Crook County.

Economic Impact report regarding how small to mid-sized farms and ranches affect our Central Oregon Economy

Ms. Van Dis provided information regarding a study done on small farming operations in the Central Oregon area 25 acres and less. There were 83 farms meeting the criteria with 26 of the farming operations taking part in the study. Demand has increased in the last eight years for the farming meat, vegetables and fruits locally, and there is a huge opportunity to grow. Discussion was held on intensifying production, investing in a food hub as an intermediary for selling farm direct and wholesale, and exporting. Contacts, tours of grant writers and those interested in investing in Central Oregon with processing and cold storage were discussed. Ms. Van Dis provided information on the High Desert Food and Farm Alliance and the directory for those involved. The Farmer's Market in Prineville is no longer held due to poor attendance and is now held at different individual farms.

Ms. Van Dis is also trying to write an article and doing a survey to give an idea of the impact of the presentations that she is offering regarding the small farming industry.

Presentation, Request for dumping fees , Ochoco Creek Clean-up Project/ Carol Bonkosky

Carol Bonkosky representing Rotary presented information on a proposed project of cleaning in the Ochoco Creek in late February or early March to remove the trash from the creek at a time that would not be dangerous for the volunteers that would be working in the creek and those on the side taking in trash from the creek and up the banks. Ms. Bonkosky has contacted Prineville Disposal Inc. regarding garbage dumpsters, Park and Recreation regarding assistance in moving the trash from the banks of the creek to the dumpsters and now is asking the County to allow the emptying of the trash at the County Landfill at no charge for the project. Judge Crawford discussed the need for the removal of weeds and brush along the creek. Ms. Bonkosky explained that portion of clearing would be beyond the scope of this project and the volunteers. The project will take in the bike path and Ochoco Creek area from Gardiner Road to the bridge at Third Street and Knowledge. She will also be contacting individuals just past Gardiner road that have private wildlife area property including the creek to see if the volunteers would be permitted to have access and clean out that area as well. Discussion was held regarding a newspaper article to get the word out about the project and the boots and clothing needed to work in and around the creek.

Discussion was held regarding where the cost would come from to reimburse the Landfill. The costs will come from the budget line for waiver of non-profit dumping fees.

Motion

Commissioner Brummer moved to approve the dumping fee for the Ochoco Creek Clean-up project. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Consider offers on two parcels of County property on Winchester Loop

Mike Warren II, Crook County Realtor of Record and Crook County Properties, presented two separate offers for foreclosed County owned property located on Winchester Loop. He recommends a counter offer for \$28,000 for both lots as a whole package. The property would be conveyed by Bargain and Sale Deed.

Motion

Commissioner Barney moved to approve the recommendation of the counter offer of \$28,000 and to authorize signature outside of Court. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Addition-Ochoco West Real Estate

Mr. Warren presented an offer for two lots located in Ochoco West that do not have sewer or water. With these two and one more, the owner could then qualify to put in water and septic on the property. There is no room to join onto the district's sewer system. This would allow the individual to put in a septic system and have the opportunity to drill his own well. Mr. Warren presented an offer of \$5,500 for each lot, \$11,000 total.

Mr. Warren provided paperwork and explained the verbiage. The title policy is paid for by the County and closing will be through Amerititle.

Motion

Commissioner Barney moved to accept the offer for the two lots in Ochoco West for \$11,000 and authorize signature outside of Court. The motion was seconded by Commissioner Brummer. Vote was 3-0, motion carried.

Discussion was held regarding other County owned property what might be for sale in the future. Further discussion will be held after appropriate research is completed.

Approve non-profit disposal fee credit application, Soroptimist of Prineville Senior Center and Neat Repeat

Court Secretary Colleen Ferguson presented an application from the Soroptimist Senior Center and Neat Repeat for non-profit waiver of dumping fees at the County Landfill. This is a program the County has in place for non-profits with all those involved not to exceed a total of \$15,000.

Motion

Commissioner Brummer moved to wave the dumping fees for Soroptimist Senior Center and Neat repeat in an amount up to \$3,000. Commissioner Barney seconded the motion. Vote was 3-0, motion carried.

Consider Western Values Project request to waive fees

Assistant County Counsel Eric Blaine presented the request for a waiver of fees from Western Values Project for a public records request that would require time and materials totaling over \$500.

Judge Crawford's response was no.

The Court asked Michelle McSwain, Prineville, to come forward with her comments on the matter. Ms. McSwain presented her views on the contract that was let with Ms. Budd-Falen for review of the Natural Resources Plan without much public input. In regards to the request that fees be waived, she believes the dissemination of information is in the interest of the public.

Mr. Blaine stated that the question is not whether to disclose but rather to waive the fees. The cost to compile the information is over \$500. Mr. Blaine had prepared a memo for the Court regarding the documents requested and why the waiver was requested.

Further discussion was held on how the public could feel that the Court had not been transparent regarding the choice of Ms. Budd-Falen. Court members believe the Court was transparent in the contract for the review. Ms. McSwain said she was caught unaware of the contract to review the plans and thought the Court could have been more transparent regarding why Ms. Budd-Falen was chosen. Ms. McSwain has looked at the packet to consider the fees and said one factor in waiving the fees is in the interest of the public and another should be considered. The information that is provided would be in the public interest. She said she does not believe there is a smoking gun and she does not have any motives. Commissioner Barney said he believes the greater interest to the public is to receive the compensation for the work the employees do. Ms. McSwain said she understands and it is in the public interest to disclose, but at the prerogative of the Court to consider the request.

Motion

Commissioner Brummer moved not to waive the fees on the public record request for the Western Values Project. Commissioner Barney seconded the motion. Vote was 3-0, motion carries.

Discuss Tier III procurement, IT department / Izaac Ross

Izaac Ross, Director of County IT, presented an informal request used to hire a System Administrator to be in charge of maintenance and upkeep of the County servers. There will be no employee hired. Instead, he is looking at a company. At this time, the IT Department wants to administrate the County's IT department completely. Mr. Ross is looking at a monthly cost. Those responding with quotes were not competitive with Hawes. With Hawes, the County will receive three full time resources. The others quoted per resource and were significantly higher. The Hawes proposal fits into the IT budget, and the County has worked with Hawes previously so they already know the County System. The cost will be \$3,750 per month, \$45,000 per year which is much less than hiring an additional employee. The County will get three people for less than hiring one. With this coverage, it will allow Mr. Ross the opportunity to take time off.

Approved February 7, 2018

Discussion was held that this obtains the same goal as hiring an employee and will help transitioning so that in a year, the Desktop Technicians will be trained to do the server duties and the County may not need an additional employee of company to provide the service. Mr. Ross wants to make sure that the County is adequately covered and adequately crossed trained.

Motion

Commissioner Barney moved to retain Hawes and accept the proposal not for more than one year and not to exceed \$45,000 for one year. Commissioner Brummer seconded the motion. Vote was 3-0, motion carried.

At this time, there being no further business before the Court in Open Session and no business in Executive Session, Judge Crawford adjourned the meeting.

Following the adjournment, County Counsel Jeff Wilson announced he had one more item to bring to the Court. Judge Crawford rescinded the adjournment and the Court reconvened.

Addition, License Agreement, Cypress Renewable aka Ochoco Solar LLC

Mr. Wilson presented information on a license agreement for Cypress Renewable aka Ochoco Solar LLC access County property. This would be temporary non-exclusive agreement to allow them to enter County Property.

Motion

Commissioner Brummer moved to approve the Temporary Non-Exclusive Agreement to allow Cypress Renewable aka Ochoco Solar LLC to enter onto County property. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

There being no further business before the Court, Judge Crawford adjourned the meeting at 10:34 a.m.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson
County Court Secretary