

**BE IT REMEMBERED THAT** the Crook County Court met in a regularly scheduled meeting on June 6, 2018 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log: County Library Director Buzzy Nielson; Greta Bergquist, State Library Salem, Oregon; Sher Ericksen, Prineville; Davie E Scott, Prineville; Jennifer Kent, Crook County Library; MaryLou Bernard, Prineville; Jane and Gordon Aggers, Prineville; County Clerk Cheryl Seely, John Jackson, Bend; Jane Scheppke, Library; Shun-Sho Fong, Prineville and GIS Director Levi Roberts.

The media was provided with public notice of the meeting.

Judge Crawford called the meeting to order and asked Jack to lead the Pledge of Allegiance. Chris Cookston offered the opening prayer.

### **Consent Agenda**

1. **Order 2018-51 – Increased Appropriations in Grant Fund 301-1408 for Health Promotion**
2. **Order 2018-53 – Cancellation of Delinquent Property Taxes**
3. **Approve Lease Extension and Amendment with NeighborImpact for Office Space Lease**
4. **Approve Amendment 4 to Contract with David Allen to Extend Mediation Services for Family Law**
5. **Approve PacifiCorp Temporary Non-Exclusive License and Hold Harmless Agreement for boring tests**
6. **Approve IGA with Oregon Water Resources Dept. for Ass't Watermaster funding for Deschutes Basin**
7. **Approve Task Orders 206-09 and 206-10 with Western Skies LLC for Wildland Fuels Removal**
8. **Approve DHS Grant Agreement / My Future My Choice – for 6<sup>th</sup> Grade Sexual Health Education Program**
9. **Approve Memorandum of Understanding with Counties to Implement the National Wildland Fire Cohesive Strategy in Central Oregon**
10. **Approve IGA with School District for continuation of School Based Health Center Services to Students**
11. **Approve Letter to Representative Walden in Support of Lamonta Interagency Fire Operations Facility**
12. **Approve Road Union Labor Contract**

The Court reviewed the Consent Agenda. Assistant County Counsel Eric Blaine referenced item number 8, and advised the Court of a new page 2 of the agreement that clarifies the beginning and ending dates.

### **Motion**

Commissioner Brummer moved to approve the Consent Agenda as presented with the new page 2 in the DHS Grant Agreement. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

### **State Library Board Award to Crook County Library, Greta Bergquist**

Greta Bergquist, State Library Board, appeared before the Court today to award to the Crook County Library Staff as one of two Libraries in the State the 2017 Ready to Read Project Award. Funding is from the State general fund Early Literacy and Summer Reading Program. The 2017 year, the library had the “Meet, Learn and Grow” program and it was a success. The staff accepted the award and announced this year’s mascot is Elvis, and the program is “Libraries Rock”, beginning June 13<sup>th</sup>.

**Public Hearing to approve Order 2018-81 amendment 2, Ordering Fees for Fiscal Year 2017-2018, Levi Roberts**

GIS Director Levi Roberts provided information regarding changing the manner in which GIS services and fees are presented in the County fee schedule. There are no fee changes, just clarification and simplification on the time to print maps and actual costs. It will provide a more consistent approach on maps. This will capture time on such things as scanning, scalable time and will make the fee schedule more adaptable. He provided information on Soil Survey's 1 and 2. Those are mainly handled by Community Development. GIS does it if no one is available. Custom GIS jobs and Custom requests were discussed.

Judge Crawford opened the public hearing. Dave Scott said he was a private surveyor and does not think that GIS should be in competition with private local surveyors. Mr. Roberts explained that the GIS department is not a surveyor and they do not do any sort of survey or engineering work. Customers are referred to surveyors locally. A discussion on contours was held. There are Surveyors work and GIS services. He provided information on the limitations and clarifications and approximate property lines. Mr. Scott said this must be kept as separate, private from Government work. Judge Crawford and Mr. Roberts discussed the disclaimer used by the County GIS. Mr. Scott went on to talk about a memory he had of a GIS map that was turned into a site plan.

With no more comments received, Judge Crawford closed the public hearing.

County Counsel Jeff Wilson explained the disclaimer that requires the consumer to assume the risk of any errors in the mapping.

It was explained that there was a typo in the date, and that this is actually Order 2017-81, amendment 2.

**Motion**

Commissioner Barney moved to approve Order 2017-81 Amendment 2 as presented. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Jane Aggers had questions regarding who was responsible for collecting taxes. The Treasurer collects the taxes.

Mr. Wilson explained that the Treasurer is an elected position and collects the taxes. There is a separation of duties between the Treasurer and CFO so that one person is not in charge of everything. The auditors want separation and by having a Treasurer and CFO, there is a better opportunity for checks and balances.

There being no further business in Open Session requiring action by the Court at this time, Judge Crawford adjourned the Court out of Open Session and into Executive Sessions under the noticed ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions; ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of an public body, a public officer, employee or staff member who does not request and open hearing.

Judge Crawford read into the record that there would be no Executive Session called in ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions as was noticed, and no ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of an public body, a public officer, employee or staff member who does not request and open hearing as was listed in the agenda. There will be an executive session convened under ORS 192.660(2)(h) consulting with Counsel concerning the legal rights and duties of a public body with regard to

current litigation or litigation likely to be filed and ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

## **EXECUTIVE SESSION**

Judge Crawford convened the Court into Executive Session under ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

The Court discussed the following matters:

### **ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent**

The Court, Counsel and HR Director discussed the hiring of a Chief Financial Officer (CFO) and the statutorily ordered duties of an elected Treasurer. A draft of the proposed duties of each position will be created and brought to the Court for consideration.

### **ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed**

#1. Discussion was held regarding the transition plan for the Assessor's office with the appointment of a new Assessor elect upon the resignation of Assessor Brian Huber.

#2. Discussion was held regarding roads: McCafferty Rd, County Roads, Public Ways, dedications and legalizations.

Following the discussions, Judge Crawford adjourned the Court out of Executive Session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and convened the Court into Open Session and invited the public back into the meeting room.

## **OPEN SESSION**

Judge Crawford convened the Court into Open Session following the adjournment out of Executive Session, and invited the public back into the meeting room.

### **Motion**

Commissioner Brummer moved to direct Staff to contact the person discussed in Executive Session. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Mr. Wilson discussed the Crook County Natural Mitigation Plan adopted by the County and sent into the State. The State made revisions, syntax changes for the most part.

### **Motion**

Commissioner Barney moved to approve the letter regarding the changes made to the Crook County Natural Mitigation Plan update. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Discussion was held regarding a future meeting and items to be added to the agenda. There being no further matters requiring action of the Court, Judge Crawford adjourned the Court at 10:47 a.m.

The next scheduled County Court meeting will be held June 20, 2018 at 9:00 a.m.

Respectfully submitted,

*Colleen Ferguson*

Colleen Ferguson  
County Court Secretary