

Work Session  
June 19, 2018 9:00 a.m.  
County Legal Office

**BE IT REMEMBERED THAT** the Crook County Court met in a regularly scheduled meeting on June 19, 2018 at 9:00 a.m. in the County Legal Office Conference room located at 203 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public: Duane Garner and Jeremy Logan, Crook County Parks and Recreation; Cheryl Seely, County Clerk

The media was notified of this meeting.

Judge Crawford called the meeting to order.

- Order 2018-49, 2<sup>nd</sup> hearing, Special Road District, Flat Rock Road Maintenance Association Board for the subdivision: Eric Blaine presented information on the proposed formation of the Flat Rock Road Maintenance Association. Order 2018-48 was heard and approved on May 22, 2018. Today Order 2018-49 will address the legally created Road District Formation, boundaries and the first board appointments with staggered terms of 1,2 and 3 years with all set 3 year terms going forward.
- Michelle Rhoads, Central Oregon Intergovernmental Council (COIC) and Teresa Conway, Oregon Department of Transportation (ODOT) presented information regarding the Transportation bill, HB 2745, passed to provide STIF funding, Special Transportation Funds, for a coordinated services plan for transportation, regulatory requirements and regional considerations. Crook County will receive a significant amount of funding available for the transportation and COIC will facilitate the process, overview of the funding if approved by the Court. An overview of the history and the new committee to be formed to manage the projects and funding was provided. Discussion was held regarding establishing boundaries, local routes, regional routes, and establishing community values of transit.
- Order 2018-49, continued: Frank Porfily and Doug Gould provided further information on the Flat Rock Subdivision and the Board. There are 63 owners, 83 lots, and 4 families living in the area. Discussion was held on a dedicated road, working with BLM to establish the road and the definite needs of the road in the area.
- Motion: Commissioner Barney moved to approve Order 2018-49. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried. Mr. Blaine explained the next steps for the board and the oaths of office needing to be taken.
- Eric Blaine presented information on the Plaza agreement between the City of Prineville and Crook County. He explained the one change needed regarding the fund cap of \$50,000. The County commits to paying one half for any future capital improvements. Commissioner Barney wants quarterly reports and also a budget for the maintenance. The ownership of the plaza is the undivided co-owners of the City and the County.

- Stand out development training, Strength Finder. Judge Crawford provided information on this training and how personalities and strengths interact with other people. This training will begin with an Executive team and making sure people are respected and act appropriately. Kim Barber, HR, offered further explanation of the testing and platform plan, and the options of including the personality tests in the personnel files or not. This will describe how a person works with others on strengths and has a complete team.
- Expansion of the Crook County Parks and Recreation District (CCPRD): Jeremy Logan, Board member and Duane Garner, Crook County Parks and Recreation District manager, met with the County Court and Counsels to discuss the proposed expansion of boundaries of the of the CCPRD and whether to go to the voters with the dissolution and restructured CCPRD or annexation of areas of the County into the current district. The District was originally structured in 1983 as the same as the Fire District borders, but as the Fire District increased in size, the CCPRD did not. The Swim Pool Advisory committee was not happy with the Court's decision to go with annexation. At this time, if the Swim Pool was to pass, the current size of the district financial stance could not sustain the operation of the pool. The Court suggested a masterplan and annexation. Mr. Logan talked about annexation and a masterplan; he does not believe that annexation is good. Discussion was held regarding the district working with the entire state parks in the area and everyone having a say, lower tax raise and possibly lowering the tax rate in the current district but those that have been outside the boundary would now have to start paying. Mr. Wilson presented information on the plan of dissolving the current district and creating a formation of a new district that would include the entire County. For a new formation, the County Court would have to agree that it is in the best interest of the County. CCPRD prefers this route and doing it all at once. Duane Garner provided some pros and cons, both sides of the question, the size and scope of a major fundamental change and starting over with a fresh slate. Commissioner Brummer discussed adding the responsibility for the other state parks and asked if that would be a profitable endeavor. Discussion was held regarding the surveys taken by community residents regarding the pools and the district. Ruthie McKenzie, CCPRD Board member, believes the reality is that even is the CCPRD was contracted out for other park maintenance; the revenue would not fund all the needs. She believes that everyone should have the opportunity to vote on expansion of the district and believes the voters would approve the expansion. Tom Case, County Resident, said he is looking at dollars and cents and talked about ranches with taxes no deferred. He discussed the farm deferral process. Mr. Case suggested cutting costs or finding another way. Cheryl Seely believes annexation is the easier process. The other method of dissolving the district and restarting is very involved. Further discussion involved Mr. Logan and Mr. Garner discussed with the Court the annexation and dissolution process, the County voluntarily annexing property that could be sold and be part of the district for taxing purposes, the assumption that the County would go through with the bond for the swim pool, previous surveys, legal areas on the interpretation of the law regarding dissolution and reformation at the same time, and confusion as to why this could not be done because the fire district had done this before. Ms. McKenzie said she had heard information here today that she was unaware of previously.
- Property, letter of support: The Court discussed a letter of support regarding the McGrath/BLM property issue. There was a typo and the sentence was corrected. The deadline is tomorrow for the letter.

- Motion:  
Commissioner Brummer moved to approve the letter as prepared with the 17 acre language included and authorize signature outside of Court. Motion seconded by Commissioner Barney. Vote was 3-0, motion carried.
- Judge Crawford discussed with the Court the idea of honoring Pam Rhoden, an 18 year employee, who passed away a short time ago by placing a bench in her name on the front lawn of the Courthouse.
- DA Davidson, Helibase project financing: The Court discussed the timeline for financial documents regarding the Helibase project at the Airport. Commissioner Barney would like to have the new County Chief Financial Officer (CFO) on board for the beginning of the funding process. Commissioner Brummer agrees. County Counsel Jeff Wilson will move the time frame to July 15<sup>th</sup>. Commissioner Barney will review the GSA file and work the two schedules together. Commissioner Brummer discussed the agreement of City and County on the operations of the airport. The agreement is done but no signed. The City will help with the infrastructure but no with cash.
- Annex: Commissioner Barney presented information on the electrical bids that have been received informally. Two of the informal bids were thousands of dollars apart. Eric Blaine will write a scope of service. Commissioner Barney explained the plan and process. County Electrical Inspector Dan Lewis thought the bid should be \$12,000 to \$15,000. The bid will now be based on the scope of services. July 6, 2018 all services will be shut down for the Friday work day and week end work on the power. Power up will be done for Monday. Discussion was held regarding paying employees for the day of mandatory closure. Some employees are on call with both the Juvenile and Parole and Probation offices. The consensus of the Court is that it will be fine to pay them.
- Feasibility study: The architect that was chosen to contract with the County has left his job. Jerry Milstead, project manager, reached out to Panicle due to the chosen architect being unable to provide the services. Mr. Wilson discussed the professional services contract. The Court members will wait to see a total cost before doing a contract. They would like to see a competitive or less bid come in.
- Draft amendments to Airport Agreement: Mr. Wilson discussed with the Court that draft amendments to the Airport agreement with the City of Prineville. The Agreement has been sent to the City but as of today, there is no response. Amendment q was extending the contract to 2021. Discussion was held on the final amendment.
- EXECUTIVE SESSION

ORS 192.660(2)(h) consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The Court and Counsels met to discuss the resignation of an employee, and the amount of time the employee is willing to work before leaving the position as well as the payout of salary and benefits involved in a final paycheck.

Approved Crook County Court November 7, 2018

Following the discussion, Judge Crawford adjourned the Court out of Executive Session under ORS 192.660(2)(h) consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and back into Open Session. Members of the public were invited back into the meeting room.

#### **OPEN SESSION**

Following the adjournment out of Executive Session, the Court convened into Open Session and members of the public were invited back into the meeting room.

#### **Motion:**

Commissioner Brummer moved to instruct staff to proceed with a settlement as discussed in Executive Session. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

There being no further business requiring action of the Court at this time, Judge Crawford adjourned the meeting.

Respectfully submitted,

*Colleen Ferguson*

Colleen Ferguson, Crook County Court Secretary