

BE IT REMEMBERED THAT the Crook County Court met in a regularly scheduled meeting on June 27, 2018 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log: Kate Soliz, Prineville; Deb Shaw, County HR; Kim Barber, County HR; DW View, Prineville; attendee from Redmond; Bob and Mary Lucas; Rebecca Ott, Assessor's Office; Karen Bushnell, Assessor's Office; Suzanne McCaleb, Assessor's Office; Sharon Allman, Assessor's Office; Donna Carter, Assessor's Office; Cheryl Wiles, Assessor's Office; Jason Jones, Crook County; Cheryl Seely, County Clerk; Michael Warren, Crook County Properties; Shaun Christofferson, Assessor's Office; Ray Soliz, Jefferson County Assessor's Office; Katrina Flande, Jefferson County Assessor's Office; Jon D. Soliz, County Assessor's Office and Sandy Cohen, Museum Director.

The media was provided public notice of the meeting.

Consent Agenda

1. Order 2018-15 Approving Implementation of the County Employee Classification and Compensation Plan Conducted by Gel Oregon and Approving the Inclusion of the Cost to Implement into the Fiscal Year 2018-19 Budget
2. Order 2018-47 for the Purchase of Services Related to the Rehabilitation of N. Main Street, including Asphalt Overlay Purchase
- 2.a Order 2018-58 Approving Community Development Vehicle Use Policy
3. Order 2018-59 Appropriations Transfer for Sheriff's Office
4. Order 2018-61 Appointment to Library Board of Trustees, Housing Works (CORHA,) and Special Transportation Fund Advisory Board
5. Approve Amendment 4 to GIS Professional Services with City of Prineville to Extend Services
6. Approve Amendment 1 to Professional Services Contract with JG's to Extend Services
7. Approve Amendment 1 to Professional Services Contract with Advantage to Extend Services
8. Approve Amendment 2 to Professional Services Contract with Elize den Arend to Extend Services
9. Approve Amendment 2 to Professional Services Contract with Lesa Adams to Extend Services
10. Approve Agreement with Yamhill for Housing of Juvenile Offenders on an as-needed basis
11. Approve Amendment 1 to Professional Services Contract with Laurie Craghead as hearings officer for Environmental Health related citations
12. Approve IGA with State of Oregon for DAS Aerial Mapping

12A Added Order 2018-63; Appointing Assessor Elect to Assessor position until he takes office

The Court reviewed the Consent Agenda and discussed the modification of Order 2018-15, the implementation of County Employee Classification, added Order 2018-64, appropriation transfers, for approval, and discussed the addition of Order 2018-58 regarding Community Development Vehicle use policy.

Motion

Commissioner Barney moved to approve the Consent Agenda as presented and with the changes as discussed. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Order 2018-63, appointment of Assessor Elect Jon Soliz

Judge Crawford read the title of Order 2018-63, appointing Assessor Elect Jon Soliz to serve as Temporary Crook County Assessor, serving in the exempt position as Assessor and Department Head. This appointment will be in effect until Mr. Soliz officially takes office as Assessor in January 2019.

Mr. Soliz pledged his oath of office as provided by County Clerk Cheryl Seely.

Order 2018-60, Adoption of the Crook County Budget

The County Court thanked Mike Mohan, Andy Parks and Kathy Puckett for all their time and efforts to organize the operational budget for the County to be considered for adoption today and effective July 1st, 2018. They worked with County Court and County staff on the budget following the resignation during the budget planning period by the former County Treasurer.

Motion

Commissioner Brummer moved to read Order 2018-60 by title, adopting the FY2018-2019 Crook County budget. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Judge Crawford read Order 2018-60 adopting the FY2018-2019 Crook County budget. The budget is in the amount of \$79,053,435.00, imposing the taxes at the rate of \$3.8792 per \$1,000 of assessed value and categorizing the tax with the debt service fund at \$525,850.00.

Motion

Commissioner Brummer moved to approve and adopt Order 2018-60, FY 2018-2019 Crook County budget as presented. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Order 2018-62, Adoption of Historical Society, Bowman Museum Budget

The Crook County Historical Society, Bowman Museum Budget was presented in the amount of \$623,598.00, imposing the tax at the rate of \$.06 per \$1,000 of assessed value for operations, \$.00 for bonds and categorized for tax year 2018-2019 upon the assessed value of all taxable property within the County.

Motion

Commissioner Brummer moved to approve and adopt the 2018-2019 Historical Society, Bowman Museum Budget as presented. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Legal Research Services—Recommendation for Intermediate Procurement Award to Lexis Nexis

Assistant County Counsel Eric Blaine presented the information on Legal Research Services. His recommendation is for Intermediate Procurement Award to Lexis Nexis.

Motion

Commissioner Barney moved to approve Lexis Nexis as the recommended Legal Research Services provider. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Consider Offer to Purchase County-owned property at 15075 SE Winchester Loop, Prineville, Oregon.

County Counsel Jeff Wilson and County Realtor of Record Mike Warren II discussed an offer to purchase County owned property located in the PLA 1 area. The offer is \$9,000. Mr. Warren recommended countering at \$13,000.

Motion

Commissioner Brummer moved to counter offer at \$13,000 but to be willing to accept \$12,000 if necessary. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Addition: Continuation of Insurance Renewal.

The Court heard the presentation for renewal of County Liability and Worker's Comp insurance on June 20th from Prineville Insurance. Today, the decision for the insurance will be made along with the addition of any extra options that were presented earlier.

The Court discussed approval of insurance renewal with the decision of additional options of cyber, crime and applicator insurance. Mr. Blaine is checking to see if the insurance coverage is as good as the coverage previously provided by fidelity bonds. Bonds are insured by FDIC. The Court discussed moving forward with the approval of the renewal of liability with CIS and SAIF. The County will prepay the premium to save the additional cost for monthly payments and will add the cyber, crime and applicator coverage.

Motion

Commissioner Barney moved to approve the insurance renewal as presented along with the SAIF plan and options of the crime, applicator and cyber coverage at the cost of \$450,000. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Addition: Discussion regarding Crook County Parks and Recreation proposal

The Court and County Clerk Cheryl Seely discussed the possible dissolution process of the Parks and Recreation District as known today or the annexation process to add more property into the district. The original district asked to encompass the whole county, but was formed with the same boundary as the Fire District. The Fire District boundaries have increased but the Parks and Recreation District has not. In the event that the Parks and Recreation District chooses to initiate a change, the County Court would have to approve, deny, or change the proposed boundaries.

9:45 a.m. At this time, Judge Crawford adjourned the County Court out of Open Session and into Executive Session under ORS 192.660(2)(e) , For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session under ORS 192.660(2)(e) , For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions

The Court and Counsels met to discuss property, easements and transmission lines.

Following the discussion, Judge Crawford adjourned the Court out of Executive under ORS 192.660(2)(e) , For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions and convened the Court into Open Session.

10:32 a.m. Open Session

Following Executive Session under ORS 192.660(2)(e) , For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions, Judge Crawford convened the Court into Open Session and invited the public back into the meeting room.

Motion

Commissioner Barney moved to instruct staff to go forward with matters as discussed in Executive Session. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

There being no further matters before the Court requiring action at this time, Judge Crawford adjourned the Court meeting. The next meeting is scheduled for July 11, 2018.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson
Crook County Court Secretary