

BE IT REMEMBERED THAT the Crook County Court met in a regularly scheduled meeting on September 5, 2018 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Jeff Wilson; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the public signing the attendance log: County Clerk Cheryl Seely; Jon Soliz, County Assessor; Shaun Christofferson, Assessor's Office; Kathy Puckett, Finance; Delphine Radke, Finance; Stacy Bernard, Finance; Carol Brown, Finance and Debbie Palmer, Finance.

The media was provided public notice of the meeting.

Judge Crawford called the meeting to order and asked Cheryl Seely to lead the Pledge of Allegiance.

Consent Agenda

1. Approve Minutes from January 23, 2018 and February 27, 2018 Work Session Meetings
2. Approve Minutes from May 2, 2018 and May 16, 2018 County Court Meetings
3. Approve Order 2018-74 Amending the Crook County Handbook regarding Accrued Vacation Leave
4. Approve Amendment to Tyler Technologies contract removing payroll and HR modules from agreement
5. Approve Amendment 3 to CaCoon Services Contract with OHSU
6. Approve IGA 2018-276 Funding Agreement with Deschutes for Mental Health Prevention and Promotion Program
7. Approve Amendment 2 extending the Goods and Services Contract with Miller Oil
8. Approval of Landfill Waiver Fee for Prineville Re-Use
Added w/o entry on distributed agenda
ADP (re payroll)
Order 2018-77 appointing Treasurer see No. 12 below

The Court reviewed the Consent Agenda and made no changes or corrections.

Motion

Commissioner Brummer moved to approve the Agenda as presented. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Order 2018-77, Appointment of Deborah Palmer as Interim Treasurer

The Court introduced Deborah Palmer and asked County Clerk Cheryl Seely to provide the oath of office to Ms. Palmer. Ms. Palmer will be serving Crook County as the interim Treasurer for Crook County until the General Election. The term expires with the appointment of the elected Treasurer in 2020.

RFP, Airport Project, Apron, Fuel System Project and CMGC Building Helibase project

Apron Project

Mr. Wilson discussed with the Court the RFP for the Apron Project, the bid requirements and evaluation, and the low bidder. The recommendation is to award the bid to High Desert Aggregate and Paving at the low bid. Discussion held on the awarding of the RFP in phases A, B, and C, or awarding all at once. The grant is a reimbursement grant and will require the project to be paid for and then reimbursed by the grant. Commissioner Barney asked that Kelly Coffelt be contacted and asked if he could join the County meeting. He believes that Mr. Coffelt wants the base bid, and if he gets the grant to go ahead with the award. An amendment will be required. The bid price is good for 120 days.

Motion

Commissioner Barney moved to award the base price bid of \$452,644 to High Desert Aggregate and Paving, and to authorize signing of the contract outside of Court. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Fuel System Project

The Airport RFP fueling system received three bids from Granite, Kirby Nagelhaut and Richard Bartels. The low bid was Richard Bartels at \$989,127. All bids were compliant and timely. The recommendation is to award the project to the low bid.

Motion

Commissioner Barney moved to award the Fuel RFP to Richard Bartels at the bid of \$989,127.00. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

CMGC Construction Manager, Airport Helibase Project

Three bids were received for the CMGC Construction Manager RFP. Kirby Nagel Haut, CS Construction and CB Construction. The selection committee reviewed and scored all three bids. Kirby Nagelhaut scored 96 points; CS Construction scored 95 points and CB Construction scored 36 points. Mr. Wilson explained the difference in the price and the options of award based on scoring and Court members review. Another option is for the Court to schedule interviews with the bidders and base the decision on those interviews. Commissioner Brummer saw the bids just this morning. Commissioner Barney would like to take the information and look it over. He felt it was being rushed. Mr. Wilson said that he was to inform the bidders of the Court's decision of an award or interviews. Discussion was held regarding difficulty in rescoring, both companies capable and qualified. CS made an error, but Kirby Nagelhaut is higher in cost by \$100,000. Kirby Nagelhaut is more experienced with airport construction and working with the government. Commissioner Barney discussed the phase 1 price and the CMGC price being Phase 2. Jerry Milstead, contracted with the county, and has worked with both companies. Further discussion was held regarding evaluated abilities and cost, and the value of engineering.

Motion

Commissioner Barney moved to accept Kirby Nagelhaut bid on the CMGC Helibase project and authorize signing of the contract outside of Court. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

Commissioner Brummer held a brief discussion on DEQ and smoke evaluation. The comments are due back to DEQ by September 15, 2018.

Judge Crawford asked the audience if there were any comments or issues they wanted to discuss. Fred Farrish shared his concerns about the trees that were removed from the sidewalk area on Third Street in front of the Courthouse that left the area where the trees had been planted below the sidewalk level. He would like to see them leveled. More people are using the front parking since the back parking is limited due to the building of the new jail. Commissioner Brummer explained that the trees were removed by the City as part of their new beautification plan. Discussion will be held on the safety issue and how to handle the problem.

There being no Executive Session called and no further matters before the Court that require action by the Court, Judge Crawford adjourned the Court meeting at 9:40 a.m.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson, Crook County Court Secretary