



CROOK COUNTY BOARD OF COMMISSIONERS AGENDA

Wednesday, September 17, 2025 at 9:00 am

Crook County Annex | 320 NE Court St. | Prineville OR

Members of the public and media are welcome to attend in person or via Zoom: 1-253-215-8782;
Meeting ID: 981 7361 2010; Passcode: 033745

PUBLIC COMMENT

Please note that each speaker is limited to a maximum of five (5) minutes. This guideline helps ensure that everyone has an equal opportunity to speak.

CONSENT AGENDA

(Consent agenda items are routine matters - e.g. minutes, appropriations orders, contracts, agreements, completion of previously discussed matters and decisions requiring Board ratification which are not expected to generate discussion. Any member of the Board may request removal of an item for separate discussion or vote. All remaining items are approved in a single motion.)

DISCUSSION

1. Traffic Control Plan Approval in Existing Road Crossings

Requester: Joe Merrill

King of the Kastle

2. Axon (Body Camera) Contract

Requester: Stephanie Wilson

3. Treasurer's Report for August 2025

Requester: Christina Haron

Finance Director

4. Landfill Organization Structure Change

Requester: Jacquie Davis

Landfill Manager

5. Update re: VOCA Grant Funding

Requester: Kari Hathorn
District Attorney

6. Sheriff's Office Monthly Update

Requester: Bill Elliott
Undersheriff

7. Consider approval of Amendment 2 to County / Parks and Rec District RV Park operating agreement

Requester: Eric Blaine
County Counsel

MANAGER REPORT

COMMISSIONER UPDATES

PUBLIC COMMENT

Please note that each speaker is limited to a maximum of five (5) minutes. This guideline helps ensure that everyone has an equal opportunity to speak.

EXECUTIVE SESSION

None Scheduled

NOTICE AND DISCLAIMER

The Crook County Board of Commissioners is the governing body of Crook County, Oregon, and holds public meetings (generally on the first and third Wednesday of each month) to deliberate upon matters of County concern. As part of its efforts to keep the public apprised of its activities, the Crook County Board of Commissioners has published this PDF file. This file contains the material to be presented before the Board of Commissioners for its next scheduled regular meeting.

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Please also note that this file does not contain any material scheduled to be discussed at an executive session, or material the access to which may be restricted under the terms of Oregon law.

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Additional Items

Additional items may be discussed that arise too late to be included as a part of this notice. For information about adding agenda items, please contact the County Administration office at 447-6555. Assistance to handicapped individuals is provided with advance notice.

Contact: Brian Barney (brian.barney@crookcountyor.gov (541) 447-6555) | Agenda published on 09/10/2025 at 4:38 PM



AGENDA ITEM REQUEST

Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

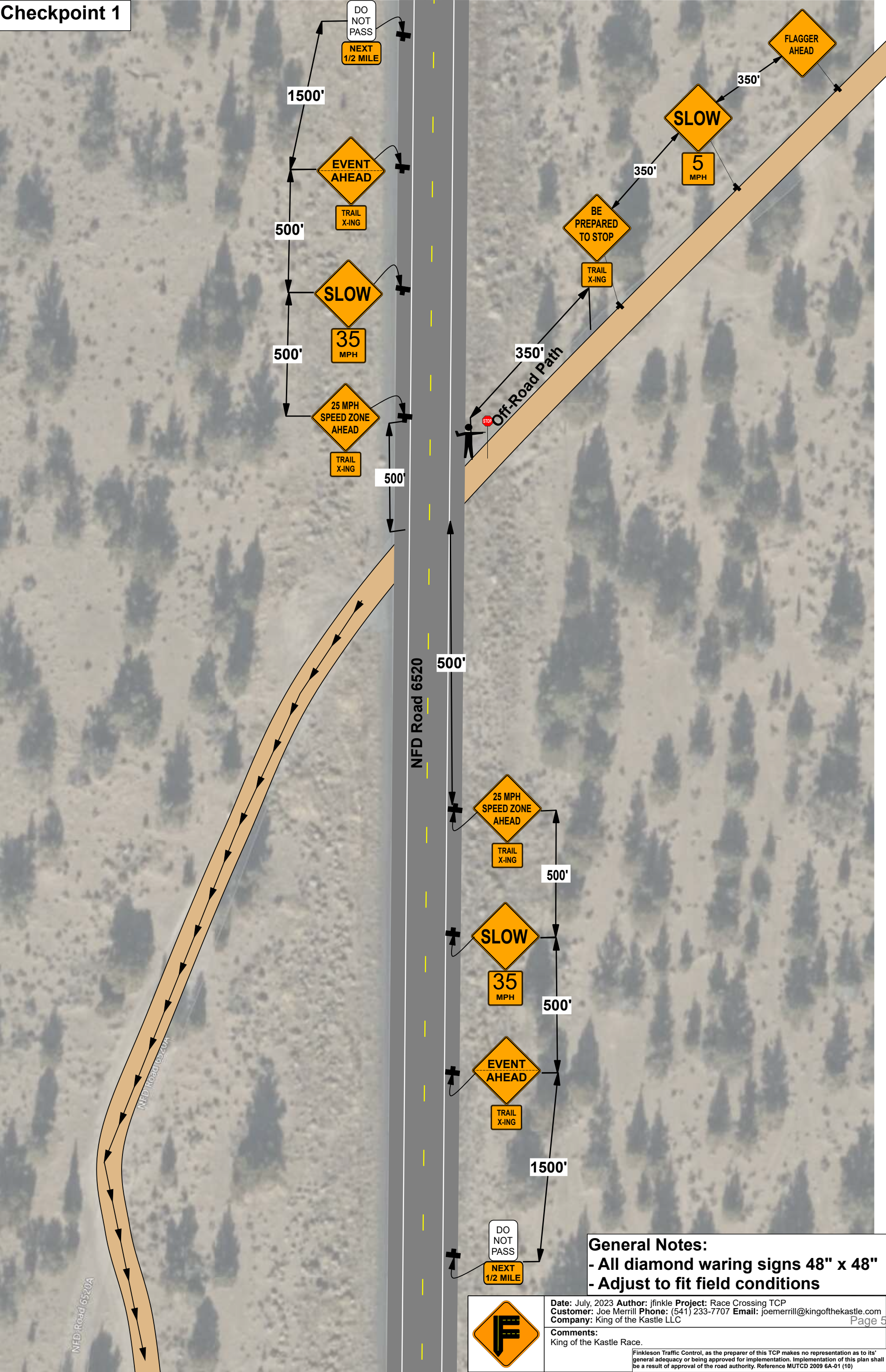
Presenters:

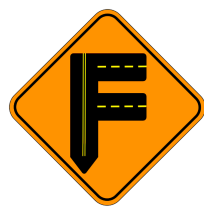
Legal review (only if requested):

Elected official sponsor (if applicable):

/

Checkpoint 1





Date: June, 2021 **Author:** jfinkle **Project:** Race Crossing TCP
Customer: Joe Merrill **Phone:** (541) 233-7707 **Email:** joemerrill@kingofthekastle.com
Company: King of the Kastle LLC

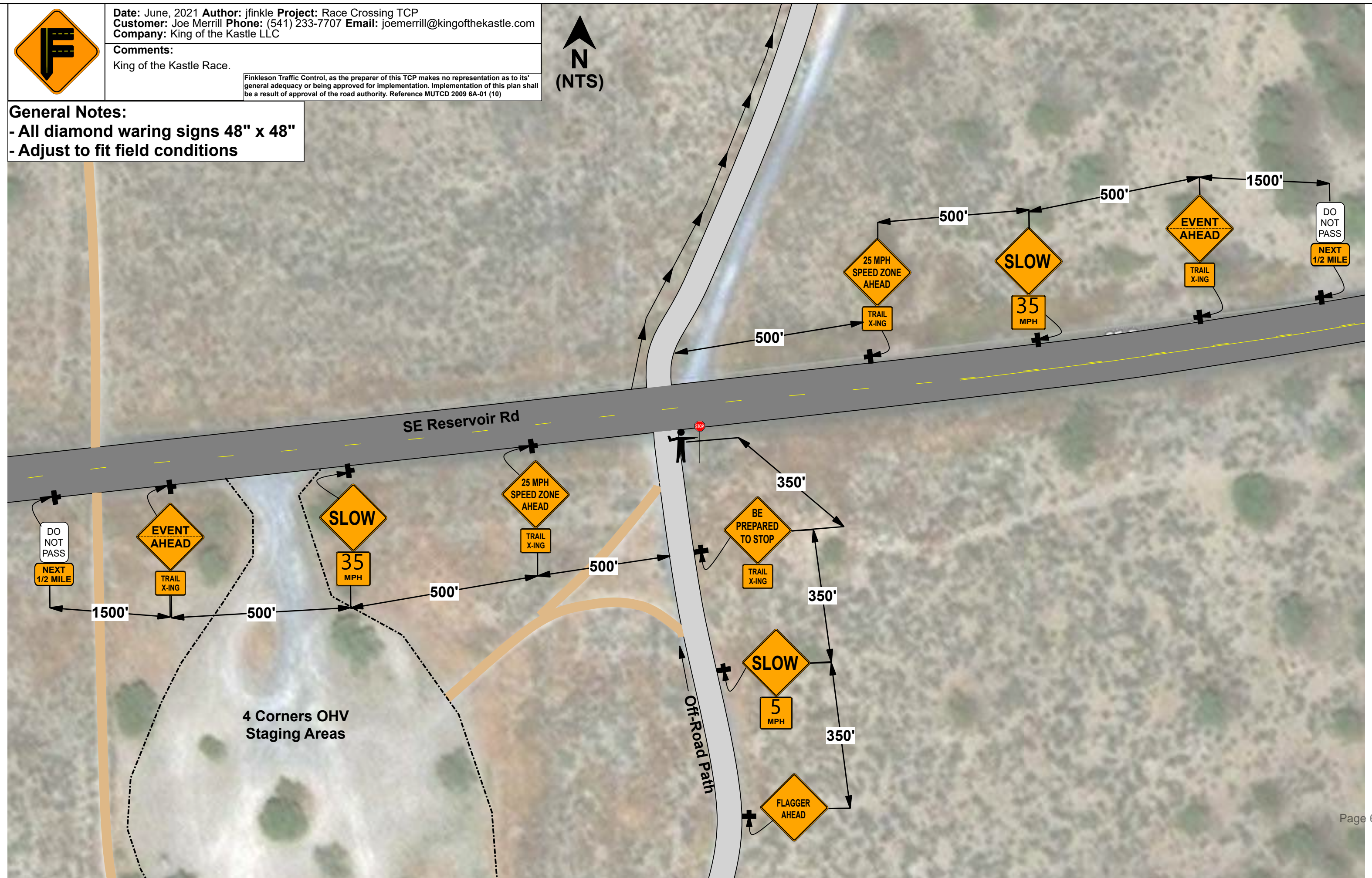
Comments:
King of the Kastle Race.

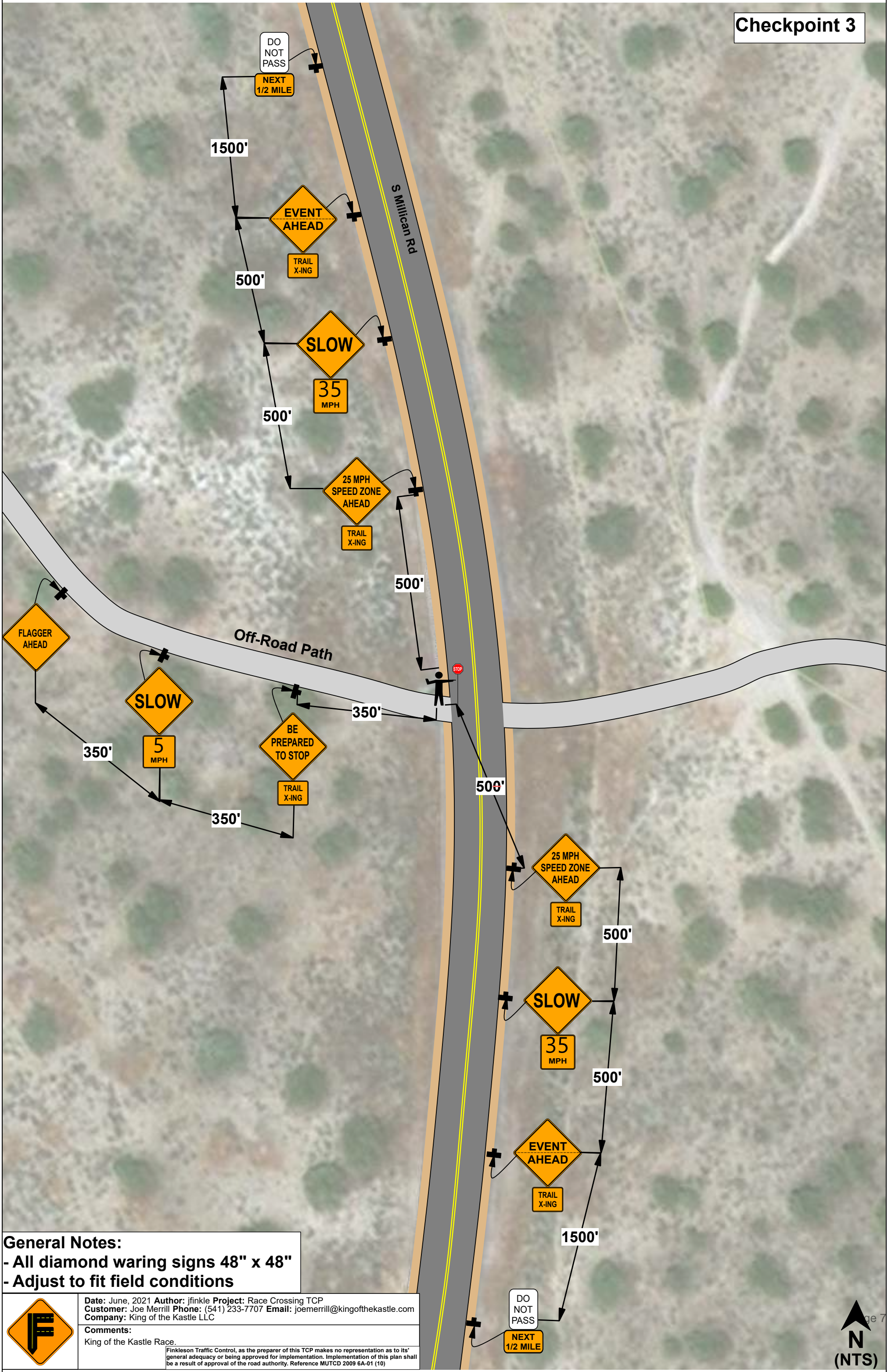
Finkleson Traffic Control, as the preparer of this TCP makes no representation as to its' general adequacy or being approved for implementation. Implementation of this plan shall be a result of approval of the road authority. Reference MUTCD 2009 6A-01 (10)

N
(NTS)

General Notes:

- All diamond warning signs 48" x 48"
- Adjust to fit field conditions





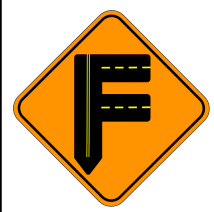
General Notes:
- All diamond waring signs 48" x 48"
- Adjust to fit field conditions



Date: June, 2021 **Author:** jfinkle **Project:** Race Crossing TCP
Customer: Joe Merrill **Phone:** (541) 233-7707 **Email:** joemerrill@kingofthekastle.com
Company: King of the Kastle LLC

Comments:
King of the Kastle Race.

Finkleson Traffic Control, as the preparer of this TCP makes no representation as to its' general adequacy or being approved for implementation. Implementation of this plan shall be a result of approval of the road authority. Reference MUTCD 2009 6A-01 (10)



Date: July, 2023 **Author:** jfinkle **Project:** Race Crossing TCP
Customer: Joe Merrill **Phone:** (541) 233-7707 **Email:** joemerrill@kingofthekastle.com
Company: King of the Kastle LLC

Comments:
King of the Kastle Race.

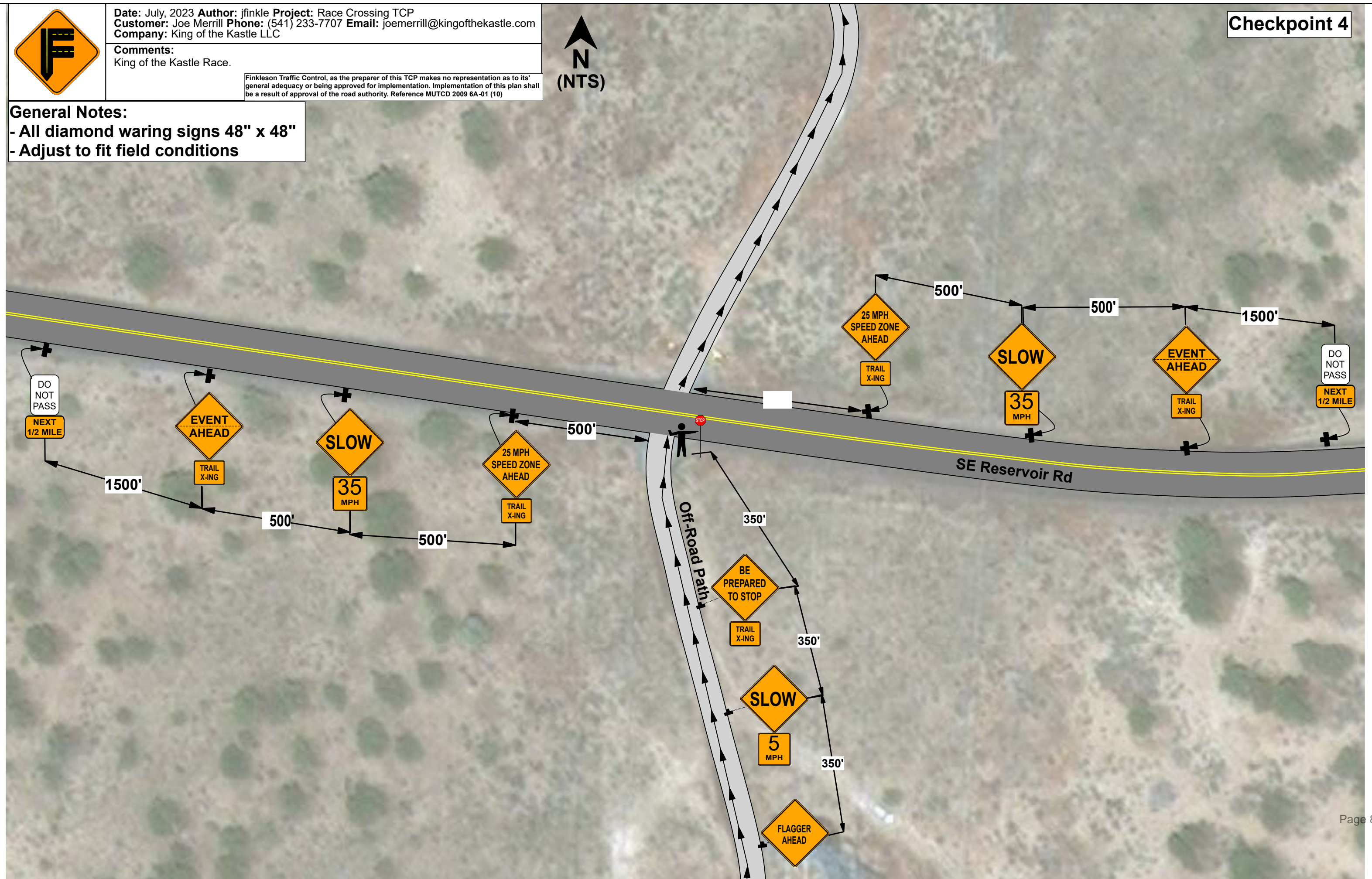
Finkleson Traffic Control, as the preparer of this TCP makes no representation as to its' general adequacy or being approved for implementation. Implementation of this plan shall be a result of approval of the road authority. Reference MUTCD 2009 6A-01 (10)



Checkpoint 4

General Notes:

- All diamond warning signs 48" x 48"
- Adjust to fit field conditions



AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

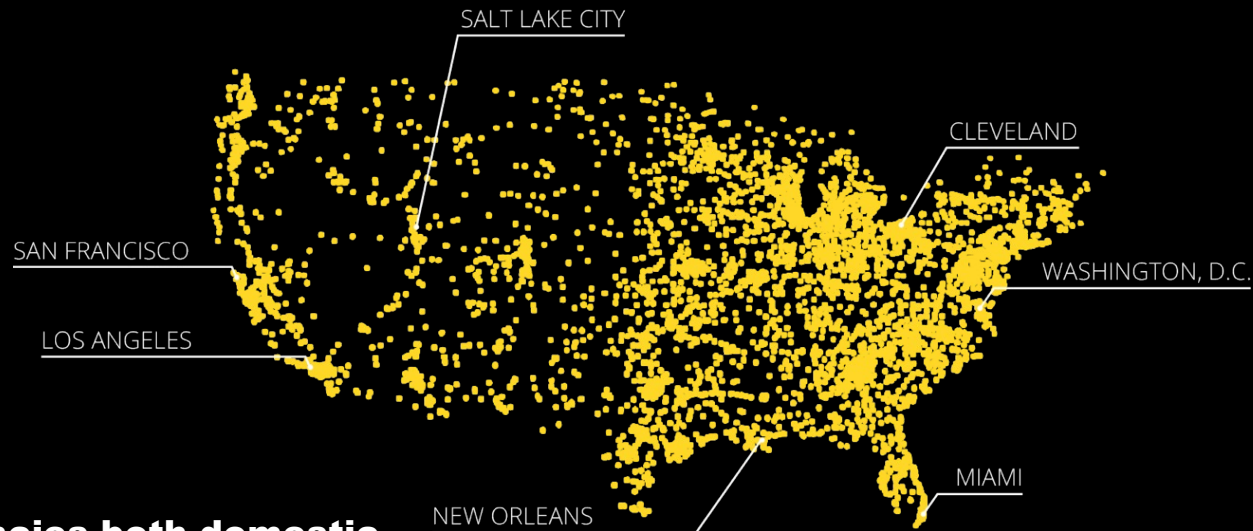
Elected official sponsor (if applicable):



Crook County
Sheriff's Office

September 17, 2025

Supporting Agencies Large & Small Across the U.S.



**17,000+ agencies both domestic
& international are Axon
customers with a 99.8%
customer retention rate**

[[Axon Network](#)]



AXON BODY 4

CAPTURE EVERY MOMENT



FULL SHIFT CONNECTED CAMERA WITHOUT COMPROMISES

13+ hour runtime

Remove previous battery tradeoffs of being connected

Magnetic quick-disconnect for in-field charging

Optimizations to maintain battery runtime throughout useful life





CAPTURE MORE OF THE SCENE



BI-DIRECTIONAL COMMUNICATION

Request support with a single press

Hands free communication

Enhanced audio with dual
user-facing speakers





AXON FLEET 3

INTEGRATED IN-CAR VIDEO & ALPR

FLEET 3



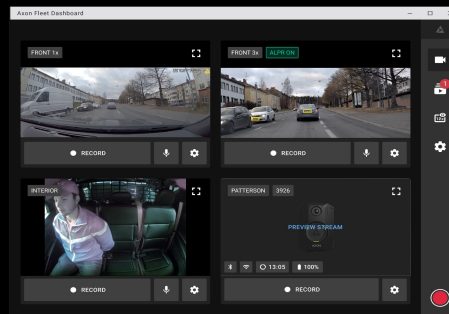
Axon Signal Unit

Voltage-sensitive trigger system for BWC



Dual-View Camera

Wide-angle and narrow-view cameras
Edge AI processing in camera



Dashboard App

Interface for control, preview and tagging evidence
ALPR hotlist notification and response



Interior Camera

Color camera in light conditions
Infrared illumination for night view



Cradlepoint Router

LTE and Wi-Fi connectivity
Wireless offload



Hub

Controls and records cameras and mics
Stores all evidence securely
Automatic wireless offload

CONTRACT

Summary:

- Improved BWC and Fleet systems with uploads into Evidence.com for total Evidence Management
- Hardware refreshes to ensure Agency is always on latest technology
- Complete Install and Training for BWC and Fleet Cameras

BWC Unlimited w/ TAP + Fleet 3 Advanced	
Body Worn Cameras	(29) AB4
Body Camera Refresh – Camera Upgrade to latest model (New Cameras at 30 months & 60 months)	✓
Evidence.com Licenses	(35) Pro
In Car Cameras (Incl. Camera Refresh at 60 months – Latest Model)	(15)
ALPR for Fleet (License Plate Reading)	✓
GPS & Live-Streaming for AB4 and Fleet 3 Cameras	✓
Redaction Studio	✓
Installation + Training (Full Installation of AB4's and Fleet)	✓



COST ANALYSIS

	Annual Invoice
Nov 2025	\$89,604.18
Nov 2026	\$89,604.18
Nov 2027	\$89,604.18
Nov 2028	\$89,604.18
Nov 2029	\$89,604.18
5-Year Total	\$448,020.90

*Total Savings of **\$152,424.90** based on Agency negotiated/bundled discounts

* Please note that Axon prices increase by 8%-10% every Jan 1 to account for inflation



Non-Binding Budgetary Estimate



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic:(800) 978-2737
International: +1.800.978.2737

Q-726503-45897AA

Issued: 08/28/2025

Quote Expiration: 09/30/2025

Estimated Contract Start Date: 12/01/2025

Account Number: 327796

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Crook County Sheriff's Office - OR 308 NE 2nd St Prineville, OR 97754-1912 USA	Crook County Sheriff's Office - OR 308 NE 2nd St Prineville OR 97754-1912 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Alex Aguilar Phone: (253) 389-2615 Email: alaguilar@axon.com Fax:	Bill Elliott Phone: (541) 447-6398 Email: bill.elliott@crookcountysheriff.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$448,020.90
ESTIMATED TOTAL W/ TAX	\$448,020.90

Discount Summary

Average Savings Per Year	\$30,484.98
TOTAL SAVINGS	\$152,424.90

Payment Summary

Date	Subtotal	Tax	Total
Nov 2025	\$89,604.18	\$0.00	\$89,604.18
Nov 2026	\$89,604.18	\$0.00	\$89,604.18
Nov 2027	\$89,604.18	\$0.00	\$89,604.18
Nov 2028	\$89,604.18	\$0.00	\$89,604.18
Nov 2029	\$89,604.18	\$0.00	\$89,604.18
Total	\$448,020.90	\$0.00	\$448,020.90

Non-Binding Budgetary Estimate

Quote Unbundled Price:	\$600,424.70
Quote List Price:	\$500,842.70
Quote Subtotal:	\$448,020.90

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3A	Fleet 3 Advanced	15	60	\$314.35	\$258.90	\$233.27	\$209,943.00	\$0.00	\$209,943.00
BWCUwTAP	BWC Unlimited with TAP	29	60	\$128.21	\$99.66	\$89.79	\$156,234.60	\$0.00	\$156,234.60
A la Carte Hardware									
H00001	AB4 Camera Bundle	29			\$899.00	\$810.00	\$23,490.00	\$0.00	\$23,490.00
H00002	AB4 Multi Bay Dock Bundle	3			\$1,638.90	\$1,638.90	\$4,916.70	\$0.00	\$4,916.70
A la Carte Software									
73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	60		\$20.61	\$20.61	\$35,861.40	\$0.00	\$35,861.40
ProLicense	Pro License Bundle	6	60		\$48.82	\$48.82	\$17,575.20	\$0.00	\$17,575.20
A la Carte Services									
85144	AXON BODY - PSO - STARTER	1			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$448,020.90	\$0.00	\$448,020.90

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	29	1	11/01/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	32	1	11/01/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	32	1	11/01/2025
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	32	1	11/01/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	3	1	11/01/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	3	1	11/01/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	3	1	11/01/2025
Fleet 3 Advanced	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	15	1	11/01/2025
Fleet 3 Advanced	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	15	1	11/01/2025
Fleet 3 Advanced	70112	AXON SIGNAL - VEHICLE	15	1	11/01/2025
Fleet 3 Advanced	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	15	1	11/01/2025
BWC Unlimited with TAP	73309	AXON BODY - TAP REFRESH 1 - CAMERA	29	1	04/30/2028
BWC Unlimited with TAP	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	4	1	04/30/2028
BWC Unlimited with TAP	73310	AXON BODY - TAP REFRESH 2 - CAMERA	29	1	11/30/2030
BWC Unlimited with TAP	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	4	1	11/30/2030
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	15	1	11/30/2030

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Non-Binding Budgetary Estimate

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	29	12/01/2025	11/30/2030
BWC Unlimited with TAP	73746	AXON EVIDENCE - ECOM LICENSE - PRO	29	12/01/2025	11/30/2030
Fleet 3 Advanced	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	15	12/01/2025	11/30/2030
Fleet 3 Advanced	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	15	12/01/2025	11/30/2030
Fleet 3 Advanced	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	15	12/01/2025	11/30/2030
Fleet 3 Advanced	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	30	12/01/2025	11/30/2030
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	18	12/01/2025	11/30/2030
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	6	12/01/2025	11/30/2030
A la Carte	73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	12/01/2025	11/30/2030

Services

Bundle	Item	Description	QTY
Fleet 3 Advanced	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	15
Fleet 3 Advanced	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	15
A la Carte	85144	AXON BODY - PSO - STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	80464	AXON BODY - TAP WARRANTY - CAMERA	29	11/01/2026	11/30/2030
BWC Unlimited with TAP	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	4	11/01/2026	11/30/2030
Fleet 3 Advanced	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	15	11/01/2026	11/30/2030
Fleet 3 Advanced	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	15	11/01/2026	11/30/2030

Non-Binding Budgetary Estimate

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	308 NE 2nd St	Prineville	OR	97754-1912	USA

Payment Details

Nov 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	\$7,172.28	\$0.00	\$7,172.28
Year 1	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 1	BWCUwTAP	BWC Unlimited with TAP	29	\$31,246.92	\$0.00	\$31,246.92
Year 1	Fleet3A	Fleet 3 Advanced	15	\$41,988.60	\$0.00	\$41,988.60
Year 1	H00001	AB4 Camera Bundle	29	\$4,698.00	\$0.00	\$4,698.00
Year 1	H00002	AB4 Multi Bay Dock Bundle	3	\$983.34	\$0.00	\$983.34
Year 1	ProLicense	Pro License Bundle	6	\$3,515.04	\$0.00	\$3,515.04
Total				\$89,604.18	\$0.00	\$89,604.18

Nov 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	\$7,172.28	\$0.00	\$7,172.28
Year 2	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 2	BWCUwTAP	BWC Unlimited with TAP	29	\$31,246.92	\$0.00	\$31,246.92
Year 2	Fleet3A	Fleet 3 Advanced	15	\$41,988.60	\$0.00	\$41,988.60
Year 2	H00001	AB4 Camera Bundle	29	\$4,698.00	\$0.00	\$4,698.00
Year 2	H00002	AB4 Multi Bay Dock Bundle	3	\$983.34	\$0.00	\$983.34
Year 2	ProLicense	Pro License Bundle	6	\$3,515.04	\$0.00	\$3,515.04
Total				\$89,604.18	\$0.00	\$89,604.18

Nov 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	\$7,172.28	\$0.00	\$7,172.28
Year 3	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 3	BWCUwTAP	BWC Unlimited with TAP	29	\$31,246.92	\$0.00	\$31,246.92
Year 3	Fleet3A	Fleet 3 Advanced	15	\$41,988.60	\$0.00	\$41,988.60
Year 3	H00001	AB4 Camera Bundle	29	\$4,698.00	\$0.00	\$4,698.00
Year 3	H00002	AB4 Multi Bay Dock Bundle	3	\$983.34	\$0.00	\$983.34
Year 3	ProLicense	Pro License Bundle	6	\$3,515.04	\$0.00	\$3,515.04
Total				\$89,604.18	\$0.00	\$89,604.18

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	\$7,172.28	\$0.00	\$7,172.28
Year 4	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 4	BWCUwTAP	BWC Unlimited with TAP	29	\$31,246.92	\$0.00	\$31,246.92
Year 4	Fleet3A	Fleet 3 Advanced	15	\$41,988.60	\$0.00	\$41,988.60
Year 4	H00001	AB4 Camera Bundle	29	\$4,698.00	\$0.00	\$4,698.00

Non-Binding Budgetary Estimate

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	H00002	AB4 Multi Bay Dock Bundle	3	\$983.34	\$0.00	\$983.34
Year 4	ProLicense	Pro License Bundle	6	\$3,515.04	\$0.00	\$3,515.04
Total				\$89,604.18	\$0.00	\$89,604.18

Nov 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73680	AXON FUSUS - LICENSE - BWC CONNECTIVITY AND PLUS USER	29	\$7,172.28	\$0.00	\$7,172.28
Year 5	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 5	BWCUwTAP	BWC Unlimited with TAP	29	\$31,246.92	\$0.00	\$31,246.92
Year 5	Fleet3A	Fleet 3 Advanced	15	\$41,988.60	\$0.00	\$41,988.60
Year 5	H00001	AB4 Camera Bundle	29	\$4,698.00	\$0.00	\$4,698.00
Year 5	H00002	AB4 Multi Bay Dock Bundle	3	\$983.34	\$0.00	\$983.34
Year 5	ProLicense	Pro License Bundle	6	\$3,515.04	\$0.00	\$3,515.04
Total				\$89,604.18	\$0.00	\$89,604.18

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.





Agenda Item Request

Date:

September 2, 2025

Meeting date desired:

September 10, 2025

Subject:

Treasurer's Report for August 2025

Background and policy implications:

The attached report provides the following information for the month of August 2025:

The amount of cash on hand in the custody of the county treasurer as county treasurer;

The banks in which such funds are deposited, with the amounts so deposited in each bank;

The security furnished the county by each bank to cover such deposits, and the interest rates paid on such deposits; and

A statement of the amount of outstanding warrant indebtedness of the county and the date up to which the county's warrant indebtedness has been redeemed.

Budget/fiscal impacts:

Requested by:

Christina Haron, CPA Finance Director

Presenters:

Christina Haron, CPA Finance Director

Legal review (only if requested):

NA

Elected official sponsor (if applicable):

NA

CROOK COUNTY TREASURER REPORT
POOLED CASH AND INVESTMENTS
all balances as of August 31, 2025

BANK & INVESTMENT ACCOUNT BALANCES	
FIRST INTERSTATE OPERATING CHECKING	9,023,324.35
FIRST INTERSTATE ELECTRONIC TRANS	60,535.24
FIRST INTERSTATE JAIL COMMISSARY	122,168.39
FIRST INTERSTATE SHERIFF SALE	1,668.14
FIRST INTERSTATE BOND PROCEEDS SAVINGS	-
FIRST INTERSTATE ACH PAYMENTS	37,091.03
FIRST INTERSTATE CC ROAD AGENCY	8,912.26
FIRST INTERSTATE SOLAR MITIGATION FUND	56,282.60
LGIP COUNTY	24,819,893.90
LGIP JUSTICE CENTER	3,551,292.23
LGIP PRC	544,333.60
ZIONS BANK	365.32
ZIONS - CORE INVESTMENTS	46,416,737.22
ZIONS - JC BOND INVEST.	-
FIRST INTERSTATE POOLED	-
 TOTAL BANK & INVESTMENT ACCOUNTS	 84,642,604.28
TOTAL COMBINED CASH PER GL	83,529,958.34
 TOTAL BANK & INVESTMENT ACCOUNTS VARIANCE*	 (1,112,645.94)

Variance is due to Operating "Deposits in Transit" that amount to \$4,505.38, outstanding Operating checks totalling -\$1,039,706.96. LGIP variance is due to the tax turnover of -\$77,444.36.

Bank Code	POOLED CASH ACCOUNTS IN GENERAL LEDGER	
10	FIRST INTERSTATE OPERATING CHECKING	7,988,122.77
12	FIRST INTERSTATE ELECTRONIC TRANS	60,535.24
13	FIRST INTERSTATE JAIL COMMISSARY	122,168.39
14	FIRST INTERSTATE SHERIFF SALE	1,668.14
16	FIRST INTERSTATE BOND PROCEEDS SAVINGS	-
17	FIRST INTERSTATE ACH PAYMENTS	37,091.03
25	FIRST INTERSTATE CC ROAD AGENCY	8,912.26
26	FIRST INTERSTATE SOLAR MITIGATION FUND	56,282.60
60	LGIP COUNTY	24,742,449.54
61	LGIP JUSTICE CENTER	3,551,292.23
66	LGIP PRC	544,333.60
72	ZIONS BANK	365.32
73	ZIONS - CORE INVESTMENTS	46,416,737.22
74	ZIONS - JC BOND INVEST.	-
80	FIRST INTERSTATE POOLED	-

CROOK COUNTY TREASURER REPORT
POOLED CASH AND INVESTMENTS
all balances as of August 31, 2025

TOTAL POOLED CASH	83,529,958.34
CASH ALLOCATED TO FUNDS	(83,529,958.34)

TOTAL UNALLOCATED CASH	-
------------------------	---

CASH ALLOCATION BY FUND RECONCILIATION

101 ALLOCATION TO GENERAL FUND	10,663,761.75
202 ALLOCATION TO ROAD FUND	16,079,117.14
212 ALLOCATION TO COMMUNITY DEVELOPMENT FUND	10,252,188.66
221 ALLOCATION TO COUNTY CLERK FUND	231,220.25
231 ALLOCATION TO CC ED CENTER FUND	338,343.96
251 ALLOCATION TO SHERIFF'S OFFICE FUND	6,164,145.85
281 ALLOCATION TO NATURAL RESOURCES FUND	51,192.86
301 ALLOCATION TO HEALTH & HUMAN SERVICES FUND	3,274,065.62
302 ALLOCATION TO VIDEO LOTTERY FUND	14,975.04
312 ALLOCATION TO SPECIAL TRANSPORTATION FUND	1,021,529.15
313 ALLOCATION TO SPECIAL PROJECTS ON FEDERAL LAND FUND	192,211.20
325 ALLOCATION TO VETERANS SERVICES FUND	379,433.65
330 ALLOCATION TO LIBRARY FUND	704,257.35
380 ALLOCATION TO COUNTY SURVEYOR FUND	214,989.17
388 ALLOCATION TO COUNTY SCHOOL FUND FUND	(0.01)
390 ALLOCATION TO TOURISM DISCRETIONARY FUND	138,222.41
392 ALLOCATION TO JUSTICE CENTER FUND	10,243,774.00
398 ALLOCATION TO RISK MANAGEMENT FUND	465,075.47
401 ALLOCATION TO RESERVE FUND FUND	8,138,032.04
501 ALLOCATION TO DEBT SERVICE FUND FUND	50,842.07
602 ALLOCATION TO ALFALFA FIRE DISTRICT FUND	28.75
605 ALLOCATION TO COUNTY SCHOOLS/BONDS FUND	-
606 ALLOCATION TO CC JAIL INMATE FUND	145,240.42
607 ALLOCATION TO SHERIFF FEE ACCT FUND	1,668.14
608 ALLOCATION TO PLA Unit I SRD 2022 LEVY FUND	53.2
610 ALLOCATION TO EXTENSION SERVICE FUND	338,861.35
614 ALLOCATION TO MH PARK OMBUDSMAN FUND	-
616 ALLOCATION TO HISTORICAL FUND FUND	172,688.24
622 ALLOCATION TO CROOK/DESCHUTES ED SERV FUND	-
623 ALLOCATION TO FLAT ROCK ROAD DISTRICT FUND	10.94
624 ALLOCATION TO CC ROAD AGENCY FUND	8,912.26
630 ALLOCATION TO DESCHUTES CO RFPD #1 FUND	2.99
631 ALLOCATION TO CROOK CO RFPD #1 FUND	-
635 ALLOCATION TO HAHLEN ROAD DISTRICT FUND	71.38
636 ALLOCATION TO REDMOND F&R 2020LOL FUND	0.98

CROOK COUNTY TREASURER REPORT
POOLED CASH AND INVESTMENTS
all balances as of August 31, 2025

651 ALLOCATION TO OCH WEST W & S AUTHORITY FUND	289.56
664 ALLOCATION TO PARKS & RECREATION DIST FUND	3,626.39
665 ALLOCATION TO CEMETERY DISTRICT FUND	941.60
666 ALLOCATION TO VECTOR CONTROL DIST FUND	486.39
668 ALLOCATION TO JUNIPER CANYON WATER CONT FUND	45.89
676 ALLOCATION TO OR LAND INFORMATION SYSTE FUND	1217.62
679 ALLOCATION TO PLA UNIT I SPEC ROAD DIST FUND	134.98
680 ALLOCATION TO COUNTY UNIT SCHOOL FUND	-
681 ALLOCATION TO COUNTY UNIT SCH/BOND 2013 FUND	-
682 ALLOCATION TO UNSEGREGATED TAXES FUND	545,212.87
684 ALLOCATION TO ADVANCE PMT ON TAXES FUND	134,626.26
686 ALLOCATION TO SOLAR MITIGATION FUND	56,282.60
687 ALLOCATION TO SALE OF COUNTY LANDS	32,396.95
688 ALLOCATION TO CATF/STATE HOUSING FEES FUND	59,559.86
689 ALLOCATION TO COUNTY ASSESS/TAXATION FUND	25,580.69
690 ALLOCATION TO CENTRAL OR COMM COLLEGE FUND	-
691 ALLOCATION TO CEN OR COMM COLL/B & I FUND	-
692 ALLOCATION TO CITY OF PRINEVILLE FUND	9,164.22
693 ALLOCATION TO CITY OF PVILLE/DEL SEWER FUND	29.21
694 ALLOCATION TO STATE FIRE PATROL - REG FUND	-
695 ALLOCATION TO STATE FIRE PATROL - IMP FUND	-
701 ALLOCATION TO FAIRGROUNDS FUND FUND	899,457.57
702 ALLOCATION TO LANDFILL FUND FUND	8,094,561.75
705 ALLOCATION TO AIRPORT/OPERATING FUND	2,534,014.31
708 ALLOCATION TO CROOK COUNTY WEED CONTROL FUND	281,689.11
709 ALLOCATION TO FACILITIES FUND	1,565,724.23
 TOTAL ALLOCATIONS TO FUNDS	 83,529,958.34
TOTAL POOLED CASH FUND	<u>(83,529,958.34)</u>
 ZERO PROOF IF ALLOCATIONS BALANCE	 <u><u>-</u></u>

CROOK COUNTY TREASURER REPORT
POOLED CASH AND INVESTMENTS
all balances as of August 31, 2025

INVESTMENT ALLOCATION BY TYPE RECONCILIATION	
US TREASURIES	30,756,145.72
CORPORATE BONDS	2,921,275.00
GOVERNMENT AGENCY SECURITIES	1,621,703.00
US OBLIGATIONS	9,251,930.00
INTERNATIONAL BONDS	-
MUNICIPAL BONDS	1,865,683.50
 TOTAL INVESTMENTS	 46,416,737.22
CORE INVESTMENTS ACCOUNT AT ZIONS	<u>(46,416,737.22)</u>
 ZERO PROOF IF ALLOCATIONS BALANCE	 <u><u>-</u></u>
INVESTMENT VALUES	
TOTAL BOOK VALUE OF INVESTMENTS	46,416,737.22
TOTAL MARKET VALUE OF INVESTMENTS	47,795,782.66
UNREALIZED GAIN/(LOSS) ON INVESTMENTS*	<u><u>1,379,045.44</u></u>

*Investments are guided by the Crook County Investment Policy pursuant to ORS 294. Investments are typically held to maturity, resulting in lower risk and more predictable returns.

CROOK COUNTY TREASURER REPORT

POOLED CASH AND INVESTMENTS

all balances as of August 31, 2025

SECURITY AND INTEREST RATES PAID BY BANKS

FIRST INTERSTATE BANK

SECURITY ON DEPOSITS

First Interstate Bank is a qualified depository that participates in the Oregon Public Funds Collateralization Program (PFCP) which covers funds over and above the amount insured by the FDIC.

INTEREST RATE - SAVINGS ACCOUNTS

Current Month	2.27%
Prior Month	2.27%
Change	0.00%

ZIONS BANCORPORATION

SECURITY ON DEPOSITS

Zions Bancorporation (Commerce Bank of Oregon) is a qualified depository that participates in the Oregon Public Funds Collateralization Program (PFCP) which covers funds over and above the amount insured by the FDIC. Investments and securities are not bank deposits and are not covered by FDIC or the Oregon Public Funds

INTEREST RATE - CHECKING ACCOUNTS

Current Month	0.40%
Prior Month	0.40%
Change	0.00%

LOCAL GOVERNMENT INVESTMENT POOL

SECURITY ON DEPOSITS

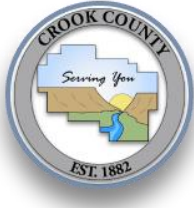
Investments and securities are not bank deposits and are not covered by FDIC or the Oregon Public Funds Collateralization Program (PFCP)

INTEREST RATES

Current Month	4.60%
Prior Month	4.60%
Change	0.00%

Crook County has no outstanding warrant indebtedness as of the date of this document.

Prepared by: <u>Christina Haron</u>	<u>9/10/2025</u>
Signature	Date
<u>Christina Haron, CPA</u>	<u>Finance Director</u>
Printed Name	Title



AGENDA ITEM REQUEST

Date:

Meeting date desired:

Subject:

Background and policy implications:

Change landfill organizational structure to create Solid Waste Director position and Landfill Operations Manager position. This will allow the Landfill Operations Manager to handle daily operations and supervise landfill staff and allow the Solid Waste Director to focus on regulatory compliance and reporting. Remove Recycle Technician and Landfill Manager position.

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

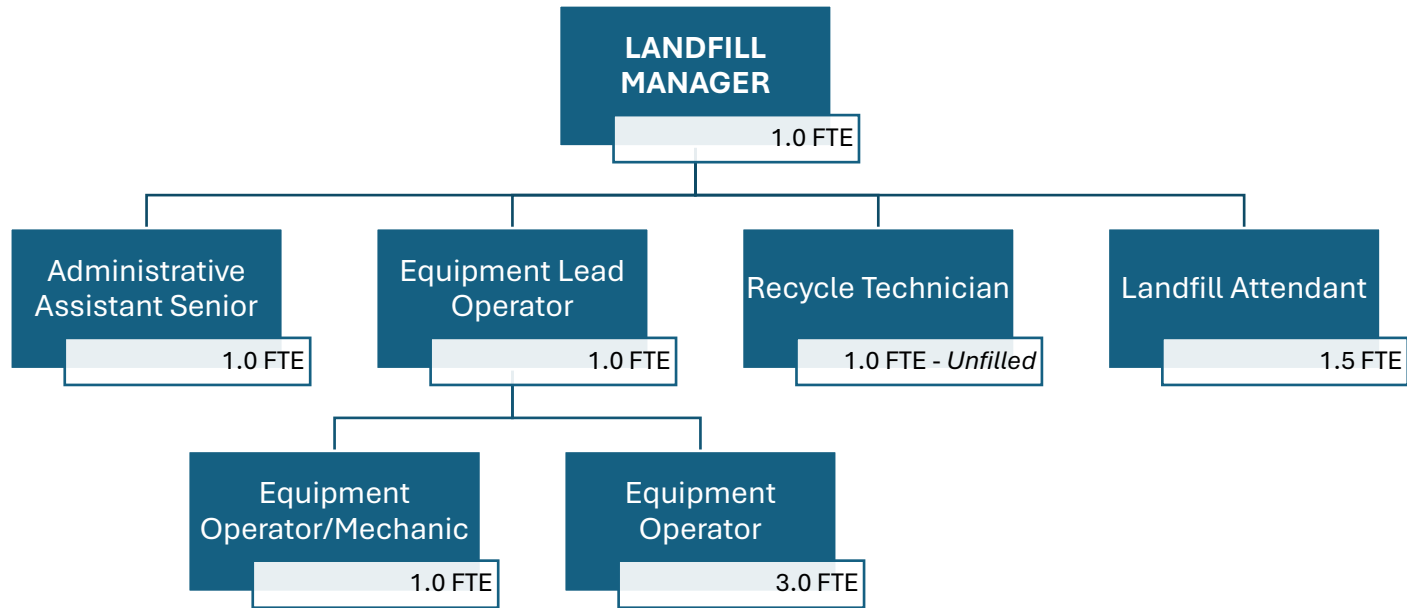
Elected official sponsor (if applicable):

/

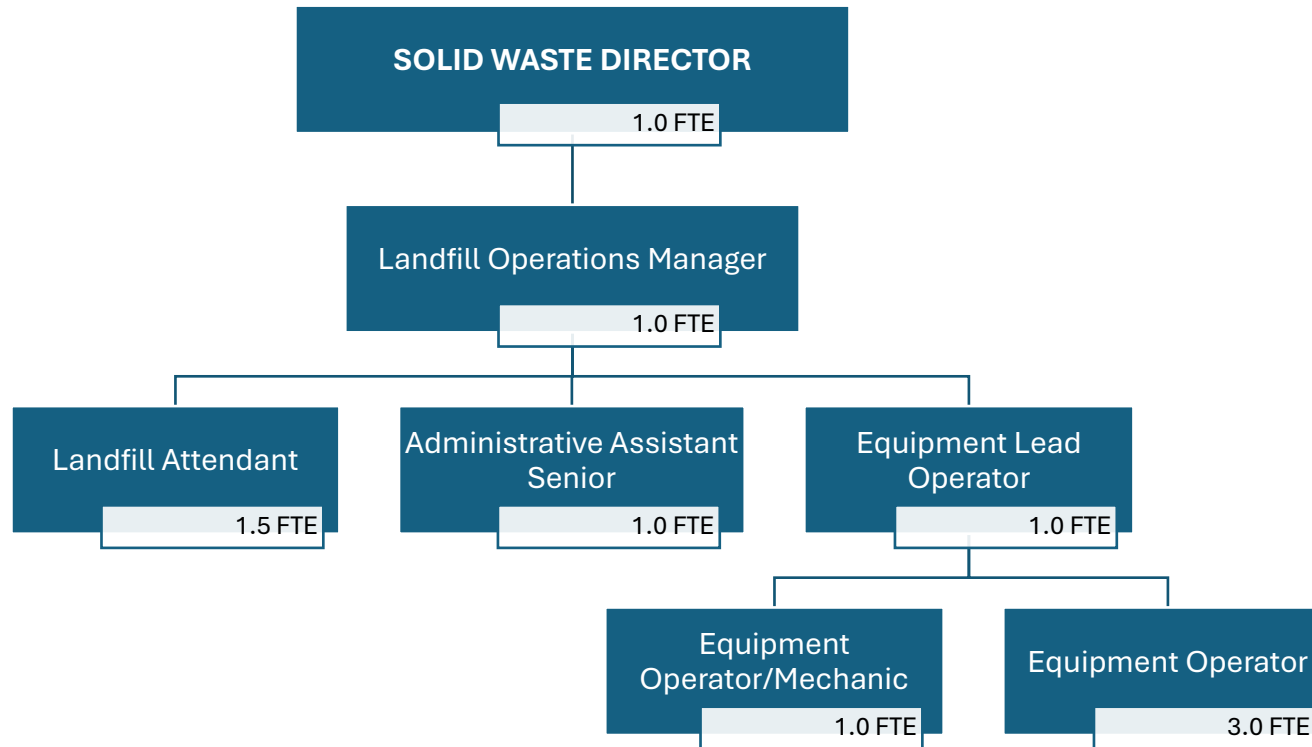
	FY26 ADOPTED		FY26 CHANGES		Change in FTE	Change in Expense
	FTE	Personnel Total	FTE*	Personnel Total		
Landfill Regular Positions						
Director (starting 10/1)			0.75	130,000	0.75	130,000
Manager (through 9/30)	1.0	163,000	0.25	40,000	(0.75)	(123,000)
Operations Manager (starting 10/1)		-	0.75	104,000	0.75	104,000
Equipment Operator Lead	1.0	130,000	1.0	132,000	-	2,000
Equipment Operator/Mechanic	1.0	96,000	1.0	98,000	-	2,000
Equipment Operator	3.0	353,000	3.0	356,000	-	3,000
Recycle Technician	1.0	119,000	0.0	-	(1.00)	(119,000)
Administrative Assistant Senior	1.0	114,000	1.0	114,000	-	-
Attendant	1.5	122,000	1.5	122,000	-	-
Landfill Total FY26	9.5	1,097,000	9.25	1,096,000	(0.25)	(1,000)

*FTE shown is annualized accounting for timing of hiring. Ongoing, Manager role is eliminated, and both Director and Operations Manager to be 1.0 FTE

ORGANIZATIONAL CHART – LANDFILL DEPARTMENT CURRENT



ORGANIZATIONAL CHART – LANDFILL DEPARTMENT PROPOSED





AGENDA ITEM REQUEST

Date:

September 2, 2025

Meeting date desired:

September 17, 2025

Subject:

Update re: VOCA Grant funding

Background and policy implications:

The District Attorney's Victim Assistance Program receives the majority of its funding through non-competitive Victims of Crime Act (VOCA) grant. The funds are not taxpayer dollars, they come from federal criminal fines. For the 2023-2025 grant cycle the District Attorney's Office received \$191,620 (\$95,810 per year). We were alerted to expect approximately 20% reduction in grant funding. Therefore, for FY26, we budgeted \$76,000. In August, we were advised to anticipate 80% reductions in funding starting immediately. The VOCA grant allocation amounts were recently released and Crook County has been allotted \$37,796 for FY26.

Budget/fiscal impacts:

We budgeted an anticipated \$76,000.00 in grant funding for FY26. We have been allotted \$37,796. This is \$58,000 less than what we received in FY25 and \$38,000 less than budgeted.

Requested by:

Kari Hathorn Crook County District Attorney.

Presenters:

Kari Hathorn

Legal review (only if requested):

n/a

Elected official sponsor (if applicable):

n/a

VOCA Non-Competitive Grant Allocation

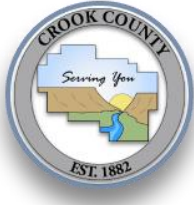
County	25-26 VOCA Allocation	Match Waived
Baker County District Attorney's Office	\$ 35,337.00	\$ 8,834.25
Benton County District Attorney's Office	\$ 67,111.00	\$ 16,777.75
City of Albany	\$ 25,192.00	\$ 6,298.00
City of Eugene	\$ 49,293.00	\$ 12,323.25
Clackamas County District Attorney's Office	\$ 201,871.00	\$ 50,467.75
Clatsop County District Attorney's Office	\$ 44,616.00	\$ 11,154.00
Columbia County District Attorney's Office	\$ 49,868.00	\$ 12,467.00
Coos County District Attorney's Office	\$ 54,573.00	\$ 13,643.25
Crook County District Attorney's Office	\$ 37,796.00	\$ 9,449.00
Curry County District Attorney's Office	\$ 37,880.00	\$ 9,470.00
Deschutes County District Attorney's Office	\$ 106,562.00	\$ 26,640.50
Douglas County District Attorney's Office	\$ 74,615.00	\$ 18,653.75
Gilliam County District Attorney's Office	\$ 29,224.00	\$ 7,306.00
Grant County District Attorney's Office	\$ 31,463.00	\$ 7,865.75
Harney County District Attorney's Office	\$ 31,455.00	\$ 7,863.75
Hood River County District Attorney's Office	\$ 38,871.00	\$ 9,717.75
Jackson County District Attorney's Office	\$ 119,061.00	\$ 29,765.25
Jefferson County District Attorney's Office	\$ 38,147.00	\$ 9,536.75
Josephine County District Attorney's Office	\$ 64,135.00	\$ 16,033.75
Klamath County District Attorney's Office	\$ 56,510.00	\$ 14,127.50
Lake County District Attorney's Office	\$ 31,759.00	\$ 7,939.75
Lane County District Attorney's Office	\$ 183,547.00	\$ 45,886.75
Lincoln County District Attorney's Office	\$ 48,342.00	\$ 12,085.50
Linn County District Attorney's Office	\$ 80,339.00	\$ 20,084.75
Malheur County District Attorney's Office	\$ 41,607.00	\$ 10,401.75
Marion County District Attorney's Office	\$ 170,691.00	\$ 42,672.75
Morrow County District Attorney's Office	\$ 33,319.00	\$ 8,329.75
Multnomah County District Attorney's Office	\$ 364,772.00	\$ 91,193.00
Polk County District Attorney's Office	\$ 62,358.00	\$ 15,589.50
Sherman County District Attorney's Office	\$ 29,141.00	\$ 7,285.25
Tillamook County District Attorney's Office	\$ 39,320.00	\$ 9,830.00
Umatilla County District Attorney's Office	\$ 61,806.00	\$ 15,451.50
Union County District Attorney's Office	\$ 39,522.00	\$ 9,880.50
Wallowa County District Attorney's Office	\$ 31,370.00	\$ 7,842.50
Wasco County District Attorney's Office	\$ 39,653.00	\$ 9,913.25
Washington County District Attorney's Office	\$ 279,152.00	\$ 69,788.00
Wheeler County District Attorney's Office	\$ 29,003.00	\$ 7,250.75
Yamhill County District Attorney's Office	\$ 72,828.00	\$ 18,207.00
Total	\$ 2,832,109.00	\$708,027.25

CFA Grant Allocations

County	25-26 CFA Allocation*
Baker County District Attorney's Office	\$ 19,079.00
Benton County District Attorney's Office	\$ 59,704.00
City of Albany	\$ 25,187.00
City of Beaverton	\$ 35,442.00
City of Eugene	\$ 56,952.00
Clackamas County District Attorney's Office	\$ 221,930.00
Clatsop County District Attorney's Office	\$ 37,022.00
Columbia County District Attorney's Office	\$ 36,173.00
Coos County District Attorney's Office	\$ 50,480.00
Crook County District Attorney's Office	\$ 24,490.00
Curry County District Attorney's Office	\$ 24,485.00
Deschutes County District Attorney's Office	\$ 112,198.00
Douglas County District Attorney's Office	\$ 78,726.00
Gilliam County District Attorney's Office	\$ 12,696.00
Grant County District Attorney's Office	\$ 14,975.00
Harney County District Attorney's Office	\$ 15,701.00
Hood River County District Attorney's Office	\$ 31,790.00
Jackson County District Attorney's Office	\$ 153,997.00
Jefferson County District Attorney's Office	\$ 23,445.00
Josephine County District Attorney's Office	\$ 57,254.00
Klamath County District Attorney's Office	\$ 49,838.00
Lake County District Attorney's Office	\$ 15,005.00
Lane County District Attorney's Office	\$ 235,766.00
Lincoln County District Attorney's Office	\$ 41,197.00
Linn County District Attorney's Office	\$ 89,202.00
Malheur County District Attorney's Office	\$ 34,986.00
Marion County District Attorney's Office	\$ 199,118.00
Morrow County District Attorney's Office	\$ 17,504.00
Multnomah County District Attorney's Office	\$ 488,174.00
Polk County District Attorney's Office	\$ 57,250.00
Sherman County District Attorney's Office	\$ 12,863.00
Tillamook County District Attorney's Office	\$ 25,223.00
Umatilla County District Attorney's Office	\$ 63,783.00
Union County District Attorney's Office	\$ 35,151.00
Wallowa County District Attorney's Office	\$ 14,693.00
Wasco County District Attorney's Office	\$ 27,260.00
Washington County District Attorney's Office	\$ 309,966.00
Wheeler County District Attorney's Office	\$ 12,244.00
Yamhill County District Attorney's Office	\$ 63,666.00
Total	\$ 2,884,615.00

*** This is a one year allocation. We anticipate the same allocations for FY 26-27.**

AGENDA ITEM REQUEST



Date:

August 29, 2025

Meeting date desired:

September 10, 2025

Subject:

Sheriff's Office update

Background and policy implications:

None

Budget/fiscal impacts:

None

Requested by:

Bill Elliott

Presenters:

Bill Elliott

Legal review (only if requested):

None

Elected official sponsor (if applicable):

None

August 2025 Comp Stats

Call type	8/25	8/24	Number Change	Percent	7/25
Person Crimes	22	22	0	0.00%	38
Property Crimes	11	26	-15	-136.36%	32
Community Crimes/problems	100	142	-42	-42.00%	177
Sex Crimes	11	9	2	18.18%	18
Mental Health (POH)	1	4	-3	-300.00%	1
Totals	145	203	-58	-40.00%	266
Arrests for the Sheriff's Office	8/25	8/24	Number Change	Percent	7/25
Adult Felony Arrests	1	9	-8	-800.00%	5
Adult Misdemeanor Arrests	14	33	-19	-135.71%	27
Juvenile Felony Arrests	0	0	0	0.00%	0
Juvenile Misdemeanor Arrests	0	0	0	#DIV/0!	3
All Other Arrests	0	0	0	-100.00%	0
Totals	15	42	-27	-180.00%	35
Jail Stats	8/25	8/24	Number Change	Percent	7/25
Total Bookings	96	97	-1	-1.04%	127
Male	73	71	2	2.74%	107
Female	23	26	-3	-13.04%	20
DUII	17	20	-3	-17.65%	23
Assault	20	13	7	35.00%	42
Fail to Report as Sex Offender	3	2	1	33.00%	2
Jail Use of Force	1	2	-1	-50.00%	8
Suicide Attempts	0	0	0	0.00%	0
Suicide Watches	2	3	-1	33.00%	1
Totals	85	87	-2	-2.35%	127
Calls For Service (CFS)	8/25	8/24	Number Change	Percent	7/25
Total CFS	1586	1703	-117	-7.00%	1656
Self Initiated CFS	689	863	-174	-20.00%	667
Cases/Reports written	71	113	-42	-59.15%	132
Justice Center Stats	8/25	8/24	Number Change	Percent	7/25
People Scanned	3006	N/A	N/A	N/A	3578
Knives	63	N/A	N/A	N/A	73

Pepper Spray	0	N/A	N/A	N/A	5
Taser	0	N/A	N/A	N/A	0
Gun	0	N/A	N/A	N/A	1
Flagged Security Cases	8	N/A	N/A	N/A	10
Incident Additional Deputy	8	N/A	N/A	N/A	10
Totals	3006	N/A	N/A	N/A	3578

July 2025 Comp Stats

Call type	7/25	7/24	Number Change	Percent	6/25
Person Crimes	38	33	5	13.16%	33
Property Crimes	32	35	-3	-9.38%	18
Community Crimes/problems	177	130	47	26.55%	201
Sex Crimes	18	7	11	61.11%	12
Mental Health (POH)	1	3	-2	-67.00%	1
Totals	266	208	58	21.80%	265
Arrests for the Sheriff's Office	7/25	5/24	Number Change	Percent	6/25
Adult Felony Arrests	5	12	-7	58.00%	5
Adult Misdemeanor Arrests	27	26	1	3.70%	19
Juvenile Felony Arrests	0	0	0	0.00%	0
Juvenile Misdemeanor Arrests	3	1	2	200.00%	0
All Other Arrests	0	1	-1	-100.00%	0
Totals	35	40	-5	-14.29%	24
Jail Stats	7/25	7/24	Number Change	Percent	6/25
Total Bookings	127	105	22	17.32%	107
Male	107	83	24	22.43%	86
Female	20	22	-2	-10.00%	21
DUII	23	26	-3	-13.04%	21
Assault	42	23	19	45.24%	34
Fail to Report as Sex Offender	2	1	1	50.00%	1
Jail Use of Force	8	3	5	62.50%	4
Suicide Attempts	0	1	-1	100.00%	0
Suicide Watches	1	1	0	0.00%	1
Totals	127	105	22	17.32%	107
Calls For Service (CFS)	7/25	7/24	Number Change	Percent	6/25
Total CFS	1656	1581	75	5.00%	1315
Self Initiated CFS	667	724	-57	-8.00%	538
Cases/Reports written	132	136	-4	-3.03%	110
Justice Center Stats	7/25	7/24	Number Change	Percent	6/25
People Scanned	3578	N/A	N/A	N/A	3076
Knives	73	N/A	N/A	N/A	52
Pepper Spray	5	N/A	N/A	N/A	0
Taser	0	N/A	N/A	N/A	0
Gun	1	N/A	N/A	N/A	1
Flagged Security Cases	10	N/A	N/A	N/A	6
Incident Additional Deputy	10	N/A	N/A	N/A	8
Totals	3578	N/A	N/A	N/A	3076

Call type = RMS-323 Monthly stats i

CFS = RMS-328 CAD Stat Report by

Case = RMS 152 Case numbe

June 2025 Comp Stats

Call type	6/25	6/24	Number Change	Percent	5/25
Person Crimes	33	33	0	0.00%	28
Property Crimes	18	37	-19	-105.56%	23
Community Crimes/problems	201	106	95	47.26%	148
Sex Crimes	12	6	6	50.00%	14
Mental Health (POH)	1	4	-3	-75.00%	5
Totals	265	186	79	29.81%	218
Arrests for the Sheriff's Office	6/25	6/24	Number Change	Percent	5/25
Adult Felony Arrests	5	8	-3	-38.00%	10
Adult Misdemeanor Arrests	19	27	-8	-42.11%	18
Juvenile Felony Arrests	0	0	0	0.00%	1
Juvenile Misdemeanor Arrests	0	0	0	0.00%	0
All Other Arrests	0	2	-2	-200.00%	3
Totals	24	37	-13	-54.17%	32
Jail Stats	6/25	6/24	Number Change	Percent	5/25
Total Bookings	107	102	5	4.67%	80
Male	86	75	11	12.79%	61
Female	21	27	-6	-28.57%	19
DUII	21	19	2	9.52%	15
Assault	34	21	13	38.24%	14
Fail to Report as Sex Offender	1	0	1	100.00%	2
Jail Use of Force	4	4	0	0.00%	4
Suicide Attempts	0	0	0	0.00%	0
Suicide Watches	1	1	0	0.00%	0
Totals	107	102	5	4.67%	80
Calls For Service (CFS)	6/25	6/24	Number Change	Percent	5/25
Total CFS	1315	1421	-106	-7.00%	1314
Self Initiated CFS	538	701	-163	-23.00%	686
Cases/Reports written	110	112	-2	-1.82%	105
Justice Center Stats	6/25	6/24	Number Change	Percent	5/25
People Scanned	3076	N/A	N/A	N/A	2949
Knives	52	N/A	N/A	N/A	73
Pepper Spray	0	N/A	N/A	N/A	4
Taser	0	N/A	N/A	N/A	0
Gun	1	N/A	N/A	N/A	0
Flagged Security Cases	6	N/A	N/A	N/A	8
Incident Additional Deputy	8	N/A	N/A	N/A	6
Totals	3076	N/A	N/A	N/A	2949

Call type = RMS-323 Monthly stats report

CFS = RMS-328 CAD Stat Report by Date Range

Case = RMS 152 Case number summary r



AGENDA ITEM REQUEST

Date:

September 9, 2025

Meeting date desired:

September 17, 2025

Subject:

Amendment 2 to County / Parks and Rec intergovernmental agreement

Background and policy implications:

The County is party to an intergovernmental agreement with the local Parks and Recreation District regarding the management of the Main Street RV Park. Among other features, the agreement describes the uses to which the RV Park may be employed, how revenue from the RV park will be managed, and what limitations the parties establish on potentially competitive ventures. There is interest in modifying the terms of the agreement to address the following:

- *Increasing the maximum value of the reserve fund, from \$250,000.00 to \$750,000.00.*
- *Changing the District contribution to the reserve fund, from 10% of gross revenue or \$10,000.00, whichever is less; to between \$10,000.00 and \$25,000.00, as the District may decide.*
- *Updating the permitted uses for the reserve fund.*
- *Allowing the County to offer RV spaces at other locations.*

Budget/fiscal impacts:

The immediate budget impacts for the attached Amendment 2 are limited to a decrease in the County's portion of revenue distribution, while the reserve fund balance is increased from \$250,000.00 to \$750,000.00. That fund is filled by an established allocation of RV Park revenue. Currently, that annual contribution is 10% of gross revenue, or \$10,000.00, whichever is less. Once that contribution is made, the remaining revenue is subject to distribution among the parties, after deductions for allowed expenses. The amendment would increase the maximum reserve fund balance, and increase the annual contribution, to a new amount between \$10,000.00 and \$25,000.00 as the District may decide. This will impact the amount of revenue distributed to the County, though the amount of such impact will depend on future circumstances.

On a longer term basis, the removal of the restriction on the County establishing additional RV spaces will allow for the development of potentially new sources of revenue. How much and what initial investments may be required, it is too early to say. One possibility is that additional RV spots may be developed at the Fairgrounds for certain high-volume events.

Requested by:

*Eric Blaine; County Counsel
Eric.Blaine@CrookCountyOR.gov
541-416-3919*

Presenters:

N/A – Consent Agenda

Legal review (only if requested):

Legal drafted

Elected official sponsor (if applicable):

N/A

AMENDMENT 2
To Intergovernmental Agreement

This second Amendment (hereinafter “Amendment 2”) modifies that certain intergovernmental agreement (hereinafter “the Agreement,”) effective on or about July 20, 2016, by and between Crook County, a political subdivision of the State of Oregon (hereinafter “County”) and the Crook County Parks and Recreation District, an Oregon special district (hereinafter “District.”)

RECITALS

A. *Whereas*, District and County are parties to an Agreement regarding the ownership, operation, and maintenance of a recreational vehicle park located in Crook County (hereinafter “the RV Park.”) The legal description of the property on which the RV Park is located is described on Exhibit A of the Agreement; and

B. *Whereas*, the Agreement, as previously modified by Amendment 1, includes provisions regarding the amount of contributions to a capital asset reserve fund, the permitted uses of the capital asset reserve fund, and the limitation on operating RV parking spaces outside the boundaries of the RV Park; and

C. *Whereas*, District and County wish to modify the provisions of the Agreement to remove the maximum value of the capital asset reserve fund, change the permitted uses of the capital asset reserve fund, and remove the limitations on operating RV parking spaces outside the boundaries of the RV Park, as described herein.

AGREEMENT

Now, therefore, in consideration of the mutual covenants contained herein, the sufficiency of which is acknowledged, County and District agree as follows:

1. Effective Date: This Amendment 2 is effective on the date when signed by both County and District.

2. Adoption of Recitals: The above Recitals are incorporated into and made a part hereof, as terms of contract and not mere recitals.

3. Modification of Reserve Fund Commitments: Paragraph 7 of the Agreement, entitled “Reserve Fund,” reads as follows:

7. Reserve Fund. District shall contribute ten percent (10%) of the gross revenue from RV Park operations to a reserve fund each year, or Ten Thousand Dollars (\$10,000), whichever is less, until such time as said reserve fund reaches a balance of Two Hundred Fifty Thousand Dollars (\$250,000). The annual contribution to the reserve fund may be increased at any time upon prior written agreement signed by both parties. Thereafter, no contributions shall be made except in the amount required to maintain the balance of \$250,000.

This paragraph is deleted in its entirety, and replaced with the following:

7. Reserve Fund. The Parties will maintain a Reserve Fund to be used for the purposes described in Paragraph 8 below, with a maximum fund balance of \$750,000.00. Each year, District will contribute from RV Park operations gross revenues an amount not less than \$10,000.00 and not more than \$25,000.00. Within the range of \$10,000.00 and \$25,000.00, the amount District contributes will be as District determines in its discretion. In the event that the maximum Reserve Fund balance of \$750,000.00 would be reached by a contribution of less than \$10,000.00, District will contribute that lesser amount.

Subject to agreement by District and County, confirmed in writing and signed by each party, the amount of annual contributions may be modified.

4. Modification of Permitted Uses of Reserve Fund: Paragraph 8 of the Agreement reads as follows:

8. Permitted Uses of the Reserve Fund. The purpose of the Reserve Fund shall be:
- a. To make needed major capital improvements to the RV Park (a “major capital improvement” is defined as any addition to or alteration to real property that will either enhance the property’s overall value, or increase its useful life, including but not limited to continued care and maintenance of the roads, parking spaces, and RV pads in the RV Park); or
 - b. To make emergency repairs to the RV Park; or
 - c. To make capital purchases (a “capital purchase” is a purchase of equipment, property, or any asset in excess of Five Thousand Dollars (\$5,000.00)); or
 - d. To cover any losses associated with the RV Park, subject to the limitations set forth in paragraph 4.b. above.

This paragraph is deleted in its entirety, and replaced with the following:

8. Permitted Uses of the Reserve Fund. The purpose of the Reserve Fund shall be:
- a. To make needed major capital improvements to the RV Park (a “major capital improvement” is defined as any addition to or alteration to real property that will either enhance the property’s overall value, or increase its useful life, including but not limited to continued care and maintenance of the roads, parking spaces, and RV pads in the RV Park); or
 - b. To make emergency capital repairs to the RV Park exceeding \$25,000.00; or
 - c. To make capital purchases. A “capital purchase” is a purchase of equipment, property, or any asset in excess of Ten Thousand Dollars (\$10,000.00); or
 - d. To cover any losses associated with the RV Park, subject to the limitations set forth in paragraph 4.b. above.

Except for the emergency capital repairs described in Paragraph 8(c), which may be implemented on such basis as may be necessary or prudent to address the emergency, such other expenditures will be agreed upon by the Parties.

5. Modification of Crook County Fairgrounds Commitments: Paragraph 9 of the Agreement reads as follows:

9. Crook County Fairgrounds. The District recognizes that certain regular and recurring events at the Crook County Fairgrounds involve utilizing the Fairgrounds for rental of RV parking spaces. No part of this Agreement shall govern RV space rental at the Fairgrounds associated with the following events (or their successor events):
- a. Rock Hound Pow Wow;
 - b. Crooked River Round-Up Rodeo;
 - c. Crooked River Round-Up Pari-Mutuel Racing;
 - d. Crook County Fair; and
 - e. Live-in horse trailers.
- i. Except as provided herein, the County shall not rent or otherwise make available RV parking spaces at the Crook County Fairgrounds or any other County facility until such time as all spaces at the RV Park have been filled, without making appropriate compensation to the RV Park for lost revenue. "Appropriate compensation for lost revenue" means 1) if the County rents or otherwise makes available space for RV parking use to an organization or event not named above in paragraph 9; and 2) the District has space available in the RV Park for which it otherwise would have collected space rent revenue, the County shall, out of funds appropriated for the use of the Crook County Fair, pay to the District the space rental fee, excluding any transient room taxes, at the rate at which District would normally have charged. All reimbursement shall occur at the end of the fiscal year pursuant to the revenue sharing arrangements described in paragraph 4 above.
 - ii. Notwithstanding the above, whenever the RV Park is full, nothing herein shall prevent County from renting or otherwise making space available to Fairgrounds' users. If spaces rented at the Fairgrounds or at another County facility because the RV Park is full, nothing herein shall be construed to require the individual renting that space to relocate to the RV Park when space becomes available.
 - iii. In the event that a vendor rents an RV space at the Fairgrounds and desires to sublet spaces to RV users, the County and/or Fairgrounds management shall require the vendor to comply with the above policy of first utilizing the RV Park or providing appropriate compensation for lost revenue as described above.
 - iv. In the event that a vendor rents space controlled by the District (not including established and recognized campgrounds managed by the District, including Ochoco Lake) and wishes to sublet spaces to RV users, the District shall require the vendor to comply with the above policy of first utilizing the RV Park or providing appropriate compensation for lost revenue to the District. RV Park overflow shall be directed first to the Fairgrounds, as long as Fairgrounds' management determines that such rentals can be reasonably accommodated without interference with Fairgrounds operations.

This paragraph is deleted in its entirety, and replaced with the following:

9. Non-Exclusivity; Use of Crook County Fairgrounds. District and County agree that either party may undertake to offer RV parking spaces at locations owned by that party, other than the RV Park. Without limiting the foregoing, County may offer RV parking spaces at the Crook County Fairgrounds. Except as provided in Paragraph 10 below, the creation, development, operation, inclusion of features or facilities, or decommissioning of such other RV parking spaces are not part of this Agreement or otherwise subject to its terms.

6. Modification of RV Park Rental Rates: Paragraph 10 of the Agreement is amended to read as follows, with additions in **Bold**:

10. RV Space Rental Rates. County and District recognize that the RV Park is in direct competition with tax-producing private enterprise. Therefore, County and District (including Fairgrounds' management), shall at all times charge RV space rental rates which are at least One Dollar (\$1.00) above usual and customary rates at comparable RV parks in Crook County, and County shall charge rates which are comparable to the rates charged by the District for use at the RV Park. **This commitment applies to both the RV Park and to any other RV parking space commercially operated by either District or County, regardless of whether the space is located in the RV Park.** "Usual and customary rates" and "comparable" rates shall be jointly agreed upon by the County and District.

7. Modification of RV Registration Fee Processing: Paragraph 11 of the Agreement is amended to read as follows, with additions in **Bold**:

9. RV Registration Fees. County acknowledges that it receives annually in an amount determined by the State of Oregon, certain state revenue sharing related to RV registration fees. County further acknowledges that such fees are dedicated by State law to the operation of County parks and, at the time of this Agreement, the District is the sole operator of County-owned parks within Crook County and the only qualified recipient of such funds. County covenants that in the future it shall transfer to District such revenues as it receives from such funds, as long as the District remains the only qualified recipient of such funds, or until such distributions are determined to be unlawful. District covenants in turn that for purposes of calculating annual revenue sharing, the RV registration revenue shall be considered as operating revenue received by the RV Park and subject to subsequent redistribution in accordance with the formula established in this Agreement.

Notwithstanding the foregoing, County is not prohibited from creating, developing, and operating such other RV parking spaces as described herein, even if such new RV parking spaces may not qualify for distribution of RV registration fees.

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8. Execution in Counterparts: Except as modified herein, the terms of the Agreement as previously modified by Amendment 1 remain in full force and effect. This Amendment 2 may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date of the last signature below.

CROOK COUNTY COURT
"County":

Seth Crawford, County Commissioner
Date _____

Susan Hermreck, County Commissioner
Date _____

Brian Barney, County Commissioner
Date _____

CROOK COUNTY PARKS AND RECREATION
"District":

By: _____

Printed Name

Its: _____

Date: _____