



CROOK COUNTY WORK SESSION AGENDA

Wednesday, October 9, 2024 at 9:00 am

**Crook County Administration Conference Room I 203 NE Court St. I
Prineville OR**

Members of the public and media are welcome to attend in person or via Zoom: Phone: 1-253-215-8782; Meeting ID: 962 4214 4333; Passcode: 970900

PUBLIC COMMENT

DISCUSSION

1. Review of Accomplishments from Heart of Oregon Corps

Requester: Madi Cunningham

Summer Programs Manager of Heart of Oregon Corps

2. Seeking Approval of Revised Crook County Statewide Transportation Improvement Fund (STIF) Advisory Committee Roster

Requester: Derek Hofbauer

Presenters: Derek Hofbauer / Bob Townsend

3. OHA 2023-2025 Intergovernmental Agreement Amendment 12

Requester: Katie Plumb

Health and Human Services Director

4. Seeking permission to apply for Environmental and Climate Justice Community Change Grant for \$19+ million dollars

Requester: Sarah Beeler

Library Director

5. Request for Closure of County Counsel Physical Office on Nov. 21 and 22

Requester: Eric Blaine

County Counsel

6. Consider Appointments to Boards and Committees

Requester: Sarah Puerner

Executive Administrative Assistant / Communications Officer

7. Consideration of options regarding prosecution of dog-as-a-public nuisance code violations

INTERIM MANAGER REPORT

COMMISSIONER UPDATES

8. Letter of Support - Economic Development Plan

Requester: Kelsey Lucas

EDCO Crook County Director

9. Letter of Support - Educational Campus HUB

Requester: Mandi Puckett

HDCA Community Relations Director

EXECUTIVE SESSION

The Crook County Board of Commissioners will now meet in executive session under ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection; and ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

Representative of the news media and designated staff shall be allowed to attend the executive session.* All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

10. **ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.**
11. **ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.**
12. **ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.**

NOTICE AND DISCLAIMER

The Crook County Board of Commissioners is the governing body of Crook County, Oregon, and holds work sessions to deliberate upon matters of County concern. As part of its efforts to keep the public apprised of its activities, the Crook County Board of Commissioners has published this PDF file. This file contains the material to be presented before the County Board of Commissioners for its next scheduled work session.

Please note that while County staff members make a dedicated effort to keep this file up to date, documents and content may be added, removed, or changed between when this file is posted online and when the County Board of Commissioners meeting is held. The material contained herein may be changed at any time, with or without notice.

CROOK COUNTY MAKES NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, ACCURACY, FITNESS FOR A PARTICULAR PURPOSE, OR FOR ANY OTHER MATTER. THE COUNTY IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS, MISUSE, OR MISINTERPRETATION.

Please also note that this file does not contain any material scheduled to be discussed at an executive session, or material the access to which may be restricted under the terms of Oregon law.

If you are interested in obtaining additional copies of any of the documents contained herein, they may be obtained by completing a Crook County Public Records Request form. Request forms are available on the County's website or at the County Administration office at 203 NE Court Street, in Prineville.

Additional Items

Additional items may be discussed that arise too late to be included as a part of this notice. For information about adding agenda items, please contact the County Administration office at 447-6555. Assistance to handicapped individuals is provided with advance notice.

Contact: Seth Crawford (seth.crawford@co.crook.or.us (541) 447-6555) | Agenda published on 10/08/2024 at 8:58 AM

AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

Elected official sponsor (if applicable):



HEART OF
OREGON
CORPS
Empowering change.

Central Oregon Youth Conservation Corps- 2024 Crook County Crews



8 Weeks of Conservation Projects

All projects' coordinated through USFS:

- Recreation, Fire Fuels, Habitat Restoration, Ext.

June 24th-August 15th 2024

College Day, Career Day, Awards Day

- 4th of July off

3 HOC Prineville Crews

16 Crook County Youth Served

- 15 on Prineville Crews, 1 on Madras Crew

16 Crews Program Wide (72 Youth)

\$15.00/hour for Youth

Monday-Thursday (4-9s for youth)

7am-4:30pm

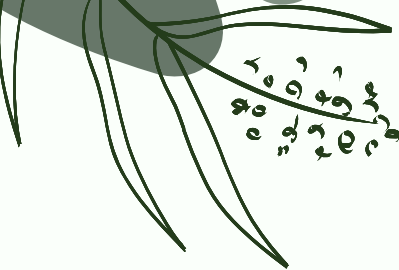
279 Totaly Hours

Start and end at La Monta Compound

3 Crook County Crew Leaders

One Prineville crew leader- 3 year COYCC Allumni

Program Overview



Hired 72 youth

- 16 Crook County Youth ages 16-18

Crook County youth worked a total of 3,689.5 Hours

Crook County Youth Earned \$55,342.5

- **Career Day @ Wildcat Campground**
- **College Day @ COCC**
- **Resume Workshop with the USFS**
- **Awards Day**

86% Feel More Connected to thier Public Lands

81% Feel Better About Their Future

90% Feel Better Prepared to Enter the Workforce

85% Had a Positive Experience at COYCC

80% Felt They Had Gained New Skills They Can Use in the Future

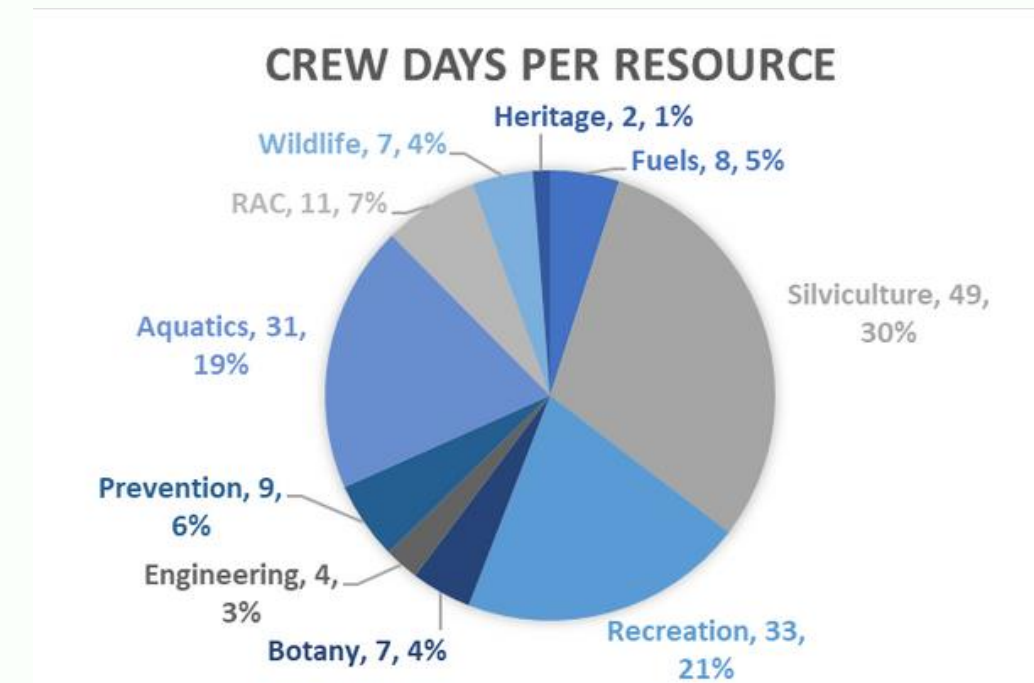


2024 Youth Achievements

2024 Ochoco National Forest Conservation Achievements



- 8 Fules Days
 - Work Completed in Maruy's
- 49 Silviculture Days
 - 396 Acers of newly planted trees, shade cards installed
- 33 Recreation Day
 - Maintaince and fence Installation @
 - Dry Creek CG, Walton Lake CG, Divide CG, Forest Camp CG, Elk Horn CG
 - Trails
 - Mill Creek Wilderness
 - Lookout Moutnain Trail System
- 26 Acers of Notxious Weed Treatment
- 26 miles of raod work
- Fire Prevention at Jefferson and Crook CFs
- 31 Days of Aquatic Work
- 18 days of Range Work
- 7 days of Wildlife Work
- 4 Days of OHV Trail Work





2024 COYCC- Crook County





2024 COYCC- Crook County



Plans for 2025



3 HOC Prineville Crews

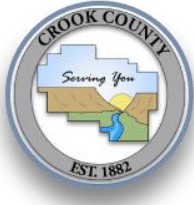
- 15 youth ages 16-18
- 3 local crew leaders
- \$15.00/hr
- >\$4,200 for the season.

Habitat and Wildlife Projects

Earn and Learn

- Money
- Sense of independence
- Soft and Technical Skills
- Investment in Public lands (Future Naturalists)

AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

Elected official sponsor (if applicable):

Memorandum



To: Crook County Board of Commissioners

From: Derek Hofbauer, COIC Outreach and Engagement Administrator

CC: Will VanVactor, Crook County Community Development
Brad Haynes, Crook County Road Superintendent

Date: October 1, 2024

Subject: Crook County Statewide Transportation Improvement Fund Advisory Committee Member Roster Updates

Background

COIC was delegated by Crook County to administer its Statewide Transportation Improvement Fund (STIF) Program. One of COIC's main responsibilities is to manage the Crook County STIF Advisory Committee (STIFAC) meetings and update its committee member roster. STIFAC members are appointed by the Crook County Board of Commissioners.

Upcoming meetings for approval of STIF Projects

The STIFAC's next meeting is on Wednesday, October 23, 2024 from 1-3 pm at the City of Prineville Planning Department Building. The STIFAC will review, discuss, and prioritize proposed Crook County STIF projects during its October 23 meeting. Once the project list is reviewed and approved by the STIFAC, COIC will present the projects to the Crook County Board of Commissioners for consideration of approval in late 2024. The final STIF Plan is due to ODOT on January 16, 2025.

Staff recommendation

COIC is seeking the Crook County Board of Commissioner's consideration of approval for the updated committee roster presented on page 2 of this memo, as well as term renewals for member appointments that expire in December 2024. The updated advisory committee list includes five voting members that meet all required criteria within the Crook County STIF bylaws. COIC will recruit new members to the Crook County STIFAC in 2025 to increase the number of individuals on the committee.

Example motion

If the Crook County Board of County Commissioners chooses to approve the STIFAC roster and renew terms as presented in the table above, an example motion is provided below:

"I move to approve the updated Crook County Statewide Transportation Improvement Fund Advisory Committee member roster and two-year reappointments for member terms expiring in 2024."

Proposed Consolidated STIF Advisory Committee Roster: 5 Voting Members				
Name	Proposed New Term Expiration Date	STIF Membership Representation	Geographic Representation	Occupation/Affiliation
Andrea Breault Bob Townsend*	2025	Public Transportation Service Provider	Crook County and Regional	Transportation Director for Cascades East Transit
George McCart**	2025	Veterans People with disabilities	Crook County	Veteran advocate; former STIF Advisory Committee Member
Dennis Marston	2024 2026	Individuals age 65 or older	Prineville	Works at Prineville Senior Center
Allen Dendy	2025	Veterans People with disabilities	Crook County	Crook County Band of Brothers
Keya Rohovit-Wrolson	2025	People with disabilities Low-income individuals	Crook County	Case manager for Aging and People with Disabilities
Kim Curley (Vice Chair)	2024 2026	Low-income individuals Employers Educational institutions	Crook County and Regional	Commute Options employee
Josh Smith (Chair)	2025	Local governments, including land use planners	Prineville	City of Prineville Community Development Director
Rachel Zakem	2024	Public Transportation Service Provider	Crook County and Regional	Transit Planning Specialist for Cascades East Transit

Summary of Crook County STIFAC member roster updates and recommendations

* Robert (Bob) Townsend is CET’s new Transportation Director and is recommended to replace Andrea Breault, who no longer works for Cascades East Transit.

** George McCart no longer participates on the committee

***Rachel Zakem no longer works for Cascades East Transit

COIC is seeking BOCC approval to reappoint members with 2024 terms to serve another two years on the committee, with those terms set to expire in 2026. Those committee members are Dennis Marston and Kim Curley.

AGENDA ITEM REQUEST



Date:

9/30/2024

Meeting date desired:

10/9 BOC Work Session, 10/16 BOC Mtg

Subject:

OHA 2023-2025 Intergovernmental Agreement Amendment 12

Background and policy implications:

This is the third of several contract updates for FY25, which is the second half of the biennium for this contract. Finalized program awards rolling out in this amendment are generally expected, with the exception of PE43 – see note in budget/fiscal impacts.

Budget/fiscal impacts:

PE43 (Immunization Services) was budgeted to receive \$10,000 in grant funds for FY25. As of Amendment 12, our award for PE43 is up to \$61,426.

Requested by:

Katie Plumb, Health & Human Services Director
kplumb@crookpublichealthor.gov 541-447-5165

Presenters:

Katie Plumb, Health & Human Services Director

Legal review (only if requested):

Yes

Elected official sponsor (if applicable):

Agreement #180007-12



**AMENDMENT TO OREGON HEALTH AUTHORITY
2023-2025 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This Twelfth Amendment (this “Amendment”) to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2023, (as amended, the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Crook County, (“LPHA”), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Crook County. OHA and LPHA are each a “Party” and together the “Parties” to the Agreement.

RECITALS

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2025 (FY25) Financial Assistance Award set forth in Exhibit C of the Agreement.

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200 (FY25);

AGREEMENT

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. This Amendment is effective on **August 1, 2024**, regardless of the date this amendment has been fully executed with signatures by every Party and when required, approved by the Department of Justice. However, payments may not be disbursed until the Amendment is fully executed.
2. The Agreement is hereby amended as follows:
 - a. Exhibit C, Section 1 of the Agreement, entitled “Financial Assistance Award” for FY25 is hereby deleted and replaced in its entirety by Attachment A, entitled “Financial Assistance Award (FY25)”, attached hereto and incorporated herein by this reference. Attachment A must be read in conjunction with Section 3 of Exhibit C.
 - b. Exhibit J of the Agreement entitled “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” (FY25) is amended to add to the federal award information datasheet as set forth in Attachment B, attached hereto and incorporated herein by this reference.
3. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
5. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
6. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

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IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

7. Signatures.

STATE OF OREGON, ACTING BY AND THROUGH ITS OREGON HEALTH AUTHORITY

Approved by: _____

Name: /for/ Nadia A. Davidson

Title: Director of Finance

Date: _____

CROOK COUNTY LOCAL PUBLIC HEALTH AUTHORITY

Approved by: _____

Printed Name: _____

Title: _____

Date: _____

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Agreement form group-approved by Lisa Gramp, Senior Assistant Attorney General, Tax and Finance Section, General Counsel Division, Oregon Department of Justice by email on August 14, 2024, copy of email approval in Agreement file.

REVIEWED BY OHA PUBLIC HEALTH ADMINISTRATION

Reviewed by: _____

Name: Rolonda Widenmeyer (or designee)

Title: Program Support Manager

Date: _____

**Attachment A
Financial Assistance Award (FY24)**

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Crook County Street: 375 NE Beaver St., Suite 100 City: Prineville State: OR Zip: 97754-1802	2) Issue Date Thursday, August 1, 2024	This Action Amendment
	3) Award Period From July 1, 2024 through June 30, 2025	

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE01-01	State Support for Public Health	\$32,258.00	\$0.00	\$32,258.00
PE01-12	ACDP Infection Prevention Training	\$1,517.82	\$0.00	\$1,517.82
PE12-01	Public Health Emergency Preparedness and Response (PHEP)	\$69,905.00	\$0.00	\$69,905.00
PE13	Tobacco Prevention and Education Program (TPEP)	\$237,609.14	\$0.00	\$237,609.14
PE36	Alcohol & Drug Prevention Education Program (ADPEP)	\$21,410.75	\$0.00	\$21,410.75
PE40-01	WIC NSA: July - September	\$53,121.00	\$0.00	\$53,121.00
PE40-02	WIC NSA: October - June	\$159,364.00	\$0.00	\$159,364.00
PE40-05	Farmer's Market	\$2,366.00	\$0.00	\$2,366.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$6,421.00	\$0.00	\$6,421.00
PE42-04	MCAH Babies First! General Funds	\$7,138.00	\$0.00	\$7,138.00
PE42-11	MCAH Title V	\$22,127.00	\$0.00	\$22,127.00
PE42-12	MCAH Oregon Mothers Care Title V	\$11,690.00	\$0.00	\$11,690.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$50,616.00	\$10,810.00	\$61,426.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$113,236.00	\$0.00	\$113,236.00
PE46-05	RH Community Participation & Assurance of Access	\$12,659.57	\$0.00	\$12,659.57
PE50	Safe Drinking Water (SDW) Program (Vendors)	\$38,730.00	\$0.00	\$38,730.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$318,415.74	\$0.00	\$318,415.74
PE62	Overdose Prevention-Counties	\$45,591.00	\$66,485.00	\$112,076.00
PE63	MCAH LPHA Community Lead Organizations	\$74,018.00	\$0.00	\$74,018.00
		\$1,338,194.02	\$77,295.00	\$1,415,489.02

5) Foot Notes:	
PE36	7/2024: Funding available 7/1/24-9/30/24
PE40-01	07/2024: SFY2025 Q1 unspent funds cannot be carried forward to the following Q2.
PE40-05	7/2024: SFY25 Q1 WIC Farm Direct mini grant award available 7/1/24-9/30/24. Unspent SFY25 Q1 funds may be carried over to Q2-4 period with request from grantee and an amendment to extend the SOW dates, for this grant only.
PE40-05	8/2024: Prior Footnote Null and Void

6) Comments:	
PE40-01	7/2024: Funds available 7/1/24-9/30/24. Must spend \$10,624 on Nutrition Ed, \$1,749 on BF Promotion
PE40-02	7/2024: Funds available 10/1/24-6/30/25. Must spend \$31,873 on Nutrition Ed, \$5,247 on BF Promotion
PE46-05	7/15/2024: Award Available 7/1/24-3/31/25 only.
PE62	8/2024: \$66,485 available 9/1/24-6/30/2025 only. 7/15/2024: \$16,885.22 available 7/1/24-8/31/24 only; \$1,794.11 available 9/1/24-9/29/24 only; \$26,911.67 available 10/1/2024-6/30/25 only.
PE63	7/15/2024: Prior comment null and void. 07/2024: SFY25 \$50,000 Newborn Nurse Home visiting

7) Capital outlay Requested in this action:				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
Program	Item Description	Cost	PROG APPROV	

Federal Reporting Information on following page.

Attachment B
Information required by CFR Subtitle B with guidance at 2 CFR Part 200 (FY25)

PE43-01 Public Health Practice (PHP) - Immunization Services

Federal Award Identification Number:	NH23IP922626	NH23IP922626
Federal Award Date:	08/05/21	06/27/24
Budget Performance Period:	7/1/2024-6/30/2025	7/1/2023-6/30/25
Awarding Agency:	CDC	CDC
CFDA Number:	93.268	93.268
CFDA Name:	Immunization Cooperative Agreements	Immunization Cooperative Agreements
Total Federal Award:	38,627,576	6504660
Project Description:	CDC-RFA-IP19-1901 Immunization and Vaccines for Children	CDC-RFA-IP19-1901 Immunization and Vaccines for Children
Awarding Official:	Jason Rothbard	Jason Rothbard
Indirect Cost Rate:	17.64	17.79
Research and Development (T/F):	FALSE	FALSE
HIPPA	No	No
PCA:	53856	53599
Index:	50404	50404

Agency	UEI	Amount	Amount	Grand Total:
Crook	W2NEWLAM2YM6	\$50,616.00	\$10,810.00	\$61,426.00

DOCUMENT RETURN STATEMENT

Please complete the following statement and return with the completed signature page and the Contractor Data and Certification page and/or Contractor Tax Identification Information (CTII) form, if applicable.

If you have any questions or find errors in the above referenced Document, please contact the contract specialist.

Document number: _____, hereinafter referred to as "Document."

I, _____
Name Title

received a copy of the above referenced Document, between the State of Oregon, acting by and through the Department of Human Services, the Oregon Health Authority, and

_____ by email.

Contractor's name

On _____,
Date

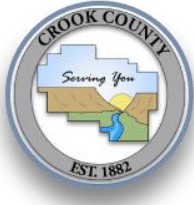
I signed the electronically transmitted Document without change. I am returning the completed signature page, Contractor Data and Certification page and/or Contractor Tax Identification Information (CTII) form, if applicable, with this Document Return Statement.

Authorizing signature

Date

Please attach this completed form with your signed document(s) and return to the contract specialist via email.

AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

Elected official sponsor (if applicable):

Environmental Justice Grants, F | x +

https://www.epa.gov/environmentaljustice/environmental-justice-grants-funding-and-technical-assistance

Environmental Justice CONTACT US

- Environmental Justice (EJ) Home
- Learn About Environmental Justice
- Equity Action Plan
- Grants and Resources**
- National Environmental Justice Advisory Council
- White House Environmental Justice Advisory Council
- EJ in Your Community
- EJ and National Environmental Policy Act
- EJ and Title VI
- EJ for Tribes and Indigenous Peoples
- Equitable Development and EJ

Environmental Justice Grants, Funding and Technical Assistance

On this page:
[EJ Grants](#) | [Other Funding Opportunities](#) | [Technical Assistance](#)

EJ Grants

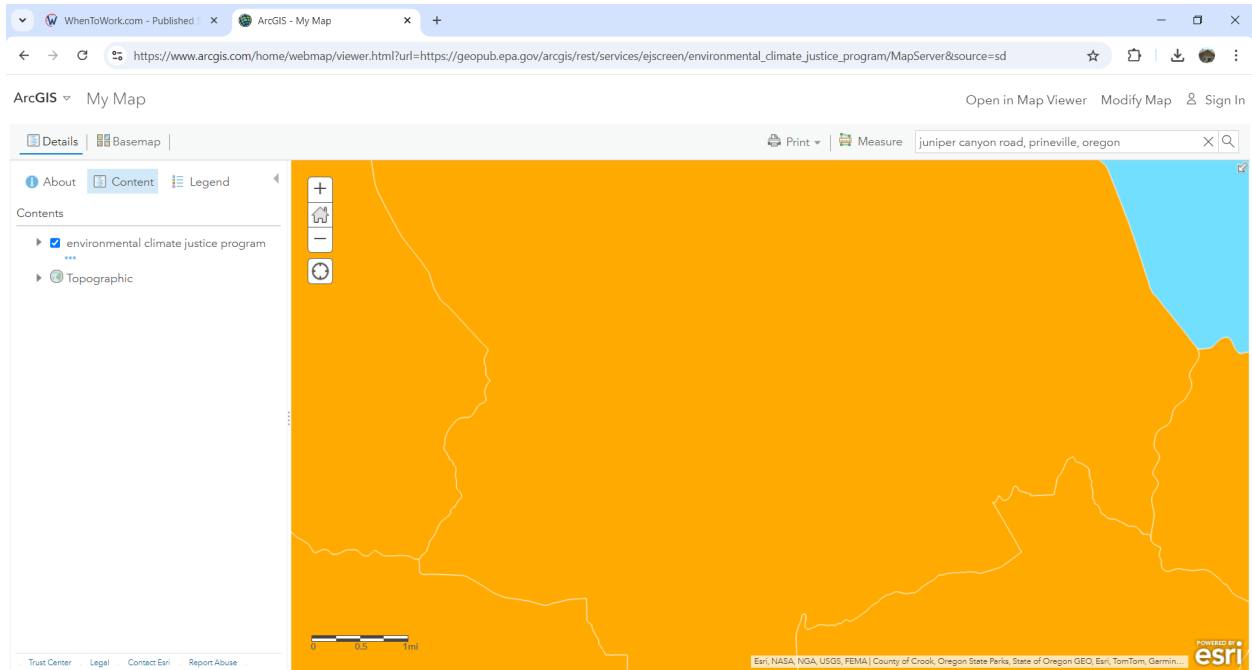
Environmental and Climate Justice (ECJ) program

The Environmental and Climate Justice (ECJ) Program, created by the Inflation Reduction Act, provides funding for financial and technical assistance to carry out environmental and climate justice activities to benefit underserved and overburdened communities. Congress has appropriated \$2.8 billion for financial assistance, and \$200 million for technical assistance, to implement this new program at the EPA.

Popular Resources

- [Informational Video on the Environmental and Climate Justice Communities Grants Program](#)
- [How-to-Apply](#)
- [EJ Program Funded Projects Map](#)
- [Other Community](#)

<https://www.epa.gov/environmentaljustice/environmental-justice-grants-funding-and-technical-assistance>



EPA Disadvantaged Community Environmental and Climate Justice Program map showing disadvantaged communities in orange. Map above shows proposed project area (all orange) up Juniper Canyon.

Application deadline for *Environmental and Climate Justice Community Change Grants Program* is November 21st.

- Minimum grant = \$10 million.
Maximum grant = \$20 million.

Projects must be **completed in three years.**

Two Lead Applicants are needed to apply.

- One Lead Applicant must be a nonprofit.
- Applicants may apply for two grants.

Track I Application Requirements

Each Track I grant application must address at least one Climate Action Strategy and at least one Pollution Reduction Strategy, both of which must be responsive to the community's needs and challenges.

Climate Action Strategies focus on strengthening a community's climate resilience, reducing greenhouse gas (GHG) emissions, or both. There are eight allowable Climate Action Strategies:

1. Green Infrastructure and Nature-Based Solutions
2. Mobility and Transportation Options for Preventing Air Pollution and Improving Public Health and Climate Resilience
3. Energy-Efficient, Healthy, Resilient Housing and Buildings
4. Microgrid Installation for Community Energy Resilience
5. Community Resilience Hubs
6. Brownfields Redevelopment for Emissions Reduction and Climate Resilience
7. Waste Reduction and Management to Support a Circular Economy
8. Workforce Development Programs for Occupations that Reduce GHG Emissions and Air Pollutants

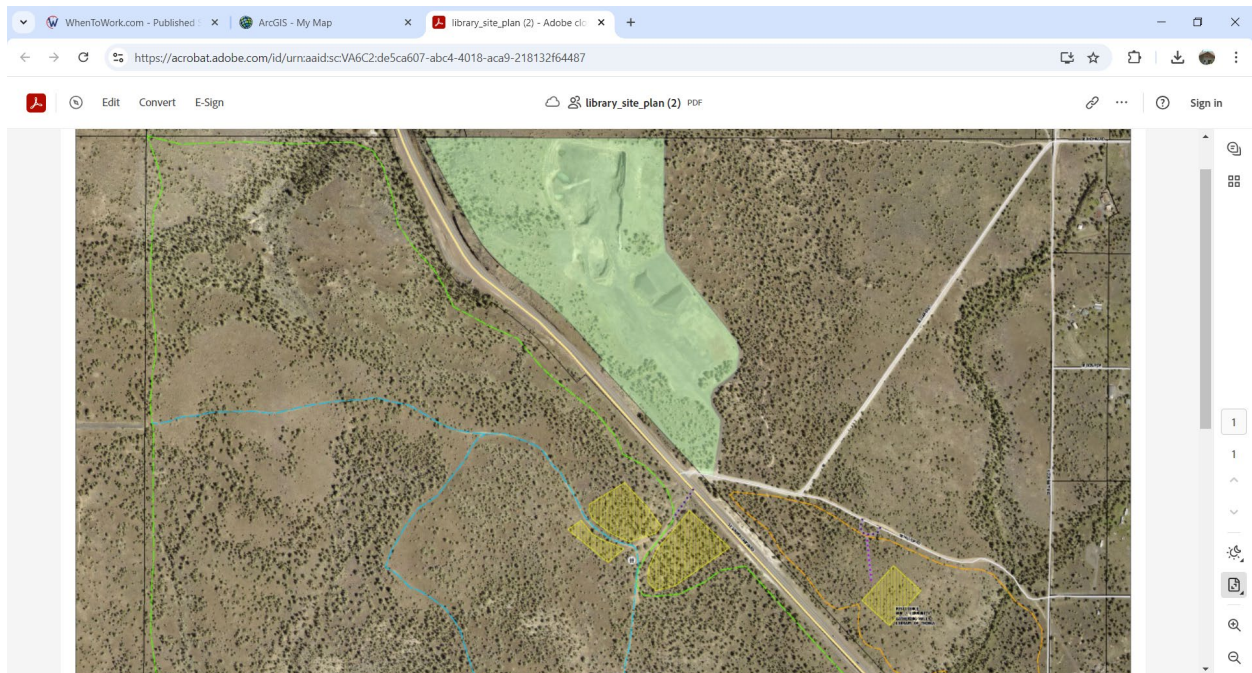
Pollution Reduction Strategies include monitoring, prevention, reduction, and remediation activities that support community efforts to address quantifiable and health-harming pollutants. There are four allowable Pollution Reduction Strategies:

1. Indoor Air Quality and Community Health Improvements
2. Outdoor Air Quality and Community Health Improvements
3. Clean Water Infrastructure to Reduce Pollution Exposure and Increase Overall System Resilience
4. Safe Management and Disposal of Solid and Hazardous Waste

How would grant funds be used?

- Hiking, biking, horseback riding trails
- Community water system
- One building to be used as a Resiliency Hub, Community Gathering Hall, and Library of Things with adjoining small park for intellectually and developmentally disabled children. An ADA accessible trail to be constructed around perimeter of building property.

Permission to apply (contingent upon obtaining property lease) is being requested first because of November 21st grant application deadline.



Proposed project location to be placed on Work Session agenda soon.

Thank you!

AGENDA ITEM REQUEST



Date:

October 1, 2024

Meeting date desired:

October 9, 2024

Subject:

Closure of County Counsel physical office on November 21 and 22 (will be available for remote work)

Background and policy implications:

Every year, the Oregon County Counsels Association holds a conference associated with the Association of Oregon Counties meeting. This year, OCCA will meet on Thursday November 21 (the last day of AOC), plus Friday November 22. Heretofore, two members of the County Counsel office have attended, with one staff member remaining in the office in Prineville just in case some emergency arose that required someone to pull physical files.

This year, I'd like permission to close the physical office during those two days, so that all three of our staff members can attend the conference. Through our office's file management software, we will have access to all relevant files in case some emergency arises during those two days.

Under the County's remote-working policy, two staff members have already undertaken to work part of each week remotely. This system has been satisfactory, with no complaints of service interruption.

If some emergency did arise those two days, our office's staff will be able to provide remote assistance, and thereafter return to the office the following Monday.

Budget/fiscal impacts:

The funds to send staff to the conference is adequately covered by the existing department budget, and no additional funds are required.

Requested by:

Eric Blaine; County Counsel

Eric.Blaine@CrookCountyOR.gov

541-416-3919

Presenters:

Eric Blaine, County Counsel

Legal review (only if requested):

Yes

Elected official sponsor (if applicable):

N/A

AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

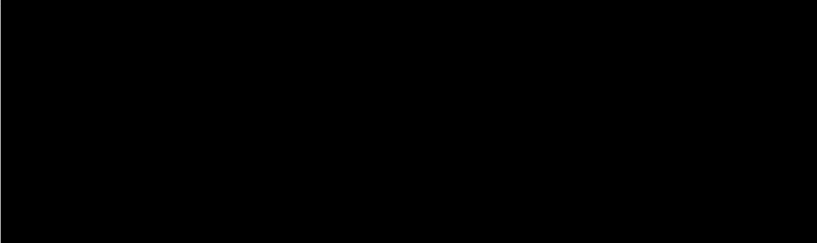
Elected official sponsor (if applicable):

GENERAL APPLICATION TO SERVE ON A CROOK COUNTY COURT-APPOINTED BOARD OR COMMITTEE

Position applied for:

Name:

Address:
Phone Number:
Email:



Please list any relevant experience you may have that would make you effective in the position:

HAVE BEEN ON THE VECTOR BOARD FOR THE LAST 3 YEARS

Why do you wish to serve in this position?

TO SERVE my community *

GENERAL APPLICATION TO SERVE ON A CROOK COUNTY COURT-APPOINTED BOARD OR COMMITTEE

Position applied for:

Name:

Address:

Phone Number:

Email:

Please list any relevant experience you may have that would make you effective in the position:

I've been a board member of CCVCD for over 25 years and am sorry I let my appointment expire. I wish to continue on this committee.
Thank you
Ken —

Why do you wish to serve in this position?

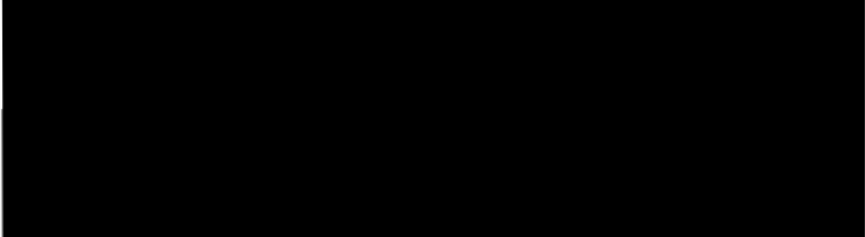
It interests me.

GENERAL APPLICATION TO SERVE ON A CROOK COUNTY COURT-APPOINTED BOARD OR COMMITTEE

Position applied for:

Name:

Address:
Phone Number:
Email:



Please list any relevant experience you may have that would make you effective in the position:

Past 30+ yrs as board member CCVC

Why do you wish to serve in this position?

Serve community

AGENDA ITEM REQUEST



Date:

September 12, 2024

Meeting date desired:

September 25, 2024

Subject:

Consideration of options regarding prosecution of dog-as-a-public nuisance code violations

Background and policy implications:

Attached is a memo describing how the County's animal control ordinance has been applied since the summer of 2023, and what options there may be to alter that practice. Each option includes a discussion of disadvantages.

Budget/fiscal impacts:

The greatest fiscal impact involved is an opportunity cost for other County functions.

Requested by:

*Eric Blaine; County Counsel
Eric.Blaine@CrookCountyOR.gov
541-416-3919*

Presenters:

Eric Blaine, County Counsel

Legal review (only if requested):

Legal drafted

Elected official sponsor (if applicable):

N/A

Crook County Counsel's Office

300 NE 3rd St., Ste 200 • Prineville, Oregon 97754 • (541) 416-3919 • FAX (541) 313-5964

MEMO

**For Work Session
September 25, 2024**

TO: Crook County Board of Commissioners
FROM: Crook County Legal Counsel's Office
DATE: September 12, 2024
RE: Options regarding the prosecution of dog-as-a-public nuisance violations
Our File No.: Sheriff # 228

The County Code, Chapter 6.04, contains rules governing how individual keepers of dogs are responsible for their conduct. Since the summer of 2023, when these cases started being referred to the County Counsel's office, there have been not fewer than 37 separate citations – roughly an average of 2.6 per month. While some of these citations result in the accused merely paying a fine, many require proceeding to trial.

Dog-as-a-public-nuisance trials are taking up a considerable amount of our office's time, and unfortunately, may not offer a great deal of value to the County. Prosecuting these cases requires reviewing police reports, drafting and filing complaints, interviewing witnesses and informing them what they can expect from the trial, reviewing evidence (some of which is presented the day of the trial itself), issuing and serving subpoenas on witnesses, conducting the trials, drafting and serving proposed judgments, and where necessary, conferring with the circuit court if individual victims do not receive restitution in a timely manner. In one instance, the County had to prepare for and conduct the same trial three times: once because the presiding judge cancelled the trial about an hour before it was scheduled; once because the trial had been scheduled for only half an hour, and a separate matter (admittedly, more important) had been scheduled immediately after; and once to finally finish the matter. The presumptive fine for any violation is \$265.00, with a maximum fine of \$1,000.00. However, the courts have been reluctant to impose the maximum fine, even for habitual offenders.

In addition to staff time from the County Counsel Office, processing these matters requires the investment of Sheriff's Office staff time – serving subpoenas, compiling and providing evidence, and sometimes testifying at the trial itself.

Each of the components are individually manageable. However, they aggregate to a large volume of work that is otherwise not available for other County purposes. I am writing this memorandum to describe potential avenues to addressing this issue, including disadvantages to any particular option.

It is my hope that the Board of Commissioners can examine these advantages and disadvantages, and determine whether to maintain the status quo, or to undertake any revisions to its current process.

Again, none of these options are without downsides. Each option, including the status quo, will require sacrificing something meaningful.

Option 1: Revising the code to reduce the number of citable offenses.

How it would work: The Code currently encompasses over 20 separate violations. Some of these, like killing chickens, menacing persons, or chasing domestic animals, are serious. Others, like a dog wandering at large on public property, are less so. The Code could be revised so that certain offenses are no longer subject to citation, reducing the number of citations simply by deeming the matter legal. Simply as an example, the County could simply state that dogs wandering at large is no longer a citable offense, unless the dog menaces a person, damages property, or causes some other type of meaningful harm.

This would require an ordinance with the familiar requirements of public hearings and, potentially, an emergency clause.

Disadvantages: Any amendment to the Code would require informing Sheriff's deputies as to the significance of the changes, and, in particular, what is no longer a citable offense. The County would then need to face the possibility that members of the public complain that they are no longer able to sign citations for conduct that had previously been citable.

Option 2: Revising the code to require warnings before issuing a citation. The Code currently permits an immediate citation, without warning, for most offenses. In one instance, however, the Code requires an escalating warning system before citations are issued. When the offense involves a dog continuously barking or creating noise, the steps are:

- (i) First Occurrence – Strike One. Keeper would be given a documented warning advising the keeper of the violation;
- (ii) Second Occurrence within 30 Days – Strike Two. Keeper would receive a citation for the violation and a documented report submitted to the circuit court;
- (iii) Third Occurrence within 30 Days – Strike Three. Keeper would receive another citation and keeper's dog may be impounded and lodged at an approved facility;
- (iv) If any violations of continuous annoyance occur after a 30-day period during the three-strike rule timeframe, the process would start over with strike one.

How it would work: The Code could be revised so that other offenses, particularly the offense of dogs wandering at large, would require a similar system. This would reduce the number of instances which are subject to citation. Other offenses, such as trespassing, might be subject to a two-strike system, or some other truncated version of the above. The most serious offenses may remain immediately citable.

As discussed above, amending the code would require an ordinance, including public hearings and potentially an emergency clause.

Disadvantages: Keeping track of the warnings will incur an administrative burden on the Sheriff's Office, and in the event that a citation is issued, the County will need to demonstrate that it followed this system as an additional element of proof. The Code changes will require that Deputies are informed of the revisions, as well.

Option 3: Revising the code to require a different department prosecute these citations.

How it would work: The Code currently states that the County Counsel's office prosecutes these particular code violations. It can be amended to require some other office do so instead.

Disadvantages: The most obvious disadvantage is that this option would not diminish the amount of work required; it would simply require others to perform that same amount of work.

Long before this option is implemented, the potentially affected departments ought to be consulted for their views, and any objections or reservations taken seriously.

Option 4: Engage an outside counsel firm to prosecute these citations.

How it would work: The Board of Commissioners can select and engage an attorney for the purposes of prosecuting dog-as-a-public-nuisance cases. The attorney would likely charge either an hourly rate, or a flat per-case fee. The outside attorney would thereafter represent the County, meet with witnesses, compile evidence, present at trials, and prepare judgments for the circuit court's consideration.

Disadvantages: While I can only guess at the rates an outside attorney would charge, the County can expect to spend several hundred dollars per citation. Those fees would rack up quickly, and the County would need to decide where the funds to pay for these services would come from.

Option 5: Revising the code to create a new administrative hearing process, whereby the complainants themselves prosecute their complaints.

How it would work: The County Code includes a chapter for administrative hearings, and something similar could be adopted whereby complaints are referred to a hearings officer. However, instead of having the Environmental Health Officer or Code Compliance Officer prosecute the case, the complaining private citizens would be responsible for doing so. This would mean that the citizens would be responsible for compiling and presenting evidence, obtaining witnesses, examining and cross-examining witnesses, and otherwise be responsible for proving the elements of the complaint.

Disadvantages: Members of the general public may find the requirements of prosecuting the cases to be daunting. They may seek to present irrelevant evidence or testimony, or not understand the order of a trial (who presents when, how cross examination is conducted, what objections may be raised, etc.) This may lead to frustration by the complainants, the defendants, and the hearings officer. Further, the costs for the hearings officer would need to be allocated as well.

The County previously maintained an animal control board, but based on our experience with that process, I believe that a hearing officer would be better suited. Part of the issues with a board is that its deliberations would be subject to public meetings laws, and in all likelihood, the members would be unfamiliar with rules of evidence or court procedures. They would likely want to have legal guidance on how to manage their meetings including what the code states, what the rules of evidence are and how they are applied, and who is entitled to speak at what point in the hearing (the prior board did), which would end up requiring a considerable investment of time.

Option 6: The Board of Commissioners creates criteria for when citations are and are not brought to trial, to be applied ministerially.

How it would work: The Board could establish a chart or matrix, taking into consideration the different circumstances that each complaint may present, and the other obligations which the Board places on the County Counsel's Office. Like the Jail's matrix for deciding when a given inmate is to be released from custody, this chart would establish a means by which more severe complaints are given a higher priority (and are thus more likely to proceed to trial) while still allowing the Board to establish other obligations on the Office's time and energy.

As an example, factors which would increase or decrease the rating on a given dog-as-a-public nuisance complaint may include: whether the same dog or same keeper has been previously convicted, and if so, how often and how recently; whether any person or animal was injured or menaced; whether the County is involved in other litigation or complaint proceedings which have a larger dollar value than the possible fines than a given dog nuisance complaint; the number of other review or drafting projects assigned to the County Counsel Office, and whether the affected department categorizes it as a higher priority than the nuisance complaint; or whether the Board of Commissioners has established a critical priority for a different project.

Disadvantages: Choosing what factors to include on the matrix, what relative weight to give each factor, and where to establish the line of take-to-trial/don't-take-to-trial, will require a judgment call. The Board would need to feel comfortable with knowing that any such judgment will not please everyone, and there will be instances where either (a) a department is informed that they must wait on their project, because time must be devoted to a dog nuisance trial, or (b) a private citizen is informed that their complaint will not be prosecuted, because other projects take precedence. All of this can be done, but it will require the County to endure the consequences of these decisions.

Option 7: Status quo. The County Counsel's Office will continue to prosecute dog-as-a-public nuisance cases as it has been.

Disadvantages: Staff will continue to devote the time and energy necessary to carry through the complaints to trial. As discussed above, this will involve interviewing and meeting with witnesses (sometimes after normal business hours), compiling evidence, preparing questions, subpoenaing attendees, preparing judgments, and where necessary, conferring with the Court if there are any issues with restitution for victims.

These steps are eminently feasible; however, they aggregate into something that requires the investment of a substantial amount of time, for which there is an opportunity cost. Other matters will necessarily be delayed. The maximum fine is \$1,000.00, with a presumptive fine of \$265.00. The commissioners should decide if this is the best use of our office's time and energy.



Crook County

Mailing: 300 NE 3rd Street • Prineville, Oregon 97754
Physical: 203 NE Court Street • Prineville, Oregon 97754
Phone (541) 447-6555

October 9, 2024

Ford Family Foundation
1600 NW Stewart Pkwy.
Roseburg, OR 97471

To Whom It May Concern,

On behalf of the Crook County Board of Commissioners, we are pleased to write a letter of support for the request made by Economic Development for Central Oregon (EDCO) for a grant to support a regional economic development plan.

EDCO’s purpose is to create a diversified local economy and a strong base of family-wage jobs. To do this, they focus on helping companies move, start and grow in Central Oregon.

EDCO serves all of Crook, Deschutes and Jefferson Counties, equally supporting larger metropolitan statistical areas, smaller rural communities and unincorporated areas like the Confederated Tribes of Warm Springs. EDCO’s ability to hire a consultant to lead the organization through a comprehensive strategic planning process whereby feedback is elicited from communities large and small, and partners from both the public and private sectors are represented, will ensure the efforts of the organization are in line with what Central Oregonian’s want and need.

This collaboration will build an inclusive strategy that stitches together various community interests and values, delivering better and more sustainable economic outcomes. Local communities like ours will be able to adopt relevant portions of the plan as appropriate, including apportioned metrics related to our own initiatives. Participating in and providing a voice to this process is an example of our investment in the success of this strategic planning effort and EDCO.

This type of community building directly corresponds to the Ford Family Foundation’s emphasis on creating the conditions for people to have the educational and community support and jobs they need to succeed. Please join me in supporting EDCO’s request for these grant funds.

Thank you for your consideration,

X

Seth Crawford
County Commissioner

X

Brian Barney
County Commissioner

X

Susan Hermreck
County Commissioner



Crook County

Mailing: 300 NE 3rd Street • Prineville, Oregon 97754
Physical: 203 NE Court Street • Prineville, Oregon 97754
Phone (541) 447-6555

October 2, 2024

To Whom it May Concern,

RE: High Desert Christian Academy (HDCA) Educational Campus (Hub)

HDCA is a 501(c)(3) non-profit organization with over 30 years of proven educational service to the Crook County Community. They have recently acquired property located at 1201 NE Elm Street in Prineville. This central location in our community was formerly the Pioneer Memorial Hospital and consists of nearly 13 acres along with 92,000 square feet of usable building space.

HDCA has a vision to build capacity that addresses the educational and family support needs of our community for all ages. Our community has identified needs such as: additional classrooms, career and trade education space, meeting & conference rooms, an additional gym, balls fields, batting cages, clubs and activities, and childcare and other early education options.

HDCA’s mission to revitalize and transform the HDCA property from a hospital into a central educational hub for childcare, preschool, K-12 education, trade schools, extra-curricular activities, gymnasium and family educational support services for Crook County would fill a much-needed gap in our community.

On behalf of the Crook County Commission, we are committed to collaborating in support of HDCA’s mission to achieve this vision and are excited for the possibilities and opportunities a facility and campus like this could provide our community, and our workforce.

Sincerely,

X

Seth Crawford
County Commissioner

X

Brian Barney
County Commissioner

X

Susan Hermreck
County Commissioner