



# CROOK COUNTY WORK SESSION


**Administration Conference Room  
203 NE Court Street, Prineville, OR**

**Tuesday January 3, 2023 at 9 a.m.**

**Members of the public and media are welcome to attend in person with social distancing or via WebEx 1-408-418-9388; Access Code: 2557 624 5694**

**Meeting Password: 37qgD2rbpy2**

	<b>Requester</b>	<b>Discussion Matter</b>	<b>Packet Docs</b>
1		Public Comment	
2	Katie Plumb	Community Health Advisory Council Member Appointments	
3	Caroline Ervin	City Grant Application	

	<b>Requester</b>	<b>Executive Discussion Matter</b>	<b>Packet Docs</b>
Exec #1		ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions	

*Items placed on the Work Session agenda are intended for discussion only, without making decisions or finalizing documents unless an emergency exists.*

*\*The Court may add additional items arising too late to be part of this Agenda. Agenda items may be rearranged to make the best use of time.*

*\*The meeting location is accessible to persons with disabilities. If additional accommodations are required, please submit your request 48 hours prior to the meeting by contacting County Administration at 541-447-6555.*

*Requests to be placed on the Work Session agenda are due by 5 p.m. the Thursday before the Work Session*

**January 3, 2023 Work Session Agenda**

## AGENDA ITEM REQUEST



**Date:**

12/27/2022

**Meeting date desired:**

1/4/2023

**Subject:**

Community Health Advisory Council member appointments

**Background and policy implications:**

Appointed members of the Crook County Community Health Advisory Council fulfill contractual obligations for Crook County's Community Mental Health

**Budget/fiscal impacts:**

Failing to recruit and appoint members to the Council could negatively affect contracts associated with grants and the ability to bill.

**Requested by:**

Katie Plumb, Health & Human Services Director  
kplumb@h.co.crook.or.us | 541-447-5165

**Presenters:**

Katie Plumb, Health & Human Services Director

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

N/A

**IN THE COUNTY COURT OF THE STATE OF OREGON**  
**FOR THE COUNTY OF CROOK**

**IN THE MATTER OF THE  
APPOINTMENTS TO THE  
COMMUNITY HEALTH ADVISORY  
COUNCIL**

**ORDER 2023-04**

**WHEREAS**, volunteers are essential to the operation of the county government; and

**WHEREAS**, the Court has carefully considered the skills and talents of the applicants and the needs of the boards which has a vacancy requiring appointments, and based upon recommendation of Boards and Committees:

**NOW, THEREFORE**, it is hereby **ORDERED** that that the Crook County Court makes the following appointment to the Community Health Advisory Council:

<b>Board</b>	<b>Appointee</b>	<b>Term</b>	<b>Oath required</b>
Community Health Advisory Council	Dennis Brewer	2 Year Term Expiring: 12/31/2024	No
Community Health Advisory Council	Erika Frickey	2 Year Term Expiring: 12/31/2024	No
Community Health Advisory Council	Jamie Bowman	2 Year Term Expiring: 12/31/2024	No
Community Health Advisory Council	Joelle Blanchard	2 Year Term Expiring: 12/31/2024	No
Community Health Advisory Council	Larry Seymour	2 Year Term Expiring: 12/31/2024	No
Community Health Advisory Council	Tamarra Harris	2 Year Term Expiring: 12/31/2024	No
Community Health Advisory Council	Bill Elliott	2 Year Term Expiring: 12/31/2024	No

DATED this 4th day of January 2023.

\_\_\_\_\_  
Seth Crawford  
County Judge

\_\_\_\_\_  
Jerry Brummer  
County Commissioner

\_\_\_\_\_  
Brian Barney  
County Commissioner

**GENERAL APPLICATION TO SERVE ON A CROOK COUNTY  
COURT-APPOINTED BOARD OR COMMITTEE**

Position applied for: Community Health Advisory Council Member. \_\_\_\_\_

Name: Dennis Brewer \_\_\_\_\_

Address: 422 NW Beaver St  
Prineville, OR 97754  
\_\_\_\_\_

Phone Number: (541) 447-5304  
Email: Dennis.Brewer@co.crook.or.us  
\_\_\_\_\_

Please list any relevant experience you may have that would make you effective in the position:

15 years military experience. Trained in Equal opportunity, Sexual harassment response and prevention, disaster management, community outreach, grief management, cultural diversity, and assimilation. Previous work with the United Nations, doctors without borders, and other non-governmental agencies.

Why do you wish to serve in this position?

To provide representation of the veterans within our community.

*A letter of interest maybe submitted in lieu of this form.*

**GENERAL APPLICATION TO SERVE ON A CROOK COUNTY  
COURT-APPOINTED BOARD OR COMMITTEE**

Position applied for: \_\_\_\_\_  
 Name: Erika Frickey \_\_\_\_\_  
 Address: 305 NE 3rd St \_\_\_\_\_  
 Prineville, OR 97754 \_\_\_\_\_  
 Phone Number: 541-675-5959 or 541-447-5161 \_\_\_\_\_  
 Email: erika.frickey@crookcountyor.gov \_\_\_\_\_

Please list any relevant experience you may have that would make you effective in the position:

I am currently the Director at the Juvenile Department in Crook County. The Juvenile Department works closely with our community partners to access behavioral health resources and assist youth in getting their essential needs met through our health care system.

Why do you wish to serve in this position?

The Juvenile Department would like to continue to work closely with community partners and be knowledgeable about current resources. I believe I can help address the needs of the youth our department serves.

*A letter of interest maybe submitted in lieu of this form.*

### GENERAL APPLICATION TO SERVE ON A CROOK COUNTY COURT-APPOINTED BOARD OR COMMITTEE

Position applied for: Community Health Advisory Council  
 Name: Jamie Bowman  
 Address: 940 NW 2nd st Apt#3  
Prineville, OR 97754  
 Phone Number: 541.279.0017  
 Email: jamie1028@gmail.com

Please list any relevant experience you may have that would make you effective in the position:

Human Dignity Coalition Board President, 3 years  
 HIV community advisory board, 2 years  
 Independent equity consultant, Allyship in Action, 4 years  
 RHAC Planning team, summer 2022 (recs to st legislation)  
 Executive Director, Prineville, current  
 Co-founder, Central Oregon Trans Health Coalition  
 I have given inclusion training to hundreds of CO. Healthcare providers

Why do you wish to serve in this position?

I think I bring a unique lens to this work as not only a plus size queer woman, but a parent of trans kids and community advocate. I would love the opportunity to help move Crook County forward and build on the work being done. My passion is community work and this group sounds like a perfect fit. I plan to operate with patience, integrity and equity at the forefront of my membership.

A letter of interest maybe submitted in lieu of this form.

I have been a resident of Prineville on and off for my entire life. I have seen such change in this community and become aware of things in very different ways than I was as a young person. It is so important in small towns like ours, to preserve not only the strong sense of community but also a sense of safety. A big part of those things is how we treat our residents who are members of historically marginalized or targeted communities, our mentally ill residents, our disabled residents, our residents who are struggling with addiction, identity, etc. I am continually impressed with the work that this county is doing to increase access to healthcare, mental health services, treatment services and so forth. It would be such a privilege to be able to help shape the work that has yet to be done & increase the effectiveness of work currently underway. If appointed, I plan to approach this work seeking to understand, apply my own area of knowledge around inclusion and equity, help to make sure that no one is left behind in this work, and learn from my fellow community members. The mission of this group is such a critical one and it would be an honor to be a part of it.

Thank you for your consideration.

Jamie Bowman

**GENERAL APPLICATION TO SERVE ON A CROOK COUNTY  
COURT-APPOINTED BOARD OR COMMITTEE**

Position applied for: Member, Community Health Advisory Council  
 Name: Joelle Blanchard  
 Address: 9418 SW Happy Days Lane  
Powell Butte, OR 97753  
 Phone Number: 907-947-7630  
 Email: joelleb@partnersbend.org

Please list any relevant experience you may have that would make you effective in the position:

Community educator about post-acute services, including hospice and home health; advocate for older adults; board member, Redmond Senior Center; COHC RHIP Work group member; current MSW candidate and intern for AGE+

Why do you wish to serve in this position?

As a resident of Crook County I would like to bring the perspective of the lifespan to the Community Health Advisory Council.

*A letter of interest maybe submitted in lieu of this form.*



**GENERAL APPLICATION TO SERVE ON A CROOK COUNTY  
COURT-APPOINTED BOARD OR COMMITTEE**

Position applied for: Board Member

Name: Larry Seymour

Address: 1251 NE Elm Street  
Prineville, Or. 97754

Phone Number: 541-323-7126

Email: lseymour@prinevillepd.org

Please list any relevant experience you may have that would make you effective in the position:

I would say as an LEO we all know who has been left to work with, respond to, and assist those with behavioral health issues. We are truly the first responders and often times repeat responders. As Chief of Police and being a part of this board I would look forward to working with constituents to find more than just band-aids to our problem in Oregon. ents to

Why do you wish to serve in this position?

I pretty much covered that above. I hope I can be of assistance and we can at the least make a difference in our community with those that suffer form behavior health problems.

*A letter of interest maybe submitted in lieu of this form.*

**GENERAL APPLICATION TO SERVE ON A CROOK COUNTY  
COURT-APPOINTED BOARD OR COMMITTEE**

Position applied for: Crook County Community Health Advisory Council Member  
 Name: Tamarra Harris  
 Address: 20426 Murphy Road  
Bend, Oregon 97702  
 Phone Number: 530-921-1805  
 Email: tamarrah04@yahoo.com

Please list any relevant experience you may have that would make you effective in the position:

Over the course of my career, I have sat on and participated in many councils and boards for which I have a passion to serve and match my background and experience. These have included committees within Neighbor Impact, Area Health Education Centers, Occupational Training, Booster Clubs and so on. I currently sit on the Early Learning Council and the Upstream Prevention Regional Health Improvement Workgroup within the Central Oregon Health Council.

Why do you wish to serve in this position?

As the manager of the Pediatric Program within Mosaic Medical, I support our main pediatric clinic in Bend and our six School Based Health Centers, which includes Crook Kids in Prineville. I have a passion to serve within rural communities while advocating for services and removing barriers to care with a lens of compassion and equity.

*A letter of interest maybe submitted in lieu of this form.*

**GENERAL APPLICATION TO SERVE ON A CROOK COUNTY  
COURT-APPOINTED BOARD OR COMMITTEE**

Position applied for: Community Health Advisory Council

Name: Bill Elliott

Address: 308 NE 2nd Street  
Prineville, Oregon

Phone Number: 541-447-6398

Email: bill.elliott@crookcountysheriff.org

Please list any relevant experience you may have that would make you effective in the position:

In my current role as the Undersheriff for the Crook County Sheriff our people are de



Why do you wish to serve in this position?

The Sheriff told me that I needed to get on this board.

*A letter of interest maybe submitted in lieu of this form.*

**BYLAWS OF THE CROOK COUNTY  
COMMUNITY HEALTH ADVISORY COUNCIL**

**ARTICLE I – NAME AND DEFINITION**

The Crook County Community Health Advisory Council (the “Council”) is an advisory body to the Crook County Court, a political subdivision of the State of Oregon (the “County Court”) regarding Behavioral Health and Public Health issues.

**ARTICLE II – PURPOSE**

The purpose of the Council is as follows:

- a. Advocate and build consensus for local policies to protect and promote the health (behavioral and physical health) of all people in Crook County;
- b. Promote and facilitate population health initiatives as well as accessible, affordable, and quality safety net health services including behavioral health, development disabilities, and public health;
- c. Advise the broader community health system on coordination, collaboration and integration of mental health and public health services;
- d. Provide appropriate and timely information to the County Court on mental health, alcohol and drug policy, public health issues, and developmental disability matters;
- e. Review statewide behavioral health and public health issues and make recommendations;
- f. Monitor health status indicators that will help identify and solve community health problems;
- g. Receive input from community members at regularly scheduled meetings or special meeting as determined by the Council;
- h. Assist Crook County in broad-based community health assessment and planning;
- i. Advise and make recommendations to the County Court on issues related to the needs of the citizens of Crook County;

- j. Annually determine the Council's focus, projects, priorities, and progress based on community health issues;
- k. Develop plans and practices to follow up on recommendations and their implementation;
- l. Participate In public health policy development;
- m. Advocate for the resources necessary to assure the provision of essential mental and public health functions;
- n. Provide summary assessments to the County Court on the work of the Council in providing oversight for the behavioral health and public health systems;
- o. Inform the County Court about emerging public health threats, legislation, and health issues in need of attention.

#### **ARTICLE III – MEMBERSHIP**

- A. The Council shall consist of 10-15 members.
- B. Membership will be broadly represented of the community by age, gender, and ethnicity.
- C. Membership will consist of advocates, consumers, professionals, and interested citizens of all ages.
- D. Members shall be appointed by the County Court with the assistance and recommendations from the Council whenever an opening is available.
- E. Appointment to the Council is for a two-year term.
- F. A member wishing to resign from the Council shall send a letter to the County Court with the effective date of resignation.
- G. Members are expected to attend all meetings of the Council.
- H. By the affirmative vote of at least a majority of its members, the Council may recommend to the County Court that a member be removed from the Council for continued neglect of duties required by law, for failure to attend Council meetings without just cause, for incompetence, or for unprofessional or dishonorable conduct. Such a recommendation shall be made only after a proposed recommendation to the

Council by the Chair and Vice-Chair, or by any three members and after the member being considered for removal has been given the opportunity to appear before the Council regarding that proposed recommendation.

- I. Vacancies on the Council shall be filled by appointment by the County Court. The Chairperson will notify the County Court of any Council vacancies.

#### **ARTICLES IV – OFFICERS**

- A. The officers shall consist of the Chair, who will be the Health & Human Services Director appointed by the County Court, and Vice Chair, elected by the Council to serve a two-year term.
- B. Nominations for the Vice-Chair will be made by one or more Council members.
- C. Election of officers shall occur at the final regular Council meeting of every even numbered year.
- D. The position of Vice-Chair may not be filled by a County employee.
- E. Duties:
  - 1. The Chair shall preside at meetings of the Council, appoint committees, and perform all additional duties prescribed by these Bylaws.
  - 2. The Vice-Chair shall serve as Chair in the absence or incapacity of the Chair, assist the Chair, see that the Bylaws are followed, and perform additional duties as prescribed by these Bylaws.
  - 3. The Chair or Vice Chair shall provide an annual report/summary of the Board's activities to the County Court. The Chair or Vice Chair may report to the County Court any time an issue arises necessitating the County Court's attention.

#### **ARTICLE V – MEETINGS**

- A. Regular meetings of the Board shall be every other month.
- B. Meetings shall be conducted in accordance with Oregon's public meeting law (ORS 192.610 – 192.710) and Oregon's public records law (ORS 192.311 – 192.431).
- C. Regular meetings shall require at least seven (7) days advance written notice to all members. The notice shall include an agenda of all major topics for discussion and all topics for action.

- D. Special meetings may be called as determined by the Chair. Special meetings shall require at least seventy-two (72) hours advance written notice to all members. The notice shall include an agenda of all major topics for discussion and all topics for action.
- E. Emergency meetings may be held upon such notice as is appropriate to the circumstances, but the minutes for such a meeting will describe the emergency justifying less than 24 hours' notice.
- F. A quorum of any meeting shall consist of not less than a majority of the Council members. Action shall be taken by at least a majority of the Board members present at any regular or special meeting.
- G. Written minutes will be taken at all meetings. Minutes will include: member present, all motions, proposals, resolutions, orders, ordinances, and measures proposed and the disposition of each; the substance of discussion on any matter; and a reference to any document discussed or distributed at the meeting.

#### **ARTICLE VI – COMMITTEES**

- A. The Council may appoint standing or temporary committees. Committees may include those who are not members of the Council.
- B. The Council shall have the power to create additional committees in number and responsibilities believed by the Council to be necessary to aid in the development and implementation of mental health and public health requirements.
- C. Committee shall be designated ad hoc or standing. Ad hoc committees shall terminate upon completion of the committee aim and are therefore limited in duration. Standing committees shall remain in existence until such time as specifically terminated by the Council.
- D. Each committee shall select its lead or presiding officer. All committee members will be entitled to vote on matters being considered by the committee, whether member of the Council or not.

#### **ARTICLE VII – AMENDMENTS**

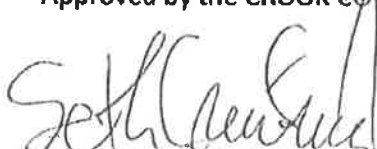
The Council may recommend to the County Court amendments(s) of these bylaws by a vote of a majority of the Council present at the duly notice meeting. Any proposed amendment will be made available to the Council at least seven (7) days prior to the Council meeting at which the proposed amendment will be reviewed and a recommendation acted upon. Final approval of any bylaw change rests solely with the County Court.

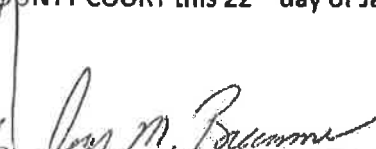
**ARTICLE VIII – PARLIMENTARY AUTHORITY**

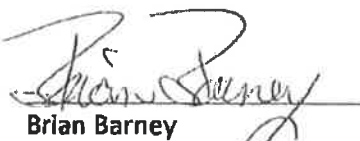
Roberts Rules of Order (eleventh edition) govern Council meetings except in instances of conflict between the Rules of Order and the Bylaws of the Council, or provision of law.

These bylaws were adopted by the Council on the 30 day of June, 2020.

Approved by the CROOK COUNTY COURT this 22<sup>nd</sup> day of January 2020.

  
 Seth Crawford  
 County Judge

  
 Jerry Brummer  
 County Commissioner

  
 Brian Barney  
 County Commissioner

<u>Vote:</u>	Aye	Nay	Abstain	Excused
Seth Crawford	—	—	—	—
Jerry Brummer	—	—	—	—
Brian Barney	—	—	—	—



**AGENDA ITEM REQUEST**



**Date:**

**Meeting date desired:**

**Subject:**

**Background and policy implications:**

**Budget/fiscal impacts:**

**Requested by:**

**Presenters:**

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

/