



CROOK COUNTY COURT MEETING
Crook County Annex | 320 NE Court St. | Prineville OR
WEDNESDAY, June 15, 2022 at 9:00 A.M.

Members of the public and media are welcome to attend in person with social distancing or via WebEx 1-408-418-9388; Access Code: 126 538 6281; Meeting Password: jEnpYBsq933
 Public comment will take place at the beginning and end of the County Court Meetings

CONSENT AGENDA

(Routine matters which are not expected to generate discussion and are approved in a single vote. Any member of the Court may request removal of an item for separate discussion or vote.)

1. Approve Minutes of May 24, 2022, and June 7, 2022 Work Session; June 1, 2022 Regular Meeting; June 1, 2022 Knife River Minutes; and May 25, June 1 & June 2, 2022 Budget Minutes
2. Approve Amendment #3 for Jail Services w/ Dr. Gruzd
3. Approve Amendment 4 for On-Call Services with Anderson Perry
4. Approve Order 2022-20, Crook County Agricultural Extension Service District Budget
5. Approve Memorandum of Lease Amendment and Restatement w/T-Mobile
6. Approve IGA 157106-6 for My Future My Choice
7. Approve Extension 1 to Contract with Smith-Wagar Brucker Consulting, LLC
8. Approve Order 2022-21 Establishing a Wolf Depredation Compensation Committee
9. Approve Amendment 8 to Agreement w/Humane Society of the Ochocos
10. Approve Insurance Broker Services
11. Approve Order 2022-22 One-Time Increase in the Open Campus Building Reserve Account
12. Approve Amendment 6 to WIC Agreement w/DQCGM for Dental Services
13. Approve Order 2022-23, Adopting the Crook County FY 22-23 Budget
14. Approve Permissive Cooperative Procurement Contract for Investment Advisory Services, Government Portfolio Advisers (GPA), LLC

SCHEDULED APPEARANCES

- | | |
|--|---|
| 15. Swearing In of: Don Wagner and Ramon (Ray) Licea | Requester: Sheriff Gautney |
| 16. Oregon Living with Fire | Requester: Jodie Barram, Joe Stutler & Dr. Jen Fenton |

DISCUSSION

- | | |
|---|-------------------------------|
| 17. Third Quarter Finance Report | Requester: Finance Department |
| 18. Solid Waste Application for Disposal Fee Credit: BestCare Treatment, The Humane Society of the Ochocos and Prineville Senior Center | |
| 19. PUBLIC HEARING: Order 2022-05, Amendment 1 Fee Schedule for Calendar Year 22-23 | Requester: Eric Blaine |
| 20. PUBLIC HEARING: Consideration of Petition to Vacate a Portion of SE Springfield Street, Located in Prineville Lakes Acres, Unit 1. Receipt of Public Comment in Support and Opposition to the Petition. | Requester: Eric Blaine |

EXECUTIVE SESSION – None Scheduled

**The Court may add additional items arising too late to be part of this Agenda. Agenda items may be rearranged to make the best use of time.
 The meeting location is accessible to persons with disabilities. If additional accommodations are required, please submit your request 48 hours prior to the meeting by contacting County Administration at 541-447-6555.

NOTICE AND DISCLAIMER

The Crook County Court is the governing body of Crook County and holds public meetings (generally on the first and third Wednesday of each month) to deliberate upon matters of County concern. As part of its efforts to keep the public apprised of its activities, the Crook County Court has published this PDF file. This file contains the material to be presented before the County Court for its next scheduled regular meeting.

Please note that while County staff members make a dedicated effort to keep this file up to date, documents and content maybe added, removed or changed between when this file is posted online and when the County Court meeting is held. The material contained herein maybe changed at any time, with or without notice.

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Please also note that this file does not contain any materials scheduled to be discussed at an executive session or material the access to which maybe restricted under the terms of Oregon law.

If you are interested in obtaining additional coples of any of the documents contained herein, they maybe obtained by completing a Crook County Public Records Request form. Request forms are available on the County's website.

**CROOK COUNTY COURT MINUTES
OF MAY 24, 2022 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on May 24, 2022, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Legal Assistant Lindsay Azevedo; Director Katie Plumb; Admin Assistant Kim Fox; Account Tech Micheala Edwards; Director Will VanVactor; Manager Tim Deboodt; Director Dodge Kerr; Andy Gallagher; Rachel Davee and Mike Ervin.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Crook County Soil and Water Conservation District: Andy Gallagher and Rachel Davee updated the County Court on the Soil and Water Conservation District's current programs and projects. Mr. Gallagher requested an additional \$10,000 per year donation from the County to the Soil and Water Conservation District, the County will have a response after next weeks budget meetings.

Agenda Item #2, Staff Introductions for Health Department- Kim Fox & Micheala Edwards: Health Department Director Katie Plumb attended the work session to introduce two new Health Department hires, Kim Fox and Micheala Edwards. Ms. Fox is the clinic supervisor and Ms. Edwards is the finance manager.

Additional Item: County Court discussed if the County or the City should be responsible for the insurance on the Maverick and War Paint statues. It was determined the County should be responsible for War Paint and the City for Maverick. Commissioner Barney will speak with the City about this matter.

At 9:25 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

There being no further business before the Court, the meeting was **adjourned at 9:54 a.m.**

Respectfully submitted,

Amy Albert

**CROOK COUNTY COURT MINUTES
OF JUNE 7, 2022 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on June 7, 2022, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Legal Assistant Lindsay Azevedo; Director Katie Plumb; Director Joe Viola; Director Will VanVactor; Building Official Randy Davis; Operations Manager Lori Furlong; Assessor Jon Soliz; Director Kim Barber; Manager Kim Herber; Health Strategist Alessandra Weiss; Public Health Emergency Coordinator Kayla Martin; Director Dodge Kerr; Suzie Kristensen; Matt Smith; Dave Picard and David Call.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: Staff commented on the change to the round-about.

Agenda Item #1, Annual County and COCC Contribution of the Building Reserve Amounts: Suzie Christensen from Central Oregon Community College (COCC) attended today's meeting to discuss the County and College's yearly contributions. Due to inflation and the age of the building, contributions for the Maintenance and IT budget will increase by \$10,000. The budget for the fixtures will remain the same. This matter will be finalized at the June 15th meeting.

Agenda Item #2, Upgrading the Door Locking System at the COCC Crook County Open Campus Building: The system for locking the exterior doors at the Crook County COCC campus requires the doors to be locked from the inside, as well as access to the internet and electricity. The College would like to use \$11,000 from a contingency fund held by the College to upgrade the doors. This matter will be finalized at the June 15th meeting.

Agenda Item #3, Fire Season: At the request of Fire Chief Matt Smith, David Call from the State of Oregon attended today's meeting to discuss an opportunity for immediate response funding for unprotected lands under House Bill 762. The County will delegate authority to Matt Smith and Dave Picard from the Crook County Fire Department to determine if assistance is required from the State.

Agenda Item #4, Staff Introduction for Health Department: Health Director Katie Plumb introduced new staff members, Kayla Martin, Public Health Emergency Coordinator and Alessandra Weiss, Health Strategist I.

Agenda Item #5, Community Development Fee Change: Community Development Director Will VanVactor discussed fee changes to the Planning Department. While most changes were within a 5% difference, some fees were changed to correspond with staff time. Operations Manager Lori Furlong discussed fee changes affecting the Building Department, these fee changes were within a 5% difference. Building Official Randy Davis discussed staffing issues currently affecting the Building Department, causing this department to outsource. This matter will be brought before the Court for a public hearing June 15th.

Public Comment: No public comment was provided.

EXECUTIVE SESSION

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:54 a.m.**

Respectfully submitted,

Amy Albert

CC 06.01.2022

**CROOK COUNTY COURT MINUTES
OF JUNE 1, 2022 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on June 1, 2022, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel John Eisler; Administration Executive Assistants Amy Albert; Legal Assistant Lindsay Azevedo; Manager Casey Daly; Lieutenant Aaron Boyce, Sheriff John Gautney; Emergency Manager Mike Ryan; Chief Administrative Deputy Stephanie Wilson; Commander Bill Elliott; Director Kim Barber; Director Will VanVactor; Manager Brent Bybee; Tech Hannah Elliott; Assessor Jon Soliz; Beth Jay; Stacie Boyce; Donna Boyce; Dave Boyce and members of the public.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

MOTION to approve the Consent Agenda as presented with these changes. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #10: Brett Morgan asked the County Court to sign a plat for a subdivision within the City of Prineville. Mr. Morgan was not in attendance.

MOTION to sign the plat for Brett Morgan for a subdivision within the City of Prineville. Motion seconded. No further discussion. Motion carried 3-0.

Appearances / Item #11: Beth Jay with Crook County Holiday Partnership appeared at the County Court meeting to provide an update on last years gifting. Ms. Jay also requested the use of Carey Foster Hall the month of December. This has been a tradition for the County and the Court would be happy to waive the fee this year.

Discussion item #12: Sheriff John Gautney swore in Lieutenant Aaron Boyce from Parole and Probation.

EXECUTIVE SESSION

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:14 a.m.**

Respectfully submitted,

Amy Albert

**CROOK COUNTY COURT MINUTES
OF JUNE 1, 2022 KNIFE RIVER MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Court meeting on June 1, 2022, at 9:25 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel John Eisler; Administration Executive Assistants Amy Albert; Legal Assistant Lindsay Azevedo; Director Will VanVactor; Planning Technician Senior Hannah Elliott; Planning Manager Brent Bybee; Matt Ropp; Chris Lindstone and members of the public.

Judge Seth Crawford opened the Knife River hearing on the appeal of application No. 217-21-00573-PLNG denying a conditional use application for an aggregate mining operation with the procedural history. Judge Crawford opened a public hearing.

John Eisler, Assistant County Counsel summarized the staff report for the Court and recommended the hearing be continued due to the staff report being posted to the website the day before and the transcript being submitted to County staff the day before.

Will VanVactor, Community Development Director clarified the difference between arguments and evidence. Stating only evidence can be submitted to the record and suggested any arguments that have been submitted should be revised as evidence.

Matt Ropp of Knife River stated his reservations about wording in County Code, section 12, subsection 5. Mr. Eisler state it is standard language. Mr. Ropp stated he felt the transcripts were not necessary to proceed.

At this time the public hearing was closed and continued to June 15th.

MOTION to continue hearing until June 15, 2022 at 9:00 a.m. at the County Annex because the transcript was not submitted in a timely manner and the staff report was not posted to the website until the day before the hearing. Written arguments will be accepted until June 8th at 5:00 p.m. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:55 a.m.**

Respectfully submitted,

Amy Albert

**CROOK COUNTY COURT MINUTES
OF FY 2022-2023 BUDGET MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Budget Meeting on May 25, 2022; June 1, 2022 and June 2, 2022, starting at 1:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Budget Committee Members: Bobbi Brooks, Steve Forrester and Steve Markell

The meeting was **called to order May 25, 2022 at 1:00 p.m.**

Others Present in Person or Via WebEx: Administration Executive Assistants Amy Albert; Director Dodge Kerr; Budget Analyst Jamie Berger; Accounting Manager Christina Haron; Treasurer Galan Carter; Manager Sydney Chandler; Manager Levi Roberts; Andy Parks; Monty Kurtz; Christina Kurtz and Corey Whalen.

Steve Forrester was absent from today's meeting.

Judge Seth Crawford began the fiscal year 2022-2023 budget meeting by reading the Judge's Budget Message. Consultant Andy Parks informed the Court the budget book is a working document, not the final product.

The Budget Committee nominated Steve Forrester as budget chair.

There being no further business before the Court, the meeting was **adjourned at 1:30 p.m.**

The meeting was **called to order June 1, 2022 at 1:00 p.m.**

Others Present in Person or Via WebEx: Administration Executive Assistants Amy Albert; Director Dodge Kerr; Budget Analyst Jamie Berger; Accounting Manager Christina Haron; Treasurer Galan Carter; Andy Parks and members of the public.

The meeting began with the following public comments:

Monty Kurtz spoke about the budget being late and having difficulty locating it on the County's website. He asked why previous staff from the Finance Department left, as he only knows why his wife left. Mr. Kurtz asked the budget committee not to pass the budget until it is complete and transparent.

Mike Ervin stated it is difficult to communicate with the Court.

Jack Rabenberg felt that his input has not been well received and feels the Library Board should not appoint their members, the Court should.

Dar Fishal wanted more transparent information regarding where the American Rescue Plan Act (ARPA). Ms. Fishal asked why only County employees were receiving retention pay from the APRA funds.

Today's meeting included presentations from the following departments: Jon Soliz, Assessor's Office; Cheryl Seely, Clerk's Office; Seth Crawford, Administration; Kim Barber, Human Resources; Kari Hathorn, District Attorney; Dodge Kerr, Finance Department; Levi Roberts, GIS Department; Sydney Chandler, IT Department; Andy Parks, Juvenile Department; John Eisler, County Counsel; Bob O'Neal, Road Department; Will VanVactor, Community Development; Weed Department, Dodge Kerr and Airport, Andy Parks.

Andy Parks discussed the following budgets: General Fund; Special Transportation Budget; Video Lottery Fund; Mental Health Services; Surveyor; Taylor Grazing; Tourism Fund; Open Campus; School Fund; Title III Fund; Crooked River Watershed Fund; Capital Assets Reserve Fund; Debt Services and the Justice Center.

Budget presentations included discussion regarding staffing, department accomplishments and challenges, strategic issues, department changes, revenue, and a fund overview.

The meeting was open for public comment, none were received.

There being no further business before the Court, the meeting was **adjourned at 4:40 p.m.**

The meeting was **called to order June 2, 2022 at 1:00 p.m.**

Others Present in Person or Via WebEx: Administration Executive Assistants Amy Albert; Director Dodge Kerr; Budget Analyst Jamie Berger; Accounting Manager Christina Haron; Treasurer Galan Carter; Andy Parks and members of the public.

The meeting began with the following public comments:

Corey Whalen spoke about his concerns with the lack of voter turnout and difficulty locating the meeting information.

Dar Fischal stated her comments from the June 1st meeting still stand however, she does have an appreciation for the County.

Monty Kurtz wanted to know when the County was going to hire an Administrator. Mr. Forrester reminded Mr. Kurtz this is a budget meeting.

Rich Mires stated the budget did not appear transparent the way it was written.

Arlene Kurtz stated there were too many pages making the budget hard to understand.

Today's meeting included presentations from the following departments: John Gautney, Bill Elliott, Aaron Boyce, Stephanie Wilson, Mike Ryan and Andrew Rasmussen, Sheriffs Office; Katie Plumb, Health Department; Sean Kirk, Veteran Services; April Witteveen, Library; Casey Daly, Fairgrounds and Joe Viola, Maintenance Department.

Budget presentations included discussion regarding staffing, department accomplishments and challenges, strategic issues, department changes, revenue, and a fund overview.

The meeting was opened to the following public comments:

Jack Rabenberg requested budget meetings not be held during the day and not the week after Memorial Day weekend.

MOTION to approve total budget as amended; \$177,157,200 total budget, \$150,350,100 total appropriations with a contingency of \$35,979,100 and \$26,807,100 in non-budgeted reserves. Motion seconded. No further discussion. Motion carried 6-0.

MOTION to approve levying the County's maximum property tax rate of \$3.8702 per \$1,000 TAV. Motion seconded. No further discussion. Motion carried 6-0.

MOTION to approve a property tax levy, exempt from limitations, of \$571,000 to pay voter approved debt services. Motion seconded. No further discussion. Motion carried 6-0.

MOTION for the County to commit to the following terms: report final year-end budget numbers, provide quarterly budget actuals, conduct a budget 101 meeting, work towards continuous improvements and create a strategic plan for future forecast. Motion seconded. No further discussion. Motion carried 6-0.

There being no further business before the Court, the meeting was **adjourned at 4:37 p.m.**

Respectfully submitted,

Amy Albert

**AMENDMENT NO. 3
TO MEDICAL SERVICES CONTRACT FOR JAIL INMATES**

This Amendment No. 3 to Medical Services Contract for Jail Inmates (“Amendment No. 3”) is effective this 1st day of July 2022, by and between Crook County, a political subdivision of the State of Oregon (hereinafter “County”), and Dr. Doug Gruzd (hereinafter “Physician”).

RECITALS

WHEREAS, on June 5, 2019, County and Physician entered into a Medical Services Contract for Jail Inmates (hereinafter “Contract”), which was extended to June 30, 2021, through Amendment 1; and

WHEREAS, on May 15, 2021, County and Physician extended the Contract to June 30, 2022, through Amendment 2; and

WHEREAS, County and Physician desire to extend the term of the Contract an additional year, to June 30, 2023.

AGREEMENT

NOW, THEREFORE, in consideration of the promises set forth herein, the parties to this Amendment No. 3 agree as follows:

1. The above Recitals are incorporated into and made a part of this Amendment No. 3 as terms of the Contract and not mere recitals.
2. The Contract is hereby extended an additional year to June 30, 2023.
3. Except as modified by this Amendment No. 3, all terms and conditions of the Contract are reaffirmed and remain unmodified and in full force and effect.
4. The Amendment No. 3 may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

[SIGNATURE BLOCK ON NEXT PAGE]

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PHYSICIAN

By: DOUGLAS C. GRUZD, MD
Signature

Dr. Doug Gruzd
Print Name

Date 05 / 20 / 2022

For CROOK COUNTY:

By: _____
Signature

Print Name

Date _____

AMENDMENT 4
To Professional Services Contract

This Amendment 4 is entered into by Anderson Perry and Associates, Inc., an Oregon corporation (hereinafter "Contractor"), and Crook County, a political subdivision of the State of Oregon (hereinafter "County"); collectively, Contractor and County may be referred to as "the Parties."

RECITALS

WHEREAS, Contractor and County are parties to that certain Professional Services Contract (hereinafter "the Agreement") effective May 15, 2018 and through May 31, 2019, for the provision of on-call engineering and planning consulting services; and

WHEREAS, the Agreement was previously extended by Amendments 1 through 3; and

WHEREAS, the Agreement is set to expire on its own terms on June 30, 2022; and

WHEREAS, the Parties wish to continue the terms of the Agreement as modified by this Amendment 4.

AGREEMENT

NOW, THEREFORE, in exchange for the mutual covenants contained below, Contractor and County agree as follows:

Section One: The Recitals listed above are incorporated herein by reference.

Section Two: The duration of the Agreement is extended to June 30, 2023, unless sooner terminated according to its terms.

Section Three: Except as amended by this Amendment 4, all other terms of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, Contractor and County have executed this Amendment 4 effective July 1, 2022.

FOR CONTRACTOR:

Anderson Perry & Associates, Inc.

Brad D. Baird

Brad Baird, President

Date: 05-27-2022

FOR COUNTY:

Crook County Court

Seth Crawford, Judge

Jerry Brummer, Commissioner

Brian Barney, Commissioner

Date: _____

Order Adopting Budget
Making Appropriation and Levying Taxes

BE IT ORDERED that the Crook County Court hereby adopts the budget for FY 2022-23 approved by the budget committee of Crook County Agricultural Extension Service District on May 23, 2022 now on file in the office of the County Court.

BE IT ORDERED that the Crook County Court hereby levies a tax rate provided for in the budget adopted in the amount of .1207/\$1,000 and that this tax rate is hereby levied upon all taxable property within the county for the tax year 2022-23.

BE IT ORDERED that the above tax rate levy is categorized as follows:

General Fund	General Governmental .1207/\$1,000
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BE IT ORDERED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated as follows:

CROOK COUNTY AGRICULTURAL EXTENSION SERVICE DISTRICT

General Fund	
Personnel Services	\$193,295
Materials & Supplies	192,600
Transfers	30,000
Contingencies	40,000
Capital Reserve-Vehicle	
Vehicle purchase	71,600
Capital Reserve-Building	
Repair and Maintenance	43,785
Extension Grants	
Material & Supplies	0
Total appropriations	\$571,280
Unappropriated Ending Fund General Funds	\$171,482
Total Budget	\$742,762

IT IS HEREBY CONSIDERED, ORDERED AND JUDGED that the Secretary of this District make up and deliver to said County Assessor for this information in making up the Extension on the tax rolls, as foresaid, a certified copy of the Order.

SIGNED AND SEALED this 15th day of June, 2022

County Judge

County Commissioner

County Commissioner

Attest: _____
County Clerk



May 24, 2022

Minutes

Budget Review and Public Hearing
Crook county Agricultural Extension Service District
502 SE Lynn Blvd., Prineville, OR

Members who agreed to be on the Budget Committee: Janice Flegel, Lynne Breese, John Dehler; Jerry Brummer and Brian Barney, Crook County Commissioners. Janice Flegel agreed to be the Chair of the Committee. Unanimous decision that Kim Herber is secretary.

Other Crook County Extension Service District Board members present: Bill Sigman, Susan Hermrick, Vicky Kemp. Lauren Simmons joined the meeting via Zoom.

OSU Extension Representatives present: Nicole Strong, Regional Director; Kim Herber, Crook County Extension Manager and Budget Officer; Mylen Bohle; Becky Munn, Samara Worlein-Rufener, Scott Duggan, Amy Jo Detweiler, Jeremiah Dung.

There was no public representation.

The meeting was called to order by Budget Committee Chair, Janice Flegel at 6:10 pm. The budget message was read by Kim Herber, Budget Officer. Kim provided a review of the general fund and the reserve funds. All funds make up the total Service District budget.

Budget Message for 2022-2023:

Continued growth in the County's property tax valuation for 2022-23 will result in an estimated 4% growth in property tax revenue for the District. This year's budget includes assessing the full taxing value of \$ 0.1207/\$1000 of valuation. Tax revenue is only applied to expenses in the general fund (and accumulations in the Building Maintenance and Vehicle reserve funds).

Personnel costs are budgeted for 2022-23 year that reflect the continued position of a permanent 1.0 FTE Extension Program Coordinator, as well as the 1.0 FTE Extension Manager. The budget also reflects the 0.7 FTE office assistant that will remain in the budget due to the possibility of additional staffing needs. Budgeted salaries are up when compared to 2021-22 FY and our health insurance costs are slightly lower. Additional cost

items in this budget category are in the contribution to full-time employee retirement accounts (401K), and FICA.

Materials and Services costs will increase for the District in FY 2022-23. This is a large category that includes everything from office supplies, travel expenses, publication expenses, and production costs as well as transfers to OSU for a portion of operational costs. Travel costs are budgeted to slightly increase due to the price increase in fuel which leads to an increase in airfare, etc. We also are anticipating OSU filling the Ag position after Mylen's full retirement. This budget includes the *Intergovernmental Services* of \$97,500 which is a large increase from the FY21-22 budget. This is due to Crook County Ag Extension Service District being asked to provide a portion of the salary for the new Crook County SNAP-Ed EPA position, and the new tri-county Master Gardener Coordinator position. Also, the continuation of the Open Campus Coordinator position. The other components of this category are IT support which includes an upgrade in the fiber connection from 10 MB to 100 MB; enrollment costs for 4H membership to the state; as well as funds to the Crook County Admin and Crook County Facilities. Crook County Facilities took over all utility bills for Extension beginning in the 2021-22 FY. This is a reimbursement agreement for the utilities and hourly rate for misc maintenance issue tasks that are requested by Extension. The transfer breakdown is: \$25,000 contribution for Open Campus; \$13,000 for the SNAP-Ed EPA position; \$15,000 for the Master Gardener position (includes portion of salary plus travel); \$13,800 for IT support; \$8,500 for 4-H youth enrollment membership fees; \$10,000 for Crook County Admin services (legal, HR, finance, admin); \$12,200 for Crook County Facilities (utilities reimbursement and maintenance). The *Contracted Service* line item of \$8,000 is decreased due to Mylen Bohle's forage analytical work being completed. The \$8,000 will include contracted services such as landscaping and heat pump maintenance. The *Janitorial* line item will remain at \$10,000. *Small Equipment* amount for this coming FY is \$6,000 for purposes of unforeseen needs.

Transfers to the Building Maintenance and Vehicle funds will continue. I have budgeted \$20,000 to be transferred to the building maintenance fund in the 2022-23 FY to build the fund back up after our flooring remodel and to take care of some projects such as new window screens, possible interior painting, as well as some painting and wall repairs in the Clover Building. We don't anticipate any vehicle purchases this next year, but I have budgeted \$10,000 to be transferred to this fund just in case.

Chairman Flegel opened the budget discussion.

- Susan Hermrick asked about the decrease in health insurance. Kim explained that the reason for the decrease is due to removing one employee and their family then adding an employee and children, which is less premium. Clarification on the question was if the decrease is sufficient for a possible premium increase at the end of the calendar year. Explained that the insurance is renewed in the fiscal year which is July to June. Also, Kim explained that the insurance policy is part of the county policy. The county insurance agent provides very good information for the county and presents it to the county insurance committee well in advance of the renewal date. Kim states that she is very confident in the budgeted amount for the health insurance and feels that the insurance reps have a good handle on the premiums.

- Kim explained the increase in the personnel line item that has been updated since she mailed out the packet to the committee. The payroll report was different this year and a few corrections had to be made.
- John Dehler asked about the increase in the workshops line item from \$5,000 last year to \$10,000 this year. Kim explained that the increase is, in part, due to the Community Assessment that is in the works, part of the budgeted amount is to cover the postage expense, training, etc for the assessment.
- Janice Flegel asked about the state 4-H fee income and what the 4-H fee is. Kim explained that every youth joining 4-H pays a \$35 enrollment fee. \$25 of that is the state fee and \$10 stays in the county to help cover the expense of resource books and copies of record book pages.
- Janice Flegel also asked about the delinquent taxes still coming in for resources and the budgeted amount for those. Kim explained that it is hard to predict that amount and we have left the budgeted amount the same as years in the past. We could get more than the budgeted amount or less depending on the year.

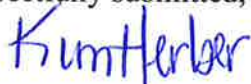
Chairman Flegel asked if there were any more questions or discussions. Asked for a motion to accept the budget as presented. John Dehler moved to accept the budget as presented and Lynne Breese seconded the motion. Motion passed. John Dehler made motion to accept the \$0.1207/\$1,000. Lynne Breese seconded, motion passed.

Janice Flegel asked for any additional comments. There was none.

Lynne Breese moved to close the budget committee meeting. John Dehler seconded. Motion passed.

Meeting adjourned at 6:30 pm.

Respectfully submitted,



Kim Herber, Crook County Extension Manager and Budget Officer
Crook County Agriculture Extension Service District
OSU Crook County Extension Service

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

**FORM
LB-10**

General Fund

Crook County Ag. Extension Service District

(Fund)

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2022-23</u>			
Actual			Proposed by Budget Officer	Approved by Budget Committee		Adopted by Governing Body
Second Preceding Year <u>2019-20</u>	First Preceding Year <u>2020-21</u>					
1	\$ 251,097.10	\$ 228,945.25	\$ 234,500.00	\$ 275,262.00	1	
2					2	
3	\$ 7,459.57	\$ 12,249.87	\$ 6,500.00	\$ 6,500.00	3	
4	\$ 5,383.24	\$ 2,561.02	\$ 6,775.00	\$ 6,775.00	4	
5		\$ 3,616.79			5	
6					6	
7	\$ 13,000.00	\$ 13,527.80	\$ 11,500.00	\$ 15,000.00	7	
8	\$ 14,243.77	\$ 10,554.55	\$ 9,000.00	\$ 9,000.00	8	
9	\$ 20,826.46	\$ 8,064.73	\$ 8,000.00	\$ 8,000.00	9	
10	\$ 312,010.14	\$ 279,520.01	\$ 276,275.00	\$ 320,537.00	10	
11			\$ 287,000.00	\$ 306,840.00	11	
12	\$ 267,389.27	\$ 288,635.50			12	
13	\$ 579,399.41	\$ 568,155.51	\$ 563,275.00	\$ 627,377.00	13	
14	\$ 154,141.89	\$ 164,575.77	\$ 192,800.00	\$ 193,295.00	14	
15	\$ 166,312.27	\$ 137,826.07	\$ 164,650.00	\$ 192,600.00	15	
16	\$ -		\$ -		16	
17			\$ 30,000.00	\$ 40,000.00	17	
18	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	18	
19					19	
20					20	
21					21	
22	\$ 228,945.25	\$ 235,753.67			22	
23			\$ 145,825.00	\$ 171,482.00	23	
24	\$ 579,399.41	\$ 568,155.51	\$ 563,275.00	\$ 627,377.00	24	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

DETAILED REQUIREMENTS

**FORM
LB-31**

General fund

Crook County Ag Extension Service District

	Historical Data			Adopted Budget This Year 2021-22	REQUIREMENTS FOR: (Name of Org. Unit or Program)	Budget for Next Year _2022-23_		
	Actual		Proposed by Budget Officer			Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year _2019-20_	First Preceding Year _2020-21_						
1	\$ 53,342.49	\$ 55,469.30	\$ 57,450.00	1 Office Manager 1 FTE	\$ 61,203.00			1
2	\$ 60,205.74	\$ 64,201.01	\$ 41,600.00	2 Extension Program Assistant 1 FTE	\$ 38,542.00			2
3			\$ 22,200.00	3 Office Assistanat 0.7 FTE	\$ 25,000.00			3
4	\$ 1,450.00	\$ 180.00	\$ 13,000.00	4 Extra Help	\$ 13,000.00			4
5	\$ 8,733.30	\$ 9,050.26	\$ 9,500.00	5 FICA	\$ 9,500.00			5
6	\$ 196.08	\$ 192.49	\$ 400.00	6 Worker Comp	\$ 400.00			6
7	\$ 22,235.39	\$ 27,260.96	\$ 39,700.00	7 Health Insurance	\$ 35,000.00			7
8	\$ 226.39	\$ 287.79	\$ 400.00	8 Life Insurance/LTD	\$ 400.00			8
9	\$ 115.00	\$ 119.85	\$ 750.00	9 Unemployment	\$ 750.00			9
10	\$ 7,637.50	\$ 7,800.00	\$ 7,800.00	10 Retirement (401K)	\$ 9,500.00			10
11	\$ 1,268.67	\$ 1,530.49	\$ 2,000.00	11 Postage	\$ 2,000.00			11
12	\$ 7,111.19	\$ 7,503.07	\$ 10,000.00	12 Publishing (Copier/publishing expense)	\$ 10,000.00			12
13	\$ 42,303.16	\$ 17,707.54	\$ 19,000.00	13 Contracted Services	\$ 8,000.00			13
14	\$ 3,569.96	\$ 939.96	\$ 9,000.00	14 Fuel	\$ 9,500.00			14
15	\$ 3,750.00	\$ 4,025.00	\$ 4,150.00	15 Audit	\$ 4,300.00			15
16	\$ 51,615.18	\$ 55,687.30	\$ 64,500.00	16 Intergov. Services (OSU and County Transfers)	\$ 97,200.00			16
17	\$ 8,591.39	\$ 9,458.34	\$ 10,000.00	17 Janitorial Services	\$ 10,000.00			17
18	\$ 9,610.17	\$ 8,589.86	\$ -	18 Utilities (electrical / gas/sewer/water/garbage/alarm)				18
19	\$ 4,772.91	\$ 5,222.77	\$ 5,500.00	19 Telephone	\$ 5,500.00			19
20	\$ 5,168.27	\$ 344.74	\$ 12,000.00	20 Lodging and Meals	\$ 12,000.00			20
21	\$ 2,297.00	\$ 3,254.00	\$ 4,500.00	21 Registrations and Dues	\$ 5,000.00			21
22	\$ 40.00	\$ -	\$ 5,000.00	22 Workshops	\$ 10,000.00			22
23	\$ -	\$ -	\$ -	23 Open Campus Building (Mobile Classroom Satellite)				23
24	\$ 3,215.00	\$ 3,395.00	\$ 3,800.00	24 Vehicle Insurance	\$ 3,800.00			24
25	\$ 16,481.45	\$ 15,504.38	\$ 6,000.00	25 Small Equipment	\$ 6,000.00			25
26			\$ 30,000.00	26 Contingency	\$ 40,000.00			26
27	\$ 10,000.00	\$ 15,000.00	\$ 10,000.00	27 Vehicle Reserve Fund	\$ 10,000.00			27
28	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00	28 Building Maintenance Fund	\$ 20,000.00			28
29	\$ 6,435.21	\$ 4,571.24	\$ 9,000.00	29 Office supplies	\$ 9,000.00			29
30			\$ -	30 County Admin				30
31	\$ 82.71	\$ 92.38	\$ 200.00	31 Credit Card Charges	\$ 300.00			31
32				32 Misc Adjustment				32
33	\$ 228,945.25	\$ 235,753.67		33 Ending balance (prior years)				33
34			\$ 145,825.00	34 UNAPPROPRIATED ENDING FUND BALANCE	\$ 171,482.00			34
35	\$ 579,399.41	\$ 568,141.40	\$ 563,275.00	35 TOTAL REQUIREMENTS	\$ 627,377.00			35

150-504-031 (Rev 03-15)

* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

FORM LB-11

This fund is authorized and established by resolution / ordinance number _____ on (date) 6/18/08 for the following specified purpose Building Maintenance

RESERVE FUND RESOURCES AND REQUIREMENTS

Building Maintenance
(Fund)

Crook County Ag. Extension Service District

Historical Data		Adopted Budget This Year 2021-22	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23	
Second Preceding Year 2019-20	First Preceding Year 2020-21			Proposed By Budget Officer	Approved By Budget Committee
1	\$ 7,642.34	\$ 20,140.00	1. Cash on hand* (cash basis) or	\$ 23,535.00	
2			2. Working Capital (accrual basis)		
3			3. Previously levied taxes estimated to be received		
4	\$ 289.08	\$ 300.00	4. Interest	\$ 250.00	
5	\$ 20,500.00	\$ 20,000.00	5. Transferred IN, from other funds	\$ 20,000.00	
6			6. Reimbursed items		
7			7		
8			8		
9	\$ 28,431.42	\$ 40,440.00	9. Total Resources, except taxes to be levied	\$ 43,785.00	
10			10. Taxes estimated to be received		
11			11. Taxes collected in year levied		
12	\$ 28,431.42	\$ 40,440.00	12. TOTAL RESOURCES	\$ 43,785.00	0
			REQUIREMENTS**		
13	\$ 21,113.23	\$ 40,440.00	1. Repair and Maintenance	\$ 43,785.00	
14			2		
15			15		
16			16		
19			19		
20			20		
21			21		
22			22		
23			23		
24			24		
25			25		
26			26		
27			27. Ending balance (prior years)		
28	\$ 7,318.19	\$ 21,183.01	28. RESERVED FOR FUTURE EXPENDITURE		
29	\$ 28,431.42	\$ 40,440.00	29. TOTAL REQUIREMENTS	\$ 43,785.00	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized and established by resolution / ordinance number 2015-36 on (date) 6/17/15 for the following specified purpose:
Vehicle Replacement

RESERVE FUND RESOURCES AND REQUIREMENTS

Vehicle Fund

(Fund)

Crook County Ag. Extension Service District

Historical Data		Adopted Budget This Year 2021-22	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-20	First Preceding Year 2020-21					
1	25,462.94	35,975.17	1. Cash on hand* (cash basis) or	\$ 61,400.00		1
2			2. Working Capital (accrual basis)			2
3			3. Previously levied taxes estimated to be received			3
4	512.23	318.57	4. Interest	\$ 200.00		4
5	10,000.00	15,000.00	5. Transferred IN, from other funds	\$ 10,000.00		5
6			6 Sale of vehicle			6
7			7			7
8			8			8
9	35,975.17	51,293.74	9. Total Resources, except taxes to be levied	\$ 71,600.00		9
10			10. Taxes estimated to be received			10
11			11. Taxes collected in year levied			11
12	35975.17	51,293.74	12. TOTAL RESOURCES	\$ 71,600.00	\$ -	0
			REQUIREMENTS**			
13	0.00	0.00	13 Vehicle Purchase	\$ 71,600.00		13
14			14			14
15			15			15
16			16			16
19			19			19
20			20			20
21			21			21
22			22			22
23			23			23
24			24			24
25			25			25
26			26			26
27			27. Ending balance (prior years)			27
28	35,975.17	51,293.74	28. RESERVED FOR FUTURE EXPENDITURE			28
29	\$ 35,975.17	\$ 51,293.74	29. TOTAL REQUIREMENTS	\$ 71,600.00	\$ -	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Grant Fund _____
(Fund)
_____ Crook County Ag. Extension Service District _____
(Name of Municipal Corporation)

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Actual					
Second Preceding Year_2019-20__	First Preceding Year_2020-21				
		RESOURCES			
1	1177.17	1. Cash on hand * (cash basis), or	0		1
2		2. Working Capital (accrual basis)			2
3		3. Previously levied taxes estimated to be received			3
4	20.93	4. Interest	0		4
5		5. Transferred IN, from other funds			5
6		6			6
7		7. Reimbursed items			7
8		8			8
9	1198.12	9. Total Resources, except taxes to be levied	0		9
10		10. Taxes estimated to be received			10
11		11. Taxes collected in year levied			11
12	1198.12	12. TOTAL RESOURCES	0		12
		REQUIREMENTS **			
13		1. Personnel			13
14	1198.12	2. Materials and Supplies	0		14
15		3. Contracted Services			15
16		4. Capital expenditures			16
17		16			17
18		17			18
19		18			19
20		19			20
21		20			21
22		21			22
23		22			23
24		24			24
25		25			25
26		26			26
27	1198.12	27. Ending balance (prior years)			27
28		28. UNAPPROPRIATED ENDING FUND BALANCE			28
29	1198.12	29. TOTAL REQUIREMENTS	0		29

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

After Recording, Mail To:
T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/Site No: PO02342A

APN: 15150000-00315

MEMORANDUM OF LEASE AMENDMENT AND RESTATEMENT

This Memorandum of Lease ("Memorandum") dated as of _____ is entered into between Crook County, a political subdivision of the State of Oregon ("Landlord") and T-Mobile West LLC, a Delaware limited liability company ("Tenant") regarding a portion of the property.

See Attached Exhibit "A" incorporated herein for all purposes


The Lease is for a term of five (5) years which term commenced on April 30, 2022 and will expire at midnight on April 30, 2027. Tenant shall have the right to extend this Lease for three (3) additional and successive five-year terms.

This Memorandum is solely for the purpose of giving constructive notice of the Lease. In the event of a conflict between the terms of the Lease and this Memorandum, the terms of the Lease shall control.

LANDLORD: CROOK COUNTY

By: _____
Printed Name: _____
Title: _____
Date: _____

TENANT: T-MOBILE WEST LLC

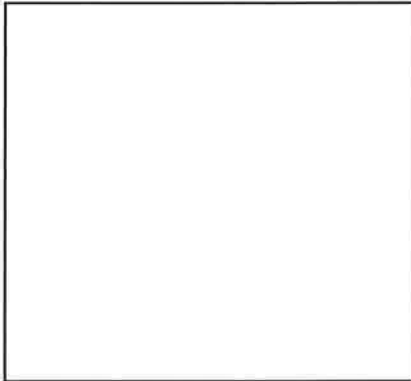
By:  _____
Printed Name: **Eamon O'Leary**
Title: **Sr Area Director**
Date: **5/26/22**

[Notary block for Landlord]

State of Oregon _____)
) ss.
County of Crook _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the _____ of Crook County, a political subdivision of the State of Oregon, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____



Notary Public
Print Name _____
My commission expires _____

[Notary block for Tenant]

State of WA)
) ss.
County of King)

I certify that I know or have satisfactory evidence that ERMON O'LEARY is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the SR. AREA DIRECTOR of T-MOBILE WEST LLC, a Delaware limited liability company, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: 5/26/22



Linda Trinh
Notary Public
Print Name LINDA TRINH
My commission expires 10/11/24

Memorandum of Lease Amendment and Restatement

Exhibit A - Legal Description

Assessor's Parcel Number: 15150000-00315

The Property is legally described as follows:

Located in CROOK COUNTY, OREGON:

IN TOWNSHIP 15 SOUTH, RANGE 15 EAST OF THE WILLAMETTE MERIDIAN:
Section: SE1/4SE14



Grant Agreement Number 157106

**AMENDMENT TO
STATE OF OREGON
INTERGOVERNMENTAL GRANT AGREEMENT**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This is amendment number **6** to Grant Agreement Number **157106** between the State of Oregon, acting by and through its Oregon Department of Human Services, hereinafter referred to as “**ODHS**” and

Crook County
acting by and through its Health Department
375 NW Beaver Street Suite 100
Prineville, Oregon 97754
Attention: ~~Muriel Delavergne-Brown~~ Katie Plumb
Telephone: (541) 447-5165
E-mail address: ~~mdelavergnebrown~~ Kplumb@h.co.crook.or.us

hereinafter referred to as “**Recipient.**”

1. This amendment, when fully executed by every party, regardless of the date of execution by every party, shall become effective on the date this amendment has been approved by the Oregon Department of Human Services or **June 30, 2022**, whichever date is later.
2. The Agreement is hereby amended as follows:
 - a. The parties acknowledge and agree that, effective August 7, 2020, all references to Department of Human Services shall mean Oregon Department of Human Services and all references to DHS shall mean ODHS.
 - b. Recipient contact person is hereby amended to read: Katie Plumb, email address is kplumb@h.co.crook.or.us.
 - c. **Section 1, Effective Date and Duration, section a, only**, is hereby amended as follows: Deleted language is ~~struck through~~ and new language is **underlined and bold.**

This Agreement shall become effective on the date this Agreement has been fully executed by every party and, when required, approved by Department of Justice, or on July 1, 2018, whichever date is earliest. Unless extended or terminated earlier in accordance with its terms, this Agreement shall expire on ~~June 30, 2021~~ ~~June 30, 2022~~ **June 30, 2023**. Agreement termination or expiration shall not extinguish or prejudice DHS' right to enforce this Agreement with respect to any default by Recipient that has not been cured.

- d. **Section 3, Grant Disbursement Generally**, is hereby amended as follows: Deleted language is struck through and new language is **underlined and bold**.
- The maximum not-to-exceed amount payable to Recipient under this Agreement, which includes any allowable expenses, is ~~\$64,000.00~~ **\$80,000.00**. DHS will not disburse grant to Recipient in excess of the not-to-exceed amount and will not disburse grant until this Agreement has been signed by all parties. DHS will disburse the grant to Recipient as described in Exhibit A.
- e. For services provided on or after June 30, 2022, **Exhibit A, Part 1, Program Description** is hereby superseded and restated in its entirety, as set forth in **Exhibit A, Part 1, Program Description** attached hereto and incorporated herein by this reference.
3. Except as expressly amended above, all other terms and conditions of the original Agreement and any previous amendments are still in full force and effect.
4. **Certification**. Without limiting the generality of the foregoing, by signature on this Agreement, the Recipient hereby certifies under penalty of perjury that:
- a. Recipient acknowledges that the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any "claim" (as defined by ORS 180.750) that is made by (or caused by) the Recipient and that pertains to this Agreement or to the project for which the grant activities are being performed. Recipient certifies that no claim described in the previous sentence is or will be a "false claim" (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Recipient further acknowledges that in addition to the remedies under this Agreement, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Recipient;
- b. The information shown in this Section 5a. "Recipient Information", is Recipient's true, accurate and correct information;
- c. To the best of the undersigned's knowledge, Recipient has not discriminated against and will not discriminate against minority, women or emerging small business enterprises certified under ORS 200.055 in obtaining any required subcontracts;

- d. Recipient and Recipient's employees and agents are not included on the list titled "Specially Designated Nationals" maintained by the Office of Foreign Assets Control of the United States Department of the Treasury and currently found at: <https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>;
- e. Recipient is not listed on the non-procurement portion of the General Service Administration's "List of Parties Excluded from Federal procurement or Non-procurement Programs" found at: <https://www.sam.gov/SAM>;
- f. Recipient is not subject to backup withholding because:
- (1) Recipient is exempt from backup withholding;
 - (2) Recipient has not been notified by the IRS that Recipient is subject to backup withholding as a result of a failure to report all interest or dividends; or
 - (3) The IRS has notified Recipient that Recipient is no longer subject to backup withholding; and
- g. Recipient hereby certifies that the FEIN or SSN provided to ODHS is true and accurate. If this information changes, Recipient is required to provide ODHS with the new FEIN or SSN within 10 days.

5. **Recipient Data.** Recipient shall provide the information set forth below.

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION

Recipient Name (exactly as filed with the IRS): County of Crook

Street address: 300 NE 3rd St.

City, state, zip code: Prineville, OR 97754

Email address: katie.plumb@h.co.crook.or.us

Telephone: (541) 447-5165 Facsimile: (541) 447-3093

Recipient Proof of Insurance. Recipient shall provide the following information upon submission of the signed Agreement Amendment. All insurance listed herein must be in effect prior to amendment execution.

Workers' Compensation Insurance Company: SAIF

Policy #: 79176 Expiration Date: 07/01/2022

RECIPIENT, BY EXECUTION OF THIS AMENDMENT, HEREBY ACKNOWLEDGES THAT RECIPIENT HAS READ THIS AMENDMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

5. Signatures.

**Crook County
acting by and through its Health Department
By:**

Authorized Signature

Printed Name

Title

Date

**State of Oregon acting by and through its Oregon Department of Human Services
By:**

Authorized Signature

Printed Name

Title

Date

Approved for Legal Sufficiency:

Not required per OAR 137-045-0030(1)(a)

Department of Justice

Date

EXHIBIT A

Part 1 Program Description

1. Purpose

Recipient (subgrantee) agrees to coordinate implementation and delivery of the *My Future-My Choice (MFMC)* Program with participating schools. *My Future-My Choice* is a voluntary Oregon Department of Human Services (ODHS)-developed sixth grade sexual health curriculum which meets the requirements of OAR 581-022-1440 to provide age-appropriate, comprehensive sexuality education as an integral part of the health education curriculum.

2. **Agreement Objective** To support the efforts of ODHS to offer the *My Future-My Choice* curriculum to all interested schools statewide. *My Future-My Choice* is a comprehensive, abstinence based, medically accurate, age-appropriate, inclusive, and trauma-informed sexual health curriculum for middle school students that is based on research and best-practice. It was designed to help youth make healthy choices about their own sexual health. Per the requirements of Oregon state law, the curriculum covers various health topics such as puberty, media literacy, the characteristics of healthy and unhealthy relationships, consent, boundary setting, communication, respect, gender identity, goal setting, decision-making and risk reduction. This Program shall not be a forum for presenting religious tenets or religious beliefs in relationship to the subject matter.

3. *My Future-My Choice* Sexual Risk Avoidance Education (SRAE) Subgrant Requirements:

a. Recipient Roles and Responsibilities

1. Designate a Program Coordinator to be the primary contact with ODHS. This may be a participating teacher, health department staff member or other contracted entity.
2. Designate a contract contact to be the primary contract signer.
3. Designate a primary financial contact to be a primary fiscal agent.

b. Program Coordinator will ensure the following takes place:

1. Promotion of the *My Future-My Choice* program in designated area and sharing of key information with schools regarding curriculum availability, program overview, materials, reimbursement components, skills-based teacher training availability and school supported Teen Leader option and training.
2. Communicate with school leadership in designated area as needed regarding overall operations and requirements of the *My Future-My Choice* Program including statistical data submission requirements, federal reporting requirements, training requirements and reimbursement process.

3. Communicate to participating schools regarding curriculum requirements, updates and required trainings. This includes promotion of teacher trainings and recruitment of teen leaders.
4. Ensure submission of quarterly invoices and required narrative reports to ODHS.

c. **Recipient agrees to:**

1. Comply with the requirements identified in the *My Future-My Choice* Program Description utilizing current materials and procedures.
2. Provide staff to fulfill the roles of Program Coordinator and all related administrative support required for the implementation of this curriculum.
3. Provide communication concerning all aspects of the *My Future-My Choice* Program to support the work of the paid Program Coordinator, Classroom Facilitators, Teen Leaders and ODHS Program Specialists.
4. Communicate with schools as necessary regarding requirements for teen leader option.
5. Communicate with schools as necessary regarding requirements for instructors to attend training sessions following any major curriculum revision.
6. Communicate with schools about Oregon Health Education Standards as they relate to the 6th grade and MFMC. Support schools teaching MFMC to fidelity to ensure standards being met and curriculum is inclusive.
7. Should adaptations be made to MFMC curriculum by a school district, notify Program Specialist about changes made and that district's plans to meet health standards in the future.
8. Should a school district decide to implement MFMC in another grade, communicate with school district about the need to adapt the curriculum to meet that grade level's sexual health requirements.
9. Communicate and encourage schools to participate in any program evaluation being conducted.
10. Ensure that education in the classroom on contraception is medically accurate and complete but cannot include demonstrations, simulations, or distribution of contraceptive devices as part of MFMC.
11. Participate in yearly grantee monitoring meeting and check-in meetings with ODHS.
12. Support collection of entry and exit surveys for the purpose of meeting federal performance measures.

4. **Additional My Future-My Choice Program Roles.** The Recipient may choose to provide these roles, or if not provided by the Recipient, communicate requirements to fulfill these roles to participating schools.

a. **Classroom Facilitator**

1. A trained adult who provides support to high school Teen Leaders during the delivery of all the teen-led lessons.
 2. The Classroom Facilitator is commonly the teacher of the class whose school has adopted this Curriculum into their educational program.
 3. Required to be present in the classroom during all teen-led lessons. If a teacher has not been trained to provide the curriculum and support teens in the classroom, they should not serve as the Classroom Facilitator.
 4. Required to attend an in-person or virtual training provided by ODHS.
 5. The Classroom Facilitator is not required to attend training if the school chooses not to implement with Teen Leaders.
- b. **Teen Leader**
1. High school age students approved by their school to participate in the *My Future-My Choice* Program as peer educators (Teen Leaders).
 2. Trained high school Teen Leaders facilitate and present teen-led lessons.
 3. Required to attend the one-day annual training or 2-day virtual training provided by ODHS.
- c. **My Future-My Choice Program Implementation Requirements:**
1. Sites implementing MFMC agree to use the most current version of MFMC curriculum materials including curriculum classroom guide, Teen Leader Guides, and accompanying lesson PowerPoints, posters, and laminated materials.
 2. If recipient chooses to use Teen Leaders in the classroom:
 - B. Teens must go through annual training with ODHS MFMC Staff. If Teens have taught in the classroom before, sites may have the option to offer a shortened “alumni” Teen Leader Training provided by MFMC Staff.
 - C. All Classroom Facilitators supporting teens are required to go through the most up to date training. If Classroom Facilitators have received training, annual training is not required except for after a major revision. A major revision of the curriculum includes but is not limited to lesson content addition or removal, introduction of new activities, worksheets, supporting laminated materials or PowerPoints and other major changes as defined by MFMC Staff. Minor revisions such as lesson reordering, grammar edits, and updates do not require annual training.
 3. Program Coordinators should work with their local high school teachers and community to ensure Teen Leaders are recruited from a diverse pool of applicants. Program Coordinators should avoid using grades or GPA as the sole requirement for participation in the Teen Leader program. Other

considerations include:

- B. A passion for quality sexual health education
- C. A passion for equity
- D. Reliability
- E. Strong communication skills
- F. Recruiting students from GSAs/QSAs and other clubs that represent targeted student identities

5. ODHS Roles and Responsibilities:

- a. Designate a ODHS Program Specialist to serve as a primary contact with the Program Coordinator.
 - 1. A ODHS Program Specialist is a designated ODHS staff member with expertise in the subject matter who will be a resource and primary contact for this Program.
 - 2. Will communicate with the *My Future-My Choice* Program Coordinator as necessary to ensure all roles are covered and requirements are met.
 - 3. Will ensure trainings are provided to Teen Leaders and Classroom Facilitators based on agreed time and location.
 - 4. Will share general sexual health training opportunities put on by ODHS.
 - 5. When possible, will conduct site visits to classrooms to evaluate the effectiveness of the training and potential improvements.
 - 6. Will share program and curriculum updates

6. Agreement Responsibilities

- a. ODHS Responsibilities
 - 1. Provide ODHS Program Specialists who will be subject matter expert.
 - 2. Provide technical support and guidance for the overall program operations.
 - 3. Obtain grant funding required to facilitate the *My Future-My Choice* Program.
 - 4. Communicate with the Recipient regarding all operations as needed during implementation and regular operation of the *My Future-My Choice* Program.
 - 5. Reimburse program funds up to the not-to-exceed limit of this Agreement.

7. Reports and Agreement Monitoring

- a. Three-yearly reporting deadlines are required of the Recipient and shall include the following items, including statistical information from all participating schools capturing the following information.

1. School name; grade level of students receiving this curriculum; type of class; lesson 1 start date; number of males represented; number of females represented; facilitators name; number of Teen Leaders used (if used), number of students opted out of program.
 2. Statistical information will be provided using the designated tool provided by *My Future-My Choice* staff.
 3. Reporting shall occur not later than **February 10, April 10, AND June 10** of the current agreement year. Should recipient not have any data to report on any of these reporting deadlines, recipient should notify MFMC staff of this.
- b. Grant recipients shall collect entry and exit surveys data from all participating students as a condition of receiving SRAE grant funding.
1. Coordinator shall obtain necessary approval from district administration prior to survey implementation.
 2. Coordinator shall distribute Parent/Caregiver Notification Letter which includes entry and exit survey information and an opt out opportunity
 3. Coordinator shall distribute entry and exit survey links to teachers implementing MFMC for survey implementation prior to lesson 1 and after lesson 10.
 4. Coordinators shall notify Program Specialist if survey translation is needed and/or adaptations are needed for students with disabilities.
- c. Quarterly fiscal reporting summarizing expense for administrative, staff, supplies and other expenses incurred will be submitted with invoices.
1. Report must be detailed to show allowable costs as shown on the last page of this agreement.
 2. Narrative report must accompany the invoice with detailed explanation of expenditures. This should include a breakdown of salary, hours, staff and an itemized list of expenses.
 3. Reports must be completed using the most current form provided by the ODHS *My Future-My Choice* Program.

8. Agreement Monitoring

- a. Agreement performance will be monitored by ODHS Agreement administrator or designee.
- b. Monitoring of fiscal operations may be completed by the ODHS Agreement administrator or by any designated auditor as required by law.

Confidential
CONTRACTOR TAX IDENTIFICATION INFORMATION
 For Accounting Purposes Only

The State of Oregon requires contractors to provide their Federal Employer Identification Number (FEIN) or Social Security Number (SSN). This information is requested pursuant to ORS 305.385 and OAR 125-246-0330(2). Social Security numbers provided pursuant to this section will be used for the administration of state, federal and local tax laws. The State of Oregon may report this information to the Internal Revenue Service (IRS). Contractors must keep this information current at all times. Contractors are required to notify the State of Oregon contract administrator within 10 business days if this information changes. The State of Oregon reserves the right to ask contractors to update this information at any time during the document term.

Document number: 157106-6

Legal name *(tax filing)*: County of Crook

DBA name *(if applicable)*:

Billing address: 300 NE 3rd St.

City: Prineville State: OR Zip: 97754

Phone: (541) 447-6555

FEIN: 93-6002290

- OR -

SSN:

EXTENSION #1 TO PROFESSIONAL SERVICES CONTRACT

This Extension to Professional Services Contract (“Extension”) is entered into this 15th day of June 2022 and effective July 1, 2022, by and between Crook County, a political subdivision of the State of Oregon (hereinafter “County”), and Smith-Wagar Brucker Consulting, LLC (hereinafter “Contractor”).

RECITALS

WHEREAS, on January 7, 2022, County and Contractor entered into a Professional Services Contract (hereinafter “Contract”) for professional guidance in all facets of governmental accounting and financial reporting; and

WHEREAS, the Contract is set to expire by its own terms on June 30, 2022; and

WHEREAS, County and Contractor desire to extend the term of the Contract an additional year to June 30, 2023.

AGREEMENT

NOW, THEREFORE, in consideration of the promises set forth herein, the parties to this Extension agree as follows:

1. Term. The Contract is hereby extended an additional year to expire on June 30, 2023.
2. Reaffirmation of Professional Services Contract. Except as modified by this Extension, all terms and conditions of the Contract are reaffirmed and remain unmodified and in full force and effect.
3. Counterparts. This Extension may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

In witness whereof, the parties have hereunto affixed their hands and seals the date first hereinabove written.

For Contractor
SMITH-WAGAR BRUCKER
CONSULTING, LLC

Cathy Brucker

By: _____

Signature
Cathy Brucker

Printed Name
Finance consultant

Title: _____

Date: 06 / 07 / 2022

For County:

Seth Crawford, County Judge

Jerry Brummer, Commissioner

Brian Barney, Commissioner

Date: _____

IN THE COUNTY COURT OF THE STATE OF OREGON
FOR THE COUNTY OF CROOK

IN THE MATTER OF ESTABLISHING)	ORDER NO.
A WOLF DEPREDATION COMPENSATION)	2022-21
COMMITTEE)	

WHEREAS, the 2011 Oregon Legislature adopted House Bill 3560 which directed the State Department of Agriculture to establish a wolf depredation compensation program, under which certain property owners who are harmed by the predation of wolves may receive compensation through the Wolf Management Compensation and Proactive Trust Fund; and

WHEREAS, the Oregon Department of Agriculture adopted Administrative Rules for the Wolf Depredation Compensation and Financial Assistance Grant Program; and

WHEREAS, OAR 603-019-0010 and 603-019-0015 require county governments to establish an advisory committee in order to be eligible to participate in the grant program; and

WHEREAS, several Crook County residents have already volunteered to participate in the Wolf Depredation Compensation Committee, such residents being those included in Exhibit A to this Order.

NOW THEREFORE, the County Court of Crook County adopts the recitals above, and hereby ORDERS AND DIRECTS that a Wolf Depredation Compensation Committee be established as follows:

1. Membership of the committee shall include:
 - a. One County Commissioner;
 - b. Two members who own or manage livestock; and
 - c. Two members who support wolf conservation or coexistence with wolves.
2. That once the Committee is established, the Committee shall appoint two local business representatives to serve as additional committee members.
3. Committee appointments shall be for a period of three years with initial appointments staggered to provide for constancy on the Committee.
4. The purpose of the Committee will be to fulfill the requirements of HB 3560 and OAR 603-019-0001 *et seq.* (as they may be amended from time to time) which include:
 - a. To establish compensation rates for loss or injury to livestock or working dogs attributable to wolf depredation that are based on fair market value.

- b. To provide financial assistance to persons who implement livestock management techniques or nonlethal wolf deterrence techniques designed to discourage wolf depredation of livestock.
- c. To establish compensation rates for missing livestock attributable to wolf depredation.
- d. To review requests for compensation for compliance with the Oregon Administrative Rules and appropriate wolf management programs and to recommend fund distribution based on these criteria.
- e. To ensure that the required apportionment of available funds is dedicated to livestock management or nonlethal wolf deterrence techniques designed to discourage wolf depredation of livestock.
- f. To draft and propose a Committee budget and present said budget before the County Court as the Committee may be directed.

BE IT FURTHER ORDERED that the persons listed on Exhibit A to this order are HEREBY appointed to the Crook County Wolf Depredation Compensation Committee, effective immediately.

BE IT FURTHER ORDERED that the Committee members are enjoined to meet as soon as may be possible so that it may appoint the two required business representatives and conduct the business of the Committee.

DATED this 15th day of June, 2022.

Judge Seth Crawford

Commissioner Jerry Brummer

Commissioner Brian Barney

ORDER 2022-21
EXHIBIT A

WOLF DEPREDATION COMPENSATION
COMMITTEE MEMBERSHIP

County Commissioner representative (1).....Seth Crawford
(Term expires 06-01-2025)

Livestock owner/manager representatives (2)..... Ellie Gage
(Term expires 06-01-2025)
.....Bill Elliott
(Term expires 06-01-2024)

Conservation/coexistence supporters (2).....Andy Gallagher
(Term expires 06-01-2024)
.....Libby Rodgers
(Term expires 06-01-2023)

Local business representatives (2).....Position 1
(Term expires 06-01-2023)
.....Position 2
(Term expires 06-01-2024)

AMENDMENT NO. 8 TO AGREEMENT TO PROVIDE SERVICES

This AMENDMENT NO. 8 to Agreement to Provide Services (“Amendment No. 8”) is made and entered into effective as of July 1, 2022, by and between CROOK COUNTY, a political subdivision of the State of Oregon (“County”), and THE HUMANE SOCIETY OF THE OCHOCOS, an Oregon nonprofit corporation (“HSO”).

RECITALS

- A. County and HSO are parties to an Agreement to Provide Services dated July 1, 2014, (“Agreement”) with respect to HSO providing to County animal custody and care services; and
- B. The Agreement was previously revised by Amendment Nos. 1 through 7 effective July 1, 2015, July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, July 1, 2020, and July 1, 2021 respectively; and
- C. The Agreement as modified by Amendment No. 8 is set to expire on June 30, 2023; and
- D. County and HSO now desire to extend the term of the Agreement and amend the Agreement on the terms set forth in this Amendment No. 8.

AMENDMENT TERMS

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Recitals. The above recitals are incorporated herein as terms of contract and not mere recitals.

Extended Term. The term of the Agreement shall be extended through June 30, 2023, unless sooner terminated according to its provisions.
2. Reaffirmation of Agreement. Except as modified by this Amendment No. 8, all terms and conditions of the Agreement as previously modified are reaffirmed and remain unmodified and in full force and effect.

///

- 3. Counterparts. This Amendment No. 8 may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together, shall constitute one in the same original. Facsimiles and electronic transmittals of the signed document shall be binding as an original of such signed document.

HUMANE SOCIETY OF THE OCHOCOS

CROOK COUNTY COURT

By: William P. Zevenka
 Title: PRESIDENT
William P. Zevenka
 Printed Name and Title

Seth Crawford, Judge
 Date: _____

Date: 5/25/2022

Jerry Brummer, Commissioner
 Date: _____

Brian Barney, Commissioner
 Date: _____

Crook County Counsel's Office

Mailing: 300 NE Third St., Prineville, OR 97754

• Phone: 541-416-3919

Physical: 301 NE 3rd St., Ste 200, Prineville, OR 97754

• Fax: 541-447-6705



MEMO

TO: Crook County Court

FROM: County Counsel's Office

DATE: May 8, 2022

RE: Insurance Broker Services
Our File No.: Ct. Insurance 26

Crook County has been using the same insurance broker, Prineville Insurance, for many years. Finance Director, Dodge Kerr, recently solicited price quotes from competing providers to evaluate whether an alternative broker could provide greater value as the "agent of record" to the County. As a reminder, the County is a CIS member. Mr. Kerr received proposals from three providers: Prineville Insurance, Graybeal Group Insurance, and Brown & Brown Insurance. Each of the three proposals are attached herein.

Mr. Kerr has broken down the proposals based on the broker fee and estimated the cost to the County based on a pre-commission estimated CIS premium of \$435,000. The fee paid to Prineville Insurance over the last two fiscal years is right around 11.5%. The quoted broker fees for FY22/23 are as follows:

- Prineville Insurance: 7% or roughly \$30,450
- Brown & Brown: 6.84% or roughly \$29,750
- Graybeal Insurance: 6.9% or roughly \$30,000

Under our contracting rules, this would be an intermediate procurement. Such procurements are to be awarded to the proposal that "will best serve the interest of the county, taking into account price as well as considerations, including, but not limited to, experience, expertise, product functionality, suitability for a particular purpose and contractor responsibility." CCC 3.12.060(2)(b).

Mr. Kerr recommends awarding the contract to Graybeal Insurance as representing the best serve the interest of the County. The recommendation is based on the fact that the proposals are extremely competitive with their pricing. Experience and expertise provide the greatest separation between the proposals, with Graybeal's acquisition of Elaina Huffman providing an edge to Graybeal. Ms. Huffman has been the agent serving the County for many years. Her familiarity with the County's needs and processes will save the County staff time and eliminate the chance of errors.

Please let me know if you have any questions.

Crook County Court
RE: Insurance Broker Services
June 8, 2022
Page 2

Approved this _____ day of _____ 2022.

CROOK COUNTY COURT

Seth Crawford
County Judge

Jerry Brummer
County Commissioner

Brian Barney
County Commissioner

Please place this memo and the attached document(s) on the Wednesday, June 15, 2022 County Court Agenda as a CONSENT ITEM, for approval and signatures.



**Insurance Agent & Broker Services
Crook County
June 08, 2022**

**Monica Elsom
Prineville Insurance
297 NW Third St.
Prineville, OR 97754
(541) 447-6372 Phone
(541) 447-5742 Fax
www.prinevilleins.com
Email:**

monica@prinevilleins.com





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Dodge Kerr
Crook County
300 NE 3rd Street
Prineville, OR 97754

Dear Mr. Kerr;

Enclosed please find our proposal in response to your request for details regarding our compensation structure.

Prineville Insurance has been serving the residents of Crook County, The City of Prineville, and Central Oregon since 1937. We are dedicated to our community and strive to provide our clients with the utmost professional service, insurance plan design and risk management advice at a competitive price. We are confident that Prineville Insurance can provide Crook County with the desired expertise, support, and service you are seeking.

It is our desire to work closely with you to design, implement and manage a cost effective and comprehensive insurance program to fit your budgetary and coverage requirements.

We do realize that we are smaller in comparison to some of our competitors however this allows us the opportunity to be knowledgeable about each account on a day-to-day basis. We care about our customers success.

Please feel free to call us if you have any questions about the enclosed proposal.

Best regards,

Monica Elsom
President
Prineville Insurance Agency



Company History:
 Prineville Insurance has been in business in Prineville Oregon since 1937. Over the course of its 72 years in business, Prineville Insurance has been bought and sold to several different owners with each implementing improvements to the company's core operational principles. In January of 2008, Prineville Insurance was purchased by George and Monica Elsom, the company's current owner. Shortly after, in 2013, they purchased the Gerald Ross Agency.

Currently the company manages \$7,885,169. in premium and has 11 team members.

Some of the carriers we are currently appointed with are as follows:

All Risks	CNA Surety	Progressive
Allstate	Foremost Insurance Co	Red Shield
American Hallmark	Grundy Worldwide	Safeco
American Modern	Hartford Casualty	SAIF
American Reliable	Liberty Mutual Companies	Special Districts of Oregon
America's Flood	Mutual of Enumclaw	The Standard
AM Trust	Markel	Travelers
Bend Chamber Plan BCOC	MASA	Trident
Berkshire Hathaway	Nationwide	UCPM
CBIC Contractors Bonding	One Beacon	Unitrin / Kemper
Chubb	Oregon Fair Plan	Zurich North America
City County Ins Services	Philadelphia	

Our special experience in placing insurance coverage comes from working with our existing clients. We find it imperative to be creative in plan design, annually quote the package with all available carriers, thoroughly compare plan structures, and provide our recommendations to the client. Also, if a negotiating opportunity with an insurance carrier exists, we capitalize upon this opportunity to provide a competitive rate for our client.



Monica Elsom
Agent – President

Education: Associates in Arts from Brooks Design School

Philanthropy: Board President of Rimrock Trails Treatment Services; Volunteer for Ronald McDonald House

Monica Elsom is a licensed Property, Casualty, Life and Health insurance agent in the State of Oregon and has close to 14 years of experience working in the insurance industry. As the President, Monica oversees all sales, service, and client management operations of the two companies. The last 14 years of Monica's career have been spent as owner of Prineville Insurance and Gerald Ross Agency in Brookings, Oregon.

During the last 14 years, Monica has kept abreast and in contact with most all the health, vision, dental, life, property, and casualty insurance markets available to Oregon governments and private companies. She is knowledgeable about the makeup of their specific products as well as their rate filings and how their plans are priced and compete in the insurance marketplace.

Monica and her team remain current with insurance trends by attending all insurance carrier sponsored educational and training courses, completing annual Continuing Education coursework, keeping up on reading of trade periodicals, and through membership and activity in trade organizations.

Monica has extensive experience working with large client-based accounts and has assisted numerous national brand entities to design, develop, manufacture, and distribute various products in the fashion industry.

Holly Hills, CIC, CISR
Commercial Executive

Holly has over 20 years of insurance experience and has specialized in the commercial aspect of insurance for 18 of those years. She is a Native Central Oregonian, born in Bend, and has resided in Central Oregon most of her lifetime. She has only worked with two agencies in her career and strives to work with middle to large accounts.

Holly has voluntarily obtained designations that require an additional 10 years of training and classes. This extensive training has led to the award of two additional insurance designations: Certified Insurance Counselor and Commercial Insurance Services Representative.

Holly has brought her expertise from a national brand agency to Prineville Insurance and has collaborated with current staff and management to upgrade and implement procedures and training to enhance the productivity of her team. Her vast knowledge of the large commercial sector of insurance and her daily interaction with clients and carriers has provided our agency with an efficient, caring team player.



Our approach to assisting our clients and maximizing insurance benefits while minimizing the financial impact of rising insurance premiums is detailed below:

Analysis: In order to design a plan that provides for the needs of the client while minimizing expense for the County, prior usage and claims experience needs must be fully analyzed, Working with Crook County for so many years, we have knowledge of the history and can adjust for the growth going forward. Contracts providing protection against (a) damage to or loss of property caused by various perils, such as fire, damage or theft, (b) legal liability resulting from injuries to other persons or damage to their property, (c) losses resulting from various sources of business interruption, or (d) losses due to accident or illness. We meet with CIS Risk Management to go over inspections and how to improve Crook Counties risks going forward; try to get a schedule of training for the county and use the resources that CIS has to offer; encourage the development of a reasonable risk management and a strategic plan.

Plan Implementation: Final terms will be negotiated, and the selected plan will be placed with the selected carriers.

Policy Issuance: When the policy is issued, we will review all binders, policies, and endorsements for accuracy and to assure the policy was issued as originally designed.

Policy Service: During the course of the year, we will manage your account as necessary including claim processing and review, policy changes, work with each department head to provide training services through our Risk Management Service Carrier who we administer on your behalf for no additional fees or charges.



Location and Accessibility:

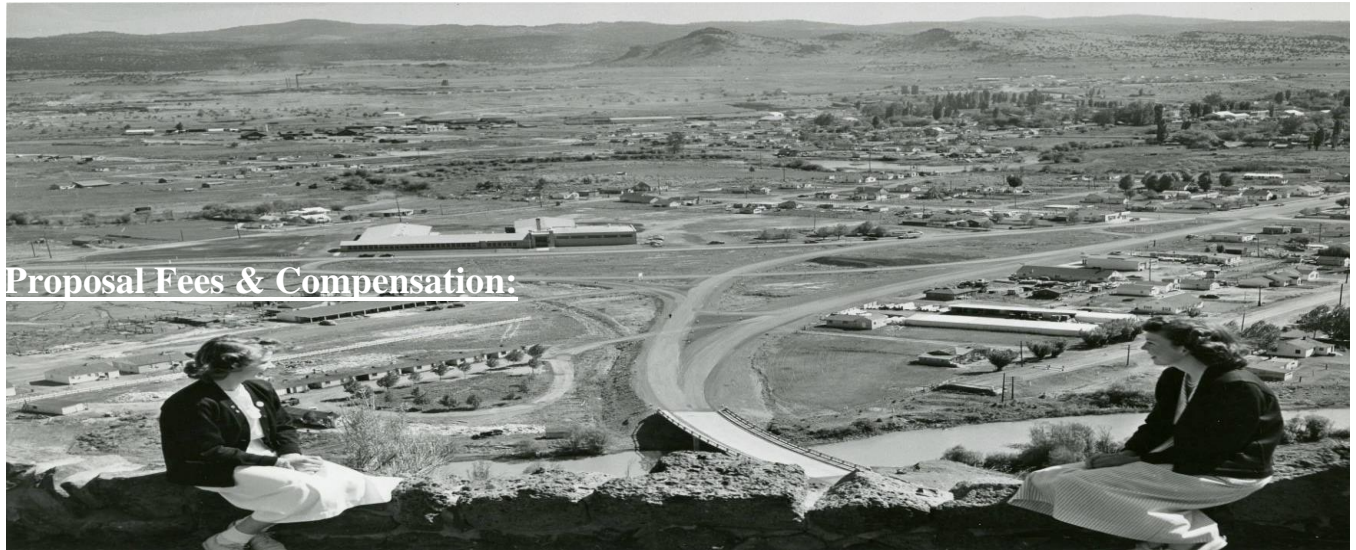
Prineville Insurance is located on Third Street across from Erickson's market in Prineville. Our office hours are 9:00 – 5:00 Monday through Friday. Our office has a conference room which can hold meetings of up to 8 people comfortably.

Monica Elsom and Holly Hills will be directly responsible for handling the County's account along with a knowledgeable service team. The County's account with our agency will be considered one of the top accounts we hold. Acquisition of accounts of this size do not come very often for our agency, so you can be assured that the County will continue to receive the proper attention and service.

Prineville Insurance has managed and consulted with Crook County for over 22 years. We always have worked as a team to maximize the best coverage options for the County and have scanned the market for better possibilities or additional coverages that may be needed to best protect the County's risk and exposures.

Prineville Insurance is accustomed to the way business is conducted in Prineville. We position our service to represent the local charm people expect of businesses in our community. If a problem occurs, we can often visit our clients in person within minutes. We are eager to continue to provide the same service for the County, and we will allocate as much time as possible to keep the County's needs and expectations met and exceeded.

Being the current agent, we want to continue to be a part of Crook County and grow with you!



Prineville Insurance has provided the above services for the prior terms with a commission-based revenue determined by the insurance carriers. Our records show that annualized expiring premiums for all policies was at \$ 532,066 for the 2021/22 term. We received 10% standard commission for these policies.

We have reached out to our carriers and have investigated a fee-based service. We are comfortable with a 7% fee for all lines associated with CIS. Any additional policies with other carriers, will remain at the standard carrier commission such as Cyber, Pollution, and Bond policies.

If this does not meet your needs, please contact our office and we would be more than happy to discuss additional options to retain local business.



CROOK COUNTY

Insurance Services Quote Response

June 2022



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All information submitted by Brown & Brown in response to Crook County's Request for Proposal (RFP) is non-binding and for evaluation purposes only. The data provided herein provides a general overview of Brown & Brown products and services. Analytics, pricing, and program structure are preliminary based on information included in Crook County's RFP and is subject to adjustment or modification by Brown & Brown upon further review, consideration, and negotiation of the terms and conditions of a definitive final agreement.

The data and information contained in this RFP, including attachments, is privileged and confidential and may not be reproduced, published, or distributed to, or for, any third parties without the express prior written consent of Brown & Brown. It is intended only for the exclusive use of Crook County.

COVER LETTER

Mr. Dodge Kerr
 Director of Finance
 Crook County
 2000 NE Second Street
 Prineville, OR 97754

Dear Mr. Kerr:

Enclosed is our proposal for Insurance Agent of Record of Services. We appreciate the opportunity to submit this information to Crook County (the County) in response to your email on June 3, 2022, requesting a quote for our services.

The Brown & Brown Public Sector Practice only serves governmental entities and we are the leading provider of agent of record services to Oregon's public sector. As the largest CIS agent in the state, we are deeply experienced and highly regarded. While our team largely resides out of the Portland office, Brown & Brown also has a Bend office, which would be useful in the event of an urgent situation. Our team is able to respond in person to the County in a matter of minutes, should the need arise.

Here are some of the things we would encourage you to consider when evaluating potential brokers:

- 1. Length of experience serving Oregon public entities.** Ron Cutter, Geoff Sinclair and Tim Clarke have all served Oregon public entities for over 25 years. The public sector is all our team focuses on, which allows us to be very efficient and effective at assisting our customers in reducing their total cost of risk. Each person on the service team who would be assigned to the County has been serving Oregon's public sector for at least a decade.
- 2. Familiarity with the insurance needs of Oregon counties and governmental entities.** Brown & Brown's Public Sector Practice services more of Oregon's counties than any other agency by a considerable margin. Currently, the counties we represent include:

Clackamas	Josephine
Columbia	Lane
Deschutes	Marion
Douglas	Multnomah
Jackson	Yamhill

Our team is intimately familiar with the insurance needs of counties of your complexity and size. Brown & Brown would have specific recommendations for the County regarding your current insurance program to enhance coverage, minimize cost and work towards reducing your overall cost of risk.

- 3. Agent access to and ability to obtain insurance policies from reputable insurance carriers, providing broad coverage at the lowest possible premium.** Nationally, Brown & Brown has over \$4 billion in public sector related premium in our 350+ offices. More locally and as stated earlier, our firm is the largest provider of insurance agent of record services to the Oregon public sector market. Given Brown & Brown's decentralized business model (regional offices operated autonomously from the corporate office), we truly bring the best of both worlds – the strength and market clout of a large, national company coupled with the service and specialization of a localized office.



- 3. Agent's ability to solicit competitive insurance coverage proposals for all insurance carriers and to analyze the coverage offered.** Brown & Brown has exclusive access to specific insurance markets that target governmental entities. Even if the County is not interested in market alternatives over CIS, it gives Brown & Brown leverage to negotiate with current carriers to ensure the lowest premiums possible.
- 4. Construction Expertise.** The County will be undertaking several construction related projects in the near future. With over 180 public entity customers, we have consulted on and placed coverage for hundreds of large, complex capital projects. After our Public Sector Practice, the second largest practice in our office is our Construction Practice. Our Construction Practice Leader, Craig Payne, would be available to the County to consult on all construction related projects.

As you review the pages ahead, we hope you gain a full understanding of our deep experience, breadth of services and commitment to integrity and honesty in all we do. It is our hope that after you read this response and check our references, you will see that through our shared work, we can help the County accomplish your risk related goals.

Sincerely,



Ron Cutter, AIC, ARM
Senior Vice President & Public Sector Practice Leader
Brown & Brown

"We have worked with the Brown & Brown Insurance team for nearly two decades. We have found them knowledgeable, responsive, and very helpful in managing our risks. We are happy to recommend them to your organization."

– *Velia Pagnotta-Brunette, Risk and Safety Manager, City of Redmond*

Brown & Brown

Portland Office:
601 SW 2nd Ave., Ste 1200
Portland, OR 97204

Bend Office:
1160 SW Simpson Ave., Ste 100
Bend, OR 97702

P: (503) 219-3270
C: (503) 704-4059
F: (503) 914-5470

Brown & Brown is a national leader in governmental insurance with roughly \$4 billion in public sector insurance premiums written. The organization's decentralized structure brings our customers the best of both worlds – significant national clout and leverage in the public sector insurance industry coupled with the personalized, dedicated service you want from an agency.

Locally, Brown & Brown has around 140 teammates in our Portland, Bend & Medford, OR and Vancouver, WA offices. We specialize in Agent of Record services for the public sector and our footprint in the state is broad with Oregon's local governments. Our current Oregon public entity premium volume is over \$90 million. This volume gives Brown & Brown significant clout in the insurance marketplace and benefits our customers tremendously.

THE TEAM

Ron Cutter would be directly responsible for Crook County's relationship with Brown & Brown. Ron leads our Public Sector Practice and has been specializing in Oregon's public sector with the firm for over 25 years. He has over 30 years of insurance experience.

Working closely with Ron would be **Geoff Sinclair** and **Tim Clarke**. Geoff has more than 25 years of insurance experience working with the public entities of Oregon and was previously second in command at Special Districts Association of Oregon. His background in risk transfer, risk management and litigation management is extensive. Now, Geoff works closely with our customers with the primary goal of reducing their overall cost of risk.

Tim manages the claims and risk services provided by our firm. With Tim's background in risk management and law enforcement, he has become invaluable to our public sector customers. Tim is in central Oregon regularly to visit our current customers and consult on risk related issues.

Molly Morris and **Sid Friedman** would also play a very important role with the County. Molly is a Senior Account Manager, handling day to day policy additions, deletions, certificate issuance and the like. Sid serves as our Workers' Compensation Specialist, providing consultative services on experience mod projections, medical only reimbursement modeling and workers' compensation program design. *We understand that work comp may not be part of this bid, however its important for the County to understand we have deep experience in this area as well and are expertly equipped to handle this line of coverage.*

Our construction leader, **Craig Payne**, would be available to the County to consult on all construction related projects.



Ron Cutter, AIC, ARM
Senior Vice President & Public Sector Practice Leader

Ron began his insurance career in 1990 in the claims department with Grocers Insurance Group, acting as claims adjuster, claims supervisor and claims manager. In 1996, he moved to the Portland office of AON, a Chicago based national brokerage company, to assist in claims settlement and advocacy on national accounts including Nike, Willamette Industries and several public and private sector large accounts. Ron joined Brown & Brown (then JBL&K Risk Services) in 1999 as Claims Manager and quickly gravitated to the public sector. Ron is now the Public Sector Practice Leader and directly handles the needs of over 90 public sector clients, including our largest and most complex accounts. His role is to work on strategic customer service issues, coverage issues, claims issues and market supply creation issues.

Ron graduated from Oregon State University with a B.S. in Business and Behavioral Science. He is a licensed agent in Oregon, Washington, Arizona, Colorado and Nevada, and has his Associate in Claims (AIC) and Associate in Risk Management (ARM) designations. Ron is a past president of the Oregon School Safety Association, current member of the Clackamas Community College Foundation Board and has been a speaker at AGRIP, PRIMA and OASBO. In 2019, he was recognized as a Power Broker by Risk & Insurance magazine, honoring brokers with deep industry knowledge and delivering superior customer service.

“We have been consistently impressed by the level of service we receive from Ron Cutter and his team at Brown & Brown. When we switched agents a few years ago, we didn’t quite know what to expect. What we got is excellent customer service. Their level of expertise in the field with local governments combined with their commitment to customer service is outstanding.”

– Jean Ripa, Former Director of HR, Columbia County



Geoff Sinclair, ARM
Vice President, Public Sector

Geoff began his insurance career in 1996 in the claims department with Self-Insured Management Services. In 2002, Geoff moved in-house to Special Districts Association of Oregon where he was later named the Director of Claims/Litigation and PACE Services. Geoff joined Ron Cutter and the Brown & Brown team in 2017. His specialized experience in the public entity sector provides him with a unique ability to represent and provide his customers with the best options available along with real world advice.

Geoff graduated from Willamette University with a B.S. in Business Economics. He is a licensed agent in Oregon and Washington and has his Associate in Risk Management (ARM) designation. Geoff is an associate board member of the Oregon School Safety Officers Association and the past Board Chair for the Make-A-Wish Foundation of Oregon, currently sitting on their Ambassador Board. Geoff is a frequent speaker at OASBO, OSSOA, OFSMA, SDAO, PACE, OFCA, OWRC and Colorado Special Districts Association.



Molly Morris, CIC, CISR
Senior Account Manager

Molly started working in the insurance industry in 2002, joining the Brown & Brown team in July 2020.

Her areas of expertise include property, casualty and management liability with an emphasis on cyber liability for public entities. She is very detail oriented and believes that our customers come first. Molly enjoys tackling challenges and finding creative solutions for difficult markets.

Molly is licensed as a general agent in Oregon. She received her CISR designation in 2005 and her Certified Insurance Counselor designation in 2010.

CLAIMS & RISK MANAGEMENT



Tim Clarke, MLS, CPCU, AIC
Senior Vice President, Claims & Risk Management

Tim has over 32 years of insurance, claims and risk management experience, including insurance company claims management, insurance agency claims and risk management, and law enforcement. Tim joined Brown & Brown in 2002 and oversees risk management services. His team provides training and consulting services to a broad spectrum of customers and helps them to position themselves to successfully manage their risks. Workers' compensation and risk mitigation to reduce losses is a large focus for the team.

Tim graduated from Portland State University School of Business, and he obtained his Master of Legal Studies from the Sandra Day O'Connor's School of Law at Arizona State University. He is a licensed agent and consultant in OR and a licensed agent in WA, CA and NV. Tim is also a Chartered Property and Casualty Underwriter and has an Associate degree in Insurance Claims from American Institute of AIC/CPCU/AII.



Sid Friedman, AU, AINS
Senior Account Manager & Workers' Compensation Specialist

Sid provides consultative services on experience mod projections, workers' compensation program design, out of state coverage and risk management suggestions to manage employees working remotely since the COVID-19 pandemic. We believe working remotely is a risk that is largely here to stay.

Sid has been with Brown & Brown since 2010, working in commercial lines and governmental entities.

Prior to Brown & Brown, Sid worked for a national underwriting company with experience in commercial property and casualty, as well as workers' compensation underwriting and claims management. He is extremely detailed and has very good working relationships with both underwriters and customers. Sid is a graduate of Whitworth University where he earned his Bachelor of Science.

CONSTRUCTION



Craig Payne
Senior Vice President & Construction Practice Leader

Craig has been with Brown & Brown since April of 1998 and has over 33 years of experience in the commercial property and casualty industry. Craig is active in AGC, CFMA and NUCA. His skills include large complex construction risks including CCIPs/OCIPs, annual programs, surety and contract review. He would be a resource to the County on all construction-related issues.

Craig graduated from Oregon State University in 1986 with a B.S. in Finance. He has been a member of the Albertina Kerr Board of Directors since 2015.

This list includes some of the public sector customers Brown & Brown is currently serving, including county references as well as some local city and school district references. If you would like more, we are happy to provide them.



Yamhill County

Ken Huffer – County Administrator
 hufferk@co.yamhill.or.us
 (503) 434-7501



City of Redmond

Velia Pagnotta-Brunette – Risk and Safety Manager
 velia.pagnotta-brunette@redmondoregon.gov
 (541) 504-3041



Jackson County

Harvey Bragg – Deputy County Administrator
 BraggHD@jacksoncounty.org
 (541) 774-6009



City of Bend

Brenda Mingus – Paralegal/Risk Manager
 bmingus@bendoregon.gov
 (541) 693-2129



City of Prineville

Lisa Morgan – City Recorder/Risk Manager
 lmorgan@cityofprineville.com
 (541) 447-8339



Crook County School District

Anna Logan – Finance Director
 anna.logan@crookcounty.k12.or.us
 (541) 416-9965

In central Oregon, we are the agent of record for Crook County Schools, City of Prineville, City of Redmond, Redmond School District, City of Bend, Bend LaPine School District, Deschutes County, Deschutes County 911, Deschutes Library District, City of Sisters and Arnold Irrigation District.

“I have worked with Ron Cutter, Tim Clarke, Sid Friedman and the Bend office of Brown & Brown for many years. I would highly recommend them to Crook County as Agent of Record.”

– Brenda Mingus, Paralegal/Risk Manager, City of Bend

RISK MANAGEMENT

Hands down, Brown & Brown has the most experienced team in Oregon when it comes to insurance and risk management for city and county operations. While Ron Cutter and Tim Clarke have been serving Oregon's government entities for over two decades, we also have Geoff Sinclair's 25 years of public entity work – a wealth of experience in risk management, claims/litigation and “insider” knowledge of the risk pooling program that has paid dividends to our customers time and time again.

There is likely not a claim or risk related issue that the County could encounter that our team has not addressed in the past. Large fires, employment related claims, jail claims, abuse allegations, volunteers, comfort animals, drones, construction contracts, cyber issues are just some of the issues our team works with customers on daily.

“The biggest differentiator between Brown & Brown and other brokers would be the expertise and risk services Brown & Brown provides. Tim Clarke is a resource that the City utilizes over and over again.”

– Mina Hanssen, Former Director of HR, City of Salem

THE MARKETPLACE

The insurance marketplace for Oregon's cities and counties was fairly consistent over the years, until recently. We characterize the liability insurance market as “hard” for Oregon cities and counties, which means rates are going up and capacity is shrinking. Any governmental entity that has a police force is seeing double digit premium increases, which applies to Crook County. Not only does your risk profile include law enforcement, but you also have a jail. CIS is struggling with finding reinsurance partners that are comfortable with their law enforcement and jail exposures. It is vitally important that the County select an agent who knows the market, has other similarly sized (and larger) counties and has leverage in the marketplace to find affordable coverage.

Property lines of coverage would be considered difficult as well. Across the country, losses due to hurricanes, flood and wildfire have impacted insurer/reinsurer profitability over the last four years. More locally, the underwriting community is very concerned about the possibility of earthquake in the northwest and now, wildfire. Total insured values from an industry perspective are garnering lots of attention. Some estimate values are around 65% of what they should be due to recent inflation. As such, CIS is increasing all their members' values by 10% for 2022/23. While arguably necessary, this move is unprecedented and has a direct impact on member premiums.

We have access to APIP, which is a proprietary property insurance program formed in 1993 to meet the unique property insurance needs faced by public entities. APIP has grown to more than 9,000 members in 45 states and more than \$650 billion in total insured values. It is the largest single property insurance placement in the world. The program's tremendous growth is a result of highly competitive terms and comprehensive coverage. Some of our customers that are taking advantage of this program are Linn Benton Community College, Portland Public Schools, Portland Community College, City of Salem and City of Eugene. Its' robust coverage and significant capacity are beyond what other insurers can offer. Specifically of interest may be that their earthquake and flood limits are “dedicated” to the policyholder. Additionally, they offer dedicated cyber limits within the program.

WORKERS' COMPENSATION MARKETPLACE

Regarding Workers' Compensation, supply is limited. With CIS shutting down their program a year ago, it essentially leaves SAIF as the only viable option. Presumption related claims for first responders are proving significant and an exposure that is growing. The County does have an option to procure SAIF coverage under the CIS umbrella, however we believe there are both pros and cons to this, which we will walk through if selected as agent of record for the County.

CYBER MARKETPLACE

Cyber related claims are increasing at an alarming rate in both frequency and severity. Some studies suggest governmental entities are 2.5 times more likely to be victim of cyber attacks than private companies. While cyber insurance is still available in the marketplace, certain safeguards must be fully implemented by the County in order for quotes to be obtained. Our team would walk through this process with you in order to get the best outcome.

SERVICES

Brown & Brown wants to be the first call you make when facing a risk or insurance related issue. We consider ourselves a part of your risk management team and strive to not be just a vendor, but woven into the fabric of Crook County. Our team is well-staffed, robust and experienced. We stand ready to address any risk or insurance related issue with speed, professionalism and accuracy. We are able to provide services at a higher level and at greater frequency than other agencies simply because this is all that we do, and our team energetically supports each other.

We have developed service standards for the more day to day activities. We will meet these standards (and in most cases, beat them) without fail.

Task	Minimum Service Standard
Return phone calls	Within 4 hours
Prepare certificate or evidence of insurance	Within 24 hours (we can usually issue by end of day if requested by noon)
Answer written questions	Within 24 hours
Provide a formal written service plan	Within one month of assignment
Conduct renewal strategy meeting	3 months prior to expiration
Request updated renewal information	4 months prior to expiration
Receive updated renewal information	3 months prior to expiration
Send renewal submission to markets	75 days prior to expiration
Coordinate underwriter meetings	As required
Insurance quotes due	45 days prior to expiration
Present renewal results	30 days prior to expiration
Bind coverage, issue certificates, auto ID cards and finalize policy summary	10 days prior to expiration
Prepare premium allocation breakouts	Within 7 days of binding coverage

Task	Minimum Service Standard
Send invoice	Within 7 days of the effective date
Forecast premiums for budgeting purposes	Ongoing / 6 months prior to renewal
Prepare service fee letter	Within 15 days before/after renewal
Review policies and non-premium endorsements	Within 30 days of receipt
Deliver policies	Within 60 days of renewal
Review and invoice annual audits	Within 10 days of receipt
Review and invoice premium endorsements	Within 10 days of receipt

In addition to our everyday services, we provide probable maximum loss studies (PMLs). A PML study looks at the various properties owned by the County and based on the type of construction, location and type of soil, determines what the County could expect for a “probable maximum loss” in the event of an earthquake. This data will assist the County in procuring the appropriate level of earthquake coverage.

RISK CONTROL/LOSS CONTROL SERVICES

Risk Control/Loss Control services will be provided and incorporated into our service plan. Meeting with the County staff regularly will provide the guidance and support the County is seeking – we recommend at least quarterly meetings if agreeable. Some of the risk management services available to the County at no additional cost are as follows, as they pertain to property/liability exposures. Workers’ Compensation-related service offerings would be available as well if Brown & Brown were selected to handle that line of coverage.

Program Administration

- » Rate projections and forecasting
- » Premium and loss allocation by department
- » Annual reports, Council presentations and objective setting

Risk Management Programs

- » Development of risk management manuals and disaster plans
- » Analysis of your corporate structure
- » Review of all procedural manuals

Insurance Consultation

- » Aggressive marketing of your insurance program to all available carriers
- » Specification development
- » Service expectation (scope of work) development
- » Timeline development and coordination
- » Development of new and specialty markets
- » Full marketing disclosure
- » Detailed coverage analysis
- » Audit dispute resolution
- » Classification code review
- » Recommendations and service plan development and implementation
- » Expanded supply of coverages
- » Flat fee arrangements for compensation

Contractual Risk Management

- » Boilerplate insurance wording
- » Tailored construction wording
- » Indemnity clause consulting
- » Certificate checklist

Volunteer Risk Management

- » Policy statement design
- » Volunteer coordinator training and risk identification program
- » Volunteer risk identification program
- » Creative insurance options

Loss Prevention Services

- » Client self-inspection checklists
- » Emergency evacuation plans
- » Fleet safety programs
- » Premises liability safety surveys
- » Advanced property protection
- » Negotiating optimum loss control services with insurance companies

Claims Cost Containment

- » On-staff client claims advocates
- » Quarterly claims reviews to lower reserves
- » Employer at Injury Program requirements and Early Return to Work programs
- » Preferred provider relationships
- » Catastrophic claims management
- » Pre-loss legal services

Other Risk Services

- » Property and machinery risk engineering
- » Transportation solutions
- » Legal services

TRAINING SEMINARS AND TOPICS

These training seminars are available to the County upon request. Additional topics may also be available upon request.

- » Actuarial Science 101
- » Accident Investigations
- » Bomb Threat Response
- » Emergency Planning
- » Chemical Hazards
- » Contract Management
- » Distracted Driving
- » Hazard Communication
- » Indoor Air Quality
- » Intro to OSHA
- » Lockout – Tag out
- » Machine Guarding
- » Material Safety Data Sheets (MSDS)
- » Managing Your Claims Process
- » Motivating Safe Behavior for Managers
- » Office Safety
- » Appropriate Physical Contact for Bus Drivers or Teachers
- » Project Management Skills
- » Respect in the Workplace
- » Risk Management 101
- » Risk Management for Coaches
- » Safety & Health Programs
- » Safety Committees and more
- » Spill Cleanup
- » Safety Orientation
- » Slip & Falls
- » Stress and Stretching
- » Supervisors Role
- » Taking customer accident reports
- » Walking & Working Surfaces
- » Workers' Compensation 101

Additionally, Brown & Brown offers access to our online risk management tool, Spot On Resources (Zywave/Elements). An unlimited number of the County's employees can be given access at no additional cost and demonstrations of Spot On Resources are available upon request. Additional information can be found in the Appendix.

PROPERTY/CASUALTY

We understand the current premium for Crook County is between \$435k and \$485k, net of (without) commission. CIS pays commission of 10% to agents, should the member elect to compensate the agent in that manner. We typically recommend a flat fee in lieu of commission for transparency purposes, as well as economic reasons, as it saves our customers money.

We are proposing a flat fee of \$29,750 annually. We ask that the County not only consider the fee when evaluating agents, but also consider which agent is better equipped to minimize your “total cost of risk” to the County, which includes agent fees, premiums, deductibles paid, uncovered claims and staff time. When considering your entire cost of risk, we believe Brown & Brown is without a doubt, the least expensive option. We would seek a 3% escalation of our fee each year going forward.

WORKERS' COMPENSATION

The County's current Workers' Compensation carrier is SAIF. SAIF will not issue policies net of commission. As such, we would receive the scheduled commission from SAIF on the placement of that line of coverage in addition to the fee stated above.

*We look forward to speaking with you and answering any questions that you may have.
We value face to face communication in everything that we do,
so please don't hesitate to ask for a meeting or call anytime.*

Thank you very much for the opportunity.



Any solicitation or invitation to discuss insurance sales or servicing is being provided at the request of Brown & Brown of Oregon LLC, an owned subsidiary of Brown & Brown, Inc. Brown & Brown of Oregon LLC only provides insurance related solicitations or services to insureds or insured risks in jurisdictions where it and its individual insurance professionals are properly licensed.

A photograph of two people shaking hands over a desk with documents and a pen. The image is overlaid with a blue gradient and contains the text 'APPENDIX' and 'Spot On Resources Introduction'.

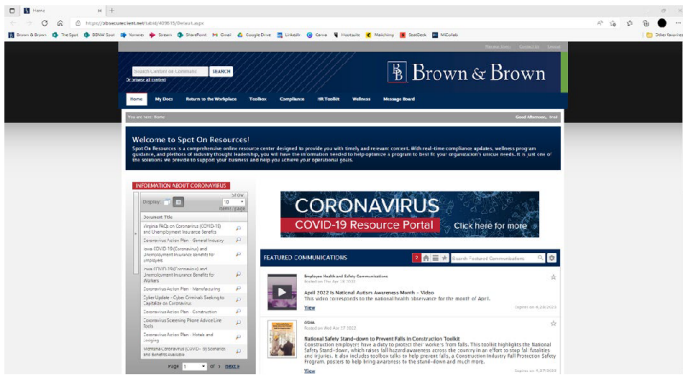
APPENDIX
Spot On Resources Introduction

Welcome to the Spot On Resources Customer Portal

With both time and resources at a precious premium, it's become increasingly difficult to do your job, let alone manage insurance costs and stay informed on legislative developments. Brown & Brown 24-hour online tool acts as a springboard from which you can better gather and organize information and data and solve the everyday problems that hamper your ability to work more efficiently and effectively.

Please note that not all of our customers have access to all sections of our portal; the scope of portal access depends on the lines of business we manage for each organization.

To save our customers from having to visit the various sections of our portal to view postings, we also share all P&C and Employee Benefits posted documents to our home page for easy viewing and access from one place. Featured newsletters and new documents from our various document libraries are also illustrated on our home page for easy retrieval.



Property & Casualty – P&C Tab

Due to their sporadic nature, workplace violence and disasters such as wildfires and chemical spills tend to capture the general public's attention only when they transpire—and then wane from their field of vision as the intensity of the event subsides. Such incidents, though, are never off the radar screen of conscientious risk managers, who must prepare for the worst no matter how infrequently—if ever—a tragedy threatens to impact your business. Our P&C modules house an assortment of Web links designed to help you manage your RM and insurance needs on topics including environmental exposures, loss prevention and occupational disease.

Our P&C customers can access relevant resources from the Safety Center, OSHA, Document Library, Online Services and Resources sections of this site tab. Risk Managers can "Ask an Expert" here about their risk management questions.

Safety Center – Employee Newsletters

Here we provide resources to promote workplace safety such as ready-to-print employee newsletters in categories of Auto Safety, Employee Protection, Organizational Safety and Personal Risk Management. From driving safety practices and proper boating techniques to conducting organizational meetings that address workplace hazards and potential on-the-job injuries, our ready-to-print P&C newsletters contain informative specifically created to help protect your employees both on the job and off.

OSHA Compliance - We've Got You Covered!

When it comes to OSHA compliance, we've got you covered. To help you simplify and manage your OSHA reporting, we've gathered the occupational safety resources you need into one easily accessible spot, with functionality and content designed to help you efficiently meet your OSHA reporting needs.

Create and Maintain Your OSHA Divisions

Create and edit divisions within your company with this handy one-stop setup tool. Includes the ability to search for and specify SIC and NAICS codes.

OSHA Compliance and Analysis

This module provides you with quick links to OSHA forms 300, 300A and 301, and gives you the ability to analyze the incidents contained within those forms.

Everything You Wanted To Know About OSHA But Were Afraid To Ask

We know you don't have time to hunt around for the OSHA information you need, so we included a link to FAQs, where you'll find useful information about OSHA record keeping guidelines and related resources.

Your OSHA Forms

Need to generate a Log of Work-Related Injuries and Illnesses or a Summary of Work-Related Injuries and Illnesses for a specific division in a specific year? The OSHA forms module enables you to create PDF versions of both OSHA 300 and OSHA 200 forms.

Maintain Your OSHA Log Entries

Edit, view, or delete log entries with the log maintenance wizard, which makes maintenance easy and guarantees that your records are always current.

View Your OSHA Log

Lists all OSHA incidents for your company. View all the pertinent information entered into your OSHA log analysis at any time.

Recent OSHA Incidents

Use the Log's handy at-a-glance view to effortlessly stay up-to-date on your most current entries, viewing all the pertinent information entered into your OSHA Log Analysis.

Generate an OSHA Report

Generate up-to-the-minute OSHA reports, drilling-down by injury type, body part, group or divisions, and time period. The system stores information from year to year, and by tracking work hours, it automatically calculates incident rates and enables you to make comparisons to national averages based on SIC (Standard Industrial Classifications) code as reported by the Bureau of Labor Statistics.

P&C Document Library

When you need to resource information fast, our Document Library provides instant access to a host of downloadable articles covering a variety of topics, exactly when you need them! Articles are conveniently grouped Claims Cost Containment, Loss Control, Employee Communication, OSHA Compliance, and Safety Awareness.

Resources

From ergonomics to surety bonds, RM Resources features hundreds of industry-related Web links that we're sure you'll find useful, in one easily-accessible place.

Employee Benefits – Benefits Tab

Our employee benefits brokerage and consulting services philosophy is based on our strong knowledge of the local marketplace and industry trends and employee benefits management as a strategic initiative. Five-star service along with cutting-edge technology enable us to customize employee benefit programs that will meet your needs and objectives. In this section of our portal you will find:

Benefits Postings from Brown & Brown

Current news and information about various health and welfare employee benefit plan laws, rules, regulations and current events.

New Benefits Documents

Showcases recently posted benefits documents from all document categories including the newest ZyWave newsletters, posters, checklists, etc.

Featured HealthShop Newsletters

These newsletters address a wide range of health-related issues. Here you'll find information to teach your employees about the pros and cons of alternative medicines, how to research and choose the right doctor and healthcare facility, and more.

Resources

Links to external government websites, associations, wellness resources and many other organizations and vendors that help our customers to administer their benefit plans and educate their employees.

Compliance

Compliance Postings from Brown & Brown

Posted Compliance Focus bulletins and Legislative Briefs with what is new and urgent in the arena of health and welfare employee benefit plan laws, rules and regulations.

Ask our Compliance Expert

Submit any health & welfare benefit plan questions to our compliance specialist, Communications and Compliance Manager for our Portland office.

Question of the Day

ZyWave answers a specific compliance question each day for your review.

Online Legislative Guides and Forms

Our Legislative Guides give you quick answers to tough questions. You are directly linked to an exclusive set of comprehensive guides full of federal and state legislation on topics such as COBRA, HIPAA, HIPAA Privacy and Section 125. Additional information includes Frequently Asked Questions (and Answers), Forms, References, and answers to daily questions.

Health and Wellness Center

The fluid state of today's complex healthcare industry can leave even the best consumers weary, frustrated and groping for answers. Worse, this confusion can cause them to make ill-advised decisions that can prove costly to their health and well being.

The Health and Wellness Center of our portal provides ready-to-print "HealthShop Quarterly" newsletters in four core sections: At the Pharmacy, At the Doctor's Office, Home Care and Your Health Plan. These newsletters address a wide range of health-related issues. Your employees can learn about the pros and cons of alternative medicines, how to research and choose the right doctor and healthcare facility, how to dispute a claim, and a host of other topics designed to keep them healthy and productive.

Benefit Document Library

When you need to resource information fast, our Document Library modules provide instant access to a host of downloadable articles covering a variety of topics, exactly when you need them! Articles are conveniently grouped by general category. T

The handy **Search feature** in our Benefits Document library subsection allows you to search by key name hundreds of other resources available to you via our ZyWave partnership.

Employee Benefits Resources

From wellness to legislation, Resources features hundreds of benefit-related Web links that we're sure you'll find useful, in one easily-accessible place. Select any of the popular topics to narrow your search; Benefit Plans, Healthcare, Human Resources, Legislation and Law and Wellness.

Community/Surveys Tab

Need Answers Fast? Visit our Community

Join the conversation! Need a question answered about a COBRA or FMLA issue you are currently faced with? Wondering about OSHA's hazardous material labeling requirements, or the required rest period for employees in your state? With our Insurance & HR Community, your answer could be a click away! Share information and resources with the Community's interactive forum that allows you to post questions to your peers, provides insight into other users' questions, and enables you to track responses based on topics or individual questions.

Share Portal Tab

Here you can view who within your organization has access to your Customer Portal (and with what level of viewing authority), and if you have Account Contact Administration rights, you may add other portal users from within your organization (or contact your Brown & Brown Service Team and we will be happy to add other Users to your portal).

Username and Password Retrieval

You will not need to reset your prior SpotOn Resources site Username and Password. If you have forgotten how to log in to your site, unfortunately, Brown & Brown cannot access your Username and Password on our end; you will need to retrieve this information by visiting: <https://bb.secureclient.net/Welcome/tabid/409753/Default.aspx?returnurl=%2f>
Click on "Retrieve your login information?"

First enter your email address and "Get Username". Your Username will shortly be emailed to you. Then, return to the same location with your Username, and "Request New Password". Your new Password will then shortly thereafter be emailed to you.

Once you have both your Username and new Password, you can access your Customer Portal.



GRAYBEAL
GROUP, INC.



Insurance Services Quote Request: Crook County
c/o Dodge Kerr, Finance Director
200 NE 2nd St
Prineville, OR 97754

The following proposal is provided as a reply to the written Insurance Services Quote Request. This proposal outlines the services of Graybeal Group, Inc. to act as the *Insurance Agent of Record* for Crook County for the Property and Public Entity Liability. Graybeal Group, Inc. holds an Oregon resident insurance license (#100155467) and complies with all Federal, State and County laws, ordinances, and rules.

The information contained herein is proprietary and confidential and intended for your organization only.



RE: Insurance Services Quote Request

Background

Our Independent agency has operated in Hermiston, Oregon since 1955. Originally starting as Schroth Insurance Agency from 1955-1991, then shifting operations as Ferranti-Leavitt Insurance Agency from 1991-2010. In 2010 the sale of Ferranti-Leavitt Insurance Agency took place, becoming Ferranti-Graybeal Insurance Agency, Inc. We rebranded in 2020 as Graybeal Group, Inc.

Graybeal Group, Inc. operates with the experience and knowledge of 23 agents across multiple locations throughout Oregon and Washington, all of which hold resident insurance licenses. With a combined insurance experience of over 150+ years, our team has an efficient approach on customer service which allows for an educated and quality experience for virtually every transaction. Although all employees are able and ready to service Crook County, there are four agents who will be directly responsible for communications, changes, and assistance: Elaina Huffman, Sharon Wray, Brittney Beamer, and Andre Allison.

Ownership and Financial

Graybeal Group, Inc. is owned by Jason R. Graybeal. Graybeal Group is licensed in 29 states while actively owning and operating multiple physical and satellite locations across Oregon and Washington. Graybeal Group maintains its core values in providing the best service, carriers, and opportunities to our small communities. With over \$30,000,000 in annual sales, the agency maintains its direct relationships with over 25 insurance carriers and access to over 100 additional carriers through our MGA relationships. Although not all insurance companies provide insurance for public entities, the broad spectrum allows us to respond as economic times and the insurance marketplace changes.

Public Entity Qualifications & Experience

Graybeal Group, Inc. is the present *Agent of Record* for many Public Entities and Special Districts throughout the State of Oregon, with a high majority in agriculture and natural resource communities like Crook County. Aside from serving as the *Agent of Record* for counties and cities for the last 25+ years, we also represent school districts.

Elaina Huffman has 15 years' experience as an insurance agent, working in and raising her family in Crook County. Sharon has over 18 years' experience in the insurance industry. Andre Allison brings multiple years in both the insurance and specific government sales. Brittney Beamer has 8 years working directly with public entities, special districts, school districts, and non-profits.

As Oregon public entities are subject to separate laws and coverage agreements vary significantly from typical insurance contracts, public entity knowledge and involvement of the *Agent of Record* is a critical component when selecting an *Agent of Record*.

Our public entity experience gives us a keen knowledge of the duties necessary to support Crook County as *Agent of Record* and provide these services on a negotiated fee basis as opposed to commission, resulting in significant savings to Crook County.

RE: Insurance Services Quote Request

Although the cost savings are a significant factor, I also feel the insurance counseling we can provide to Crook County, its leaders, and its staff as the need arises is significant in avoiding future problems and maintaining efficient operations for Crook County.

Purchasing insurance or transfer of risk is just one part of total risk management. The other parts, namely elimination of risk, reduction of risk or acceptance of risk are also important aspects that an *Agent of Record* should be knowledgeable and experienced to advise Crook County. With 15 years of insurance experience, including multiple designations, trainings, and certifications, as well as 7 years of direct public entity experience, I feel I am uniquely qualified to serve as *Agent of Record*.

Specific Activities Proposal

As *Agent of Record*, I would propose the following services:

1. Bid Specifications and Proposal Summaries – This activity would begin 90-120 days prior to each July 1 renewal. This is a very time-consuming activity preparing and analyzing for presentation to the County.
2. Assist the County in identifying risks including valuation of real and personal property and the loss of use thereof; identifying annually risks and risk exposure involved with County's operations.
3. Assist the County in risk evaluation by supplying insurance company claims data showing claims frequency and severity as needed.
4. Assist the County in risk reduction efforts by coordinating loss prevention services.
5. Advising the County on trends in insurance market as to price and capacity, with emphasis on public entity pools in Oregon; and annually making an objective review of insurance program in view of market changes.
6. Communicate with individual departments as instructed by County leadership.
7. Make written confirmation to County of all insurance transactions amending, adding, or deleting coverage.
8. Assist the County in processing insurance claims including filing loss notice, maintaining control records on claims submitted, expediting payment of claims by companies, providing status reports on any subrogated claims and acting as liaison with insurance company claims department or firm.
9. Respond to the County staff immediately, if necessary, or within two working days regarding any questions, requests, or concerns regarding insurance related issues.

RE: Insurance Services Quote Request

Contract Terms

In 2004, the state legislature allowed insurance agencies to use a compensation structure of negotiated fees, as opposed to commission earned, on any commercial account exceeding \$100,000 in premium. Since that time, we have set a fee structure for our services to larger public entities and districts; we propose using a similar structure for Crook County. The reasoning is that while our services generally remain the same, the premiums adjust every year. We have always tried to eliminate the increased commission and thereby additional cost to the CIS member, saving the entity significant amount of money and only increasing when necessary. By implementing this fee structure since 2004, the estimated savings to our largest CIS member is over \$600,000.

I propose that the compensation for the above services be fee based. This negotiated fee would be set and structured for a period of three years, regardless of changes to premiums. The fee structure is proposed below.

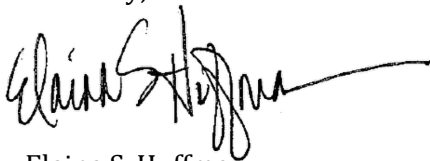
Negotiated Fee:

CIS Policy:	\$30,000
Total:	\$30,000

For premium between \$435,000 - \$480,000 pre-agent compensation, this proposed fixed amount would account to approximately \$13,500 - \$18,000 in savings to the County each year over a commission earned proposal.

Thank you for the opportunity to provide this proposal. For all the reasons given above, I would certainly look forward to having Graybeal Group, Inc. serve as the *Agent of Record* for Crook County.

Sincerely,



Elaina S. Huffman

Agent

Graybeal Group, Inc.



GRAYBEAL

GROUP, INC.

» MEET YOUR TEAM

Our mission is: To provide an experience that empowers our clients, so they are educated on their coverage and the value we provide above all others.



BRITTNEY BEAMER

Account Manager

541.567.5523

Brittney@GraybealGroup.com

Brittney has been on the Graybeal Group team since 2014. She services seven public entities insured with CIS ranging from \$3,000 to \$700,000 in premium. Also heavily involved in special districts, school districts, and non-profits, she is knowledgeable and an excellent resource for her clients and her teammates.

Brittney enjoys barrel racing, snowmobiling, and spending time with her family.



SHARON WRAY

Account Manager

541.788.8023

Sharon@GraybealGroup.com

In the insurance industry since 2004, Sharon has experience in both health and Property & Casualty. She earned her Associates in Insurance Services certification in 2016 and works with special districts, non-profits, contractors, and agribusiness. Contract review and policy language are two of her favorite industry focuses.

A Girl Scout Leader and community volunteer, Sharon cherishes her time with her husband and four girls.



ANDRE ALLISON

Agent

541.561.9979

Andre@GraybealGroup.com

Andre joined the Graybeal Group team after spending years navigating equipment sales contracts with government entities. Based out of the Hermiston branch, Andre focuses now on large agribusiness, transportation risks, and contractors. He is a community ambassador, collegiate rodeo director, and youth athletic coach and finance mentor. Newly married, Andre and his wife run a cattle company, are highly active, and enjoy personal growth opportunities.



ELAINA HUFFMAN

Agent

541.602.6030

Elaina@GraybealGroup.com

Elaina has over 15 years' experience servicing public entities and special districts, building custom policies for non-profits, contractors, and agribusiness. She maintains her Certified Insurance Counselor accreditation and is working toward her Oregon Public Risk Management Association certification.

Raising four kids in Crook County, Elaina serves on the following: Crook County Education Foundation, Prineville Economic Development Committee, and the Crook County Wolf Depredation Committee.





SUITE of SERVICES

Suggested services for CIS Members

GENERAL

Expertise

Provide expertise in coverage, markets, pricing, and risk management. Graybeal Group's CIS service team has over 65 years of industry experience.

Evaluation

Provide evaluation of exposures, coverage design, and pricing alternatives – and make recommendations.

Resource

Advocate for member's best interests, be a risk management training resource, review asset schedules to assure accuracy & appropriateness.

CLAIMS

Expertise

Counsel the member regarding the submission of new claims and assist in review of claims trends and status.

Evaluation

Prepare and aid in submission of claims to CIS Claims Department.

Resource

As requested by member or as needed, facilitate, advocate, navigate communication with claims adjuster, documentation or coordination of services.

LOSS PREVENTION/RISK MANAGEMENT

Expertise

Review CIS Best Practices with member and risk management strategic plan.

Evaluation

Provide evaluation of member's loss patterns and trends and, if appropriate, suggest prevention or mitigation strategies to keep member contributions affordable.

Resource

Connect and coordinate CIS Risk Management Consultants and member, assist with corrective actions and documentation, promote use of available resources, training, and claims management services.



**IN THE COUNTY COURT OF THE STATE OF OREGON
FOR THE COUNTY OF CROOK**

**IN THE MATTER OF APPROVING
A ONE-TIME INCREASE IN THE
OPEN CAMPUS BUILDING RESERVE
ACCOUNT CONTRIBUTIONS**

ORDER 2022-22

WHEREAS, Crook County and the Central Oregon Community College are co-owners of the Open Campus Building, located at 510 SE Lynn Boulevard, Prineville. The County and COCC operate under a joint management agreement which, among other features, establishes three reserve accounts for building maintenance, IT equipment replacement, and furnishing replacement; and

WHEREAS, COCC has asked Crook County to join it in increasing, for the forthcoming fiscal year of 2022-23, the contributions to the building maintenance and IT replacement reserve accounts, to \$35,000.00 from each party; and

WHEREAS, the County wishes to memorialize this one-time increase by the adoption of a formal order of the County Court.

THEREFORE, BE IT ORDERED by the Crook County Court that:

Section One: For Fiscal Year 2022-23, Crook County will match the contribution made by COCC into the COCC building maintenance and IT replacement reserve accounts, up to \$35,000.00 into each account (up to \$70,000.00 total from Crook County).

Section Two: County staff are directed to effectuate this transfer, and any of the County Court members are authorized to approve such transfer by signature on the appropriate

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documentation prepared by the County Finance Office.

Dated this 15th day of June 2022.

CROOK COUNTY COURT

Seth Crawford, County Judge
Date: _____

Jerry Brummer, County Commissioner
Date: _____

Brian Barney, County Commissioner
Date: _____

AMENDMENT 6
To Services Agreement

This Amendment 6 modifies the terms of that certain Services Agreement (hereinafter “the Agreement”), executed on or about June 17, 2016, by DQCGM of Oregon, LLC (hereinafter “DQCGM”) and Crook County, a political subdivision of the State of Oregon (hereinafter “County”). DQCGM and County may collectively be referred to as “the Parties.”

RECITALS

WHEREAS, on or about March 31, 2021, Advantage Dental Clinics, LLC, changed its name to DQCGM of Oregon, LLC, an Oregon limited liability company; and

WHEREAS, the Parties executed the Services Agreement whereby DQCGM agrees to provide certain dental health services for patients at the School-Based Health Center (hereinafter “SBHC”) located in Prineville, Oregon and County agrees to provide certain clinic site management and office resources; and

WHEREAS, the Agreement is set to expire by its own terms on June 30, 2022, unless extended as the Parties may agree; and

WHEREAS, the Parties wish to continue the duration of the Agreement as modified by this Amendment 6.

AGREEMENT

NOW, THEREFORE, in exchange for the mutual covenants contained herein, the Parties agree as follows:

1. Incorporation of Recitals: The Recitals listed above are incorporated herein by reference.
2. Amendment to Term: The duration of the Agreement is extended to June 30, 2023, unless sooner terminated according to its terms.


3. Full Force and Effect: Except as amended by this Amendment 6, all other terms of the Agreement remain in full force and effect.

4. Counterparts. This Amendment may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

IN WITNESS WHEREOF, the Parties agree to be bound by the terms and conditions set forth in this Amendment 6, effective on the date when signed by both Parties.

DQCGM OF OREGON, LLC

CROOK COUNTY, OREGON

By: 
Signature
Todd R. Cruse
Printed Name

Seth Crawford, Judge

Title: President

Jerry Brummer, Commissioner

Date: June 8, 2022

Brian Barney, Commissioner

Date: _____

Memo:

To: Crook County Court

From: Andy Parks

Via: Seth Crawford, County Judge
Dodge Kerr, Finance Director

Date: June 9, 2022

Re: Fiscal Year 2022-2023 Budget
Court Order 2022-23
June 15, 2022 Court meeting

The Budget Committee approved a budget with total requirements of \$177,155,800, inclusive of \$26,807,100 of reserved funding and total appropriations of \$150,348,700. Subsequent to Budget Committee approval I have reviewed internal service charges and other interfund transfers to reconcile differences. As a result of the reconciliation process there are several changes to the approved budget that are necessary. These adjustments are included in the attached court order. Details of the adjustments are as follows:

General Fund

- Clerk's Office - Reduction of internal charge to IT	\$1,000
- Finance – Reduction in internal service revenue	\$84,200
- Legal – Reduction in internal service revenue	\$36,900
- Administration – Reduction in internal service revenue	\$53,700
- Contingency – net reduction from above	\$175,400
- Net impact to the general fund budget – reduction	\$176,400

The reductions in internal service revenue results from a change in budget development to transfer funds from the Justice Center Capital Projects Fund and not circling back to reduce the revenue side. The reduction in the internal service charge in IT is due to a data entry error.

Community Development Fund

- Administration – increase in facilities rent	\$47,100
- Electrical – increase in facilities rent	\$11,800
- Building – increase in facilities rent	\$68,800
- Contingency – reduction	\$(127,700)

The above changes are related to adjusting facilities internal charges to include rent at estimated market rates. The information was presented in this manner to the budget committee, however, the adjustments to the expense accounts was not reflected.

Facilities Fund

- Internal services charges – increase	\$117,700
- Contingency - increase	\$117,700

The above adjustment reflects the additional rent from the Community Development Fund. The \$10,000 difference is a reconciliation issue between various worksheets used to develop the charge.

The net result of the above changes is a reduction to the County-wide budget of \$58,700.

Recommendation

With the above adjustments, which are within statutory authority, i.e., 10% within any fund, I believe the budget approved by the Budget Committee may be adopted, with changes the Court may wish to make. Any desired changes by the County Court are limited to 10% within a given fund.

Attachments:
Court Order 2022-23

**IN THE COUNTY COURT OF THE STATE OF OREGON
FOR THE COUNTY OF CROOK**

IN THE MATTER OF**ORDER # 2022-23**

Adopting the Crook County Fiscal Year 2022-2023 budget, beginning July 1, 2022, making appropriations and imposing and categorizing ad valorem taxes

BE IT SO ORDERED that the Crook County Court hereby adopts the budget for the fiscal year beginning July 1, 2022 in the total amount of \$177,097,100, including \$150,290,000 in appropriations and \$26,807,100 in reserved funds and makes the following appropriations.

Fund	Department	Approved Budget	Adjustments	Adopted Budget
General				
	Assessor	583,500		583,500
	Clerk	1,131,800	(1,000)	1,130,800
	Finance	1,187,600		1,187,600
	Legal	508,500		508,500
	Administration	741,700		741,700
	Natural Resources	55,800		55,800
	Human Resources	761,600		761,600
	District Attorney	1,731,600		1,731,600
	Victims	360,100		360,100
	Juvenile	1,125,100		1,125,100
	GIS	248,800		248,800
	Information Technology	1,094,800		1,094,800
	Outside Agency	225,000		225,000
	Transfers	2,191,600		2,191,600
	Special payments	1,446,100		1,446,100
	Contingency	6,663,900	(175,400)	6,488,500
	Total requirements	20,057,500	(176,400)	19,881,100
Road				
	Personnel	1,832,800		1,832,800
	Materials and services	3,186,800		3,186,800
	Capital Outlay	5,112,000		5,112,000
	Contingency	1,000,000		1,000,000
	Reserved	13,719,400		13,719,400
	Total requirements	24,851,000	-	24,851,000

Fund	Department	Approved Budget	Adjustments	Adopted Budget
Community Development				
	Adminstration	900,900	47,100	948,000
	Electrical	715,300	11,800	727,100
	Building	2,480,600	68,800	2,549,400
	Onsite	321,500		321,500
	Code enforcement	100,800		100,800
	Contingency	2,100,000	(127,700)	1,972,300
	Reserved	8,868,300		8,868,300
	Total requirements	15,487,400	-	15,487,400
Sheriff's Office				
	Sheriff's Office	6,063,600		6,063,600
	Jail	4,469,400		4,469,400
	Parole and Probation	2,277,600		2,277,600
	Special Services	444,900		444,900
	Contingency	1,856,800		1,856,800
	Total requirements	15,112,300	-	15,112,300
Health Services				
	Health	1,132,900		1,132,900
	Environmental Health	97,400		97,400
	Grant Programs	2,481,000		2,481,000
	Contingency	2,035,400		2,035,400
	Total requirements	5,746,700	-	5,746,700
Veterans				
	Personnel	203,700		203,700
	Materials and services	125,000		125,000
	Contengency	72,400		72,400
	Total requirements	401,100	-	401,100
Library				
	Library Operations	1,402,300		1,402,300
	Grants and Donations	43,200		43,200
	Law Library	28,600		28,600
	Contingency	697,100		697,100
	Total requirements	2,171,200	-	2,171,200
Debt Service - GO Bonds				
	Debt Service	575,000		575,000
	Total requirements	575,000	-	575,000

Fund	Department	Approved Budget	Adjustments	Adopted Budget
Fairgrounds				
	Personnel	344,300		344,300
	Materials and services	503,800		503,800
	Capital outlay	2,528,000		2,528,000
	Contingency	210,300		210,300
	Total requirements	3,586,400	-	3,586,400
Landfill				
	Personnel	901,500		901,500
	Materials and services	1,104,100		1,104,100
	Capital Outlay	370,000		370,000
	Contingency	235,000		235,000
	Reserved	4,219,400		4,219,400
	Total requirements	6,830,000	-	6,830,000
Crooked River Watershed				
	Personnel	104,300		104,300
	Total requirements	104,300	-	104,300
Weed Control				
	Personnel	139,200		139,200
	Materials and services	108,300		108,300
	Contingency	195,500		195,500
	Total requirements	443,000	-	443,000
Facilities				
	Personnel	473,600		473,600
	Materials and services	1,214,800		1,214,800
	Capital outlay	330,000		330,000
	Debt service	181,400		181,400
	Contingency	240,800	117,700	358,500
	Total requirements	2,440,600	117,700	2,558,300
Clerk Dedicated Funds				
	Notary	46,800		46,800
	Recording	139,600		139,600
	Archive	92,500		92,500
	Total requirements	278,900	-	278,900

Fund	Department	Approved Budget	Adjustments	Adopted Budget
COCC Open Campus				
	Materials and services	129,000		129,000
	Total requirements	129,000	-	129,000
Taylor Grazing				
	Materials and services	45,000		45,000
	Total requirements	45,000	-	45,000
Video Lottery				
	Materials and services	150,000		150,000
	Transfers	75,000		75,000
	Contingency	322,000		322,000
	Total requirements	547,000	-	547,000
Mental Health				
	Materials and services	4,070,000		4,070,000
	Total requirements	4,070,000	-	4,070,000
Special Transportation				
	Materials and services	402,000		402,000
	Contingency	598,000		598,000
	Total requirements	1,000,000	-	1,000,000
Title III				
	Materials and services	655,000		655,000
	Total requirements	655,000	-	655,000
Surveyor				
	Materials and services	106,700		106,700
	Contingency	172,300		172,300
	Total requirements	279,000	-	279,000
Crook County School Fund				
	Materials and services			-
	Transfers	450,000		450,000
	Total requirements	450,000	-	450,000
Tourism				
	Materials and services	25,000		25,000
	Contingency	59,000		59,000
	Total requirements	84,000	-	84,000

Fund	Department	Approved Budget	Adjustments	Adopted Budget
Airport				
	Materials and services	418,300		418,300
	Capital outlay	555,000		555,000
	Debt Service	913,000		913,000
	Contingency	1,820,100		1,820,100
	Total requirements	3,706,400	-	3,706,400
Justice Center Capital Project				
	Personnel	135,000		135,000
	Materials and services	2,523,000		2,523,000
	Capital outlay	44,457,000		44,457,000
	Contingency	9,318,000		9,318,000
	Total requirements	56,433,000	-	56,433,000
Capital Asset Reserve				
	Capital outlay	2,500,000		2,500,000
	Contingency	8,382,000		8,382,000
	Total requirements	10,882,000	-	10,882,000
Belknap Museum Exhibit Capital Project				
	Personnel	25,000		25,000
	Materials and services	50,000		50,000
	Capital outlay	715,000		715,000
	Total requirements	790,000	-	790,000
Total appropriations		150,348,700	(58,700)	150,290,000
Total reserved		26,807,100	-	26,807,100
Total requirements		177,155,800	(58,700)	177,097,100

Imposing Ad Valorem Property Taxes

BE IT SO ORDERED that the Crook County Court hereby imposes the taxes provided for in the adopted budget at the rate of \$3.8702 per \$1,000 of assessed value for the County's permanent rate tax; and in the amount of \$571,000 for debt service on general obligation bonds.

Categorizing the Taxes

The taxes imposed are hereby categorized for the purposes of Article XI section 11b as follows for fiscal year 2022-23:

Subject to the General Government Limitation	Excluded from Limitation
Permanent Rate Tax \$3.8702 / \$1,000	
General Obligation Bond Debt Service.....	\$571,000

The above Order is hereby approved on this 15th day of June 2022.

CROOK COUNTY COURT:

SETH CRAWFORD, County Judge

JERRY BRUMMER, County Commissioner

BRIAN BARNEY, County Commissioner

Crook County Counsel's Office

Mailing: 300 NE Third St., Prineville, OR 97754

• Phone: 541-416-3919

Physical: 301 NE 3rd St., Ste 200, Prineville, OR 97754

• Fax: 541-447-6705



MEMO

TO: Crook County Court

FROM: Eric Blaine, County Counsel

DATE: June 9, 2022

RE: *Investment advisory services contract with GPA, LLC*
Our File No.: Treasurer # 83

The County Treasurer and Finance Departments are interested in obtaining professional advisory services for the County's investments, in accordance with the County's current investment policy.

The expected dollar value for these services would exceed the threshold described in ORS 279B.070. To find a qualified service provider, the County reviewed a Request For Proposals published by the City of Albany. Under this RFP, and the contract subsequently awarded, the successful bidder can execute contracts with other Oregon public entities under substantially similar terms and conditions. This "permissive cooperative procurement" is authorized by ORS 279A.215.

The general idea of the permissive cooperative procurement system is that if there has already been a competitive procurement process open to qualified bidders, and certain procedural safeguards are in place to avoid abuse, other public entities will not need to duplicate the procurement processes that have already occurred. Among those procedural safeguards are that the RFP must alert bidders that other public entities might execute contracts under substantially the same terms. This will allow the interested bidders to know that the RFP might afford even greater business opportunities than merely for, say, the City of Albany, and allow those bidders to calibrate their proposals accordingly.

In the case of the City of Albany, they awarded the contract to Government Portfolio Advisers, LLC. I have reviewed the RFP and contract, and recommend that they conform to the requirements of ORS 279A.215. This will allow the County to make use of the recently completed competitive procurement process without the need to duplicate the allocation of staff time and publication expenses.

One of the requirements of the permissive cooperative procurement system is that the other public entity's contract be "substantially similar" to the terms of the original contract. This means that while there can be minor deviations between the two documents, those deviations must be, in fact, minor. The substance of the contract terms would need to be the same – this is to help prevent the permissive cooperative procurement method from being used to circumvent the normal procurement processes,

and to avoid disadvantaging competing firms which were not awarded the original contract.

In this case, Crook County took the contract form and substituted references to “the City” with references to “the County,” making updates to the signature block, including the County’s contact information, and making other similar one-for-one substitutions.

The services and costs are described on Exhibit A. Under the City of Albany contract, GPA LLC would charge the City \$35,000.00 per year for up to seven years, to provide advice for the management of \$100 million in the City’s investment portfolio. That City of Albany contract states that if there were any permissive cooperative contracts with other entities, those entities would be charged on a “base point” basis for the cumulative “assets under management,” according to an escalating scale. The base points are fractions of percentage in the portfolio’s value, equal to one ten-thousandth of a percent per point. Thus, 5 base points equals 0.0005% of the portfolio’s value. Providing advice for a portfolio of \$1 million would earn a fee of \$500.00. The result of that system is that GPA LLC estimates that to manage \$90 million of the County’s investment portfolio would cost the County \$41,000.00 per year for up to seven years. While this is not the same rate afforded to the City of Albany, it is the rate specified for any subsequent permissive cooperative contracts. It is my advice that this conforms to the requirements of ORS 279A.215.

Note that the escalating scale of portfolio value includes a decreasing scale for service costs. The base points for providing services for the first \$50 million in value is 5 points; however, the base points for the next \$50 million in the portfolio’s value is reduced to 4, and reduced to 3 base points for the next \$100 million in value. In Crook County’s case, if the value of the County’s portfolio is \$90 million, then the rate for services would equal 5 base points for \$50 million, and 4 base points for the next \$40 million in value. Thus, GPA’s estimate that their costs per year would equal \$41,000.00.

To complicate matters further, ORS 279A.215 will require a specific, additional public notice if the expected dollar value of the contract exceeds \$250,000.00 in value. If such a threshold is crossed, then before the County can sign the contract it must publish a notice inviting public comment for at least 7 days. If any public comments are received, the County would then consider those comments in good faith. After considering the comments, the County could decide to proceed with the contract, decline to sign the contract, or postpone making any decision to gather more information. It is important to note that the invitation for public comment does not give anyone a unilateral veto on the transaction, but is meant to afford interested persons the opportunity to advise the County of their views, insights, and recommendations.

As I write this memo, the County Treasurer and Finance Office are reviewing whether, over the expected duration of the contract, they believe that the value of the County’s investment portfolio (and thus the subsequent fees as may be assessed) would not cross that statutory threshold. I have been advised that at present, they believe that the dollar value will be lower and are undergoing calculations to verify that estimate. For that reason, I have been asked to not publish the notice, but will wait to hear the results of those calculations.

Thus, I have forwarded for inclusion in the agenda packet the following documents:

- This expository memo.
- The finalized contract form.
- Exhibit A to that contract form.
- The comparable exhibit A from the City of Albany contract. This will NOT be part of the County's contract, but I have included it as a point of reference.

Please let me know if there are any questions.

Please place this memo and the attached document(s) on the Wednesday, June 15, 2022 County Court Agenda as a CONSENT ITEM, for approval and signatures.

**TERMS AND CONDITIONS
PROFESSIONAL SERVICES AGREEMENT TO FURNISH INVESTMENT ADVISORY SERVICES
TO CROOK COUNTY, OREGON**

ARTICLE I: SCOPE

For consideration set forth in Article V of this Agreement, the firm of Government Portfolio Advisors, hereinafter referred to as ("CONSULTANT"), agrees to provide investment advisory services to Crook County, Oregon, a municipal corporation, hereinafter referred to as ("COUNTY").

The term of the investment advisory services is for five years, commencing July 1, 2022, with an option to extend the contract for two additional, one-year terms. This agreement incorporates all these Terms and Conditions, the promises, representations, and obligations set forth in the following order of precedence: contract amendments, Terms and Conditions, statement of work, addenda and clarifications, request for proposals, including exhibits, attachments, and appendices, and proposal response.

The COUNTY will assist the CONSULTANT by providing any and all information within its possession or control that may be reasonably helpful in the performance of the services provided herein. In the event of a conflict between the attachment(s) and this document, the terms of this document will control. Unless modified in writing as set forth in Article IV by the parties hereto, the duties of the CONSULTANT and the COUNTY will not be construed to exceed those services and duties specifically set forth in this Agreement.

In consideration of the mutual promises contained herein, it is agreed to as follows, and is effective upon its execution by and between both parties hereto.

ARTICLE II: RESPONSIBILITIES OF CONSULTANT

- A. Notice to Proceed. CONSULTANT will not begin work on any of the duties and services listed in Article I until execution of the contract and receipt of a Notice to Proceed from COUNTY. Authorization to proceed on additional services not defined in Article I will be in the form of an amendment as defined in Article IV.
- B. Scope of Service. CONSULTANT agrees to provide services as defined in this RFP to the satisfaction of the COUNTY.
- C. Level of Competence. CONSULTANT will provide services with the degree of skill and diligence normally employed by other providers performing the same or similar services at the time the services are performed. CONSULTANT must, at all times during the term of this Agreement, be duly licensed to perform the Work, and if there is no licensing requirement for the profession or Work, be duly qualified and competent. CONSULTANT will demonstrate the ability to meet or exceed all federal, state, and local laws, codes, and regulations.
- D. Key Personnel. Deanne Woodring will serve as the lead consultant as described under the terms of this Agreement. CONSULTANT acknowledges and agrees that the COUNTY selected Consultant for award of the contract because of the special qualifications of Consultant's key

personnel. CONSULTANT shall not reassign or transfer key personnel to other duties or positions such that they are no longer available to provide COUNTY with the expertise, experience, judgment, and personal attention at the level proposed without first obtaining the COUNTY'S prior written consent.

- E. Documents/Work Products Produced. CONSULTANT agrees that all documents and work products produced by CONSULTANT in the fulfillment of its obligations under this Agreement, and all information, documents and material, gathered or compiled in meeting those obligations, will be considered property of the COUNTY, with an unlimited, royalty free license for COUNTY use, and will be provided to the COUNTY upon completion of this Agreement or termination of the Agreement pursuant to Article XI.
- F. Compliance with Law. CONSULTANT covenants and agrees to comply with all of the obligations and conditions applicable to public contracts of this type pursuant to ORS Chapter 279 A and B as though each obligation or condition were fully set forth herein. In addition, CONSULTANT covenants and agrees that in the performance of its duties hereunder, it will comply with all other state and federal requirements applicable to contracts of this type. If any provision of this Agreement will be deemed to be not in compliance with any statute or rule of law, such provision will be deemed modified to ensure compliance with said statute or rule of law.
- G. Oregon Workers' Compensation Law. CONSULTANT, its subconsultants, if any, and all employers working under this Agreement are subject employers under the Oregon Workers' Compensation Law and must comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers unless such employers are exempt under ORS 656.126. CONSULTANT must ensure that each of its subconsultants complies with these requirements.
- H. Record Retention and Review. The CONSULTANT must maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct costs of any nature expended in the performance of this Agreement. These records will be subject during regular business hours of the CONSULTANT to inspection, review, or audit by personnel duly authorized by the COUNTY upon reasonable advance written notice from the COUNTY to the CONSULTANT. The CONSULTANT will retain all records related to this Agreement for six (6) years following the date of final payment or completion of any required audit, whichever is earlier, and make them available for inspection by persons authorized under this provision. The CONSULTANT will be responsible for any audit exceptions or disallowed costs incurred by the CONSULTANT or any of its subconsultants.
- I. Oregon Consumer Information Protection Act. CONSULTANT, and any of its subconsultants, agree to comply with the Oregon Consumer Information Protection Act, ORS Sections 646A.600 through 646A.628.
- J. Taxpayer Identification Number. CONSULTANT agrees to complete a Request for Taxpayer Identification Number and Certification (W-9) as a condition of the COUNTY'S obligation to make payment. If the CONSULTANT fails to complete and return the W-9 to the COUNTY, payment to CONSULTANT may be delayed, or the COUNTY may, in its discretion, terminate the contract.
- K. ACH Direct Payment Authorization. The COUNTY prefers to pay CONSULTANT invoices via electronic funds transfers through the Automated Clearing H o u s e (ACH) network. To initiate this more timely, efficient, and secure payment method, CONSULTANT must complete the

COUNTY'S ACH Vendor Direct Payment Authorization form [provided by the County Finance office.as](#) Information provided on the form is exempt from public records disclosure under ORS 192.345(27).

- L. Pay Equity Compliance. As required by ORS 279B.235, CONSULTANT must comply with ORS 652.220 and will not unlawfully discriminate against any of consultant's employees in the payment of wages or other compensation for work of comparable character on the basis of an employee's membership in a protected class. CONSULTANT'S compliance with this section constitutes a material element of this Agreement and a failure to comply constitutes a breach that entitles the COUNTY to terminate this Agreement for cause.

Contracts valued at \$500,000 with Consultants that have 50 or more employees are required to complete Pay Equity Training through the State of Oregon's Department of Administrative Services, at <https://www.oregon.gov/das/Procurement/Pages/PayEquity.aspx>, and submit a certificate as proof before awarded a contract. CONSULTANT certifies that they have taken the required Pay Equity Training and have provided a certificate to the COUNTY.

- M. Preference for Recycled Materials. As required by ORS 279A.125, CONSULTANT will use where applicable, recycled materials if (a) The recycled product is available; (b) The recycled product meets applicable standards; (c) The recycled product can be substituted for a comparable non-recycled product; and (d) The recycled product's costs do not exceed the costs of non-recycled products by more than five percent.
- N. Compliance with Tax Laws. CONSULTANT certifies that they have authority and knowledge regarding the payment of taxes, and that to the best of their knowledge, are not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" are those tax laws imposed by ORS 320.005 to 320.150 and ORS 403.200 to 403.250 and ORS Chapters 118, 314, 316, 317, 318, 321 and 323; the elderly rental assistance program under ORS 310.630 to 310.706; and any local tax laws administered by the Oregon Department of Revenue under ORS 305.620.
- O. Communicable Diseases. CONSULTANT understands the risk to have contact with individuals, who have been exposed to and/or have been diagnosed with one or more communicable diseases, including but not limited to COVID-19 or other medical conditions, diseases, or maladies that exist, and it is impossible to eliminate the risk that CONSULTANT could be exposed to and/or become infected through contact with or close proximity with an individual with a communicable disease. CONSULTANT KNOWINGLY AND FREELY ASSUMES ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERS and assumes all full responsibility for CONSULTANT'S participation.
- P. Debarment and Suspension. CONSULTANT will certify that during the term of an award of contract by COUNTY resulting from this procurement process, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

ARTICLE III: RESPONSIBILITY OF COUNTY

- A. Authorization to Proceed. COUNTY will authorize CONSULTANT upon execution of the contract to start work on any of the services listed in Article I.
- B. Access to Records, Facilities, and Property. COUNTY will comply with reasonable requests from CONSULTANT for inspection or access to COUNTY'S records, facilities, and properties by

providing any and all information within its possession or control that may be reasonably helpful in the performance of the services provided herein.

- C. Timely Review. COUNTY will examine all studies, reports, specifications, proposals, and other documents presented by consultant, obtain advice of an attorney, accountant, auditor, and other consultants as COUNTY deems appropriate for such examination and render in writing decisions pertaining thereto in a timely manner so as not to unreasonably delay the services of consultant.

ARTICLE IV: MODIFICATIONS

COUNTY or CONSULTANT will not make modifications in the agreement or these Terms and Conditions except in writing as an amendment to the agreement. Said modifications will be agreed to by both parties, with scope of work, schedule, and compensation to be negotiated at the time the modification is proposed by either party. Modifications that do not meet these requirements will not be binding, and no further compensation will be allowed for any work performed.

ARTICLE V: COMPENSATION

COUNTY agrees to pay for the professional investment advisory services procured in Article I in accordance with the compensation provisions described in this Agreement and set forth in the Cost Proposal, Exhibit A.

Invoices must be directed to the Crook County Finance Department, 200 NE 2nd St. Ste. 100, Prineville, OR 97754.

If payment is not made within 30 days, interest on the unpaid balance will accrue beginning on the 31st day at the rate of one percent (1%) per month or the maximum interest rate permitted by law, whichever is less. Such interest is due and payable when the overdue payment is made, unless delay in payment is due to a contested billing. COUNTY has the right to appeal or ask for clarification on any CONSULTANT billing within 30 days of receipt of billing. Until said appeal is resolved or clarification is accepted, no interest will accrue on that portion of the billing. In the event of a contested billing, only that portion so contested will be withheld, and the undisputed portion will be paid in accordance with this Article V.

Notwithstanding anything in this Agreement to the contrary, the COUNTY'S obligation to pay money beyond the current fiscal year will be subject to and dependent upon appropriations being made from time to time by the COUNTY for such purpose; provided, however, that the COUNTY Officer charged with the responsibility for preparing the COUNTY'S biennial budget must include in the budget for each fiscal year the amount of the COUNTY financial obligation payable in such year and the COUNTY Officer will use his/her best efforts to obtain the annual appropriations required to authorize said payments.

ARTICLE VI: INDEMNIFICATION

The CONSULTANT agrees to indemnify, defend, and hold harmless the COUNTY, its agents, officers and employees, from and against any and all liability, claims, suits, loss, damages, costs, and expenses arising out of or resulting from the negligent or intentional acts, errors, or omissions of the CONSULTANT, its officers, employees, or agents.

ARTICLE VII: INSURANCE

Before the Agreement is executed and work begins, the CONSULTANT must furnish the COUNTY

a Certificate of Insurance for the coverage and limits set out below which is to be in force and applicable to the project for the duration of the contract. The issuing insurance companies must have a minimum current A.M. Best rating of A- VII or approved by the COUNTY. The Certificate must state that any insurance coverage shown cannot be suspended, voided, canceled by either party, or reduced in coverage or limits without 30 days prior written notice has been given to the COUNTY. Required insurance coverage(s) must continue in effect throughout the term of the contract, or until final acceptance of the entire project, or through the products-completed operations required period.

A. Minimum Scope of Insurance

Coverage must be at least as broad as:

1. Commercial General Liability: Insurance Services Office (ISO) form CG 0001 with an edition date of 10-2001 or later, providing Commercial General Liability – Occurrence Form. With CG 25 03 (Amendment Aggregate Limits of Insurance per Project) or equivalent attached.
2. Automobile Liability: Insurance Services Office (ISO) form CA 0001, providing Business Automobile Coverage on owned, non-owned and hired vehicles.
3. Workers' Compensation: Insurance as required by Oregon Revised Statutes and including Employers Liability Insurance.
4. Professional Liability Insurance: Insurance on an occurrence or claims made basis with 24-month tail coverage.

B. Minimum Limits of Insurance

CONSULTANT must maintain limits no less than:

1. Commercial General Liability:
 - \$2,000,000 Each Occurrence
 - \$2,000,000 Personal Injury
 - \$3,000,000 General Aggregate
 - \$3,000,000 Products/Completed Operations Aggregate
2. Automobile Liability: \$2,000,000 Per Occurrence
3. Employers Liability:
 - \$1,000,000 Each Accident
 - \$1,000,000 Disease Aggregate
 - \$1,000,000 Disease Each Employee
4. Professional Liability: \$2,000,000 Per Incident/Claim

The General Aggregate and Products/Completed Operations Aggregate must apply separately on a "per project basis"

C. Deductibles and Self-Insured Retentions

Any deductible or self-insured retention must be declared to and approved by the COUNTY. At the option of the COUNTY, either: the insurer will reduce or eliminate such deductible or self-insured retention as respects the COUNTY, its officers, employees and agents; or the CONSULTANT will

procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. Additional Insured Clause - The Commercial General Liability insurance coverage required for performance of this contract must be endorsed to name COUNTY OF CROOK and its officers, agents and employees as Additional Insured on any insurance policies required herein with respect to CONSULTANT'S or any subconsultant's activities being performed under the Agreement. The Certificate of Insurance must include the additional insured endorsement. Coverage must be primary and non-contributory with any other insurance and self-insurance.
2. Any failure to comply with reporting provisions of the policies must not affect coverage provided to the COUNTY, its officers, employees, or agents.
3. Workers' Compensation and Employers Liability Coverage – The insurer must agree to waive by endorsement, all rights of subrogation against CROOK COUNTY, its officers, employees, and agents for losses arising from work performed by the CONSULTANT for the COUNTY.

ARTICLE VIII: ASSIGNMENT

This Agreement is to be binding upon the heirs, successors, and assigns of the parties hereto and is not to be assigned by either party without first obtaining the written consent of the other. No assignment of this Agreement will be effective until the assignee assumes in writing the obligations of the assigning party and delivers such written assumption to the other original party to this Agreement.

Use of subconsultants by the CONSULTANT or subsidiary or affiliate firms of the CONSULTANT for technical or professional services will not be considered an assignment of a portion of this Agreement, and the CONSULTANT will remain fully responsible for the work performed, whether such performance is by the CONSULTANT or subconsultants. No subconsultants will be used without the written approval of the COUNTY. Nothing herein will be construed to give any rights or benefits hereunder to anyone other than COUNTY and CONSULTANT.

ARTICLE IX: INTEGRATION

These terms and conditions and the attachments represent the entire understanding of COUNTY and CONSULTANT as to those matters contained herein. No prior oral or written understanding will be of any force or effect with respect to those matters covered herein. The agreement may not be modified or altered except in writing as specified in Article IV.

ARTICLE X: SUSPENSION OF WORK

The COUNTY may suspend, in writing, and without cause, all or a portion of the work under this Agreement. The CONSULTANT may request that the work be suspended by notifying the COUNTY, in writing, of circumstances that are interfering with the progress of work. The CONSULTANT may suspend work on the project in the event the COUNTY does not pay invoices when due. The time for completion of the work will be extended by the number of days work is suspended. In the event that the period of suspension exceeds 90 days, the terms of the Agreement are subject to renegotiation and both

parties are granted the option to terminate work on the suspended portion of the project, in accordance with Article XI.

ARTICLE XI: EARLY TERMINATION OF WORK

- A. The COUNTY may terminate this Agreement for convenience at any time for any reason deemed appropriate in its sole discretion. Termination is effective immediately upon notice of termination given by the COUNTY.
- B. Either party may terminate this Agreement in the event of a material breach by the other party that is not cured. Before termination is permitted, the party seeking termination must give the other party written notice of the breach, its intent to terminate, and fifteen (15) calendar days to cure the breach. If the breach is not cured within 15 calendar days, the party seeking termination may terminate immediately by giving written notice that the Agreement is terminated.
- C. If no notice of termination is given, relationships and obligations created by this Agreement will be terminated upon completion of all applicable requirements of this Agreement.

ARTICLE XII: REMEDIES AND PAYMENT ON EARLY TERMINATION

- A. If the COUNTY terminates pursuant to Article XI(A), the COUNTY will pay the CONSULTANT for work performed in accordance with the Agreement prior to the termination date. No other costs or loss of anticipated profits will be paid.
- B. If the COUNTY terminates pursuant to Article XI(B), the COUNTY is entitled all remedies available at law or equity. In addition, CONSULTANT must pay the COUNTY all damages, costs, and sums incurred by the COUNTY as a result of the breach.
- C. If the CONSULTANT justifiably terminates the Agreement pursuant to Article XI(B), the CONSULTANT'S only remedy is payment for work prior to the termination. No other costs or loss of anticipated profits will be paid.
- D. If the COUNTY'S termination under Article XI(B) above was wrongful, the termination will be automatically converted to one for convenience and the CONSULTANT will be paid as if the Agreement was terminated under Article XI(A).
- E. In the event of early termination, the CONSULTANT'S work product before the date of termination becomes property of the COUNTY.
- F. In the event of termination, CONSULTANT must perform such additional work as is necessary for the orderly filing of documents and closing of the project. The time spent on such additional work must not exceed 10 percent (10%) of the time expended on the terminated portion of the project prior to the effective date of termination. CONSULTANT will be compensated for work actually performed prior to the date of termination plus work required for filing and closing as described in this Article.
- G. Upon termination, CONSULTANT must provide to the COUNTY all work products, material, documents, etc., gathered or compiled, related to the project, whether in CONSULTANT'S possession at the time of termination or received later.

ARTICLE XIII: NOTICES

All notices and demands of a legal nature that either party may be required or may desire to serve upon the other party must be in writing and will be served upon the other party by personal service, by facsimile transmission, email followed by mail delivery of the notice, by overnight courier with proof of receipt, or by certified mail, return receipt requested, or by postage prepaid. Notices must be addressed as follows:

County:

Eric Blaine
 County Counsel
 300 NE 3rd St.
 Prineville, OR 97754
eric.blaine@co.crook.or.us

ARTICLE XIV: FORCE MAJEURE

Neither the COUNTY nor the CONSULTANT will hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.

ARTICLE XV: DISPUTE COSTS

In the event either party brings action to enforce the terms of this Agreement or to seek damages for its breach or arising out of any dispute concerning the terms and conditions hereby created, the prevailing party will be entitled to an award of its reasonable attorney fees, costs, and expenses, including expert witness fees, incurred therein, including such costs and fees as may be required on appeal.

ARTICLE XVI: CONFLICT AND SEVERABILITY

In the event of any inconsistency between the terms of this Agreement and the terms listed in any additional attachments to this Agreement, the terms of this Agreement will control. Any provision of this document found to be prohibited by law will be ineffective to the extent of such prohibition without invalidating the remainder of the document.

ARTICLE XVII: CONSTRUCTION

The Parties acknowledge that the parties and their counsel have reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting Party will not be employed in the interpretation of this Agreement or any exhibits or amendments hereto.

ARTICLE XVIII: NON-DISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY

During the term of this Agreement, the CONSULTANT agrees as follows: The CONSULTANT will not discriminate against any employee or applicant for employment because of creed, religion, race, color, sex, marital status, sexual orientation, political ideology, ancestry, national origin, or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees

are treated during employment, without regard to their creed, religion, race, color, sex, national origin, or the presence of any sensory, mental or physical handicap. Such action will include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

ARTICLE XIX: COURT OF JURISDICTION

The laws of the State of Oregon will govern the validity of this Agreement, its interpretation and performance, and other claims related to it. Venue for litigation will be in the Circuit Court in and for Crook County, Oregon.

ARTICLE XX: EFFECTIVE DATE

The date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this Agreement. If a party signs but fails to date a signature the date that the other party receives the signing party's signature will be deemed to be the date that the signing party signed this Agreement and the other party may inscribe that date as the date associated with the signing party's signature; provided, however, if only one party dated this Agreement, then such date is the date of this Agreement.

ARTICLE XXI: ELECTRONIC SIGNATURES

Any signature (including any electronic symbol or process attached to, or associated with, a contract or other record and adopted by a Person with the intent to sign, authenticate or accept such contract or record) hereto or to any other certificate, agreement or document related to this transaction, and any contract formation or recordkeeping through electronic means will have the same legal validity and enforceability as a manually executed signature or use of a paper-based recordkeeping system to the fullest extent permitted by applicable law.

ARTICLE XXII: COOPERATIVE PURCHASING

Pursuant to ORS 279A.205 thru 279A.215, other Public Agencies and members of the Oregon Cooperative Purchasing Program (ORCPP) may use the purchase agreement resulting from this RFP unless CONSULTANT expressly notes in the proposal that the prices quoted are available to the COUNTY only. The condition of such use by other Agencies is that any such Agency must make and pursue contact, purchase order, delivery arrangements, and all contractual remedies directly with the CONSULTANT; the COUNTY accepts no responsibility for performance by either the successful CONSULTANT or such other Agency using this Agreement. With such condition, the COUNTY consents to such use by any other Public Agency.

CONSULTANT

Date: _____

By: _____
CONSULTANT

By: _____

Title: _____

By: _____

Title: _____

Mailing
Address _____

Telephone: _____

Fax: _____

Email

Social Security No. (if individual)

Tax Identification No. (if incorporated)

Note: Signatures of two officers are required
for a corporation.

CROOK COUNTY, OREGON:

Date: _____

By: _____
Seth Crawford, County Judge

APPROVED AS TO FORM:

By: _____
Eric Blaine, County Counsel

CROOK COUNTY

INVESTMENT ADVISORY SERVICES

-COST PROPOSAL-

Due: June 8, 2022

Crook County
Galan Carter
200 NE Second St
Prineville, OR 97754
Galan.carter@co.crook.or.us



Government Portfolio Advisors
6650 SW Redwood Ln, Suite 365
Portland, OR 97224
(503) 248-9973
www.gpafixedincome.com

Exhibit A – Cost Proposal

This Cost Proposal provides an estimate of investment advisory fees based on a \$90 million average portfolio balance. The Contract states that this fee structure will be in place for 5 years with two optional one-year extensions. Fees will be applied based on the assets under management and will be applied based on the tiered grid below:

Assets Under Management	Fee in basis points
First \$50,000,000	5.0
Next \$50,000,000	4.0
Next \$100,000,000	3.5
Excess of \$200,000,000	Negotiated

AUM pricing allows our clients to balance the application of fees based on true balances and is transparent when assets increase or decrease (as may happen with ARPA funds or bond proceeds spending down). The fee will be calculated utilizing the GPA reporting system and will be based on the month end market value (including accrued) of investments, LGIP, and bank balances. A sample calculation based on a \$90 million portfolio would be as follows:

$$(\$50 \text{ million} \times 0.05\%) + (\$40 \text{ million} \times 0.045\%) = \$41,000$$

Year 1	\$41,000
Year 2	\$41,000
Year 3	\$41,000
Year 4	\$41,000
Year 5	\$41,000
5 Year subtotal	\$205,000

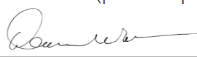
I, hereby certify, that the undersigned is authorized to represent the firm stated below and empowered to submit this proposal and agrees to furnish all services in accordance with the contract.

Signature Block

Vendor Name: Government Portfolio Advisors Phone: 503-248-9973 Fax: 971-266-8825

Address: 6650 SW Redwood Ln, Suite 365 City: Portland State: OR Zip: 97224

Consultant's Name (please print) Deanne Woodring Tax ID No.: 46-4088179

Signature:  Title: President

Date: 6/8/2021 Email: deanne@gpafixedincome.com

EXHIBIT A - COST PROPOSAL

For this Cost Proposal, provide a rate structure based on \$100 million portfolio for five years and include a proposal for optional extensions. Identify your proposed rate structure and annual cost. Additional pages should be submitted with the Cost Proposal for Section 5 cost-related questions.

Investment Advisory Services	Annualized Cost	
<u>Five-Year Cost:</u>		
July 2021 through June 2022	\$ <u>35,000</u>	
July 2022 through June 2023	\$ <u>35,000</u>	*The \$35,000 fee is based on average annual balance of \$100 million at 3.5 basis points. GPA requests the right to adjust the fixed fee if the total average annual assets exceed \$120 million. GPA is requesting this because of the duration of the contract term and balance growth over time due to entity growth or bond proceeds. The fee adjustment would be based on 3.5 basis points of AUM.
July 2023 through June 2024	\$ <u>35,000</u>	
July 2024 through June 2025	\$ <u>35,000*</u>	
July 2025 through June 2026	\$ <u>35,000*</u>	
Subtotal Five-Year Cost	\$ <u>175,000*</u>	
<u>Optional Extensions:</u>		
July 2026 through June 2027	\$ <u>35,000 *</u>	Intergovernmental Permissive Cooperative Procurements: Pursuant to ORS 279A.215, GPA agrees to extend these terms of procurement to other public agencies for services under the terms, conditions and prices of any contract resulting from this solicitation. Pricing Scale on public fund assets including OSTF Pool and Bank Deposits (total funds): \$50,000,000 5.0 Basis points \$50,000,001 to \$100,000,000 4.0 Basis Points \$100,000,001 to \$150,000,000 3.5 Basis Points \$150,000,001 to \$300,000,000 3.0 Basis Points Exceeding \$300,000,000 Negotiated
July 2027 through June 2028	\$ <u>35,000*</u>	
Subtotal for Extensions	\$ <u>70,000*</u>	
TOTAL FIVE YEARS, PLUS EXTENSIONS	\$ <u>245,000</u>	

I, hereby certify, that the undersigned is authorized to represent the firm stated below, and empowered to submit this proposal and if selected, agrees to furnish all services in accordance with the RFP and addenda. In addition, all City of Albany project requirements, including insurance, have been reviewed and are incorporated in this Cost Proposal.

Signature Block

Vendor Name: Government Portfolio Advisors Phone: 503-248-9973 Fax: 971-266-8825
 Address: 2188 SW Park Place, Suite 100 City: Portland State: OR Zip: 97205
 Consultant's Name (please print) Deanne Woodring Tax ID No.: 46-4088179
 Signature: _____ Title: President
 Date: 5/4/2021 Email: deanne@gpafixedincome.com

OREGON LIVING WITH FIRE – 2021-2022 Program of Work



MISSION STATEMENT: Guided by the National Cohesive Wildland Fire Management Strategy’s framework and vision: To safely and effectively extinguish fire when needed; use fire where allowable; manage our natural resources; and as a nation learn to live with wildland fire.

There are three primary goals that are necessary to achieving the vision.

1. Restore and maintain resilient landscapes
2. Create fire adapted communities
3. Safe and effective wildfire response

<u>Objective</u>	<u>CS Goal</u>	<u>Activity</u>	<u>When</u>	<u>Outcomes/Notes</u>
Partnerships	Resilient Landscape & Fire Adapted Comm	Maintain and enhance partnerships with local Collaborative groups by attending regular meetings and participating as appropriate in local related field activities i.e., Ochoco Collaborative, Klamath Lake Forest Health Project, Deschutes Collaborative Forest Project; add capacity to these existing groups e.g., communication strategy and grant writing.		Jodie has been attending DCFP, KLFHP and OFRC meetings. Jodie participates in and adds capacity through the DCFP Outreach Sub-Committee, also assisting with Facebook and other needs for the DCFP & OFRC. The Central Oregon Forest Stewardship Foundation (COFSF), covering the Deschutes and Ochoco, is another partnership that Jodie is engaging with that needs to be added to the POW for 2022-23.
	All Goals	Build relationships with non-traditional partners within the landscape, i.e., builders, realtors, utility companies, etc.	Dec 2022	With a focus on utility companies first, Pacific Power, Mid State Electric and Central Oregon Electric Co-ops have been invited to the Feb. 3 Session. Jodie is collaborating with CEC on a spring newsletter about OLWF and fire preparedness.
	Fire Adapted Comm & Response	Create & Maintain relationships with Rangeland Protection Associations	Dec 2022	Jodie has reached out to Ashwood-Antelope RFPA. Others to connect with in Crook County include Post-Paulina RFPA & Brothers-Hampton RFPA, and Lower Bridge RFPA in Deschutes/Jefferson.

				There has not been much activity on this during the spring of 2022.
	Resilient Landscape & Fire Adapted Comm	Maintain relationships with the Pacific Northwest sub-network, and the National Fire Adapted Communities (FACNet) & Fire Learning Networks (FLN).	Ongoing	Jodie regularly networks with FACNet members on the Podio platform. She also researches and shares information from the FLN newsletter. There are strong ties to other areas like Ashland.
	All Goals	Develop new relationships with other stakeholders across/for the benefit of the OLWF landscape	Ongoing	<p>October: Jodie established new relationships with the Office of Oregon State Fire Marshal and OSU Extension. Joe further developed one with the Confederated Tribes at Warm Springs on a new technology. Scheduled to discuss BRIC grant application. We are engaging more with the Central Oregon Intergovernmental Council (COIC) in all counties with a focus on Crook and Jefferson.</p> <p>Nov.-April: Jefferson County CWPP involvement. Joe met with the High Desert Museum and Heart of Oregon to link funding with work necessary for structure protection at the Museum. Museum is also interested in a BRIC grant application.</p> <p>April: Jodie was appointed Secretary for the Central Oregon Fire Prevention Co-op (COFPC).</p> <p>May: Jodie was appointed to a 3-year term on the International Association of Fire Chiefs (IAFC) Wildland Fire Policy Committee (WFPC).</p>
	All Goals	Maintain relationships with Central Oregon Fire Chief's Association, Project Wildfire, Smoke and Public Health, & other groups.	Ongoing	Jodie has been attending and contributing to Project Wildfire and COFCA meetings. To strengthen

				an effective wildfire response locally, Jodie is assisting COFCA with document management. Jen also attends the COFCA meetings.
	All Goals	Engage with US Forest Service Region 6, local forests & Oregon Department of Forestry to promote Shared Stewardship in Central Oregon.	Dec 2022	Jodie has re-engaged these partners and is in regular communication now. Jodie attended the Oregon Board of Forestry's virtual meeting and in-person field tour in April 2022. Productive conversations and networking occurred strengthening relationships among these partners. <i>This item should be moved up under the Collaboratives for 2022-23.</i>
	All Goals	Maintain partnership with the National Cohesive Strategy efforts with the Western Region		Jodie is on the email distribution list and shares information with partners. She participates in the Western Region meetings virtually to network, and gain insight into best practices and the latest science.
	All Goals	Research & explore funding and/or co-sponsorship opportunities for known and unknown activities (i.e., engaging Federal Contacts for supplemental funding for Forest Activities; additional funding from National Fire Adapted Communities Learning Network for FAC in 4-County area; Rural & Economic development opportunities)	June 2022	Jen wrote summary papers for BRIC, SB 762, and RBDG. February: She assisted with two ODF Community Assistance Grant Applications and one Rural Business Development Grant for Walker Range. She continues to offer assistance to partners to build grant proposals. <i>Might be worth considering hosting a BRIC grant workshop for future opportunities within the OLWF landscape.</i> May: Western States Fire Managers Grant for ODF

				has moved on to round two and received recommendation for funding.
	Resilient Landscape & Fire Adapted Comm	Facilitate the creation of all hands, all lands groups committed to working across boundaries & look for tie in with shared stewardship	Dec 2022	Jodie believes that the COFSF is doing this work and will re-evaluate how to incorporate this item going forward.
	Resilient Landscape	Build partnerships to boost biomass utilization throughout the region, i.e., local solid waste companies; biomass in Crook County	Dec 2022	Deschutes: Jodie and Jen are engaging with partners and WiseWood Energy through the DCFP on the West Village District Energy project at Mt. Bachelor. Crook: OFRC hosted an update presentation on this in May 2022. If the two can be coupled for funding requests, we will pursue that. Jefferson: In February began discussing alternatives to burning with COIC and Steering Committee members. Not much activity on this as of spring 2022.
	All Goals	Utilize Oregon Living With Fire (OLWF) as a venue to discuss and coordinate approaches to secure <ul style="list-style-type: none"> legislatively approved funding from the Federal Infrastructure Bill, SB762, and Oregon Transportation Bill, agency funding like NRCS, BLM FS, ODF and others, and grant funding like BRIC and others to maximize local benefits related to the Wildfire Risk Reduction Strategy.	Dec 2022	<i>Added in October 2021 Cross-Boundary Collaboration Session scheduled for Feb. 3, 2022.</i> The event was held virtually. A 7-page summary with many links can be found here . We will look into future dates for continued conversation.
Communications	All Goals	Explore the development and printing of educational materials i.e., Success stories for events; Have customized outreach materials for different user groups within the 4-county landscape.	Dec 2022	Jodie is still looking into this. Most materials have moved online until in-person meetings are safer during COVID-19. Some of this work will be done with the DCFP Outreach Subcommittee. June 2022: Will check with Kate Miller about reproducing print items

				that were included with website build.
Potential All Goals	Plan & facilitate at least one learning lab in the landscape	Dec 2022		Jodie is unsure if this will be feasible in the spring of 2022, but may be able to facilitate it in the fall. It may also dovetail with future Cross-Boundary Sessions.
All Goals	Continue to build relationships with local media partners & capitalize on teachable moments through media partnerships & social media platforms			<p>September: Jodie re-established relationships with local media while on assignment as the on-duty PIO for the Central Oregon Interagency Dispatch Center. The OLWF newsletter and blog posts have led to expanded outreach by way of regular inclusion in 'Wildfire News of the Day'.</p> <p>December: Joe was interviewed by KTVZ regarding new water technology. Facebook reach continues to grow.</p> <p>May: Jodie was on a City Club panel about Resiliency to Living with Wildfire. Video link here.</p>
Resilient Landscape & Fire Adapted Comm	Plan and implement at least one live prescribed fire tour for public and elected officials	Dec 2022		<p>April-May: Jodie was coordinating with Deschutes NF for a tour near Sisters. Postponed due to implementation of 90-day moratorium nationwide as policies are reviewed. Will look to Fall 2022.</p>
All Goals	Create regular Newsletter (quarterly) & Blog posts (monthly) to share news with stakeholders	Ongoing		<p>https://www.oregonlivingwithfire.org/olwf-blog/</p> <p>July: Mitigation Best Practices Training Blog; EPA & FS Tools for Smoke Blog</p> <p>August: Deschutes County Grant Program Blog</p> <p>October: Quarterly Newsletter MailChimp eblast.</p>

				<p>November: Forestry Program and SB762 Blog & MailChimp eblast.</p> <p>December: ODF Grant Updates & SB762 Blog & MailChimp eblast; Annual Report Blog & MailChimp eblast.</p> <p>February: OSFM SB762 Blog & MailChimp eblast.</p> <p>March: Community Chipping Grant Program Blog.</p> <p>May: City Club Wildfire Forum Blog & MailChimp eblast.</p> <p>June:</p>
	All Goals	Develop and distribute a report of stakeholder implementation stories bi-annually	Dec 2022	Jodie/Jen/Joe Presented to all four Counties' Boards of Commissioners in Dec. 2021 and Jan. 2022. The next presentations will be in June/July and December 2022.
	All Goals	Distribute an annual report for OLWF activities – social media data, how deliverables were met, financials, etc.		Jodie/Jen/Joe The 2021 Report was distributed. The next one will be in January 2023.
	All Goals	Create a story board to illustrate work within the OLWF landscape for sharing on social media, website, etc.		January: Jen will be involved with Wordpress & Elementor courses to ensure cohesion between website updates, social media, current events, etc. Maybe she can create a separate “tab” or webpage on our existing site to list fun/informational things that link to social media or related communication.
	Resilient Landscape & Fire Adapted Comms	Smoke and prescribed fire messaging		Jen and Jodie shared smoke messaging on Facebook during the 2021 summer months. Prescribed fire messaging is ongoing. We will be working with partners on Spring 2022 messaging.

	<p>Resilient Landscape & Fire Adapted Comms</p>	<p>Create feedback loops for the public to provide feedback on Central Oregon Fire Info</p>	<p>Joe, Jodie, Jen, OLWF, etc. Since this website is maintained by Deschutes County and other partners, more discussion is needed. This item may no longer be appropriate for the OLWF program of work.</p>
	<p>All Goals</p>	<p>Maintain an active online presence.</p>	<p>OLWF Facebook Page July Posts: 10 New Likes: 35 Reach: 697 August Posts: 7 New Likes: 4 Reach: 269 September Posts: 2 New Likes: 1 Reach: 243 October Posts: 7 New Likes: 0 Reach: 676 November Posts: 7 New Likes: 2 Reach: 147 December Posts: 8 New Likes: 3 Reach: 1,378 January Posts: 9 New Likes: 2 Reach: 354 February Posts: 10 New Likes: 1 Reach: 329 March Posts: 5 New Likes: 0 Reach: 244 April Posts: 4 New Likes: 2 Reach: 381 May Posts: 6 New Likes: 2 Reach: 269 June Posts:</p>

				<p>New Likes: Reach: TOTAL Posts: 82 New Likes: 52 Reach: 4,987</p> <p>Website Views June: 118 July: 164 August: 86 September: 64 October: 161 November: 237 December: 542 January: 143 February: 149 March: 133 April: 126 May: 218 June: TOTAL: 2,141</p>
	Fire Adapted Comms	Continued partnership with COCC to host Wildfire Home Protection Strategies Course. Look for opportunities to present that class in more venues	Dec 2022	Jodie will talk with Boone and Ed at Deschutes County and Paula at COCC. They are developing an online version that may be available in 1-hour increments instead of 4-hour. OLWF's role may be better suited to help promote that training, particularly in Jefferson, Crook and Klamath Counties.
Conferences & Presentations	All Goals	Attend the 4th National Cohesive Wildland Fire Management Strategy Workshop in Asheville, NC	Oct 2021	This conference was put on virtually. Joe presented and facilitated during this conference. Jen presented during this conference. Jodie helped moderate a chat during the conference. All three attended multiple sessions. October 4-8, 2021
	Response & Fire Adapted Comm	Attend the Wildland Urban Interface Conference in Reno, NV	Nov 2021 & March 2022	Jodie/Jen/Joe This conference was a virtual experience November 15-16, 2021. Valuable insights were gleaned from the sessions.

				Following the conference, Jodie was interviewed and recommended to the IAFC Board of Directors to serve a 3-year term on the IAFC Wildland Fire Policy Committee (WFPC) . Jodie attended in March 2022.
	Fire Adapted Comm	Attend future Fire Adapted Communities Learning Network Workshops.	Apr 2022	This did not happen this spring. Will attend 2023.
	All Goals	Attend the Western Region Cohesive Strategy Face to Face	June 2022	Jodie/Jen/Joe Scheduled for June 21-23, 2022 in the Sierras near Placerville, California.
	Response	Plan & facilitate the Pre-Season meeting with COFMS, COFCA, Agency Administrators and elected officials	June 2022	Jodie/Joe Scheduled at Deschutes Fairgrounds for June 2, 2022.
Steering Committee	All goals	Maintain a balance of representation and leadership contribution on the OLWF Steering Committee.	Dec 2022	Added representation from the Office of the Oregon State Fire Marshal and Oregon State University Extension in Nov. 2021. Added representation from the Confederated Tribes at Warm Springs in Dec. 2021. Added Klamath County's Emergency Manager to fill the vacancy left by Commissioner Boyd's retirement. Currently there are 12 active members. Joe updated the governing Resolution.
	All goals	Provide orientation materials to new members including the governing resolution and the previous meetings' minutes.		Jodie and Joe provided to the new members.
	All goals	Establish a regular quarterly meeting schedule & face to face meeting time with OLWF steering committee.	Oct 2021	The Steering Committee met in Oct. 2021 . This item is on the Jan. 2022 agenda. In February via a Doodle poll, the Steering Committee decided it will meet from 10:30am-11:30am on March 17, May 19, Oct. 20, and Dec. 15, 2022.

	All goals	Grow and maintain a distribution list for the network.		Jodie has been working on integrating the MailChimp distribution list with the OLWF email system.
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CROOK COUNTY
COUNTY WIDE - ALL FUNDS
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECVD OR SPENT
County Wide - All Funds								
Revenues								
Taxes	\$ 552,006	\$ 11,149,103	\$ 622,047	\$ -	\$ 12,996,950	\$ 12,323,156	\$ 673,794	94.8%
Intergovernmental	2,733,665	2,684,640	3,654,849	-	19,276,276	9,073,153	10,203,123	47.1%
Internal Service	1,212,873	1,212,873	1,200,621	-	4,844,700	3,626,367	1,218,333	74.9%
Transfers and Interfund	825,176	510,127	526,900	-	3,612,918	1,862,203	1,750,715	51.5%
Licenses, Permits & Fees	3,711,393	2,217,141	3,685,302	-	8,074,550	9,613,836	(1,539,286)	119.1%
Bond Proceeds	-	-	42,261,947	-	42,545,291	42,261,947	283,344	99.3%
Charges for Services	565,431	447,834	327,455	-	1,642,406	1,340,720	301,686	81.6%
Donations/Contributions	2,478	83,273	36,568	-	926,400	122,319	804,081	13.2%
Sale of Property	204,747	57,389	1,508,979	-	275,500	1,771,115	(1,495,615)	642.9%
Interest	72,727	76,599	71,208	-	553,900	220,534	333,366	39.8%
Revenues Total	9,880,497	18,438,979	53,895,875	-	94,748,891	82,215,350	12,533,541	86.8%
Expenditures								
Personnel	4,400,284	4,942,407	4,885,896	-	23,208,409	14,228,587	8,979,822	61.3%
Materials & Services	5,194,917	4,037,269	3,778,654	-	26,617,027	13,010,840	13,606,187	48.9%
Capital Outlay	232,929	186,335	2,187,496	-	42,634,819	2,606,760	40,028,060	6.1%
Debt Service	121,329	302,725	266,329	-	1,128,500	690,384	438,116	61.2%
Special Payments	-	-	489,037	-	1,127,000	489,037	637,963	43.4%
Transfers	684,982	439,294	457,084	-	3,181,050	1,581,360	1,599,690	49.7%
Expenditures Total	10,634,441	9,908,030	12,064,496	-	97,896,805	32,606,967	65,289,838	33.3%
Revenues less Expenditures	(753,945)	8,530,949	41,831,379	-	(3,147,914)	49,608,383		
Beginning Fund Balance	50,400,431	49,646,486	58,177,435	-	42,636,215	50,400,431		
Contingency	-	-	-	-	13,272,001	-	13,272,001	
Reserved for Future Expenditure	-	-	-	-	26,216,300	-	26,216,300	
Ending Fund Balance	\$ 49,646,486	\$ 58,177,435	\$ 100,008,814	\$ -	\$ 39,488,301	\$ 100,008,814		

**CROOK COUNTY
GENERAL FUND
BUDGET VS. ACTUAL BY CATEGORY AND DEPARTMENT
As of March 31, 2022**

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% REC'V'D OR SPENT
General Fund								
Revenues								
Taxes	\$ 324,481	\$ 3,496,980	\$ 166,974	\$ -	\$ 4,595,450	\$ 3,988,434	\$ 607,016	86.8%
Intergovernmental	161,281	214,219	206,764	-	4,692,800	582,264	4,110,536	12.4%
Internal Service	853,074	853,074	853,074	-	3,462,500	2,559,222	903,278	73.9%
Transfers and Interfund	-	-	-	-	175,000	-	175,000	0.0%
Licenses, Permits & Fees	138,532	115,749	107,990	-	422,000	362,271	59,729	85.8%
Charges for Services	3,454	14,950	11,505	-	32,500	29,909	2,591	92.0%
Sale of Property	12	129	338	-	500	479	21	95.8%
Interest	6,034	8,483	6,157	-	30,000	20,674	9,326	68.9%
Revenues Total	1,486,868	4,703,584	1,352,801	-	13,410,750	7,543,254	5,867,496	56.2%
Expenditures								
Assessor's Office	302,611	221,829	224,071	-	1,149,000	748,511	400,489	65.1%
County Clerk	93,846	111,284	105,282	-	511,800	310,412	201,388	60.7%
County Court	156,401	159,694	176,508	-	602,200	492,604	109,596	81.8%
District Attorney	349,615	396,894	389,105	-	1,747,300	1,135,614	611,686	65.0%
Finance	282,387	271,859	203,914	-	1,150,800	758,161	392,639	65.9%
GIS	48,052	35,247	41,393	-	187,700	124,692	63,008	66.4%
Human Resources	80,241	97,019	109,444	-	579,400	286,704	292,696	49.5%
Information Technology	245,518	250,611	177,563	-	1,063,500	673,692	389,808	63.3%
Juvenile	178,493	223,012	225,437	-	1,020,500	626,942	393,558	61.4%
Legal Counsel	100,642	103,210	113,849	-	489,200	317,701	171,499	64.9%
Natural Resources	10,389	13,702	13,552	-	53,100	37,642	15,458	70.9%
Non-Departmental	136,709	56,152	38,719	-	395,600	231,580	164,020	58.5%
Special Payments	-	-	489,037	-	717,000	489,037	227,963	68.2%
Transfers	533,506	438,318	438,318	-	2,640,750	1,410,142	1,230,608	53.4%
Expenditures Total	2,518,411	2,378,830	2,746,193	-	12,307,850	7,643,434	4,664,416	62.1%
Revenues less Expenditures	(1,031,542)	2,324,754	(1,393,392)	-	1,102,900	(100,181)		
Beginning Fund Balance	4,148,063	3,116,521	5,441,275	-	2,936,500	4,148,063		
Contingency	-	-	-	-	4,039,400	-	4,039,400	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 3,116,521	\$ 5,441,275	\$ 4,047,883	\$ -	\$ 4,039,400	\$ 4,047,883		

CROOK COUNTY
ROAD DEPARTMENT
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% REC'D OR SPENT
Road Department								
Revenues								
Intergovernmental	\$ 736,662	\$ 754,344	\$ 822,490	\$ -	\$ 5,985,000	\$ 2,313,496	\$ 3,671,504	38.7%
Licenses, Permits & Fees	5,561	6,955	8,475	-	17,000	20,992	(3,992)	123.5%
Charges for Services	195,241	5,055	5,524	-	6,000	205,820	(199,820)	3430.3%
Sale of Property	-	16,301	1,007	-	40,000	17,308	22,692	43.3%
Interest	22,241	21,501	13,785	-	250,000	57,527	192,473	23.0%
Revenues Total	959,705	804,156	851,282	-	6,298,000	2,615,143	3,682,857	41.5%
Expenditures								
Personnel	381,011	430,661	431,561	-	1,806,900	1,243,234	563,666	68.8%
Materials & Services	491,357	344,449	352,642	-	3,651,000	1,188,447	2,462,553	32.6%
Capital Outlay	18	-	18,516	-	2,789,000	18,534	2,770,466	0.7%
Expenditures Total	872,386	775,110	802,719	-	8,246,900	2,450,215	5,796,685	29.7%
Revenues less Expenditures	87,319	29,046	48,563	-	(1,948,900)	164,928		
Beginning Fund Balance	16,379,172	16,466,491	16,495,537	-	16,283,000	16,379,172		
Contingency	-	-	-	-	158,300	-	158,300	
Reserved for Future Expenditure	-	-	-	-	14,175,800	-	14,175,800	
Ending Fund Balance	\$ 16,466,491	\$ 16,495,537	\$ 16,544,100	\$ -	\$ 14,334,100	\$ 16,544,100		

CROOK COUNTY
COMMUNITY DEVELOPMENT
BUDGET VS. ACTUAL BY CATEGORY AND DEPARTMENT
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECVD OR SPENT
Community Development								
Revenues								
Licenses, Permits & Fees	\$ 3,096,909	\$ 1,216,012	\$ 2,884,741	\$ -	\$ 5,278,200	\$ 7,197,662	\$ (1,919,462)	136.4%
Charges for Services	1,611	1,357	7,802	-	2,500	10,770	(8,270)	430.8%
Interest	11,096	11,674	8,268	-	15,000	31,038	(16,038)	206.9%
Revenues Total	3,107,891	1,228,917	2,900,810	-	5,295,700	7,237,618	(1,941,918)	136.7%
Expenditures								
Building	482,019	446,969	443,364	-	2,190,250	1,372,351	817,899	62.7%
Electrical	111,767	100,217	102,115	-	569,500	314,099	255,401	55.2%
On-Site	51,518	51,029	51,602	-	200,200	154,149	46,051	77.0%
Planning	140,815	145,870	149,036	-	583,800	435,721	148,079	74.6%
Expenditures Total	786,118	744,085	746,117	-	3,543,750	2,276,320	1,267,430	64.2%
Revenues less Expenditures	2,321,772	484,831	2,154,694	-	1,751,950	4,961,298		
Beginning Fund Balance	6,480,058	8,801,831	9,286,662	-	3,400,000	6,480,058		
Contingency	-	-	-	-	5,151,950	-	5,151,950	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 8,801,831	\$ 9,286,662	\$ 11,441,356	\$ -	\$ 5,151,950	\$ 11,441,356		

CROOK COUNTY
SHERIFF'S OFFICE
BUDGET VS. ACTUAL BY CATEGORY AND DEPARTMENT
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Sheriff's Office								
Revenues								
Taxes	\$ 82,277	\$ 5,858,559	\$ 317,763	\$ -	\$ 6,314,900	\$ 6,258,598	\$ 56,302	99.1%
Intergovernmental	300,296	65,938	1,142,348	-	1,923,812	1,508,582	415,230	78.4%
Transfers and Interfund	360,260	186,818	203,436	-	983,800	750,514	233,286	76.3%
Licenses, Permits & Fees	34,713	34,230	39,265	-	155,250	108,208	47,042	69.7%
Charges for Services	5,246	63,161	65,509	-	19,000	133,916	(114,916)	704.8%
Donations/Contributions	-	-	20,000	-	2,700	20,000	(17,300)	740.7%
Interest	3,816	5,421	4,823	-	25,000	14,060	10,940	56.2%
Revenues Total	786,607	6,214,128	1,793,143	-	9,424,462	8,793,878	630,584	93.3%
Expenditures								
Sheriff's Office	955,589	953,685	1,039,469	-	4,688,350	2,948,742	1,739,608	62.9%
Jail	854,256	930,128	954,454	-	4,255,700	2,738,838	1,516,862	64.4%
Emergency & Special Services	97,531	136,263	65,958	-	524,812	299,752	225,060	57.1%
Parole & Probation	341,495	342,288	321,718	-	1,886,500	1,005,501	880,999	53.3%
Transfers	96,700	(15,800)	-	-	183,200	80,900	102,300	44.2%
Expenditures Total	2,345,571	2,346,563	2,381,599	-	11,538,562	7,073,733	4,464,829	61.3%
Revenues less Expenditures	(1,558,964)	3,867,564	(588,455)	-	(2,114,100)	1,720,145		
Beginning Fund Balance	3,269,187	1,710,223	5,577,788	-	2,481,000	3,269,187		
Contingency	-	-	-	-	366,900	-	366,900	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 1,710,223	\$ 5,577,788	\$ 4,989,332	\$ -	\$ 366,900	\$ 4,989,332		

CROOK COUNTY
HEALTH DEPARTMENT
BUDGET VS. ACTUAL BY CATEGORY AND DEPARTMENT
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% REC'V'D OR SPENT
Health Department								
Revenues								
Intergovernmental	\$ 299,160	\$ 320,528	\$ 357,394	\$ -	\$ 1,646,397	\$ 977,081	\$ 669,316	59.3%
Transfers and Interfund	248,201	210,201	210,201	-	887,650	668,603	219,047	75.3%
Licenses, Permits & Fees	9,531	45,757	15,966	-	77,500	71,253	6,247	91.9%
Charges for Services	122,588	155,224	56,089	-	700,106	333,901	366,205	47.7%
Donations/Contributions	35	20	55	-	200	110	90	55.0%
Interest	3,533	3,538	2,287	-	12,000	9,358	2,642	78.0%
Revenues Total	683,048	735,267	641,991	-	3,323,853	2,060,306	1,263,547	62.0%
Expenditures								
Health Department	204,840	193,819	187,819	-	1,182,400	586,478	595,922	49.6%
Grant-Funded Health Programs	445,995	426,010	412,124	-	4,140,653	1,284,129	2,856,524	31.0%
Environmental Health	22,028	23,630	25,457	-	103,850	71,114	32,736	68.5%
Transfers	38,000	-	-	-	38,000	38,000	-	100.0%
Expenditures Total	710,863	643,459	625,399	-	5,464,903	1,979,721	3,485,182	36.2%
Revenues less Expenditures	(27,815)	91,808	16,592	-	(2,141,050)	80,585		
Beginning Fund Balance	2,672,787	2,644,972	2,736,780	-	2,141,050	2,672,787		
Contingency	-	-	-	-	-	-	-	-
Reserved for Future Expenditure	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 2,644,972	\$ 2,736,780	\$ 2,753,373	\$ -	\$ -	\$ 2,753,373		

CROOK COUNTY
VETERANS SERVICES
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Veterans Services								
Revenues								
Intergovernmental	\$ -	\$ 22,892	\$ 22,892	\$ -	\$ 91,567	\$ 45,784	\$ 45,783	50.0%
Transfers and Interfund	37,582	32,394	32,394	-	134,768	102,370	32,398	76.0%
Donations/Contributions	90	-	-	-	500	90	410	18.0%
Interest	80	61	49	-	-	190	(190)	
Revenues Total	37,752	55,347	55,335	-	226,835	148,433	78,402	65.4%
Expenditures								
Personnel	40,086	35,823	20,233	-	210,500	96,142	114,358	45.7%
Materials & Services	27,718	20,714	23,616	-	92,200	72,047	20,153	78.1%
Expenditures Total	67,804	56,537	43,849	-	302,700	168,189	134,511	55.6%
Revenues less Expenditures	(30,052)	(1,190)	11,486	-	(75,865)	(19,756)		
Beginning Fund Balance	75,866	45,813	44,624	-	75,865	75,866		
Contingency	-	-	-	-	-	-	-	-
Reserved for Future Expenditure	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 45,813	\$ 44,624	\$ 56,110	\$ -	\$ -	\$ 56,110		

CROOK COUNTY
LIBRARY
BUDGET VS. ACTUAL BY CATEGORY AND DEPARTMENT
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Library								
Revenues								
Taxes	16,854	1,171,710	63,551	-	1,263,000	1,252,114	\$ 10,886	99.1%
Intergovernmental	6,000	-	8,623	-	8,400	14,623	(6,223)	174.1%
Licenses, Permits & Fees	1,421	1,211	1,282	-	31,500	3,915	27,585	12.4%
Charges for Services	1,317	(113)	(405)	-	100	799	(699)	799.1%
Donations/Contributions	41	4,334	4,719	-	58,000	9,094	48,906	15.7%
Interest	819	1,219	977	-	7,000	3,015	3,985	43.1%
Revenues Total	26,451	1,178,362	78,747	-	1,368,000	1,283,561	84,439	93.8%
Expenditures								
Library	290,863	341,070	283,272	-	1,353,300	915,205	438,095	67.6%
Library Grants and Donations	12,948	7,367	11,527	-	141,400	31,842	109,558	22.5%
Law Library	4,754	4,759	4,005	-	72,000	13,518	58,482	18.8%
Expenditures Total	308,565	353,196	298,805	-	1,566,700	960,566	606,134	61.3%
Revenues less Expenditures	(282,114)	825,166	(220,058)	-	(198,700)	322,995		
Beginning Fund Balance	717,550	435,436	1,260,602	-	-	717,550		
Contingency	-	-	-	-	355,300	-	355,300	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 435,436	\$ 1,260,602	\$ 1,040,545	\$ -	\$ (198,700)	\$ 1,040,545		

CROOK COUNTY
OTHER FUNDS
BUDGET VS. ACTUAL BY CATEGORY AND FUND
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% REC'V'D OR SPENT
OTHER FUNDS								
Revenues								
Taxes	\$ 121,012	\$ 10,707	\$ 4,672	\$ -	\$ 125,900	\$ 136,392	\$ (10,492)	108.3%
Intergovernmental	1,151,358	1,189,631	1,089,088	-	4,230,200	3,430,076	800,124	81.1%
Transfers and Interfund	3,134	3,215	3,370	-	14,000	9,719	4,281	69.4%
Licenses, Permits & Fees	36,721	31,608	28,203	-	99,100	96,532	2,568	97.4%
Charges for Services	15,154	48,686	21,217	-	105,700	85,057	20,643	80.5%
Sale of Property	188,850	-	1,431,107	-	100,000	1,619,957	(1,519,957)	1620.0%
Interest	15,614	15,384	10,953	-	125,700	41,952	83,748	33.4%
Revenues Total	1,531,845	1,299,231	2,588,609	-	4,800,600	5,419,685	(619,085)	112.9%
Expenditures								
Clerk Special Revenue Fund	6,269	-	19,150	-	263,300	25,419	237,881	9.7%
Court Security Fund	-	-	-	-	-	-	-	-
Comm Clge Edu Cntr Fund	-	-	-	-	130,900	-	130,900	0.0%
Capital Asset Reserve Fund	-	-	-	-	-	-	-	-
Crook County School Fund	121,012	-	-	-	-	121,012	(121,012)	-
Crooked River Watershed	21,170	26,456	24,977	-	98,600	72,602	25,998	73.6%
Mental Health Fund	1,030,872	1,045,356	932,214	-	3,299,400	3,008,441	290,959	91.2%
Special Transportation Fund	-	39,903	34,046	-	722,300	73,949	648,351	10.2%
Surveyor	35,308	29,004	17,170	-	48,100	81,482	(33,382)	169.4%
Taylor Grazing Fund	-	-	-	-	49,400	-	49,400	0.0%
Tourism Fund	2,500	(2,500)	-	-	57,200	-	57,200	0.0%
Title III Fund	37,250	-	-	-	692,600	37,250	655,350	5.4%
Video Lottery Fund	-	-	9,500	-	245,800	9,500	236,300	3.9%
Special Payment	-	-	-	-	410,000	-	410,000	0.0%
Transfers	16,776	16,776	18,766	-	277,100	52,318	224,782	18.9%
Expenditures Total	1,271,157	1,154,994	1,055,823	-	6,294,700	3,481,973	2,812,727	55.3%
Revenues less Expenditures	260,688	144,238	1,532,787	-	(1,494,100)	1,937,712		
Beginning Fund Balance	11,116,516	11,377,204	11,521,442	-	10,589,800	11,116,516		
Contingency	-	-	-	-	222,200	-	222,200	
Reserved for Future Expenditure	-	-	-	-	8,873,500	-	8,873,500	
Ending Fund Balance	\$ 11,377,204	\$ 11,521,442	\$ 13,054,228	\$ -	\$ 9,095,700	\$ 13,054,228		

**CROOK COUNTY
FAIRGROUNDS
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022**

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% REC'V'D OR SPENT
Fairgrounds								
Revenues								
Taxes	\$ -	\$ 94,224	\$ 41,114	\$ -	\$ 140,100	\$ 135,338	\$ 4,762	96.6%
Intergovernmental	-	53,167	2,500	-	143,500	55,667	87,833	38.8%
Transfers and Interfund	77,499	77,499	77,499	-	310,000	232,497	77,503	75.0%
Licenses, Permits & Fees	45	2,003	1,896	-	4,000	3,944	56	98.6%
Charges for Services	81,429	43,409	2,426	-	215,500	127,264	88,236	59.1%
Donations/Contributions	2,313	78,919	11,793	-	-	93,025	(93,025)	
Interest	670	549	323	-	100	1,542	(1,442)	1541.6%
Revenues Total	161,956	349,769	137,551	-	813,200	649,276	163,924	79.8%
Expenditures								
Personnel	64,804	58,605	103,340	-	304,400	226,749	77,651	74.5%
Materials & Services	276,386	185,203	131,215	-	489,500	592,803	(103,303)	121.1%
Expenditures Total	341,190	243,808	234,555	-	793,900	819,552	(25,652)	103.2%
Revenues less Expenditures	(179,233)	105,962	(97,004)	-	19,300	(170,276)		
Beginning Fund Balance	313,349	134,115	240,077	-	10,000	313,349		
Contingency	-	-	-	-	29,300	-	29,300	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 134,115	\$ 240,077	\$ 143,073	\$ -	\$ 29,300	\$ 143,073		

**CROOK COUNTY
LANDFILL
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022**

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECVD OR SPENT
Landfill								
Revenues								
Licenses, Permits & Fees	\$ 387,959	\$ 696,711	\$ 580,406	\$ -	\$ 1,810,000	\$ 1,665,077	\$ 144,923	92.0%
Charges for Services	40,966	23,444	25,992	-	121,500	90,402	31,098	74.4%
Sale of Property	15,885	40,959	76,528	-	135,000	133,371	1,629	98.8%
Interest	5,691	5,751	3,885	-	36,000	15,327	20,673	42.6%
Revenues Total	450,501	766,865	686,812	-	2,102,500	1,904,177	198,323	90.6%
Expenditures								
Personnel	165,581	189,765	189,176	-	865,200	544,522	320,678	62.9%
Materials & Services	191,443	177,429	171,161	-	1,009,400	540,033	469,367	53.5%
Capital Outlay	63,428	43,957	-	-	590,000	107,385	482,615	18.2%
Expenditures Total	420,452	411,151	360,337	-	2,464,600	1,191,940	1,272,660	48.4%
Revenues less Expenditures	30,048	355,714	326,474	-	(362,100)	712,237		
Beginning Fund Balance	4,179,710	4,209,758	4,565,472	-	3,800,000	4,179,710		
Contingency	-	-	-	-	270,900	-	270,900	
Reserved for Future Expenditure	-	-	-	-	3,167,000	-	3,167,000	
Ending Fund Balance	\$ 4,209,758	\$ 4,565,472	\$ 4,891,946	\$ -	\$ 3,437,900	\$ 4,891,946		

**CROOK COUNTY
WEED CONTROL
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022**

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Weed Control								
Revenues								
Transfers and Interfund	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 8,500	\$ (8,500)	
Licenses, Permits & Fees	-	66,905	17,078	-	180,000	83,983	96,017	46.7%
Interest	350	295	186	-	2,200	830	1,370	37.7%
Revenues Total	8,850	67,200	17,264	-	182,200	93,313	88,887	51.2%
Expenditures								
Personnel	27,239	31,571	32,869	-	127,900	91,679	36,221	71.7%
Materials & Services	12,388	41,638	8,092	-	118,700	62,117	56,583	52.3%
Capital Outlay	-	-	19,449	-	19,449	19,449	(0)	100.0%
Expenditures Total	39,627	73,209	60,410	-	266,049	173,246	92,803	65.1%
Revenues less Expenditures	(30,777)	(6,009)	(43,146)	-	(83,849)	(79,933)		
Beginning Fund Balance	269,182	238,405	232,395	-	213,000	269,182		
Contingency	-	-	-	-	129,151	-	129,151	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 238,405	\$ 232,395	\$ 189,249	\$ -	\$ 129,151	\$ 189,249		

CROOK COUNTY
AIRPORT - OPERATIONS AND CAPITAL
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Airport - Operations and Capital								
Revenues								
Intergovernmental	\$ 77,886	\$ 61,297	\$ -	\$ -	\$ 510,000	\$ 139,183	\$ 370,817	27.3%
Transfers and Interfund	90,000	-	-	-	165,000	90,000	75,000	54.5%
Charges for Services	90,713	83,842	121,078	-	406,000	295,633	110,367	72.8%
Interest	1,899	1,731	1,157	-	800	4,787	(3,987)	598.4%
Revenues Total	260,498	146,870	122,235	-	1,081,800	529,603	552,197	49.0%
Expenditures								
Materials & Services	185,764	-	-	-	323,800	185,764	138,036	57.4%
Capital Outlay	43,060	51,569	120,054	-	480,000	214,682	265,318	44.7%
Debt Service	121,329	-	266,329	-	388,000	387,659	341	99.9%
Transfers	-	-	-	-	42,000	-	42,000	0.0%
Expenditures Total	350,153	51,569	386,383	-	1,233,800	788,105	445,695	63.9%
Revenues less Expenditures	(89,655)	95,301	(264,148)	-	(152,000)	(258,502)		
Beginning Fund Balance	42,289	(47,366)	47,935	-	152,000	42,289		
Contingency	-	-	-	-	-	-	-	-
Reserved for Future Expenditure	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ (47,366)	\$ 47,935	\$ (216,213)	\$ -	\$ -	\$ (216,213)		

CROOK COUNTY
JUSTICE CENTER AND COURTHOUSE CAPITAL PROJECT
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Justice Center and Courthouse Capital Project								
Revenues								
Bond Proceeds	\$ -	\$ -	\$ 42,261,947	\$ -	\$ 42,545,291	\$ 42,261,947	\$ 283,344	99.3%
Charges for Services	-	-	5,000	-	5,000	5,000	-	100.0%
Interest	553	452	17,979	-	50,000	18,984	31,016	38.0%
Revenues Total	553	452	42,284,925	-	42,600,291	42,285,930	314,361	99.3%
Expenditures								
Justice Center	52,144	32,558	1,908,262	-	31,609,000	1,992,964	29,616,036	6.3%
Courthouse	23,439	-	-	-	8,664,291	23,439	8,640,852	0.3%
Expenditures Total	75,583	32,558	1,908,262	-	40,273,291	2,016,403	38,256,888	5.0%
Revenues less Expenditures	(75,030)	(32,106)	40,376,664	-	2,327,000	40,269,528		
Beginning Fund Balance	439,138	364,108	332,002	-	-	439,138		
Contingency	-	-	-	-	2,327,000	-	2,327,000	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 364,108	\$ 332,002	\$ 40,708,665	\$ -	\$ 2,327,000	\$ 40,708,665		

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CROOK COUNTY
DEBT SERVICE FUNDS
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Debt Service Funds								
Revenues								
Taxes	\$ 7,382	\$ 516,923	\$ 27,975	\$ -	\$ 557,600	\$ 552,280	\$ 5,320	99.0%
Transfers and Interfund	-	-	-	-	183,200	-	183,200	0.0%
Interest	30	346	268	-	100	643	(543)	643.4%
Revenues Total	7,412	517,269	28,242	-	740,900	552,923	187,977	74.6%
Expenditures								
Materials & Services	400	-	-	-	400	400	-	100.0%
Debt Service								
<i>Principal</i>	-	-	-	-	135,000	-	135,000	0.0%
<i>Interest</i>	-	302,725	-	-	605,500	302,725	302,775	50.0%
Expenditures Total	400	302,725	-	-	740,900	303,125	437,775	40.9%
Revenues less Expenditures	7,012	214,544	28,242	-	-	249,798		
Beginning Fund Balance	17,567	24,579	239,123	-	-	17,567		
Contingency	-	-	-	-	-	-	-	-
Reserved for Future Expenditure	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 24,579	\$ 239,123	\$ 267,365	\$ -	\$ -	\$ 267,365		

CROOK COUNTY
FACILITIES - INTERNAL SERVICES FUND
BUDGET VS. ACTUAL BY CATEGORY
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
Facilities - Internal Services Fund								
Revenues								
Intergovernmental	\$ 2,750	\$ 2,750	\$ 2,750	\$ -	\$ 44,600	\$ 8,250	\$ 36,350	18.5%
Internal Service	359,799	359,799	347,547	-	1,382,200	1,067,145	315,055	77.2%
Transfers and Interfund	-	-	-	-	759,500	-	759,500	0.0%
Charges for Services	7,710	8,818	5,720	-	28,500	22,248	6,252	78.1%
Interest	300	195	111	-	-	606	(606)	
Revenues Total	370,560	371,562	356,128	-	2,214,800	1,098,249	1,116,551	49.6%
Expenditures								
Personnel	105,910	103,555	107,319	-	521,800	316,784	205,016	60.7%
Materials & Services	416,384	223,871	197,323	-	1,146,900	837,578	309,322	73.0%
Capital Outlay	3,868	12,810	109,404	-	324,500	126,082	198,418	38.9%
Expenditures Total	526,162	340,236	414,046	-	1,993,200	1,280,444	712,756	64.2%
Revenues less Expenditures	(155,602)	31,326	(57,919)	-	221,600	(182,195)		
Beginning Fund Balance	279,998	124,395	155,722	-	-	279,998		
Contingency	-	-	-	-	221,600	-	221,600	
Reserved for Future Expenditure	-	-	-	-	-	-	-	
Ending Fund Balance	\$ 124,395	\$ 155,722	\$ 97,803	\$ -	\$ 221,600	\$ 97,803		

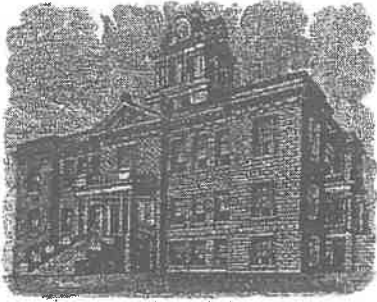
CROOK COUNTY
COUNTY WIDE - ALL FUNDS
BUDGET VS. ACTUAL BY FUND AND DEPARTMENT
As of March 31, 2022

CATEGORY	1ST QTR (JUL-SEP) ACTUALS	2ND QTR (OCT-DEC) ACTUALS	3RD QTR (JAN-MAR) ACTUALS	4TH QTR (APR-JUN) ACTUALS	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% RECV'D OR SPENT
County Wide - All Funds								
Revenues								
Taxes	\$ 552,006	\$ 11,149,103	\$ 622,047	\$ -	\$ 12,996,950	\$ 12,323,156	\$ 673,794	94.8%
Intergovernmental	2,733,665	2,684,640	3,654,849	-	19,276,276	9,073,153	10,203,123	47.1%
Internal Service	1,212,873	1,212,873	1,200,621	-	4,844,700	3,626,367	1,218,333	74.9%
Transfers and Interfund	825,176	510,127	526,900	-	3,612,918	1,862,203	1,750,715	51.5%
Licenses, Permits & Fees	3,711,393	2,217,141	3,685,302	-	8,074,550	9,613,836	(1,539,286)	119.1%
Bond Proceeds	-	-	42,261,947	-	42,545,291	42,261,947	283,344	99.3%
Charges for Services	565,431	447,834	327,455	-	1,642,406	1,340,720	301,686	81.6%
Donations/Contributions	2,478	83,273	36,568	-	926,400	122,319	804,081	13.2%
Sale of Property	204,747	57,389	1,508,979	-	275,500	1,771,115	(1,495,615)	642.9%
Interest	72,727	76,599	71,208	-	553,900	220,534	333,366	39.8%
Revenues Total	9,880,497	18,438,979	53,895,875	-	94,748,891	82,215,350	12,533,541	86.8%
Expenditures								
<i>General Fund</i>								
Assessor's Office	302,611	221,829	224,071	-	1,149,000	748,511	400,489	65.1%
County Clerk	93,846	111,284	105,282	-	511,800	310,412	201,388	60.7%
County Court	156,401	159,694	176,508	-	602,200	492,604	109,596	81.8%
District Attorney	349,615	396,894	389,105	-	1,747,300	1,135,614	611,686	65.0%
Finance	282,387	271,859	203,914	-	1,150,800	758,161	392,639	65.9%
GIS	48,052	35,247	41,393	-	187,700	124,692	63,008	66.4%
Human Resources	80,241	97,019	109,444	-	579,400	286,704	292,696	49.5%
Information Technology	245,518	250,611	177,563	-	1,063,500	673,692	389,808	63.3%
Juvenile	178,493	223,012	225,437	-	1,020,500	626,942	393,558	61.4%
Legal Counsel	100,642	103,210	113,849	-	489,200	317,701	171,499	64.9%
Natural Resources	10,389	13,702	13,552	-	53,100	37,642	15,458	70.9%
Non-Departmental	136,709	56,152	38,719	-	395,600	231,580	164,020	58.5%
<i>General Fund Total</i>	<i>1,984,905</i>	<i>1,940,512</i>	<i>1,818,838</i>	<i>-</i>	<i>8,950,100</i>	<i>5,744,255</i>	<i>3,205,845</i>	<i>64.2%</i>
<i>Special Revenue Funds</i>								
Road Department	872,386	775,110	802,719	-	8,246,900	2,450,215	5,796,685	29.7%
Community Development								
Building	482,019	446,969	443,364	-	2,190,250	1,372,351	817,899	62.7%
Electrical	111,767	100,217	102,115	-	569,500	314,099	255,401	55.2%
On-Site	51,518	51,029	51,602	-	200,200	154,149	46,051	77.0%
Planning	140,815	145,870	149,036	-	583,800	435,721	148,079	74.6%
Sheriff's Office								
Sheriff's Office	955,589	953,685	1,039,469	-	4,688,350	2,948,742	1,739,608	62.9%
Jail	854,256	930,128	954,454	-	4,255,700	2,738,838	1,516,862	64.4%
Emergency & Special Servi	97,531	136,263	65,958	-	524,812	299,752	225,060	57.1%
Parole & Probation	341,495	342,288	321,718	-	1,886,500	1,005,501	880,999	53.3%
Health Department								
Health	204,840	193,819	187,819	-	1,182,400	586,478	595,922	49.6%
Grant-Funded Health Prog	445,995	426,010	412,124	-	4,140,653	1,284,129	2,856,524	31.0%
Environmental Health	22,028	23,630	25,457	-	103,850	71,114	32,736	68.5%
Library								
Library	290,863	341,070	283,272	-	1,353,300	915,205	438,095	67.6%
Library Grants and Donati	12,948	7,367	11,527	-	141,400	31,842	109,558	22.5%
Law Library	4,754	4,759	4,005	-	72,000	13,518	58,482	18.8%
Personnel	813	934	967	-	3,830	2,713	1,117	70.8%
Materials & Services	3,942	3,825	3,038	-	68,170	10,805	57,365	15.9%
Capital Outlay	-	-	-	-	-	-	-	-
Veterans Services	67,804	56,537	43,849	-	302,700	168,189	134,511	55.6%
<i>Special Revenue Funds Total</i>	<i>4,956,607</i>	<i>4,934,751</i>	<i>4,898,487</i>	<i>-</i>	<i>30,442,315</i>	<i>14,789,845</i>	<i>15,652,470</i>	<i>48.6%</i>
<i>Other Funds</i>								
Clerk Special Revenue Fund	6,269	-	19,150	-	263,300	25,419	237,881	9.7%
Court Security Fund	-	-	-	-	-	-	-	-
Comm Clge Edu Cntr Fund	-	-	-	-	130,900	-	130,900	0.0%
Capital Asset Reserve Fund	-	-	-	-	-	-	-	-
Crook County School Fund	121,012	-	-	-	-	121,012	(121,012)	-
Crooked River Watershed	21,170	26,456	24,977	-	98,600	72,602	25,998	73.6%
Mental Health Fund	1,030,872	1,045,356	932,214	-	3,299,400	3,008,441	290,959	91.2%
Special Transportation Fund	-	39,903	34,046	-	722,300	73,949	648,351	10.2%

The financial information included in report is preliminary, unaudited and subject to revision upon completion of Crook County's closing and audit processes.

CROOK COUNTY
COUNTY WIDE - ALL FUNDS
BUDGET VS. ACTUAL BY FUND AND DEPARTMENT
As of March 31, 2022

CATEGORY	1ST QTR	2ND QTR	3RD QTR	4TH QTR	2022 ADJUSTED BUDGET	2022 YTD (JUL-MAR) ACTUALS	BALANCE REMAINING	% REC'V'D OR SPENT
	(JUL-SEP) ACTUALS	(OCT-DEC) ACTUALS	(JAN-MAR) ACTUALS	(APR-JUN) ACTUALS				
Surveyor	35,308	29,004	17,170	-	48,100	81,482	(33,382)	169.4%
Taylor Grazing Fund	-	-	-	-	49,400	-	49,400	0.0%
Tourism Fund	2,500	(2,500)	-	-	57,200	-	57,200	0.0%
Title III Fund	37,250	-	-	-	692,600	37,250	655,350	5.4%
Video Lottery Fund	-	-	9,500	-	245,800	9,500	236,300	3.9%
<i>Other Funds Total</i>	1,254,381	1,138,218	1,037,057	-	5,607,600	3,429,655	2,177,945	61.2%
<i>Enterprise Funds</i>								
Airport	228,824	51,569	120,054	-	803,800	400,446	403,354	49.8%
Fairgrounds	341,190	243,808	234,555	-	793,900	819,552	(25,652)	103.2%
Landfill	420,452	411,151	360,337	-	2,464,600	1,191,940	1,272,660	48.4%
Weed Control	39,627	73,209	60,410	-	266,049	173,246	92,803	65.1%
<i>Enterprise Funds Total</i>	1,030,093	779,736	775,355	-	4,328,349	2,585,185	1,743,165	59.7%
<i>Capital Project Funds</i>								
Justice Center Capital Project	52,144	32,558	1,908,262	-	31,609,000	1,992,964	29,616,036	6.3%
Courthouse Capital Project	23,439	-	-	-	8,664,291	23,439	8,640,852	0.3%
Belknap Museum Capital Project	-	-	-	-	865,000	-	865,000	0.0%
<i>Capital Project Funds Total</i>	75,583	32,558	1,908,262	-	41,138,291	2,016,403	39,121,888	4.9%
<i>Debt Service Funds</i>	400	-	-	-	400	400	-	100.0%
<i>Internal Service Funds</i>								
Facilities	526,162	340,236	414,046	-	1,993,200	1,280,444	712,756	64.2%
Debt Service	121,329	302,725	266,329	-	1,128,500	690,384	438,116	61.2%
Special Payments	-	-	489,037	-	1,127,000	489,037	637,963	43.4%
Transfers	684,982	439,294	457,084	-	3,181,050	1,581,360	1,599,690	49.7%
Expenditures Total	10,634,441	9,908,030	12,064,496	-	97,896,805	32,606,967	65,289,838	33.3%
Revenues less Expenditures	(753,945)	8,530,949	41,831,379	-	(3,147,914)	49,608,383		
Beginning Fund Balance	50,400,431	49,646,486	58,177,435	-	42,636,215	50,400,431		
Contingency	-	-	-	-	13,272,001	-	13,272,001	
Reserved for Future Expenditure	-	-	-	-	26,216,300	-	26,216,300	
Ending Fund Balance	\$ 49,646,486	\$ 58,177,435	\$ 100,008,814	\$ -	\$ 39,488,301	\$ 100,008,814		



Crook County

300 N.E. 3rd Street • Prineville, Oregon 97754
Phone (541) 447-6555 • FAX (541) 416-3891

Crook County Solid Waste Application For A Disposal Fee Credit

Organization: Best care treatment services INC

Contact Name: Al Salisbury Phone: 541-323-5330 x1921

Address: 1059 NW Madras Hwy Prineville OR 97754

Physical Address of Place of Business In Crook County, if different from above:

To qualify for a fee credit an organization must be recognized as a non-profit and charitable under sections 501(c) 3 of the Internal Revenue Service Code and be registered as a non-profit corporation with the State of Oregon. A qualified organization must have a physical place of business in Crook County and must be engaged in an ongoing basis in the business of encouraging consumers to reuse and recycle consumer and durable goods in order to generate revenue to further the interests of one or more segments of society. No commercial hauler of municipal waste or any business unit thereof shall also be qualified as a "qualified non-profit organization" under this section. Certification is not valid until approved by the County Court or an official or body it may designate, and any certification and any unused credit shall expire on June 30. Recertification may be applied for starting in April. The credit if approved shall be used to facilitate the disposal of goods received by qualified non-profit organizations for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be returned to consumer use. This credit shall not be used to allow qualified non-profits to dispose of demolition or construction waste associated with facility demolition, construction or remodel, nor shall this credit be used to allow any person, organization or business to avoid the need to dispose of an ordinary volume of municipal waste usually and customarily generated by person, organization or business. Organizations using the credit shall physically segregate from the ordinary and customary wastestream those goods received for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be reused and shall clearly identify the same upon entering the landfill. Only those goods shall qualify for use of the credit. Qualified non-profit organizations using the credit shall comply with all requirements of the landfill related to source separation of recyclable and non-recyclable materials. The landfill manager is empowered to revoke the certification of any organization which shall fail to comply with the terms of this certification application.

Requested credit for this year: (may not exceed \$3,000) \$ 750⁰⁰

ATTACH TO THIS APPLICATION A COPY OF YOUR FEDERAL LETTER CERTIFYING YOUR NON-PROFIT STATUS (Form 501)

By my signature, I agree to abide by all the terms and conditions herein and the terms and conditions set forth in County Court Order 2006-69.

 Kelly Salisbury Date: 5/11/22
Name, title Office manager

Office use only:	
Form 501 attached:	<input type="checkbox"/> yes <input type="checkbox"/> no
Credit last year: \$ _____	Credit used last year: \$ _____
Credit approved for current fiscal year: \$ _____	

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 29 2004

BESTCARE TREATMENT SERVICES INC
PO BOX 1710
REDMOND, OR 97756-0000

Employer Identification Number:
93-1269087

DLN:

17053185747064

Contact Person:

FELICIA JOHNSON

ID# 31287

Contact Telephone Number:

(877) 825-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated October 13, 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 9:00 a.m. - 6:30 p.m. Eastern time.

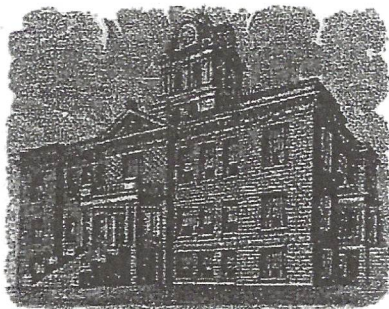
Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



Crook County

300 N.E. 3rd Street • Prineville, Oregon 97754

Phone (541) 447-6555 • FAX (541) 416-3891

Crook County Solid Waste Application For A Disposal Fee Credit

Organization: The Humane Society of the Ochocos

Contact Name: Chanda Wallace Phone: ~~(541) 447-6555~~ 458-218-9231

Address: 1280 NW Tom McCall Rd

Physical Address of Place of Business In Crook County, if different from above:

1495 NW Murphy Ct. Prineville OR 97754

To qualify for a fee credit an organization must be recognized as a non-profit and charitable under sections 501(c) 3 of the Internal Revenue Service Code and be registered as a non-profit corporation with the State of Oregon. A qualified organization must have a physical place of business in Crook County and must be engaged in an ongoing basis in the business of encouraging consumers to reuse and recycle consumer and durable goods in order to generate revenue to further the interests of one or more segments of society. No commercial hauler of municipal waste or any business unit thereof shall also be qualified as a "qualified non-profit organization" under this section. Certification is not valid until approved by the County Court or an official or body it may designate, and any certification and any unused credit shall expire on June 30. Recertification may be applied for starting in April. The credit if approved shall be used to facilitate the disposal of goods received by qualified non-profit organizations for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be returned to consumer use. This credit shall not be used to allow qualified non-profits to dispose of demolition or construction waste associated with facility demolition, construction or remodel, nor shall this credit be used to allow any person, organization or business to avoid the need to dispose of an ordinary volume of municipal waste usually and customarily generated by person, organization or business. Organizations using the credit shall physically segregate from the ordinary and customary wastestream those goods received for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be reused and shall clearly identify the same upon entering the landfill. Only those goods shall qualify for use of the credit. Qualified non-profit organizations using the credit shall comply with all requirements of the landfill related to source separation of recyclable and non-recyclable materials. The landfill manager is empowered to revoke the certification of any organization which shall fail to comply with the terms of this certification application.

Requested credit for this year: (may not exceed \$3,000) \$ 1,000.00

ATTACH TO THIS APPLICATION A COPY OF YOUR FEDERAL LETTER CERTIFYING YOUR NON-PROFIT STATUS (Form 501)

By my signature, I agree to abide by all the terms and conditions herein and the terms and conditions set forth in County Court Order 2006-69.

Deather M. Duran (Ford) Date: 5/11/2022
Name, title Operations Manager

Office use only:	
Form 501 attached:	<input type="checkbox"/> yes <input type="checkbox"/> no
Credit last year: \$ _____	Credit used last year: \$ _____
Credit approved for current fiscal year: \$ _____	

INTERNAL REVENUE SERVICE
 DISTRICT DIRECTOR
 P O BOX 30224
 LAGUNA NIGUEL, CA 92607-0224

DEPARTMENT OF THE TREASURY

Date: SEP 10 1996

HUMANE SOCIETY OF THE OCHOCOS
 PO BOX 851
 PRINEVILLE, OR 97754

Employer Identification Number:
 93-1187879
 Case Number:
 956192023
 Contact Person:
 JACK FERGUSON
 Contact Telephone Number:
 (714) 360-2588
 Accounting Period Ending:
 December 31
 Foundation Status Classification:
 170(b)(1)(A)(vi)
 Advance Ruling Period Begins:
 September 5, 1995
 Advance Ruling Period Ends:
 December 31, 1999
 Addendum Applies:
 Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Letter 1045 (DO/CG)

-3-

HUMANE SOCIETY OF THE OCHOCOS

cause for the delay. However, the maximum penalty we charge cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. We may also charge this penalty if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

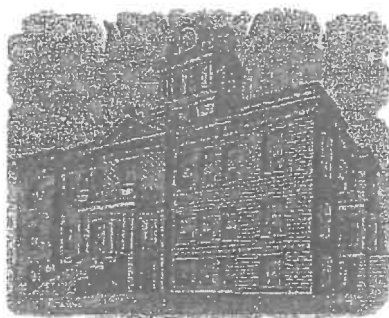
This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If you distribute funds to individuals, you should keep case histories showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

Letter 1045 (DO/CG)



Crook County

300 N.E. 3rd Street • Prineville, Oregon 97754
Phone (541) 447-6555 • FAX (541) 416-3891

Crook County Solid Waste Application For A Disposal Fee Credit

Organization: - - **Prineville Senior Center Charitable Trust (and Neat Repeat)** -
- - - - -

Contact Name: - **Melody Kendall** - - - - - Phone: - **541-447-6844** - - - - -

Address: **P.O. Box 553 Prineville, OR 97754** - - - - -
- - - - -

Physical Address of Place of Business In Crook County, if different from above:

180 NE Belknap, Prineville, OR 97754

To qualify for a fee credit an organization must be recognized as a non-profit and charitable under sections 501(c) 3 of the Internal Revenue Service Code and be registered as a non-profit corporation with the State of Oregon. A qualified organization must have a physical place of business in Crook County and must be engaged in an ongoing basis in the business of encouraging consumers to reuse and recycle consumer and durable goods in order to generate revenue to further the interests of one or more segments of society: No commercial hauler of municipal waste or any business unit thereof shall also be qualified as a "qualified non-profit organization" under this section. Certification is not valid until approved by the County Court or an official or body it may designate, and any certification and any unused credit shall expire on June 30. Recertification may be applied for starting in April. The credit if approved shall be used to facilitate the disposal of goods received by qualified non-profit organizations for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be returned to consumer use. This credit shall not be used to allow qualified non-profits to dispose of demolition or construction waste associated with facility demolition, construction or remodel, nor shall this credit be used to allow any person, organization or business to avoid the need to dispose of an ordinary volume of municipal waste usually and customarily generated by person, organization or business. Organizations using the credit shall physically segregate from the ordinary and customary wastestream those goods received for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be reused and shall clearly identify the same upon entering the landfill. Only those goods shall qualify for use of the credit. Qualified non-profit organizations using the credit shall comply with all requirements of the landfill related to source separation of recyclable and non-recyclable materials. The landfill manager is empowered to revoke the certification of any organization which shall fail to comply with the terms of this certification application.

Requested credit for this year: (may not exceed \$3,000) \$ **\$3,000.00**

ATTACH TO THIS APPLICATION A COPY OF YOUR FEDERAL LETTER CERTIFYING YOUR NON-PROFIT STATUS (Form 501)

By my signature, I agree to abide by all the terms and conditions herein and the terms and conditions set forth in County Court Order 2006-69.

Melody Jendell, Bookkeeper Date: 5/16/2022
Name, title

Office use only:

Form 501 attached: ___ yes ___ no

Credit last year: \$ _____ Credit used last year: \$ _____

Credit approved for current fiscal year: \$ _____

Date: **MAR 14 2002**

SOROPTIMIST INTERNATIONAL OF
PRINEVILLE CHARITABLE TRUST
PO BOX 553
PRINEVILLE, OR 97754

Employer Identification Number:
93-1326625
DLN:
17053306000021
Contact Person:
LISA M VAN DER SLUYS ID# 95264
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c) (3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a) (2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a) (2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

Letter 947 (DO/CG)

part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

Letter 947 (DO/CG)

-3-

SOROPTIMIST INTERNATIONAL OF

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Steven T. Miller
Director, Exempt Organizations

Letter 947 (DO/CG)

Crook County

Community Development Department
Planning Division



TO: Crook County Court

CC: Lori Furlong, Randy Davis, Julie Lancaster, Brent Bybee

FROM: Will Van Vactor

DATE: June 9, 2022

SUBJECT: Community Development Dept. Fee Modifications for FY 2023

Attached are proposed modification to the Community Development Department (“CDD”) fee schedule for the Planning, On-Site, Building/Electrical, and Code Enforcement divisions.

Consistent with recent practice and considering increased personnel and other costs (including rent), as well as inflation, CDD is generally proposing a 5% increase on all fees. The Planning Department has a few more changes beyond the 5% increase, so there is additional explanation provided below regarding those changes to the Planning Department’s fee schedule.

Planning Department

The Planning Department generally proposes a 5% increase in its fees. The Planning Department plans to complete a fee study during FY 2023 to ensure accurate and equitable fees. In advance of completing a fee study this coming year, staff did an initial review and determined that there needed to either be increases, additions, or changes to the Planning fee schedule to capture the actual cost of services. Fees that were increased or added did not have the 5% increase applied and are described in more detail below.

1. Code Compliance

Staff includes in the proposed fee schedule an additional code compliance fee for all applications, which will be based on a scale. To ensure that the fee is properly distributed to the code compliance program, and is easily tracked in budgeting materials, it has been broken out individually again and included in this update.

2. Remand From LUBA

The fee schedule did not provide the option to cover staff time required for LUBA remands. To cover the additional cost, staff has proposed the listed fee which is a deposit + actual costs.

3. Property Line Adjustment with Notice

Staff added this application for when an applicant chooses to notice a property line adjustment to the public. The extra cost compared to property line adjustments without notice reflects the estimated extra cost to provide public notice of staff's decision.

4. Replats

Staff has determined that the same amount of staff time that is spent on partitions is the same amount of staff time that is spent on replats. The fee has been updated to reflect the time spent on those applications, covering the departmental costs for that review.

5. Validation of a Unit of Land

This land use review was recently added into the Title 17, and reflects the process identified by ORS 92.176. In determining a fee for this review, staff again compared it to partitions which require the same amount of staff time to complete.

6. Site Plan Review - Accessory Structure

Staff determined the current fee did not accurately capture the staff time spent on the review. The updated fee reflects the average time spent on those reviews. Staff also determined that site plan review for accessory structures under 200 square feet should be subject to a lower fee than has been charged historically. Accordingly, there is a new review fee for accessory structures under 200 square feet (\$75). This was not reflected on the proposed fee schedule provided to the Court last week.

7. Site Plan Review - Modification

Staff determined that the current fee did not accurately capture the staff time spent on the review. The updated fee reflects the average time spent on those reviews.

8. Renewal of expired site plan review (residential zone dwellings)

To capture site plan reviews for residential zones that have an expired land use approval, staff will be creating a separate application once this fee is adopted into the fee schedule. This would allow landowners to reinstate expired land use approvals for the same exact proposal rather than going through the entire review process again. This would not apply to changes in ownership or deviations from what was originally approved for the land use approval.

9. Declaratory Ruling

This review was recently added into the code and reflects a new process, replacing the historical vested rights determination. Staff chose to match the fee that the City of Prineville currently utilizes.

10. Amendments

Staff did not have an option to capture time spent on amendments made to applications that have been determined complete, which typically requires additional staff time. Staff has included a deposit + actual costs to reflect that additional time spent.

11. Refunds

In the past, a full 100% refund is being processed no matter the amount of staff time spent on an application. To cover staff time spent on applications that may be withdrawn by choice of the applicant, staff has included a fee line item that captures the amount refunded before completeness has been determined in the first 30 days, during the review period, and also if the application becomes void.

Building/Electrical Department

The building division proposes a 5% increase to all fees. The Building Division is also increasing the amount that will be charged as a code compliance fee to ensure the code compliance program is adequately funded. The Building Division is also adding an Administrative Clerical fee of \$75. Lastly, we are proposing to increase the new single-family dwelling by bath fees more than 5% to better cover the cost of services.

On-Site Department

All permit fees for Onsite have increased by approximately 5%. On-site repair permits are proposed to only increase by 3% to keep the permits at a more affordable cost for property owners that have a possible hardship with paying those fees. Onsite added one new fee, an administrative fee for entering year end reporting for the ATT, Sand filter and dosing systems (\$5.00 each).

**THE COUNTY COURT OF THE STATE OF OREGON
FOR THE COUNTY OF CROOK**

IN THE MATTER OF ORDERING FEES ORDER 2022-05
FOR CALENDAR YEAR 2022-2023 **AMENDMENT #1**

WHEREAS, ORS 294.160 requires the establishment of fees by county governing bodies by order or ordinance after providing the public an opportunity to comment; and

WHEREAS, this Order reflects changes to fees which have not been raised in the preceding six months.

NOW, THEREFORE, BE IT ORDERED BY THE CROOK COUNTY COURT that the following fees are set for the calendar year 2022-2023 commencing upon the effective date of this Order 2022-05, which shall continue in effect until amended by the Crook County Court or amended by operation of law:

ALL DEPARTMENTS, except as otherwise specified below:

Photocopies, per page	
Black and white pages	\$0.25
Color pages	\$0.75
Computer prints:	
first 10 pages,	\$0.40
next 100 pages,	\$0.20
additional pages, each	\$0.10
Faxes (up to 10 pages – does not include microfilm fees, search fees, etc.)	\$2.50
Research and collation fee, per hour	\$25.00
Returned and NSF check charge	\$25.00

ASSESSOR

Farm disqualification estimates	\$150.00 each
Laser print enlargements of tax lot	\$1.50 each
Research Fee (per hour w/ ½ hour minimum)	\$45.00

Mapping fee (per plat)	\$35.00
Mobile Home Fees:	
Trip Permit	\$25.00 per section
Ownership/Situs Change/Title Transfer	\$80.00

COMMUNITY DEVELOPMENT

Building Department

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The International Code Council Building Valuation Table has been adopted by Crook County and is published in February of every year and adopted through the County Court effective April 1st of every year. The current valuation table is as follows:

Total Valuation	Fee
\$1 to \$500	\$14.40 <u>15.12</u>
\$501 to \$2,000	\$14.40 <u>15.12</u> for the first \$500.00 plus \$2.16 <u>27</u> for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000 \$1,000 or	\$46.80 <u>49.14</u> for the first \$2,000 plus \$8.64 <u>9.07</u> for each additional fraction thereof, to and including \$25,000
\$25,001 to \$50,000 \$1,000 or	\$245.52 <u>257.80</u> for the first 25,000 plus \$6.47 <u>79</u> for each additional fraction thereof, to and including \$50,000
\$50,001 to \$100,000 \$1,000	\$394.33 <u>414.04</u> for the first \$50,000 plus \$4.32 <u>53</u> for each additional or fraction thereof, to and including \$100,000
\$100,001 and up \$1,000	\$610.33 <u>640.85</u> for the first \$100,000 plus \$3.60 <u>78</u> for each additional or fraction thereof

- ~~1.)~~ 1.) 12% State Surcharge is required to be added to Building fees as per State of Oregon.
- ~~2.)~~ 2.) Structural Plan Review fee 75% of Building Fees.
- ~~3.)~~ 3.) Code Compliance Fee for New Residential, Single Family Dwelling valuations will be ~~0.15~~16.5% of building valuation (Maximum of ~~\$300~~3050.00) (Supports code enforcement program.)
- ~~4.)~~ 4.) Code Compliance Fee for New Accessory and Residential Addition Building valuations ~~0.15~~16.5% of building valuation (Maximum fee of ~~\$200~~2500.00) (Supports code enforcement program)
- ~~5.)~~ 5.) Code Compliance Fee for Commercial Structures Valuations ~~0.15~~16.5% of building valuations (Maximum fee of ~~\$5~~300.00) (Supports code enforcement program).
- ~~6.)~~ 6.) Minimum Building Permit Valuation Fee is \$5,000.
- ~~7.)~~ 7.) Agricultural Building Exemption Review ~~\$55~~60.00
- ~~8.)~~ 8.) Residential Demolition Permit Fee ~~\$85~~90.00
- ~~9.)~~ 9.) Commercial Demolition Permit Fee ~~\$220~~230.00

8.)	10.)	Additional Plan Review - Plan modifications – 2 hour minimum	\$8590.00/-hr
9.)	11.)	Refund processing fee (refunds must be requested within 180 days of application. Refunds are not available for any work that has been performed.)	\$75.00
10.)	12.)	Change of Occupancy Review	
			\$1501560.00
11.)	13.)	Complex/large project consultation or review fee (may include charges for review from technical experts as ACS) 2 hour minimum	
			\$1501650.00/hr
12.)	14.)	Re-Roofing, Residential	
			\$147155.00
13.)	15.)	Re-Roofing Fee Commercial Only Based on the Valuation of the Project	
14.)	16.)	A Fire Life Safety Plan Review Fee is required on all structures over 4000 sq. ft. and/or any project deemed necessary by the Building Official and assessed based on 40% of the Permit Fee.	
15.)	Addressing Fee:		
	A Utility Address may be required for a permit where a utility is requested. — \$25.00		
16.)	Address Fees:	County:	\$100.00 Community Development
			\$10.00 Road Sign Reserve
			\$25.00 Fire Marker Fee = \$135.00
		City:	\$100.00 Community Development
			\$10.00 Road Sign Reserve = \$110.00
17.)	Fire Marker Fee \$25.00		
18.)	17.)	Re-Inspection Fee	\$1001050.00
19.)	18.)	Investigation fee	\$1005.00/hr
20.)	19.)	Each additional inspection	\$1001050.00
21.)	20.)	Inspection outside normal business hours – 2 hour minimum	\$7580.00/hr
22.)	21.)	Inspection for which no fee is indicated	\$1005.00/hr
23.)	22.)	Replacement Copy provided by owner for Plan Review and Stamp	\$30350.00
24.)	23.)	Copying of Plans Reviewed, Stamped Plans	\$30350.00
25.)	24.)	Permit Reinstatement due to expired permit (within 6-month window) 50% of current fee for new permit. New Permit Fee thereafter.	
26.)	25.)	Permit History Research Fee	\$25.00 + .25 per page
27.)	26.)	Permit Shipping	\$10.00
28.)	27.)	Phased Plan Review “per phase” for Residential/Commercial. \$250-300 minimum phasing fee plus 10% of the total project building permit fee, not to exceed \$1,500.00 for each phase.	
29.)	28.)	Deferred plan Review – 65% of permit fee on deferred portion valuation with a \$250300.00 minimum fee	
30.)	29.)	Temporary Certificate of Occupancy – Commercial	\$3753975.00
31.)	30.)	Temporary Certificate of Occupancy – Residential	\$2252235.00
32.)	31.)	Temporary Gold Seal Job Trailer Placement Inspection	
		a. Single-wide unit	\$450475.00
		b. Double-wide unit	\$550575.00
		c. Triple-wide unit	\$650675.00
32.)	Administrative/Clerical Fee		\$75.00

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Manufactured Home Park Fee Schedule – Valuation

Table 1	
\$1 to \$500	\$25
\$501 to \$2000	\$25 for the first \$500 plus \$2.20 for each additional \$100 or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$58 for the first \$2000 plus \$9.90 for each additional \$1000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$285.70 for the first \$25,000 plus \$7.15 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$464.45 for the first \$50,000 plus \$4.95 for each additional \$1000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$711.95 for the first \$100,000 plus \$3.85 for each additional \$1000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2,251.95 for the first \$500,000 plus \$2.20 for each additional \$1000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$3,351.95 for the first \$1,000,000 plus \$2.20 for each additional \$100 or fraction thereof

Evaluation: Table 2 – spaces per acre

Park Class A:

4 or less	\$5901
5	\$5517
6	\$5197
7	\$4941
8	\$4685
9	\$4493
10	\$4365
11	\$4301
12	\$4237

Park Class B:

4 or less	\$5504
5	\$5120
6	\$4800
7	\$4544
8	\$4288
9	\$4096
10	\$3968
11	\$3904
12	\$3804

Park Class C:

4 or less	\$5312
5	\$5028
6	\$4608
7	\$4352
8	\$4269
9	\$3904
10	\$3776
11	\$3712
12	\$3648

Note:

1. Table 2 is based on the 1990 evaluation of Mobile Home Parks published by Oregon Department of Revenue
2. Deduct ten percent from the valuation of parks constructed east of the Cascade Summit.
3. "Class A" parks contains paved streets, curbs and no sidewalks.
4. "Class B" Parks contains paved streets, no curbs and no sidewalks.
5. "Class C" parks contain no paved streets, no curbs, but have a sidewalk on one side of each street.

Additional plan review (required when approved plan is added to, changed, or revised – Min. 1/2 hour)	\$7585.00
Consultation fee (min charge - one hour)	\$150160.00
Plan check fee for manufactured home park	65%
Prefabricated structural inspections (includes site development and connection of the prefabricated structure)	_____
MH Park Installation connection	_____

Recreation Park Fee Schedule

Table 1	
\$1 to \$500	\$25
\$501 to \$2000	\$25 for the first \$500 plus \$2.20 for each additional \$100 or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$58 for the first \$2000 plus \$9.90 for each additional \$1000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$285.70 for the first \$25,000 plus \$7.15 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$464.45 for the first \$50,000 plus \$4.95 for each additional \$1000 or fraction thereof, to and including \$100,000

\$100,001 to \$500,000	\$711.95 for the first \$100,000 plus \$3.85 for each additional \$1000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2,251.95 for the first \$500,000 plus \$2.20 for each additional \$1000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$3,351.95 for the first \$1,000,000 plus \$2.20 for each additional \$100 or fraction thereof

Recreation Park Valuation Table - Table 2

Park Class A:

6 or less spaces per acre	\$ 2637
8 spaces per acre	\$ 2470
10 spaces per acre	\$ 2320
12 spaces per acre	\$ 2189
14 spaces per acre	\$ 2074
16 spaces per acre	\$ 1978
18 spaces per acre	\$ 1907
20 spaces per acre	\$ 1849
22 spaces per acre	\$ 1798

Park Class B:

6 or less spaces per acre	\$ 2483
8 spaces per acre	\$ 2317
10 spaces per acre	\$ 2176
12 spaces per acre	\$ 2035
14 spaces per acre	\$ 1920
16 spaces per acre	\$ 1824
18 spaces per acre	\$ 1754
20 spaces per acre	\$ 1696
22 spaces per acre	\$ 1645

Park Class C:

6 or less spaces per acre	\$ 2483
8 spaces per acre	\$ 2317
10 spaces per acre	\$ 2176
12 spaces per acre	\$ 2035
14 spaces per acre	\$ 1920
16 spaces per acre	\$ 1824
18 spaces per acre	\$ 1754
20 spaces per acre	\$ 1696
22 spaces per acre	\$ 1645

Plan check fee for Rec park 65 %

Solar Fees:

- 1.) Solar Photo voltaic prescriptive (roof-mounted) ~~\$~~455,165.00
 - 2.) Solar Photo voltaic – non-prescriptive Fee is based on the valuation
- of the project – see Structural Permit fee table for rates.

Mechanical Fees:

All mechanical permits are subject to a state Surcharge of 12% of the total permit fee. The minimum mechanical permit application fee is ~~\$100~~1050.00.

The Mechanical Plan Review Fee is based on valuation of 75% of the determined Permit Fee, where applicable.

Commercial Mechanical permits are based on the valuation of the project – see Structural Permit fee table for rates.

1. Air Conditioner	\$13. 9629
2. Air handling unit up to 10,000 cfm	\$13. 2996
3. Air handling unit 10,001 cfm and over	\$47.72 <u>18.61</u>
4. Appliance vent installation, relocation or replacement not included in an appliance	\$40 <u>11.050</u> . 52
5. Attic/crawl space fans	\$8.157.75
6. Chimney /liner/flue/vent	\$11. 6308
7. Clothes dryer exhaust	\$11. 6308
8. Decorative gas fireplace	\$11. 6308
9. Evaporative cooler other than portable	\$8.147.75
10. Floor furnace, including vent	\$11. 6308
11. Flue Vent for water heater or gas fireplace	\$9. 8942
12. Furnace/burner including duct work/vent/liner	\$4718.607.72
13. Gas or wood fireplace/insert	\$4718.607.72
14. Gas Fuel piping outlets	\$11. 6308
15. Heat pump	\$4617.456.62
16. Hood served by mechanical exhaust, including ducts for hood	\$8.147.75
17. Hydronic hot water system	\$7074.440.90
18. Mini spit system	\$4617.456.62
19. Oil tank/gas/diesel generators	\$4617.456.62
20. Pool or spa heater, kiln	\$11. 63.08
21. Propane or natural gas vented room heaters, gas fired appliances, includes vent	\$4718.607.75
22. Range hood/other kitchen equipment	\$4011.050.52
23. Suspended heater, recessed wall heater, or floor mounted floor heater	\$11. 6308
24. Ventilation fan connected to single duct	\$8.147.75
25. Ventilation system not a portion of heating or air-conditioning system	\$8.147.75
26. Water heater	\$4446.534.31
27. Wood/pellet stove	\$4718.607.72
28. Other heating/cooling	\$11. 6308
29. Other fuel appliance	\$11. 6308
30. Other environment exhaust/ventilation	\$8.147.75
31. Mechanical-additional plan review per hour (min 2 hours)	\$90.0085.00
32. Re-inspection fee-mechanical	\$105.0090.00
33. Inspections outside normal business hours – mechanical (min 2 hours)	\$80.0075.00
34. Inspections for which no fee is specifically indicated – mechanical (2 hours min)	\$80.0075.00
35. Mechanical investigation fee \$ 100 <u>1050</u> .00/hr	
36. Minimum fee – mechanical	\$400 <u>1050</u> .00

Plumbing Fees:

All Plumbing permits are subject to a State Surcharge of 12% of the total permit fee
 The minimum Plumbing Permit Application Fee is \$100.00
 Plumbing Plan Review Fee is 75% of the permit fee.

1. Permit Fee, where applicable. Sanitary Sewer-first 100'	\$7477.884.17
2. Storm Sewer-first 100'	\$7477.884.17
3. Water Service - first 100'	\$7477.884.17
4. Backflow preventer	\$7477.884.17
5. Each additional 100' of water, sewer or storm sewer line	\$6963.979.93
6. Water heater	\$4416.534.31
7. Reinspection fee	\$1095.00 ea
8. Each additional inspection – plumbing	\$10575.00
9. Inspections for which no fee is specifically indicated – plumbing (2 hours min)	\$8075.00
10. Inspections outside normal business hours – plumbing (2 hours min)	\$8075.00
11. Plumbing investigation fee	\$1095.00
12. Plumbing – additional plan review per hour (2 hour minimum)	\$9085.00
13. Single Family Residence –additional bath/kitchen	\$200149.00
14. First Kitchen & Bathroom includes 100' of water, sewer & storm lines	\$300175.00
15. First Kitchen & 2 Bathrooms Includes 100' of water, sewer & storm lines	\$4300.00
16. First Kitchen & 3 Bathrooms includes 100' of water, & sewer & storm lines	\$3403400.00
17. Each fixture as marked on application	\$2425.964.72
18. Re-piping of existing fixtures --- per fixture	\$2425.964.72
19. Residential Fire Sprinklers (connected to potable water) 13D:	
0-2,000 sq. ft.	
\$136142.8036.00	
2,001-3,600 sq. ft.	
\$150157.640.13	
3,601 to 7,200 sq. ft.	
\$200.41190.78	
Over 7,200 sq. ft.	
\$232244.4132.77	

Medical Gas Fees:

<u>If the valuation is:</u>	<u>Your Fee is:</u>
\$1.00 to \$5,000	\$110.78116.31
\$5,001 to \$10,000	\$110.78116.31 for the first \$5,000 plus \$1. 66-74 per add'l \$100 or fraction thereof
\$10,001 to \$100,000	\$193.78203.47 for the first \$10,000 plus \$-11. 30-86 per add'l \$1,000 or fraction thereof
\$100,001 and above	\$1210.781271.32 for the first \$100,000 plus \$7. 768.15 for each add'l \$1,000 or fraction thereof

Manufactured Homes:

1. Manufactured Home permits are subject to a \$30.00 State Administration Fee.
2. Manufactured Home placement fee of ~~\$5505850.00~~ + 12% State Surcharge +\$30.00 State Fee = ~~\$646.09679.960~~
3. Manufactured Home Code Books \$35.00
4. The 12% State Surcharge will be applied to the following fees:

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- a. Inspections outside normal business hours (2 hour minimum) \$~~75~~80.00hr
- b. Inspections for which no fee is indicated. (2 hour minimum) \$~~75~~80.00 hr
- c. Manufactured dwelling investigative fee \$~~100~~1050.00
- d. Reinspection fee \$~~100~~1050.00 ea

Electrical Division Fees: Minimum permit fee is \$1005.00

1. All electrical permits are subject to a State Surcharge of 12% of the total permit fee
2. Electrical plan review is 25% of the permit fee when required
3. Master Electrical application permit fee \$100.00
4. Master Electrical hourly inspection fee \$100.00
5. Residential, per unit, service included
 - A.) 1,000 sq. ft. or less \$~~166.16~~174.47
 - B.) Each additional 500 sq. ft. or portion thereof \$~~27.69~~29.08

Multi-family is based on largest unit using residential square footage with each additional unit at 50%
- 6.) Limited energy \$~~38.77~~40.71
- 7.) Each manufactured home or modular dwelling service or feeder \$~~105.00~~74.17
- 8.) Service or feeders: (installation, alteration, relocation)
 - 200 amps or less / 5KVA or less \$~~106.90~~112.24
 - 9.) 201 to 400 amps \$~~126.28~~132.60
 - 10.) 401 to 599 amps \$~~212.13~~222.74
 - 11.) 600 to 1,000 amps \$~~278.25~~292.16
 - 12.) Over 1,000 amps or volts \$~~633.15~~664.80
 - 13.) Reconnect only \$1005.00
 - 14.) Temporary service of feeders: (installation, alteration, relocation)
 - A.) 200 amps or less \$1005.00
 - B.) 201 to 400 amps \$~~116.34~~122.13
 - C.) 401 to 599 amps \$~~167.82~~176.22
 - 15.) Over 600 amps or 1,000 volts. (See services or feeders section above)
 - Branch circuits: (new, alteration, extension per panel)
 - 16.) Fee for branch circuits w/purchase of a service or feeder fee \$~~7.98~~8.37
 - 17.) Fee for branch circuits without purchase of a service or feeder fee:
 - A.) First branch circuit \$~~74.17~~77.88
 - B.) Each additional branch circuit \$~~7.98~~8.37
 - 18.) Miscellaneous: (service or feeder not included)
 - A.) Each pump or irrigation circle \$~~74.17~~77.88
 - B.) Each sign or outline lighting \$~~74.17~~77.88
 - C.) Signal circuit(s) or a limited-energy panel, alteration or extension \$~~74.17~~77.88
 - ~~D.)~~
 - ~~D.E.)~~ Reinspection Fee \$~~400~~1050.00
 - ea
 - ~~E.)F.)~~ Inspection outside normal business hours (two hour minimum) \$~~75~~80.00 hr
 - ~~G.)F.)~~ Inspection for which no fee is specifically indicated (2 hour min) \$~~hour75hour80~~75.00
 - ~~H.)G.)~~ Additional plan review \$1001050.00 hr
 - ~~I.)H.)~~ Investigation fee \$~~100~~1050.00 hr
 - ~~19.)~~ 19.) -Commercial Electrical Multi-Family

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Multi-family limited energy by floor _____ \$74,177.88
 Multi-family protective signaling by floor _____ \$77,887.17

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20.) Renewable Energy – Solar

Renewable Energy-5KVA or Less _____ \$100
 \$1059.00
 5KVA to 15KVA _____ \$126
 \$13226.00
 15.01KVA to 25KVA _____ \$168
 \$17668.00

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WIND ENERGIZED SYSTEMS Over 25KVA _____
 \$545.00

21.) Wind Energized Systems

1.) 25.01 KVA through 50 KVA/ 601 to 1000 AMPS _____ \$225,982.00
 2.) 50.01 KVA through 100 KVA / OVER 1,000 AMPS OR VOLTS _____ \$519,535.00

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Road Naming Fees:

1.) Road Naming _____ \$300.00
 1.) Road Re-Naming _____ \$300.00

PUBLIC AND PRIVATE ROADS intersecting with a County Maintained Road

New or replacement road name sign/stop/post installed by County Road Dept. that is within the County Right of Way on a Private or Public Road _____ \$750.00

Code Enforcement Fees Department:

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1.) Code Compliance fee for on-site (septic) Environmental Health Program applications _____
 (Supports code enforcement program) _____ 6% of Environmental Health fee
 2.) Code Compliance fee for Planning applications _____ 10% of Planning Dept. fee
 (Supports code enforcement program)
 3.) Code Compliance Fee for New Residential Buildings _____
 0.12% of building valuation (Maximum fee of \$200.00) (Supports code enforcement program)
 4.) Code Compliance Fee for New Accessory Buildings 0.12% of building valuation (Maximum fee of \$100.00) (Supports code enforcement program)
 1.) Code compliance Fee for Commercial Buildings 0.12% of building valuation _____
 (Maximum fee of \$300.00) (Supports code enforcement program)
 2.) Code Enforcement Hourly Rate _____ \$75.00/hour
 (As permitted by Crook County Code Title 1, cost recovery)
 7.) Site investigation _____ 2 hour minimum _____ \$75.00/hour
 8.) Code compliance letter, research and investigation – 2 hour minimum _____ \$75.00/hour
 9.) Code compliance hearing fee _____ \$250.00
 Code Enforcement Hourly Rate _____ \$75.00/hr
 (As permitted by Crook County Code Title 1, cost recovery)
 Site investigation – 2 hour minimum _____ \$75.00/hr
 Code compliance letter, research and investigation – 2 hour minimum _____ \$75.00/hr

Code compliance hearing fee \$250.00

On-Site (Septic Systems) Department

*Fee schedule for on-site septic program **includes the state surcharge of \$100 for all site evaluation, permits and other activity** where an application is required:— all state fee schedules are subject to change based on legislative action and may be revised throughout the year. ~~A code compliance fee of 6% of the County's base fee (before the DEQ surcharge is added) for specific on-site septic permits rounded to the nearest dollar amount is also included in the fee schedule.~~*

A code compliance fee of \$50 shall be added to all new construction Permits, Authorizations, and Alterations.

Site evaluation fee	\$760795.00
Septic system permit, first 1,000 gallons, standard system	\$920 <u>\$920960.00</u>
Septic system permit, first 1,000 gallons, capping fill	\$1,125175.00
Septic system permit, first 1,000 gallons, grey water sump	\$470485.00
Septic system permit, first 1,000 gallons, pressure distribution	\$1,335395.00
Septic system permit, first 1,000 gallons, redundant	\$705735.00
Septic system permit, first 1,000 gallons, sand filter	\$1,6501725.00
Septic system permit, first 1,000 gallons, saprolite system	\$50885.00
Septic system permit, first 1,000 gallons, seepage trench	\$1,1201270.00
Septic system permit, first 1,000 gallons, steep slope	\$1,1201720.00
Septic system permit, first 1,000 gallons, tile dewatering	\$2,310410.00
Each 500 gallons ("commercial" septic systems) above 1,000 or part thereof	<u>\$155160.00</u>
Add'l	
Plan review, commercial facility system, 0-600 gallons---	\$0.00
(Covered under the permit fee)	
Plan review, commercial facility system, 600-1,000 gallons	\$260270.00
Plan review, each 500 gallons or part thereof above 1,000-2,500 gallons	Add'l \$55575.00
Renewal/reinstatement/transfer permit (original permit w/1 year of expiration)	\$400415.00
Major septic system repair, single family dwelling	\$495525.00
Minor septic system repair, single family dwelling	\$3403450350.00
Major commercial septic system repair	\$5505570.00
Minor commercial septic system repair	\$365375.00
Major septic system alteration/relocation (drain field)	\$810845.00
Minor septic system alteration/relocation (tank)	\$495515.00
ATT annual report review-in-house	\$50.00
ATT systems permit/with/ without pressure distribution	\$1,3901450.00
ATT systems O&M Inspection	\$400.00
Holding tank permit	\$60900.00
Holding tank inspection report-in-house	\$4050.00
Holding tank inspection annual-field	\$250.00
Authorization, field visit required-permit issued under the authorization will be without the repair fee.	\$6306530.00

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Authorization, no field visit required	\$300 \$1500.00
Evaluation/renewal of temporary/hardship authorization	\$300.00
Existing system evaluation-field	\$640.00
Sewage disposal service, pumper truck inspection, first truck	\$150.00
Sewage disposal service, each additional truck	\$60.00
<u>Accela yearly O&M entry fee (each)</u>	<u>\$5.00</u>
Re-inspection fee-when a pre-covered inspection correction requires a subsequent reinspection due to the previous corrections not being made. No further inspections until the reinspection fee is paid.	
	\$200.00
Pump evaluation Fee for all permits that specify the use of a pump or dosing system except for Sand Filter, ATT, Recirculating gravel filter and pressurized distribution systems	
	\$50.00
On-site specialist consultation fee, in-house, 1-hour minimum	\$100.00/hour
On-site specialist consultation fee, field, 1-hour minimum	\$200.00/hour
Refund/Administrative fee	\$50.00

On-Site may charge twice the established fee for a septic permit or approval if work is commenced before the required permits have been issued.

Notice: A \$100.00 surcharge to offset DEQ administrative and oversight costs and are assessed by DEQ for each site evaluation, construction, repair, renewal authorization, all other activities for which an application is submitted. There is no surcharge for pumper truck inspections. The proceeds are forwarded to DEQ on a quarterly basis. The surcharge is set by the State of Oregon and will be adjusted to reflect State-imposed changes.

Planning Department

(Unless otherwise indicated all applications include an additional Code Compliance Fee of 10% of the total application fees)

(Note: Code Compliance fees may double for violation cases)

Unless otherwise stated, all Planning fees will also have an addition Code Compliance fee per application, as calculated in the table below.

(Note: Code Compliance fees may double for violation cases)

Code Compliance Fees:

Planning Fees totaling \$0-200	<u>\$0</u>
Planning Fees totaling \$201-500	<u>\$50</u>
Planning Fees totaling \$501-1,000	<u>\$100</u>
Planning Fees totaling \$1,001-5,000	<u>\$150</u>
Planning Fees totaling \$5,001-Over	<u>\$500</u>

Appeals—Remands - [No Code Compliance Fee]

Appeal to Planning Commission	\$250.00 or as set by statute
Appeal to County Court	application fee (deposit) \$2,050 155.00 + 20%

(Appellant must also provide transcripts of relevant meeting tapes at appellant's expense)

Remand from LUBA \$1,000 deposit + actual cost

(Actual costs with deposit required at time of appeal submission

- Covers costs for notices mailed, copy charges, staff time and other costs-) Appellant must also provide transcripts of relevant meeting tapes at appellant's expense

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CD/USB records	\$5.00 each
DOCUMENTS PURCHASED - [No Code Compliance Fee]	
Duplication fees	\$0.25/page
Duplication of oversize exhibits	\$5.00/page
Local Appeal Record	\$5.00 per CD/USB
LAND PARTITIONS - [Code Compliance Fee to be Added]	
Land partitioning (Residential, Commercial or Industrial)	
Land partitions (two – three lots)	\$1,900 2,000.00
Measure 49 Land Partition	\$1,575 1,655.00
Farm partition/forest partition (two – three lots)	\$1,900 2,000.00
Boundary/Property Line Adjustment	\$725
	\$765.00
Boundary-Property Line Adjustment with notice	
	\$725 850.00
Lot Combining – Uncombining	\$425 450.00
Final Plat Review	\$160 170.00
Replat	\$725 2,000.00
Validation of a unit of land	\$2,000 0.00
CONDITIONAL USE PERMITS - [Code Compliance Fee to be Added]	
Conditional use permit, administrative (e.g. Dog Kennels, Home Occupations)	\$1,000 050.00
Conditional use permit, w/hearing (e.g. bed & breakfast; golf course, multi-family residential)	\$2,600 730.00
Conditional use permit, modification of conditions, administrative	\$475 500.00
Conditional use permit, modification of conditions w/hearing	\$1,600 680.00
Conditional use permit – Temporary hardship dwelling	\$370 390.00
Temporary hardship renewal (every 2 years)	\$25 30.00
Conditional use – mineral aggregate	\$9,000 350.00
Conditional use – commercial energy (Additional fee will apply if a Goal exception is required)	\$10,000 500.00
Non-resource dwelling – conditional use permits	
Conditional use permit, Non-farm dwelling on existing parcel	\$2,500 625.00
Conditional use permit, Non-farm partition (two to three lots)	\$5,000 250.00
Conditional use permit, forest dwelling	\$3,360 200.00
AMENDMENTS - [Code Compliance Fee to be Added]	
Comprehensive plan amendment	\$5,250 515.00
Comprehensive plan amendment, required goal exception	\$7,350 720.00
Zone map change, measure 56 notice required	\$5,252 515.00
Zone map change, if <u>no</u> measure 56 notice required	\$2,625 760.00
Zone text change, measure 56 notice required	\$4,200 410.00
Zone text change, if <u>no</u> measure 56 notice required	\$2,625 760.00
SITE PLAN REVIEWS - [Code Compliance Fee to be Added]	
Site plan review – residential	\$675 710.00
Site plan review – accessory structure	\$125 250.00
Site plan review—accessory farm help dwelling	\$1,400 15500.00
Site plan review – accessory farm family dwelling	\$1,400 15500.00
Site plan review – farm dwelling	\$1,400 15500.00
Site plan review—accessory forest-family dwelling	\$1,400 15500.00
Site plan review – lot of record – ORS 215.705	\$1,400 15500.00

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Site plan review – Commercial, industrial,	\$1,000	5000.00
Site plan review - utility facilities, cell towers	\$3,180	25.00
SITE PLAN MODIFICATIONS		
Site plan modification	\$250	375.00
<u>Renewal of expired site plan review (residential zone dwellings)</u>	50% of the original fee	
SUBDIVISIONS / PLANNED UNIT DEVELOPMENTS - [Code Compliance Fee to be Added]		
Outline development / master plan	\$3,150	310.00 + \$220 per lot + 10% compliance fee
Subdivision name changes	\$525	550 each
change		
Final plat review	\$1,000	500.00
Subdivision modification request by applicant w/hearing	\$2100	2400.00
Public hearing extension request	\$255	5025.00
Replat	\$825	2000.00
DESTINATION RESORT - [Code Compliance Fee to be Added]		
Conditional use permit, modification	\$27,000	28,350.00
Subdivision Phase	\$3,000	3,310.00 +
\$2200.00 per lot + 10% compliance fee		
Site plan review – residential	\$50	895.00
Site plan review – commercial	\$1,750	1,155.00
Final development review	\$1,100	1,155.00
Final plat review	\$1,000	1,050.00
Replat	\$825	2,000.00
OTHER PERMIT FEES - [Code Compliance Fee to be Added]		
Legal parcel/lot determination 1-4 lots	\$800	850.00 + \$50.00/lot
Legal parcel/lot determination 5+ lots	\$275	290.00 + \$50.00/lot
Complex project fee	\$1,000	500.00 deposit + actual costs
Variance without public hearing	\$250	550.00
Variance with public hearing	\$1,100	1,500.00
<u>Vested right application</u>	\$550	Declaratory
<u>ruling</u>	\$550	1,100.00
Sign permit	\$225	240.00
Temporary use permit – Property owners RV on lot for up to 6 months	\$200	250.00
Temporary use permit – Renewal fee for property owner RV next 6 months	\$25	30.00
Land Use Compatibility Statement	\$75	80.00
Planning Director Determination (Interpretation-Advisory Only)	\$865	910.00
Staff Research/Consultation—\$25 – 1 hr minimum	\$25	75.00/hr
<u>per hour</u>		
All land use extension requests	\$250	260.00
<u>Amendments to applications after completeness has been determined</u>	\$300 deposit + actual costs	
<u>Refunds requests (if applicable)</u>	100% of original fee – 75% back if withdrawal requested within 30 days of acceptance; 50% back if withdrawal requested after 30 days of acceptance; no refund if decision has been issued or incomplete for more than 180 days	
Farm stand reviews	\$250	260.00
One mile study/soils report	\$200	210.00

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Wildlife density analysis \$7580.00
Consultant fee \$5,000 deposit + actual costs
 (Consultant fees are charged when in the judgment of the Planning Director, Planning Commission, or County Counsel, expertise or resources are required outside the scope of the County's ability to evaluate an application accurately or timely and additional assistance is needed. In some cases, consultation is required by County ordinance. Examples include but are not limited to evaluation of a proposed energy-related facility and related impacts, evaluation of environmental impact of certain industries, evaluation of the impact of certain applications on airport operations or a traffic-impact study.)

EVENTS - [Code Compliance Fee to be Added]

Agritourism in County Exclusive Farm Use Zones

<u>Expedited Single Event (1 year only)</u>	<u>\$150.00</u>
<u>Single Event</u>	<u>\$550.00</u>
<u>2-6 Events without Public Hearing</u>	<u>\$750.00</u>
<u>2-6 Events with Public Hearing</u>	<u>\$1,155.00</u>
<u>7-18 Events</u>	<u>\$2,730.00</u>

Social Gatherings (As identified in Crook County Code 5.04 Article II)

<u>101 – 250 participants</u>	<u>\$210.00</u>
<u>251 – 500</u>	<u>\$525.00</u>
<u>501 – 1,000</u>	<u>\$1,050</u>
<u>1,001 – 3,000</u>	<u>\$1,575</u>

Agritourism in County Exclusive Farm Use Zones \$1,000.00

Social Gatherings As identified in Crook County Code 5.04 Article II

<u>401—250</u>	<u>\$200.00</u>
<u>participants</u>	
<u>250—500</u>	<u>\$500.00</u>
<u>500—1,000</u>	<u>\$1,000</u>
<u>1,000—3,000</u>	<u>\$1,500</u>

Mass Gatherings (As identified in Crook County Code 5.04 Article I)
\$5,000 250.00

ROAD APPROACH /VACATION- [Code Compliance Fee to be Added]

Road approach permit – residential, new \$250270.00
 For County-maintained roads or roads approaching County-maintained roads
 (\$125-135 to Planning, \$125-135 to Road Department)
 Public and private roads that do not approach state, County, or City roads
 (\$125-135 to Planning, \$125-135 to Code Compliance)
 Road approach permit – residential, grandfathered \$125140.00
 For County-maintained roads or roads approaching County-maintained roads
 (\$35-45 to Planning, \$90-95 to Road Department)
 Public and private roads that do not approach state, County, or City roads

(~~\$35345~~ to Planning, \$905 to Code Compliance)
 No fee for accesses created prior to 2000. Grandfathered Access permits are for existing single homes only.

~~Re-Inspection fee~~ (per re-inspection) ~~\$50.00~~
 Subdivision / PUD / Destination Resort approach
~~\$1,000050.00~~
 For County-maintained roads or roads approaching County-maintained roads
~~(\$40040205 to Planning, \$600625 to~~

Road)
 Public and private roads that do not approach state, County, or City roads
~~(\$400425 to Planning, \$600625 to Code~~

Compliance)
 Commercial/ industrial or institutional approach \$5005300.00
 For County-maintained roads or roads approaching County-maintained roads
 (~~\$250265 to Planning, \$25026550 to Road~~)
 Public and private roads that do not approach state, County, or City roads

(~~\$250265 to Planning, \$250265 to Code Compliance~~)
~~Re-Inspection fee (per re-inspection)~~ \$50.00

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Addressing/Roads

Address Fees:
 County (excluding inside City Limits) \$110.00 Address Assignment
 \$25.00 Fire Marker
 = \$135.00
 Inside City: \$110.00 Address Assignment Fire
 Marker Fee for Existing, Verified Address \$25.00
 Utility Address (may be required for a permit where a utility is requested) \$115.00
 Road Naming - [Code Compliance Fee to be Added] \$450.00

PUBLIC AND PRIVATE ROADS intersecting with a County Maintained Road

New or replacement road name sign/stop/post installed by County Road Dept. that is within the County Right of Way on a Private or Public Road \$750.00

ROAD VACATION

Road Vacation \$1,360430.00
~~(\$910 - \$910945.00 to County Counsel, \$450485.00 to~~

Road)
ROAD DEVELOPMENT INSPECTION FEES

Public and Private Roads – Road Inspection costs are paid to a third-party engineering firm. The fees below reflect the actual costs.

Type	PADT (potential average daily trips)			
	0-20	21-99	100 or more	Resorts
Traffic review	\$1,650.00	\$1,650.00	\$5,000.00	\$15,000.00
Plan review	\$3,000.00	\$4,000.00	\$5,000.00	\$15,000.00
Site observations	\$2,460.00	\$2,460.00	\$2,460.00	\$5,000.00

Payment of site observation fee includes cost of storm water plan review.

Note 1: Proposed fees assume three reviews will be adequate. For projects requiring additional visits, additional fees will apply.

Note 2: Proposed fees assume four site visits will be adequate. For projects requiring additional visits, additional fees will apply.

Note 3: Assumes 4 site visits (sub base, 3/4", 1/2" and paving). For projects requiring additional visits, additional fees will apply.

Note 4: Proposed fees shown are for subdivisions up to 200 PADT. For subdivisions in excess of 200 PADT, additional fees will apply.

~~Consultant fee~~ ~~Actual costs of service~~

~~Consulting fees are charged when in the judgment of the Planning Director, Planning Commission, or County Counsel, expertise or resources are required outside the scope of the County's ability to evaluate an application accurately or timely and additional assistance is needed. In some cases, consultation is required by County ordinance. Examples include but are not limited to evaluation of a proposed energy related facility and related impacts, evaluation of environmental impact of certain industries, evaluation of the impact of certain applications on airport operations or a traffic impact study.~~

COMMUNITY CORRECTIONS

Monthly Supervision Fee	\$35.00
DNA Collection Fee	\$10.00
Dirty Urinalysis Fee	\$20.00
Interstate Compact Fee	\$100.00
Work Crew Orientation Fee	\$25.00
Work crew hourly rate	\$6.00

COUNTY CLERK

Board of Property Tax Appeals hearing USB copy	\$10.00
Computer prints:	\$0.40 each
Electronic voter list (email or USB)	\$35.00
Additional first page recording fee (<i>in addition to statutory fee; supports computer replacement</i>)	\$5.00
Domestic Partnerships conciliation fee	\$10.00
HB 2436 Implementation – (ORS 205.323) (includes the 2018 HB 4007 updates)	\$1.00 per document assessed the Housing Alliance Fee
HB 2339 & SB 618 Implementation	\$2.00 per document assessed the A&T Fee
Marriage License Amendments	\$25.00
Research and Collation Fee	\$40.00 per hour

COUNTY COURT & COUNTY COUNSEL

County Court meeting cassette tape copy, per tape	\$5.00 each
CD dubbing, per CD	\$5.00
County Liquor License Application	
New	\$50.00
Renewal	\$25.00
Legal Counsel review	Weighted hourly wage per time spent on project

DISTRICT ATTORNEY

Traffic violations	\$5.00
Diversion revocations	\$10.00
Probation violations (misdemeanor and felony)	\$10.00
Non-traffic violations and misdemeanor crimes	\$10.00
Felony crimes	\$15.00
Felonies involving unusually large amounts of discovery	\$50.00
Homicides	\$100.00
Audio and video cassette tapes	\$10.00
Diskettes or compact discs	\$10.00
Expungement Process	\$60.00

EXTENSION

4-H CLOVER CLUB BUILDING RENTAL RATES

	Non-Profit Organization		Commercial (For-Profit) Organization	
	Per Hour	Entire Day	Per Hour	Entire Day
Griffin Classroom	\$30	\$150	\$45	\$200
Assembly Room	\$40	\$200	\$55	\$250
Entire Building	\$50	\$250	\$75	\$350
Cleaning / Damage Deposit	\$300		\$300	
Key Deposit	\$10		\$10	

Copies/Prints

B/W 8½x11 Copy Paper	\$0.10
Color 8½x11 Copy Paper	\$0.50
Double-sided copies	price is doubled.

Faxes

Local	\$1.50/up to 10 pages
Long Distance	\$2.50/up to 10 pages
Additional pages over 10	\$.50 per page

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Professional Services

Standard labor rate	\$85.00/hr (1 hr min.)
Quick Maps – Small Format (Basic layers with or w/o imagery)	\$10.00 + print costs
Quick Maps – Large Format (Basic layers with or w/o imagery)	\$15.00 + print costs
Custom Mapping	\$85/hr (1 hr min)

GIS Database Analysis	\$85/hr (1 hr min)
Printing (Small format)	
8.5 X 11 (B&W)	\$0.50 per sheet
8.5 X 11 (Color)	\$1.00 per sheet
11 X 17 (B&W)	\$1.00 per sheet
11 X 17 (Color)	\$2.00 per sheet
Printing (Large format)	
Plat Copy (B&W)	\$5.00 per sheet
Maps/other (B&W)	\$1.50 per sq ft (\$10 min)
Maps/other (Color)	\$2.00 per sq ft (\$10 min)
Scanning	
Small Format (11 X 17 and smaller)	\$0.50 per sheet (\$5 min)
Large Format (larger than 11 X 17)	\$1.50 per sq ft (\$15 min)
Custom services	
1- mile study and report	\$170.00
Soil survey 1:	\$25.00
Soil survey 2:	\$75.00
GIS Data	
Custom Data Request	\$85/hr (1 hr min)
CD creation	\$5.00
GIS Mapping fee (included in planning fees)	
Conditional use permit, non-farm partitioning/vacant/herbaceous forest	\$60.00 per lot
Conditional use permit, non-farm partitioning w/existing residence	\$60.00 per lot
Conditional use permit, non-farm dwelling on existing parcel	\$60.00
Conditional use permit, farm partitioning	\$60.00
Conditional use permit, non-residential	\$60.00
Site plan review, residential or commercial	\$60.00
Subdivision, PUD, condo, per unit	\$60.00 per lot
Final plat review, subdivision	\$60.00 per lot
Road Vacation	\$60.00

HEALTH DEPARTMENT

In most cases, the increases in immunizations are based on changes in the cost of supplies. The allowable Medicaid immunization reimbursement is \$21.96.

Certain fees shown are subject to adjustment on a sliding scale basis for qualifying individuals as determined by Federal guidelines.

Worksite & Community Wellness:

Health Education/Training/Promotion/Consultation (Non County Businesses)	\$30.00 - \$75.00
Blood Borne Pathogen Training	\$40.00
Mental Health First Aid	<u>\$119</u>
QPR	<u>\$30</u>
Living Well with Chronic Conditions	
Diabetes Prevention Program	
Other Training (Businesses)	\$20.00

Immunizations

Vaccine For Children (VFC and 317 Program): Vaccine from the State – No Charge for Cost of Vaccine, only the administration fee of \$21.96

DTaP (Infanrix Tripedia)	\$21.96	
DTaP/IPV/Hib (Pentacel)	\$21.96	
DTap/Hep B/IPV (Pediatrix)	\$21.96	
DTap/IPV (Kinrix)	\$21.96	
DTap/Hib (TriHiBit)	\$21.96	
Hepatitis A Pediatric (Havrix)	\$21.96	
Hepatitis B Pediatric (Engerix Recombivax)	\$21.96	
Hepatitis B/Hib (Comvax)	\$21.96	
Hib (ActHib)	\$21.96	
HPV (Gardasil)	\$21.96	
IPV (IPOL)	\$21.96	
Meningococcal –MCV4 (Menactra)	\$21.96	
MMR (Measles, Mumps, Rubella)	\$21.96	
MMRV (Measles, Mumps, Rubella, Varicella) (ProQuad)	\$21.96	
PCV13 (Pneumovax)	\$21.96	
Polio IPV	\$21.96	
Rotavirus (RotaTeq & Rotarix)		\$21.96
Td Immunization (7 and older)	\$21.96	
Tdap Immunization (10-18 years - Boostrix)	\$21.96	
Varicella (Chickenpox – Varivax)	\$21.96	

Special Programs Admin. Fee only**

Influenza (VFC and special population)	\$21.96
Flumist (VFC)	\$21.96
IG – only pay administration fee	\$21.96
<u>COVID-19 Vaccine</u>	<u>\$40.00</u>

Special Programs – No Fee

<u>COVID-19 Vaccine</u>	<u>\$0</u>
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Vaccines Non VFC Program

Administration Fee included in Price

All vaccines cost + \$21.96

Vital Statistics and Medical Records:

Birth and Death Certificates (First)	\$25.00
Additional Birth and Death Certificates, each	\$25.00
Replacement Fee (Birth and Death)	\$5.00/each
Record page copies – client chart (after ten pages)	\$0.25 per page
Expedited Order Fee	\$7.00

Miscellaneous:

Shot Record Replacement	\$1.00
Head Lice Check	\$10.00

STI Exam \$150.00

Increases in fees for the Reproductive Health program are based on the Required Cost Analysis which demonstrated the following charges.

Lab Tests:

– Venipuncture/Court Ordered \$15.00
 Venipuncture/VDRL, Hepatitis \$15.00

In House Testing:

Bacterial Vaginosis Point of Care \$15.00
 HCG Pregnancy Urine (Lab Test) \$12.00
 HIV C/T Rapid Test \$50.00
 HIV Rapid Test – State Program (no charge per state contract)
 Trichomonas Point of Care \$15.00
 UA w/o Micro \$15.00
 Wet Mount (Lab Test) \$15.00
 Rapid Hepatitis C Test (no charge per state contract)
 Rapid COVID Testing (pre-approved by clinic staff only) \$150.00

External Lab Testing:

Chlamydia/GC \$20.00
 –
 HIV C/T Test (Sliding Scale) \$25.00
 Thin Prep Pap with Co Testing \$90.00
 Thin Prep Pap Smear \$65.00
 Syphilis Serology + venipuncture fee \$25.48 + \$15.00
 Hepatitis C + venipuncture fee \$20.00 + \$15.00
 Hepatitis B + venipuncture fee \$15.00
 –
 Titer (., Hep B surface, Hep C + venipuncture fee) \$20.00 + \$15.00

Quantiferon (Risk) – N/C
 Quantiferon \$65.00 + Veni
(If more than one titer is being done, only charge 1 venipuncture fee)

***Lab Fees – actual flow- outside lab price – may change due to laboratory cost change.**

Injections

Therapeutic/Antibiotic Injection Administration \$15.00

Dispensed Medications

Azithromycin (State Supplied) \$0.00
 Azithromycin - EPT \$0.50/pill
 Imiquimod cream – \$15.00/box
 Cefixime \$3.00/pill
 Condylox Gel 5% Packet \$10.00/pck
 Doxycycline 100 mg \$0.05 per pill
 Rocheptin (STD) State Supplied
 Metronidazole 500mg \$0.25 per pill
 Metronidazole-Gel Cream (per package) \$5.00
 Valtrex (per pill) \$1.50

Fluconazole (per pill)	\$2.50
<u>Penicillin injection</u>	<u>State supplied</u>
*Reproductive Health Contraceptive Supplies: Sliding Fee Scale (Changes are based on our cost and changes in the cost of supplies)	
Condoms – latex (Pack of 12)	\$5.00
Condoms – non-latex (per box)	\$13.00
Condoms – Female (per 1)	\$11.00
Depo-Provera IM Injection	\$5.00 per injection
Depo Provera Subcutaneous Injection	\$25.00 per injection device
Caya	\$65.00
ECP Pills (Plan B)	\$10.00
ECP (Ella)	\$30.00
<u>ECP My Way</u>	<u>\$4.00</u>
Implanon	\$475.00
IUD (Mirena)	\$350.00
IUD (Paraguard)	\$275.00
Oral Contraceptives	\$10.00 based on cost
Slynd Oral Contraceptive	\$194.00 per pack (will change based on cost) (no generic available)
Spermicides	\$15.00
Sponge	\$15.00
Nuva Ring	\$10.00
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Xulane (per patch)	\$30.00
Annovera	\$1,300.00
<u>Reproductive Health New Patient Office Visit</u>	
99201 Problem Focused (10 min. face to face)	\$100.00 per visit
99202 Expanded Problem Focused (20 min. face to face)	\$185.00
99203 Detailed low (30 min. face to face)	\$230.00
99204 Comprehensive Moderate (45 min. face to face)	\$345.00
99205 Comprehensive High (60 min. face to face)	\$406.00
<u>New Patients Preventive Visits</u>	
<u>Code</u>	<u>Billing Price</u>
99384	\$221.00
99385	\$221.00
99386	\$221.00
<u>Reproductive Health Established Patient Office Visit</u>	
99211 RN Visit	\$79.00
99212 Problem Focused (10 min. face to face)	\$79.00
99213 Expanded Problem Focused (15 min. face to face)	\$125.00
99214 Detailed low (25 min. face to face)	\$175.00
99215 Comprehensive Moderate (40 min. face to face)	\$250.00
<u>Established Preventive Visits</u>	
99394	\$175.00
99395	\$75.00
99396	\$75.00
<u>RH Program/</u>	
Contraceptive/Counseling Visit	
Low Complexity	\$60.00

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Moderate Complexity	\$167.00
High Complexity	\$260.00
DMAP Clients Only	
All inclusive visit	\$135.00
Translator Services:	
Supply Only Visit	\$6.47
Low Complexity	\$25.88
Moderate Complexity	\$51.76
High Complexity	\$77.63

Procedures

Diaphragm Fit	\$135.00
IUD Insertion	\$150.00
IUD Removal	\$175.00
Wart Treatment (1-14 – cryotherapy) (pay up front)	\$188.00
Wart Treatment (15 or more – cryotherapy) (pay up front)	\$225.00
Implanon Insertion	\$100.00
Implanon Removal	\$100.00
Suture removal	\$10.00

Maternal Child Health Programs* (These were not listed on fee slip previously)

*Fees set by State OHA Program and may adjust as OHA adjusts fees. These fees are billed through Medicaid.

Babies First Targeted Case Management	\$460.36
Expanded Babies First Targeted Case Management	\$460.36
CaCoon Targeted Case Management	\$460.36

Tuberculosis Services – Medications (No Charge – State Supplied)

PPD – TB Test	\$30.00
Vitamin B6	N/C
Ethambutol	N/C
Isoniazid	N/C
Pyrazinamide	N/C
Rifampin	N/C
TB Test-IGRA (blood test) N/C plus venipuncture fee	\$0.00 +15.00

Food Service Inspection

Food service inspection fees are those authorized by the Oregon DHS. In addition, the following fees and surcharges are authorized:

Full service restaurant/caterer fees based on seating criteria	
0-15 seats	\$480.00
16-50 seats	\$545.00
51-150	\$615.00
150+ seats	\$650.00
Bed and breakfast	\$210.00
Limited service restaurant	\$250.00
Commissary	\$365.00
Warehouse	\$210.00
Mobile unit, licensed in-County	
Class I	\$2520 220.00
Class II	\$2630 230.00
Class III	\$2855 255.00
Class IV	\$300 270.00
Mobile unit, licensed out of County, inspected in Crook County, per event	\$25.00

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Temporary restaurant license, one day event	\$65.00
Temporary restaurant license, two or more days	\$70.00
Temporary restaurant discount (when applied for 10 days in advance)	\$5.00
Intermittent temporary restaurant license no more than 30 days same food/location, more than one oversight organization	\$65.00
Seasonal temporary restaurant license no more than 90 days same location/food and under one oversight organization	\$65.00
Intermittent/Seasonal Operational Review- prior to either permit being issued (needs to be obtained at least 14 days prior to license application)	\$55.00
Temporary benevolent-license (good for up to 13 one to three day events) (Must show valid IRS tax exempt I.D. number to qualify)	\$No Charge
(Intermittent and Seasonal for benevolent will require an Operational Review)	\$45.00
** Intermittent or seasonal temporaries requiring an additional inspection due to a complaint or infraction will be charged at the daily rate	
	\$40.00
Penalty fee for late renewal of restaurant license	\$100 per mo.
“Late” means after the 31st or last day of the month during which license was required	
Vending machines inspection per company	
1-10 machines	\$50.00
11-20 machines	\$50.00
21-30 machines	\$75.00
31-40 machines	\$100.00
41-50 machines	\$125.00
Tourist Facility inspection fees	
Bed and breakfast (non-kitchen inspection)	\$100.00
Travelers accommodations	\$100.00
Recreation park	\$100.00 plus per space charge as follows:
1-50 RV spaces	_____ per space \$2.50
51-100 RV spaces	_____ per space \$1.50
101+ RV spaces	_____ per space \$1.00
Organizational camps	\$150.00
Destination resort overnight lodging unit cluster license	\$175.00
Destination resort hot tub maintenance permit	\$175.00

Note: Any person licensed under ORS 446.310 to 446.350 to engage in the recreation park or traveler’s accommodations business who fails to renew a license on or before the expiration date is considered delinquent. If delinquency exceeds 15 days past the expiration date a penalty fee of 50 % of the annual license fee shall be assessed. The penalty fee will increase by 50 percent of the license fee on the first day of each succeeding month of delinquency.

Food Service Plan Review Fees/Initial/New Construction

Full service restaurant	\$275.00
Bed and breakfast and restaurant (if required)	\$275.00
Commissary	\$200.00
Warehouse	\$50.00
Limited service	\$150.00
<u>Mobile units:</u>	
Class I	\$145
Class II	\$175

Class III	\$225
Class IV	\$245.00
<u>Mobile Unit w/previous plan review</u>	<u>\$50.00</u>
Organizational Camp - w/o food kitchen building	\$200.00
Organizational Camp w/ food kitchen facility	\$275.00
<u>Remodeling</u>	
Full service restaurant	\$150.00
All Others (turn-Key/no construction)	\$150.00
<u>Other:</u>	
Daycare inspection	\$100.00
School inspection	\$125.00
Public swimming pool and spa inspection fee, first pool/spa	\$335.00 <u>\$350.00</u>
Additional (year round) pools and spas	\$235.00 <u>\$250.00</u> each
Seasonal pool	\$230.00 <u>\$250.00</u>
Additional seasonal pool/spa	\$160.00 <u>\$250.00</u>
Loan inspections water	\$145.00
Food handler certificate	\$10.00
Food handler replacement certificate	\$5.00
Administrative fee non-specific to above listed fees.	\$5.00 per 15 minutes (\$5 minimum)
Environmental health specialist consultation fee, in-house (min. hrly charge)	\$95.00
Environmental health specialist consultation fee, field (min. hrly charge)	\$145.00
<u>Refund processing fee</u>	<u>\$25.00</u>
<u>Plan Review Packet</u>	<u>\$5.00</u>

Note: A supplementary inspection charge equal to 50 percent of the annual license fee shall be assessed for each complete inspection required because of failure to meet applicable standards when such complete inspection is performed during the license period in addition to the two semi-annual inspections normally performed. Charges accrued and not paid during the current license period will be added to the license fee for the next license period and will be subject to the late penalty fee of \$100 for each month fee remains unpaid.

New licensees will not be assessed any surcharges accrued by the previous license holder. Any facility opened in Oct/Nov/Dec will be charged 50 percent of the required fees.

INFORMATION TECHNOLOGY (IT)

(Fees not charged to other units of County government.)

IT – Professional Services	
Server and Desktop Labor	\$85.00/hour billed in ¼ hour increments
Network and Wireless Labor	\$125.00/hour billed in ¼ hour increments
Consulting and Training Labor	\$150.00/hour billed in ¼ hour increments

JUVENILE DEPARTMENT

Probation supervision fee, per adjudication	\$30.00
Formal accountability, per agreement	\$10.00

LANDFILL

All weight-based charges are subject to a minimum charge based on 20 lbs. Weights above 20 lbs. will be rounded up to the next 20 lbs. increment due to scale calibration.

“In-county” refers to debris which is being hauled by a resident of Crook County bearing a driver’s license showing a Crook County address or a Crook County landfill-issued resident I.D. card.

General services

Minimum disposal rate, any transaction, for county residents with resident’s I. D. card	\$10.00
Minimum disposal rate, any transaction, for Out-of-County residents	\$12.00
Disposal rate, for county residents with resident’s I. D. card, per ton	\$50.00
Disposal rate for non-county residents and residents without I.D. card, per ton	\$60.00
Mixed load disposal rate (in and out of county residents)	\$65/ton (\$20 min.)
Order 2002-45 is of no further effect.	
All other commercial haulers, per ton In-County	\$50.00
All other commercial haulers, per ton Out-of-County	\$60.00
Fee for unsecured/untarped loads	\$10.00
Septage waste disposal, per gallon	per gallon, \$0.11
Contaminated soil originating In-County	\$35.00 per ton +\$50 surcharge
Contaminated soil originating Out-of-County	\$45.00 per ton +\$50 surcharge
Weight Ticket Only	\$1.00

Inert material/Construction debris

Concrete/cement per ton,	\$10.00
Dirt (clean) or Sod per ton,	\$10.00
Rocks or bricks per ton,	\$10.00
Asphalt per ton,	\$10.00

Waste Recovery Fees

Composted materials purchase	per yard if purchased on-site	\$14.00
Wood chips	per yard if purchased on site	\$5.00
Juniper chips	per yard if purchased on site	\$7.00
Gypsum	per ton if purchased on site	\$40.00
Burning barrel purchase		\$10.00 per barrel
Used mobile home axle purchase		\$100.00 per axle
Sweeper brush roller purchase		\$25.00

Appliance Disposal Fee

Stoves, washers, dryers, dishwashers	\$9.00
Water heater	\$5.00
Refrigerators/air conditioners	\$15.00
Microwaves	\$3.00
Propane tanks	\$5.00

Tires

Tire fee, pick-up, up to 20 lbs. without rim	\$3.00
Tire fee, pick- up, to 40 lbs. with rim	\$6.00
Tire fee, semi-truck, up to 100 lbs. without rim	\$7.00
Tire fee, semi-truck, up to 160 lbs. with rim	\$12.00

Tire fee, giant & tractor, \$200.00 per ton

Mobile Home Disposal Fees

(Appliance Disposal Fees are in addition to the base disposal fee. In addition, tire fees are charged if there is no axle recovery. Salvage fee is charged if there is axle recovery.)

No abandoned mobile homes or trailers accepted.

In County	\$50.00 per ton +\$300.00 surcharge
	+Appliance Disposal Fee / +Tire fees (if no axle recovery)
Out of County	\$60.00 per ton +\$500.00 surcharge
	+Appliance Disposal fees / +Tire fees (if no axle recovery)

Travel Trailers

In County	\$50.00 per ton +\$6.00 per foot surcharge
	+Appliance Disposal Fee / +Tire fees (if no axle recovery)
Out of County	\$60.00 per ton +\$10.00 per foot surcharge
	+Appliance Disposal Fee / +Tire fees (if no axle recovery)

Campers

In-County	\$50.00 per ton +\$25.00 surcharge
	+Appliance Disposal Fee
Out-of-County	\$60.00 per ton +\$25.00 surcharge
	+Appliance Disposal Fee

Dead Animals

Off-Load fee for dead animals	\$10.00
Commercial Hauler	\$60.00 per ton (\$20.00 minimum)
Residential In-County	\$50.00 per ton
Residential Out-of-County	\$60.00 per ton

Butcher Waste

In-County	\$50.00 per ton
Out-of-County	\$60.00 per ton

Hazardous Waste/Paint

(Paint must be in original container; solidified paint will be accepted as regular waste.)

***Paint must be in original container and not frozen**

Fluorescent Light Tubes \$0.20 cents per foot

	Undamaged	Damaged
Computers (Monitors and Towers)	N/C	per piece, N/C
Keyboard and Mouse	N/C	\$1.00
Printers	N/C	\$3.00
Televisions	N/C	N/C
Console televisions	N/C	N/C
VCRs/DVDs	N/C	\$3.00
Copy machines--large	\$25.00	\$25.00
Copy machines--small	N/C	\$3.00
Fax machines	N/C	\$3.00

Asbestos \$100.00 for first 2,000 lbs. +\$0.05 per lb. over 2,000 lbs.

**ASN4 form must be attached with at least one copy for the Landfill to keep*

Recyclable items

Latex, liquid paint (original container)	No Charge
Oil based liquid paint/stain (original container)	No Charge
Newspaper	No Charge
Corrugated cardboard	No Charge
Glass	No Charge

Magazines	No Charge
Tin cans	No Charge
Car/truck batteries	No Charge
Used automobile oil	No Charge
Antifreeze – Residential Customers	No charge
Antifreeze – Commercial Customers	\$0.50 per gallon
Other Landfill fees	
Yard debris, per ton	
In-County	\$50.00 per ton (minimum applies)
Out-of-County	\$60.00 per ton (minimum applies)
Wood debris only	\$25.00 per ton (minimum applies)
	<i>(no metal except nails, no pressure treated, and no railroad ties)</i>
Scrap metal (no wire)-Metal Load only	\$25.00 (minimum applies)

LIBRARY

Faxing (up to 10 pages)	\$2.50 (send & receive)
No International Faxing	
Computer print-outs/photocopies –B/W	\$0.05 per side
Computer print-outs/photocopies – color	\$0.25 per side
Nonresident card fee – 12 months	\$85.00
Nonresident card fee – 3 months	\$25.00
Nonresident card fee – 1 month	\$10.00
Interlibrary loan no-pickup fee	\$5.00
Collection fee, per account sent	\$10.00
Use of Library Meeting Rooms (Broughton Room and Juniper Room)	
Non-Profits' Use	N/C
Commercial Use	\$20 per hour
	Any damages will be billed to user

MAINTENANCE DEPARTMENT

(Fees not applicable for Crook County or City of Prineville Government)

OPEN CAMPUS FACILITY

Photocopies/Prints	
Black and white (8.5 x 11)	\$0.10/page
Color	\$0.50/page
Faxes (Public)	
Local	\$1.50/up to 10 pages
Long Distance	\$2.50/up to 10 pages
Any faxes over 10 pages is extra	\$.50/page
Room Rental	
Classrooms and Conference Room	\$25.00 per hour
Computer Lab and Kitchen	\$50.00 per hour
Refundable cleaning deposit	300.00
Mobile Classroom	\$50.00 per hour + \$1.25/mile

ROAD DEPARTMENT

County-Accepted and Maintained Roads

Traffic review related to County-accepted and maintained roads is typically performed by the Oregon Dept. of Transportation. If ODOT-review is not available, the below fees will be applied. If plan review and site observation cannot be performed by County or ODOT staff due to limitations of technical expertise or resources, the below fee-schedule will be applied.

Note 1: Fees assume three reviews will be adequate. For projects requiring additional visits, additional fees will apply.

Note 2: Fees assume four site visits will be adequate. For projects requiring additional visits, additional fees will apply.

Note 3: Assumes 4 site visits (sub-base, ¾", ½" and paving). For projects requiring additional visits, additional fees will apply.

Note 4: Fees shown above are for subdivisions up to 200 PADR. For subdivisions in excess of 200 PADT, additional fees will apply.

Construction Plan Review	\$350.00 plus \$2.50 L.F. of County Road
Additional Reviews	\$175.00 plus \$2.50 L.F. of County Road
Inspection Fees	\$175.00 per visit
Cattle Guard Permit Fee	\$350.00

Consultant fee

Actual Cost of Services

Consulting fees are charged when in the judgment of the Road Master or County Counsel, expertise or resources are required outside the scope of the County's ability to evaluate an application accurately or timely and additional assistance is needed. In some cases, consultation is required by County ordinance, State law, or Federal law.

SHERIFF'S OFFICE

Color copies, per page	\$0.75
Electronic media	\$10.00 per disk.
(Includes copies of photos printed for criminal reports)	
Criminal reports (paper) up to 50 pages	\$10.00
over 50 pages	\$0.25 each page
Postage costs will be assessed if the documents are to be mailed	
Records check (paper) up to 10 pages,	\$6.00
each additional ten pages or portion thereof	\$2.00
Criminal reports (audio)	\$10.00
Criminal reports (video)	\$30.00
Electronic Fingerprinting, per card	\$15.00
Impounded auto processing fee	\$100.00
Electronic monitoring installation and set-up	\$50.00*
Electronic monitoring services	\$15.00 per day*

* *Electronic monitoring set-up and daily fees may be waived depending on ability to pay at the discretion of the supervisory authority*

Real Property Foreclosure Sale **\$600.00 Min.**

Includes \$89.00 statutory sheriff’s fee, one hour sale preparation time at \$32.00, pre-sale posting at \$50.00, one hour allotted for conduct of sale at \$45.00, and \$50.00 after sale posting charge PLUS additional costs incurred for advertising, staff time for preparation, conduct of sale, certified mailing and postage and certification of sale.

Personal Property Foreclosure Sale **\$475.00 Min.**

Includes \$89.00 statutory sheriff’s fee, one hour sale preparation time at \$32.00, pre-sale posting at \$45.00, one hour allotted for conduct of sale at \$32.00, fees for publication as instructed (ORS 18.920(4)(5) PLUS additional costs incurred for preparation, conduct of sale, certified mailings and postage, folio fees, keeper fees, and other expenses incurred to conduct the sale.

Sheriff staff time beyond 1st hour of standby, per deputy per hour \$55.00

Dog License Fees

	<u>Yearly</u>	<u>3-Year</u>	
Unaltered	\$25.00	\$75.00	
Altered	\$10.00	\$20.00	
Senior citizens 62+, altered	\$5.00	\$10.00	
Livestock dog License	\$5.00	\$10.00	(see CCC 6.04.085)
Replacement tag	\$2.00		

* Rabies vaccination must run concurrent with the license

Kennel License Fee

\$50.00 per year or \$100.00 for 3 years for up to 10 dogs. Every adult dog thereafter shall include \$3.00 per dog, per year, or \$6.00 per dog for 3 years.

Ranch License Fee

A Ranch License can be obtained at a rate of \$5.00 per dog per year or \$15.00 for 4 or more dogs per year. A 3-year license for ranch dogs will be \$10.00 per dog or \$30.00 for 4 or more dogs.

For Civil Fees, please refer to the Crook County Sheriff’s Office website.

SURVEYOR

(Fees do not include Clerk’s recording and certification fees)

Partition plat review and filing	\$550.00*
	(+ \$50 per sheet over 2 sheets)
Record of survey review and filing, first sheet	\$225.00
Record of survey review and filing, additional sheets, boundary review	\$50.00
Monumented subdivision plat review and filing	\$900.00*
	(+ \$85.00 per lot)
Post monumented subdivision plat and filing	\$1,100.00*
	(+ \$85.00 per lot)
Condominium plat review and filing	\$900.00*
	(+ \$85.00 per unit)
Affidavit of correction	\$110.00
Oregon Corner Restoration Record	\$25.00
Affidavit of plat monument re-establishment and post monumentation affidavit	\$126.00
Vacation review and filing	\$110.00
Blueline copies, per sheet	\$ 4.00
Photocopies, per sheet	\$ 0.50

Property line adjustment review and filing, first sheet	\$300.00*
	(+ \$50 per sheet over 1 sheet)
Additional sheets	\$ 50.00
Additional plat review caused by redesign (per hour charge)	\$120.00

TREASURER/TAX COLLECTOR

Computer quick prints, per page	\$0.40
next 100 pages	\$0.20 each
additional pages	\$0.10 each
County Budget Document (bound)	\$40.00
County Budget Document (unbound)	\$25.00
Mailing materials	Cost of reproduction (above) plus actual postage cost
Monthly delinquent file listing for property taxes	\$100/month
Returned Check fee	\$25.00
Research Fee	\$15.00/1-hour min
Special Check Run (outside regular schedule)	\$25.00
Special Districts Administration fee	\$0.004***

*** *This amount times the total dollar amount for accounts payable paid and gross payroll, if applicable, per month, with a minimum of \$10.00 per month.*

BE IT FURTHER ORDERED that the Crook County Court adopts as part of the county fee schedule those fees authorized to be collected by local governments by Oregon Revised Statutes and Oregon Administrative Rules, and other applicable laws.

BE IT FURTHER ORDERED, that County department heads may impose additional fees related to generating custom information and records searches requested by the general public not covered herein in an amount sufficient to recover the actual costs incurred in obtaining and preparing such information, including all wage and benefit costs related to production and supervision, transportation costs, duplications costs and any other costs which such search may require. In the event that a department head shall plan to charge such a fee, the department head shall give notice in advance, along with an estimated cost, and shall require payment in advance. In the event that final cost exceeds the estimated cost, the department head involved shall notify the requesting party that additional cost will be incurred and shall not deliver a final work product until full payment has been made. In the event that payment by the requesting party exceeds payment, refunds shall be made only after the requesting party has submitted a claims sheet to the county finance department through normal processes of reimbursement.

BE IT FURTHER ORDERED that except as indicated above fees shall be charged in accordance with the above schedule unless waiver is authorized by the Crook County Court.

BE IT FURTHER ORDERED that these fees shall continue in effect until modified, amended, removed, or otherwise adjusted by the Crook County Court.

BE IT FURTHER ORDERED that County staff members are authorized to make formatting and pagination changes to improve readability, but which may not alter the fees described herein.

BE IT FURTHER ORDERED that no new fee shall be charged during the fiscal year unless first authorized by the County Court or established by regulation, rule, statute or law of the State of Oregon.

DATED this ____ DAY OF JANUARY, 2022.

CROOK COUNTY COURT

Seth Crawford, Judge

Jerry Brummer, Commissioner

Brian Barney, Commissioner

Vote:	Aye	Nay	Abstain	Excused
Seth Crawford	___	___	___	___
Jerry Brummer	___	___	___	___
Brian Barney	___	___	___	___

Crook County Counsel's Office

267 NE 2nd St., Ste 200 • Prineville, Oregon 97754 • (541) 416-3919 • FAX (541) 447-6705

MEMO

TO: Crook County Court

FROM: Crook County Legal Counsel's Office

DATE: June 7, 2022

RE: Public hearing on petition to vacate a portion of SE Springfield Street
Our File No.: *Road # 366*

Two months ago, the County received a petition to the County Court, asking it to consider vacating a portion of a public road located in the Prineville Lakes Acres, Unit 1, subdivision.

Vacations of County roads are governed by ORS Chapter 368. If the petition is approved, then this portion of SE Springfield Street will no longer be a public road, and the underlying property will be apportioned accord to statute (more on this below).

In deciding whether to approve the petition, and assuming that all procedural requirements have been made, the County Court is asked to consider whether the vacation is “in the public interest.”

Brief Procedural History

The County Court received a petition submitted by attorney Lisa Andrach, on behalf of her clients Faustin Gallegos, Joanne Tjulander, and Richard Tjulander. The petition asks that a portion of SE Springfield Street adjacent to their properties be vacated, and included a resolution by the PLA 1 board of directors which supported the petition.

The County Roadmaster thereafter visited the location, and on April 15¹ submitted a report supporting the petition.

The County Court concluded that it would hold a public hearing to consider this petition, to invite members of the public to provide their views. Under the requirements of ORS 368, such a hearing must be preceded by several kinds of notice:

¹ There is a small typo in the memo stating that the report is dated “March 15.” The petition was not submitted until April 5, and this report was transmitted on April 15 through the Roadmaster’s County email account.

- Published at least twice in a newspaper of general circulation in the area, the first time at least 20 days before the hearing, and the second time within 10 days of the hearing.
- Physically posted in three places (if possible), plainly visible from a traveled public road, at least 20 days before the hearing.
- Mailed or personally served on specified property owners, by certified mail, return receipt requested, at least 30 days before the hearing.

A date of June 15 was set for this hearing, and the required notices were published, posted, and mailed. The notices advised the recipients of the time, place, and location, for the hearing, and that the petition asks the County Court to vacate a portion of SE Springfield Street. Further, the notices advised that if the petition is approved, this portion would no longer be a road open to the general public.

Finally, the notices ask that any written testimony be submitted by 12:00 PM on Wednesday, June 8, to Amy Albert's email address. The purpose of this deadline is to allow time to compile such written comments into the agenda packet, available for both the County Court's inspection, and review by the public.

Legal Criteria

Unlike land use hearings, there are only two questions that the County Court must answer: whether approving the petition, and vacating this portion of the road, is in the public interest; and (2) whether vacating the portion of the road would deprive anyone of legal access or their property.

In this instance, staff has identified no one who would be deprived of legal access if this portion of SE Springfield Street is vacated. However, part of the reason for holding a public hearing is for potentially affected members of the public to demonstrate to the County Court that they would lose access, prior to any decision on whether to approve the petition.

The term "the public interest" can mean many different things depending on the context, and the County Court has considerable discretion to decide, in good faith, what it means in this instance. A *non-exclusive* list of issues that may impact the County Court's consideration include:

- The negative effects endured by the petitioners by the road's location (the petitioners being members of the general public.)
- Whether vacating the road would impact traffic flows, the routing of vehicles, or convenient travel.
- How the road may be used by local residents, visitors, emergency services, or other public agencies.
- Whether the roadway is used to connect to other roadways, public areas, or private properties, even if legal access is not wholly lost.

Possible decisions following the hearing

The petitioner will have the burden of persuading the County Court that approving their petition is in the public interest.

The County Court might decide that they have fallen short, in which case, the Court could vote to reject the petition.

The County Court might decide to approve the petition, in which case the next question is how the subject property should be divided. Under ORS 368.366, and as applicable here, the default rules are that:

[...]

(c) Unless otherwise described in paragraph (a) or (b) of this subsection, the vacated property shall vest in the rightful owner holding title according to law.

(d) Except as otherwise provided in this subsection, the vacated property shall vest in the owner of the land abutting the vacated property by extension of the person's abutting property boundaries to the center of the vacated property.

However, under subsection (2), the County Court could decide to vest the property in another manner. In this case, the petitioners have asked the County to order that the location be surveyed, with the vacated property to vest with the owners of lot 2200 (currently, Mr. Gallegos.) *See Petition page 3, Section VIII.*

It is my advice that if the County approves the petition, that the County not endure the expense and delay required by a survey. Instead, I would recommend that the County either state that the property would vest according to ORS 368.366, or permit the petitioners to survey the property at their own expense, and within a specified period of time, to be reviewed and approved by the County Court.

Finally, whatever the decision of the County Court might be, I would recommend that the decision be memorialized in written findings and resolution. This, in turn, would be drafted and presented for approval at a forthcoming meeting of the County Court.

Please let me know if you have any questions.

PETITION FOR ROAD VACATION

(SE Springfield Street)

To the Crook County Court, Crook County, Oregon, in the matter of the vacation of a portion of SE Springfield Street, Prineville, Oregon. (See Exhibit A)

I.

Petitioners, Faustin Gallegos, and Joanne and Richard Tjulander, petition the Crook County Court to vacate SE Springfield Street, as depicted on Exhibit A attached hereto. Based upon the approval of the Court, Petitioners will commission a survey of the Street for the area vacated as determined by the Court.

II.

The Crook County Records show the owners of the 3 parcels adjacent to SE Springfield Street, are the Petitioners:

- Faustin Gallegos, owner of 15626 SE Springfield Street, Prineville, Oregon 97754, Tax Account 3433, Map 161623D0-Tax Lot 2200. (Exhibit B)
- Faustin Gallegos and Joanne and Richard Tjulander, owner of the lot identified as Tax Account #3442, Map 161623D0-02100. There is no situs address for the vacant parcel. (Exhibit C)
- Richard and Joanne Tjulander own Tax Account 3441, at 15551 SE Springfield Street, Prineville, Oregon 97754, Map 161623D002000 (Exhibit D)

III.

No portion of the road proposed to be vacated is situated within the corporate limits of any city.

IV.

The particular circumstances that justify granting a vacation of the described property are:

Use of Property: SE Springfield Street is platted as a part of the Prineville Lake Acres Unit 1 subdivision. (Exhibit E) The road extends down between the adjacent parcels and dead ends at BLM public lands.

The Prineville Lake Acres Unit 1 – Special Road District Association supports the proposal to vacate of the road. (Exhibit F). The Resolution of the Board, item #9, requests that the District be notified of any public hearing held on this matter so that the Board is available to testify if needed.

Reason to Vacate:

There is no beneficial use of the road except to access lots 2100 and 2200 which are owned by Petitioners.

The road is within the Prineville Lake Acres, Unit 1, Special Road District, which supports this Petition. The Board has found that the road is an additional, unnecessary liability and obligation for the Association to manage. The Association has never maintained the road. Mr. Gallegos has improved the road surface for personal benefit. His property is the only improved property that is served by the road.

At the terminus of the road is BLM land. The BLM has also indicated support for the vacate of the road because it will limit or restrict public access to that portion of the BLM lands. (Exhibit G) That area of BLM is already seasonally closed for vehicle use with access limited to only designated roads. The area is also closed to all firearm discharge. The BLM has no record of constructing the fence so has assumed that the developer of Prineville Lake Acres, Unit 1, constructed the fence. (Exhibit H) This may have been required to keep the public from accessing the BLM lands consistent with the BLM restrictions.

Condition of Road: The road is within the Prineville Lake Acres, Unit 1, Special Road District jurisdiction, but the District has never maintained the road. The only improvements to the road have been by Petition Faustin Gallegos. The condition of the road is suitable for the use by the adjacent property.

V.

The contact address information for those with an interest in the road, or adjacent to the road are:

Faustin Gallegos (Petitioner)
15626 SE Springfield St
Prineville, Oregon 97754

Richard and Joanne Tjulander (Petitioners)
15551 SE Springfield Street
Prineville, Oregon 97754

Prineville Lake Acres, Unit 1, Special Road District
14344 SE Sharps Street
Prineville, Oregon 97754

VI.

Pursuant to ORS 368.351, attached to this Petition are the acknowledged signatures of the Petitioners, said Petitioners being 100% of the owners of the adjacent property to the road.

VII.

Petitioners request that after the giving of notice as required by law, that an order be entered vacating the property more particularly described above.

VIII.

Petitioners acknowledge that the vacated property normally vests in the owners of the land abutting the vacated property by extension of the person's abutting property boundaries to the center of the vacated property.

In lieu of the foregoing, Petitioners respectfully request that the County order that a straight line between the 2 property corners of Tax Lot 2000 and 2200 be surveyed as depicted on Exhibit I. The RED LINE on Exhibit I reflects the proposed survey line, with the vacated property to vest in the owner of Lot 2200.

On Exhibit I, the distance measured between the RED LINE and the southwest property corner of Tax Lot 161623D #2900 (shown in teal), is approximately 55 feet.

To preserve legal access to Tax Lot 2100 and 2200, any access easement necessary will be recorded in the real property records of Crook County, Oregon.

IX.

Based upon the foregoing, the proposed vacation would not deprive an owner of a recorded property right of access necessary for the exercise of that right.

Signature page follows

I hereby declare under penalty of false swearing (ORS 162.075 and 162.085) that the above information is true and correct to the best of my knowledge.

Petitioners:

[Signature]
Richard Tjulander

[Signature]
Faustin Gallegos

[Signature]
Joanne Tjulander

STATE OF OREGON

County of Deschutes

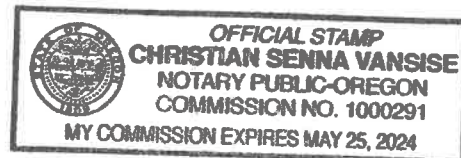
Signed or attested before me on 3/21, 2022, by Richard Tjulander.

[Signature]

STATE OF OREGON

County of Deschutes

Signed or attested before me on 3/21, 2022, by Joanne Tjulander.

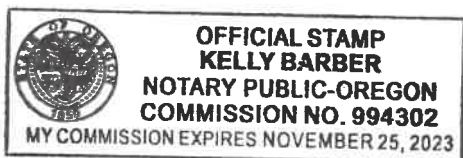
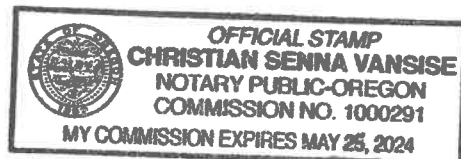


[Signature]

STATE OF OREGON

County of ^{KB} ~~Albany~~ Deschutes

Signed or attested before me on April 1, 2022, by Faustin Gallegos.



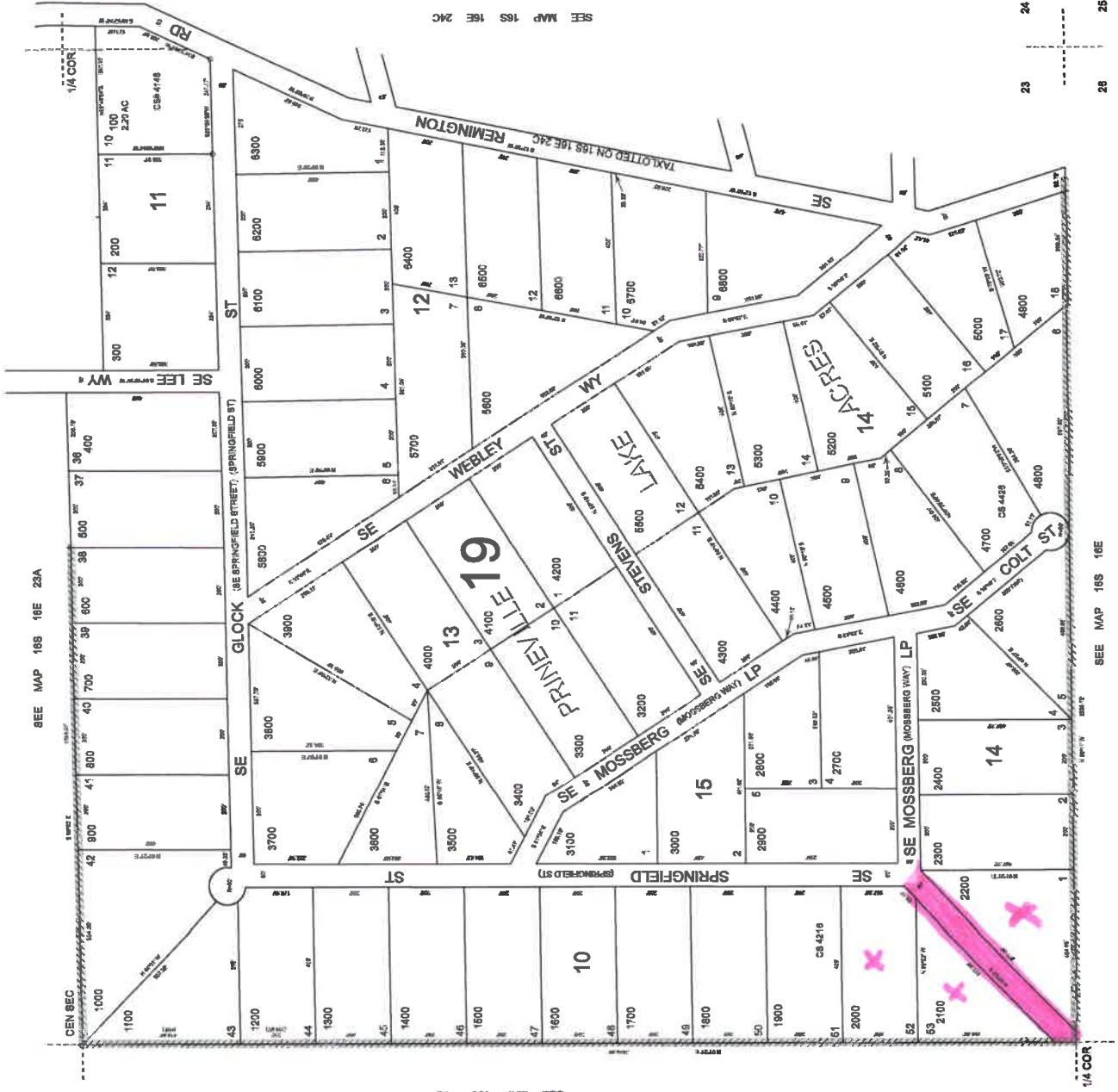
[Signature]

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

S.E. 1/4 SEC. 23 T. 16S. R. 16E. W.M.
CROOK COUNTY

16S16E23D

Cancelled
8900



SEE MAP 16S 16E

SEE MAP 16S 16E 24C



CROOK COUNTY ASSESSOR'S NAME LEDGER

3/8/2022 2:32:05 PM

Account ID 3443 **Township** 16 **Range** 16 **Section** 23 **1/4** D **1/16** 0 **Taxlot** 02200 **Special Interest**

Sale Price \$4,500
Sale Date 25-Oct-1991

Effective Date 25-Oct-1991 12:00 AM **Transaction ID** -45570 **Entry Date** 25-Oct-1991 **Recorded Date** 25-Oct-1991

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-48932	1984	HISTORICAL	WD	1994	102547	1	102547		NAME CHANGE	

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

Effective Date 02-Apr-2013 12:00 AM **Transaction ID** -26384 **Entry Date** 19-Mar-2013 **Recorded Date** 02-Apr-2013 **Sale Price** \$4,000
Sale Date 02-Apr-2013

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-27170	2012	HISTORICAL	SW	2013	257074	1	257074		NAME CHANGE	

Name Changes **Status** **Name** **Name Type** **Ownership Type** **Ownership %**

A PERRIN JOHN & PATRICIA OWNER

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

0019 0.00 0.00 0.00

Effective Date 12-Aug-2016 12:00 AM **Transaction ID** -23287 **Entry Date** 01-Aug-2016 **Recorded Date** 12-Aug-2016 **Sale Price** \$29,500
Sale Date 12-Aug-2016

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-23778	2015	HISTORICAL	SW	2016	275368	1	275368		NAME CHANGE	

Name Changes **Status** **Name** **Name Type** **Ownership Type** **Ownership %**

A STARBUCK NICHOLAS R & JULIE F OWNER

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

0019 0.00 0.00 0.00

Effective Date 01-Sep-2020 12:00 AM **Transaction ID** -2962 **Entry Date** 01-Sep-2020 **Recorded Date** 01-Sep-2020 **Sale Date** 01-Sep-2020

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-2962	2020	ASSESSOR'S FILE		2020	-3443	1			CONVERSION	

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

0019 0.00 0.00 0.00



Account ID 3443 Township 16 Range 16 Section 23 1/4 D 1/16 0 Taxlot 02200 Special Interest

Sale Price \$350,000
 Sale Date 05-Jan-2021

Effective Date 28-Jan-2021 9:31 AM Transaction ID 480429 Entry Date 28-Jan-2021 Recorded Date 05-Jan-2021

Seq 1 Voucher ID 483708 Tax Year 2021 Document Source CLERK Type D ID #1 2021 ID #2 305510 PID 1 Source ID 1 PT Operation NAME CHANGE To/From Map

Name Changes	Status	Name	Name Type	Ownership Type	Ownership %
D		STARBUCK NICHOLAS R	OWNER	OWNER	100.0000
D		STARBUCK JULIE F	OWNER	OWNER	100.0000
A		GALLEGOS, FAUSTIN	OWNER	OWNER	

Size Totals	Code	Acres	Sqft	Alternate Size
	0019	0.00		0.00

CROOK COUNTY ASSESSOR'S NAME LEDGER

3/8/2022 2:30:46 PM

Account ID 3442 **Township** 16 **Range** 16 **Section** 23 **1/4** D **1/16** 0 **Taxlot** 02100 **Special Interest**

Sale Price \$5 **Sale Date** 12-Jul-1995

Effective Date 12-Jul-1995 12:00 AM **Transaction ID** -42647 **Entry Date** 12-Jul-1995 **Recorded Date** 12-Jul-1995

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-45621	1997	HISTORICAL	WD	1997	122151	1	122151		NAME CHANGE	

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

Effective Date 31-May-2006 12:00 AM **Transaction ID** -31005 **Entry Date** 31-May-2006 **Recorded Date** 31-May-2006 **Sale Price** \$90,000 **Sale Date** 31-May-2006

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-32344	2006	HISTORICAL	SW	2006	211631	1	211631		NAME CHANGE	

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

0019 0.00 0.00 0.00

Effective Date 01-Sep-2020 12:00 AM **Transaction ID** -2961 **Entry Date** 01-Sep-2020 **Recorded Date** 01-Sep-2020 **Sale Date** 01-Sep-2020

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-2961	2020	ASSESSOR'S FILE		2020	-3442	1	CONVERSION		CONVERSION	

Size Totals **Code** **Acres** **Sqft** **Alternate Size**

0019 0.00 0.00 0.00

Effective Date 06-Aug-2021 4:29 PM **Transaction ID** 483045 **Entry Date** 06-Aug-2021 **Recorded Date** 21-Jun-2021 **Sale Price** \$60,000 **Sale Date** 21-Jun-2021

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	491361	2021	CLERK	D	2021	309969	1			NAME CHANGE	

AS TIC, EACH WITH UNDIV 50% INT

Name Changes	Status	Name	Name Type	Ownership Type	Ownership %
D		GILBERT RICHARD B & MARILYN A TRUSTEES	OWNER	OWNER	100.0000
D		GILBERT LIVING TRUST	OWNER	OWNER	100.0000
A		TJULANDER, RICHARD C	OWNER	OWNER	
A		TJULANDER, JOANNE T	OWNER	OWNER	
A		GALLEGOS, FAUSTIN	OWNER	OWNER	

20

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EXHIBIT

C

Account ID 3442 Township 16 Range 16 Section 23 1/4 D 1/16 0 Taxlot 02100 Special Interest

OWNER (50%)
 TENANTS BY ENTIRETY
 HUSBAND
 TJULANDER, RICHARD C
 WIFE
 TJULANDER, JOANNE T
 OWNER (50%)
 GALLEGOS, FAUSTIN

Size Totals	Code	Acres	Sqft	Alternate Size
	0019	0.00		0.00

CROOK COUNTY ASSESSOR'S NAME LEDGER

3/8/2022 2:28:30 PM

Account ID 3441 Township 16 Range 16 Section 23 1/4 D 1/16 Taxlot 0 02000 Special Interest

Effective Date 22-Aug-1997 12:00 AM Transaction ID -40739 Entry Date 22-Aug-1997 Recorded Date 22-Aug-1997 Sale Price \$5 Sale Date 22-Aug-1997

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-43444	1999	HISTORICAL	WD	1999	135879	1	135879		NAME CHANGE	

Size Totals Code 0019 Acres 0.00 Sqft 0.00 Alternate Size

Effective Date 11-Jul-2006 12:00 AM Transaction ID -30793 Entry Date 11-Jul-2006 Recorded Date 11-Jul-2006 Sale Price \$0 Sale Date 11-Jul-2006

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-32073	2006	HISTORICAL	SW	2006	212847	1	212847		NAME CHANGE	

Size Totals Code 0019 Acres 0.00 Sqft 0.00 Alternate Size

Effective Date 31-May-2016 12:00 AM Transaction ID -23537 Entry Date 19-May-2016 Recorded Date 31-May-2016 Sale Price \$39,000 Sale Date 31-May-2016

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-24029	2015	HISTORICAL	SW	2016	274114	1	274114		NAME CHANGE	

Name Changes Status Name Ownership Type Ownership %
 A TJULANDER RICHARD & JOANNE OWNER

Size Totals Code 0019 Acres 0.00 Sqft 0.00 Alternate Size

Effective Date 01-Sep-2020 12:00 AM Transaction ID -2960 Entry Date 01-Sep-2020 Recorded Date 01-Sep-2020 Sale Price \$0 Sale Date 01-Sep-2020

Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	-2960	2020	ASSESSOR'S FILE		2020	-3441	1	CONVERSION		CONVERSION	

Size Totals Code 0019 Acres 0.00 Sqft 0.00 Alternate Size



Account ID 3441 Township 16 Range 16 Section 23 1/4 1/16 Taxlot 02000 Special Interest

Effective Date 17-Sep-2021 1:22 PM Transaction ID 484635 Entry Date 17-Sep-2021 Recorded Date 17-Sep-2021 Sale Date

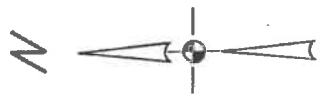
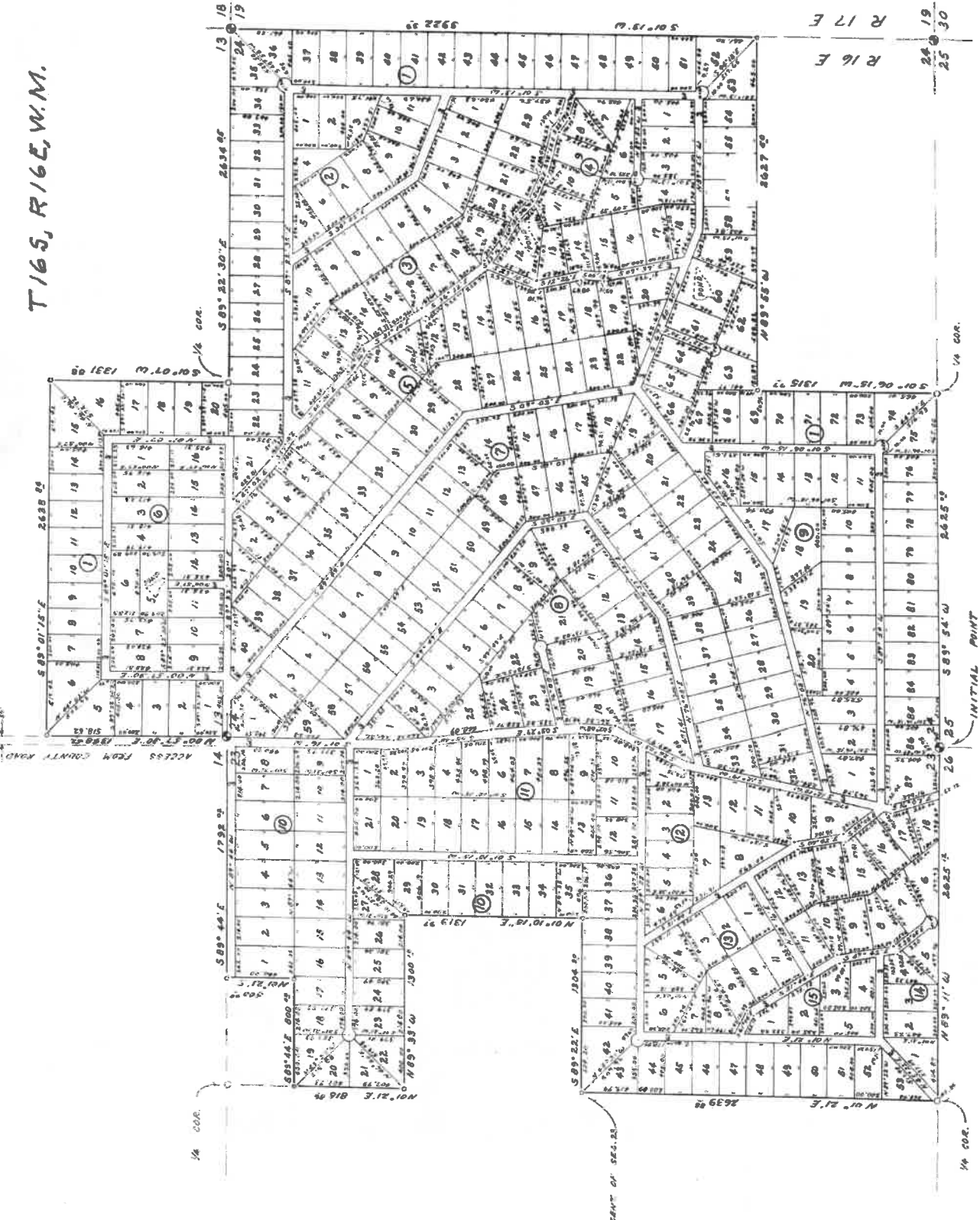
Seq	Voucher ID	Tax Year	Document Source	Type	ID #1	ID #2	PID	Source ID	PT	Operation	To/From Map
1	494009	2021	TAX OFFICE	TAX	2021	1513	1			MAILING NAME	

Name Changes	Status	Name	Name Type	Ownership Type	Ownership %
D		TJULANDER RICHARD & JOANNE	AMON		
A		TJULANDER RICHARD & JOANNE	AMON		

Size Totals	Code	Acres	Sqft	Alternate Size
	0019	0.00		0.00

PRINEVILLE LAKE ACRES

T16S, R16E, W.M.



Earl P. Hood
PLAT

20
EXHIBIT
E

PRINEVILLE LAKE ACRES

LOCATED IN T16S, R16E, W.M.
CROOK COUNTY, OREGON

SCALE 1" = 500'

JUNE, 1971

APPROVALS:

E.M. Low
County Clerk, Crook County, Oregon

Pursuant to ORS 92.095 and 92.096, I have reviewed the taxes and all special assessments, fees and other charges required by law to be paid on the 1971-1972 tax roll. This has become a lien during this calendar year, but has not yet been certified to the Tax Collector for Collection. I have been duly notified.

[Signature]
COUNTY CLERK

[Signature]
COUNTY CLERK

[Signature]
COUNTY CLERK

DEDICATION

Be it known that G.T. Duffy, an individual, is the owner of the lands shown hereon and has caused said lands to be surveyed and platted into streets and lots as shown hereon and does hereby submit for approval and record said PRINEVILLE LAKE ACRES, hereafter to be so known and dedicated. Streets and Utility easements as shown hereon are hereby dedicated as permanent streets and easements for the use of the land owners present or future, within this plat or in any other plat now being or to be developed by G.T. Duffy in the Crook County area.

G.T. Duffy

**ACKNOWLEDGEMENT
STATE OF OREGON
COUNTY OF CROOK**

Be remembered that on this 1st day of June, 1971 before me, the undersigned a notary public in and for the said State of Oregon, personally appeared G.T. Duffy, to me known to be the person named in and who executed the foregoing instrument and he acknowledged to me that he executed the same freely and voluntarily.

Maui A. Christensen
NOTARY PUBLIC FOR OREGON
5-2-71

ENGINEER'S CERTIFICATE -

Emile R. Bachand, a Registered Professional Engineer in the State of Oregon, do hereby certify that the land described below was correctly surveyed and marked under my supervision.



Emile R. Bachand

PROPERTY DESCRIPTION

Section 13, T16S, R16E, W.M. - The S1/4 and the SW1/4 Section 24, T16S, R16E, W.M. - The N1/4, the S1/4, and the NE1/4 Section 25, T16S, R16E, W.M. - The S2/4, the SE1/4, NE1/4, and the NE1/4 North corner of Sect 23, T16S, R16E, W.M.; thence S89°42' 50.00" along the North line of Sect. 23; thence S12°11' 50.00" N; thence N89°42' 50.00" to the North-South center line of Sect 23; thence N12°11' 50.00" to the point of beginning, containing 97.95 ac. and subject to all existing Easements and Rights-of-Ways.

ENDORSEMENT -

This plat is referred to the County Surveyor of Deschutes County, Oregon for Approval in accordance with ORS. 92.100 (2), & (3)

[Signature]
DESCHUTES COUNTY SURVEYOR

15140

[Signature]
Filed 2:28 AM, PM on the 16th Day of June 1971
Plot Book 9 - Pages 15-16
(25 sheets)
COUNTY CLERK



Prineville Lake Acres I Special Road District (PLA1-SRD)

Board of Director's Action

RESOLUTION – File Number 2021-02

Concerning Application to Crook County to Vacate SE Springfield Street within the boundary of the Special Road District (SRD).

I hereby certify that the following is a full, true, and correct copy of the action adopted by the Board of Directors of the Prineville Lake Acres I Special Road District at a meeting of the Board of Directors duly, a Special Meeting was held on the 28th day of December 2021, which a quorum was present and voting, and that the following Resolution was adopted and is now in full force and effect.

WHEREAS, the PLA1-SRD Board of Directors has been asked to support the proposal to Crook County to vacate a portion of SE Springfield Street, a road located within the community of Prineville Lake Acres I – Special Road District boundary, that lies between the parcels described as Crook County Tax Assessor, Tax Map 16-16-23D Tax lots, 2100 and 2200, as will be determined by the County.

WHEREAS the Prineville Lake Acres – Special Road District Board of Directors has considered the proposal to vacate a portion of SE Springfield Street, that lies between Tax Lots 2100 and 2200 only. See attached maps.

NOW THEREFORE, THE BOARD ADOPTS THE FOLLOWING RESOLUTION:

1. The PLA1-SRD Board finds that SE Springfield Street has not been maintained by the Special Road District.
2. The PLA1-SRD Board finds that SE Springfield Street is not a necessary or essential road within the community or to the Special Road District.
3. The PLA1-SRD Board finds that it is in the best interest of the Special Road District to allow that portion of the proposed road vacated. It will also remove any maintenance liability from the Special Road District.
4. The PLA1-SRD President Loren Cassidy has verified that the roads within the Special Road District are county roads. The Special Road District is required to maintain the roadways, but we do not own said roadways. As far as vacating said portion of Springfield Street, no compensation can be required by the applicants.
5. The PLA1-SRD Board finds that the subject portion of SE Springfield Street abuts up to BLM property, and there is no access to BLM. A fence divides the end of said roadway. There is no emergency access at this point.

Resolution 2021-02 / Dated 12.28.2021 / Approved by PLA1-SRD

EXHIBIT

F

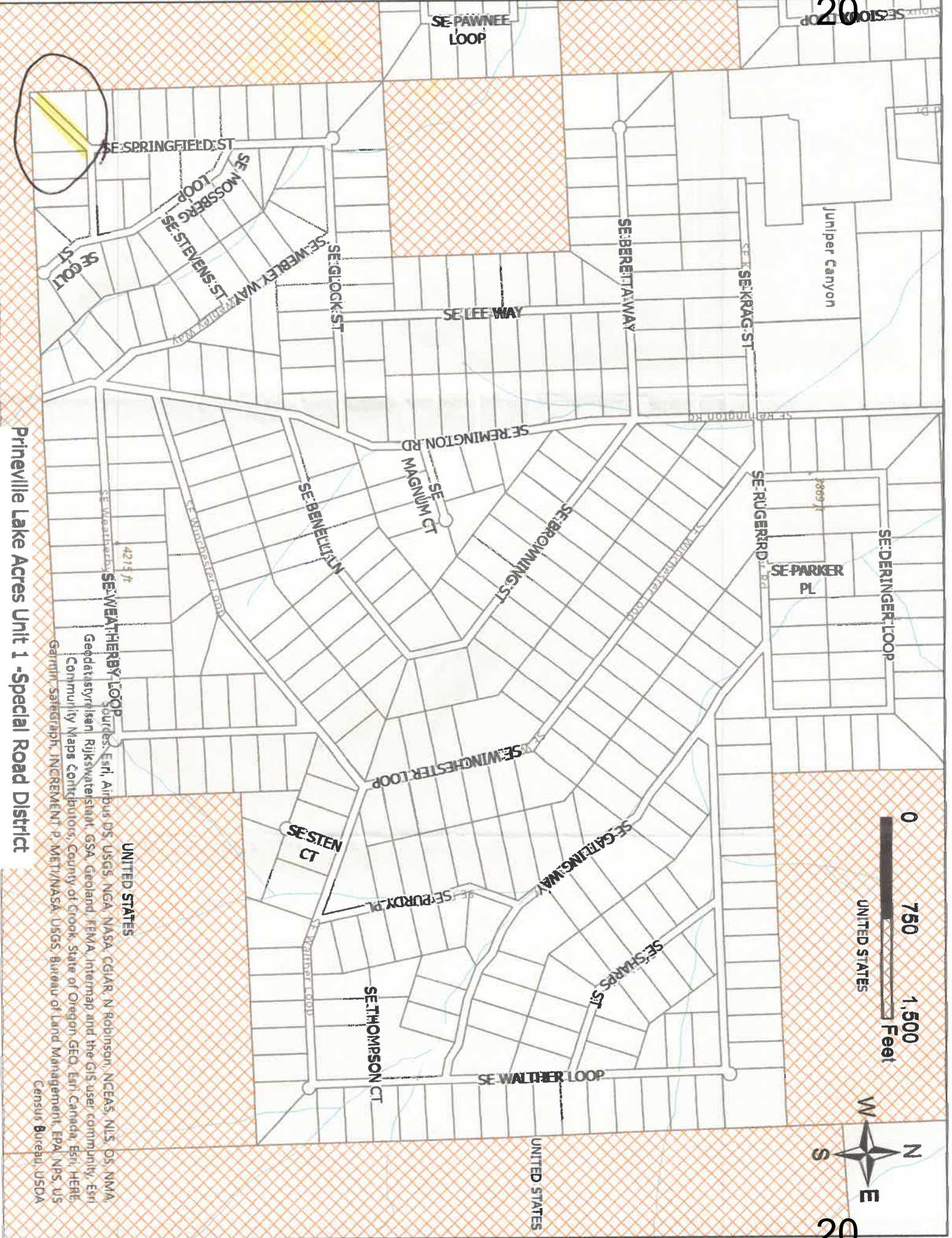
6. The PLA1-SRD has voted and hereby Resolves to SUPPORT the application to the Crook County Court to vacate that portion of Springfield Street. A majority vote passed 2/0. Dan Trump - yes / Debbie Kowalski - yes / Loren Cassidy - absent.
7. The PLA1-SRD Board requests a copy of the "Crook County Court Final Decision" that shows the approval to vacate a portion of Springfield Street.
8. The PLA1-SRD Board requests a copy of the "Final Recorded Plat" that shows the subject property has been processed, and final road vacation has been recorded with the Crook County Clerk's Office.
9. The PLA1-SRD requests to be notified when the Crook County Court holds their public hearing. This would allow the PLA1-SRD Board member(s) to attend said hearing to testify, if needed.

IN WITNESS WHEREOF, I have set my hand and seal this 28th day of December,

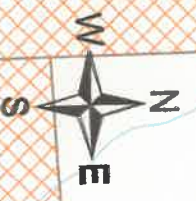
~~2021~~

Debra M. Kowalski

By: Debra M. Kowalski, Secretary



Prineville Lake Acres Unit 1 - Special Road District



UNITED STATES

UNITED STATES

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA,
 Geodati styriaisn Rijkswaterstaat GSA, Geoland, FEMA, Intermap and the GIS user community, Esri
 Community Maps Contributors, County of Crook, State of Oregon, GEO, Esri, Canada, Esri, HERE,
 Garmin, Satimag, INCREMENT P, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US
 Census Bureau, USDA

REAL PROPERTY ACCOUNT NAMES

Account Number: 3442

Map Tax Lot: 1616300-02100-3442

Owner: 2922 NE 23RD ST

OCPA

FL

34470-

3493

GALLEGOS FAUSTIN

OWNER

TJULANDER JOANNE

OWNER

TJULANDER RICHARD

OWNER

GALLEGOS FAUSTIN

Taxpayer

100.0%

Lisa Andrach

From: Marella, Cecilia C <cmarella@blm.gov>
Sent: Thursday, September 23, 2021 9:53 AM
To: Lisa Andrach
Subject: Re: [EXTERNAL] RE: Bureau of Land Management-Resource Management Plan map snips for property at 15626 SE Springfield

After talking with our Lands/Realty folks and my supervisor, I can confirm the BLM does not have any concerns about closing the road.

Thank you for inquiring this with us and have a great day!
 Cece

Cecilia Marella
 Outdoor Recreation Planner-South Zone
 Deschutes Field Office
 (541) 416-4634

From: Lisa Andrach <lisa@fitchandneary.com>
Sent: Thursday, September 23, 2021 9:41 AM
To: Marella, Cecilia C <cmarella@blm.gov>
Subject: [EXTERNAL] RE: Bureau of Land Management-Resource Management Plan map snips for property at 15626 SE Springfield

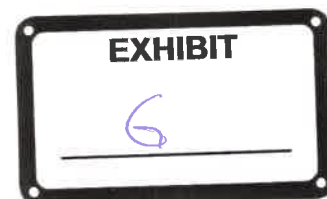
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Yes.
 Thank you.

Lisa Andrach, Attorney



Fitch and Neary, PC
 210 SW 5th St, Suite 2
 Redmond, OR 97756
 Ph: 541-316-1588
 Fax: 541-316-1943
www.fitchandneary.com



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From: Marella, Cecilia C <cmarella@blm.gov>

Sent: Thursday, September 23, 2021 9:39 AM

To: Lisa Andrach <lisa@fitchandneary.com>

Subject: Re: Bureau of Land Management-Resource Management Plan map snips for property at 15626 SE Springfield

Hi again Lisa,

I'm working with our Lands/Realty folks to check the road. To confirm-the road circled in blue is what you're looking to close, correct?



Thanks,
Cece

Cecilia Marella
Outdoor Recreation Planner-South Zone
Deschutes Field Office
(541) 416-4634

From: Marella, Cecilia C <cmarella@blm.gov>

Sent: Wednesday, September 22, 2021 3:15 PM

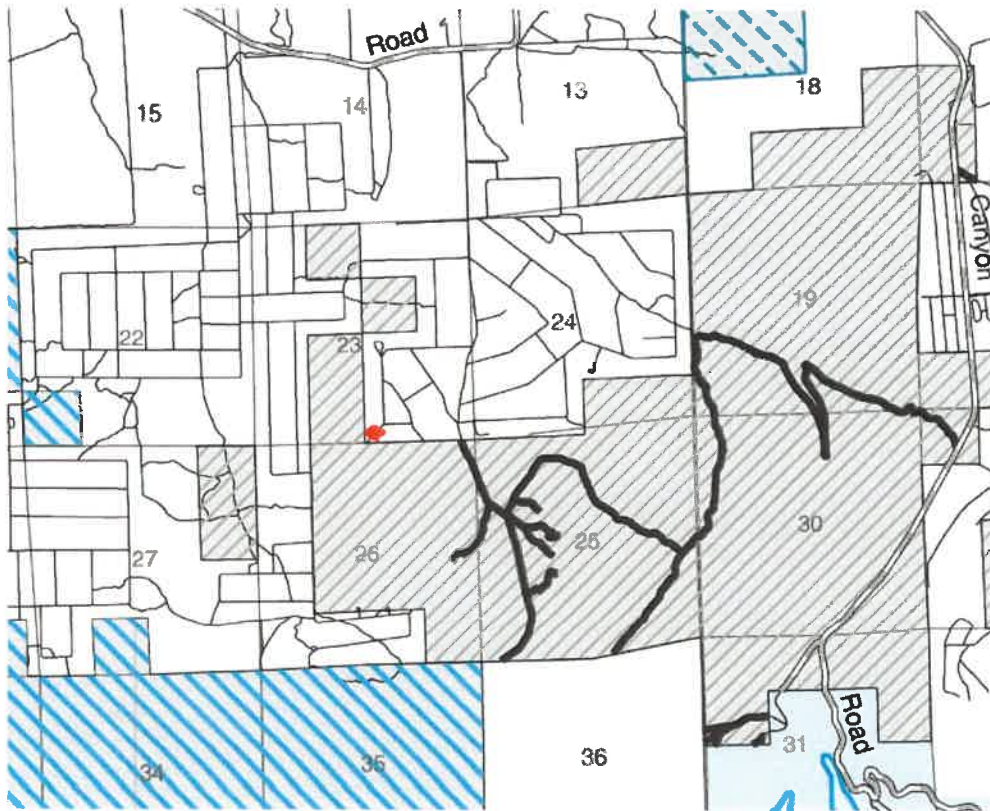
To: lisa@fitchandneary.com <lisa@fitchandneary.com>





Subject: Bureau of Land Management-Resource Management Plan map snips for property at 15626 SE Springfield

Hi Lisa,

I have included a couple snips of our RMP maps.

First map-red dot roughly at 15626 SE Springfield. Legend for map below.



-  BLM Routes Available for Motorized Travel
-  Closed Year Round
-  Limited to Designated Roads Only Year Round
-  Limited to Designated Roads Seasonally

Second map:

Blue dot roughly on the property (this map isn't as detailed as the first one).



I will find out more information about if we put the gate up, and if we object if the road is vacated.

Thanks and let me know if you have any additional questions!
Cece

Cecilia Marella
Outdoor Recreation Planner-South Zone
Deschutes Field Office
(541) 416-4634

Lisa Andrach

From: Marella, Cecilia C <cmarella@blm.gov>
Sent: Thursday, September 23, 2021 3:27 PM
To: Lisa Andrach
Subject: Re: [EXTERNAL] RE: Bureau of Land Management-Resource Management Plan map snips for property at 15626 SE Springfield

We do not have a record of it, so I'm guessing it was not put up by us.

Cecilia Marella
 Outdoor Recreation Planner-South Zone
 Deschutes Field Office
 (541) 416-4634

From: Lisa Andrach <lisa@fitchandneary.com>
Sent: Thursday, September 23, 2021 1:40 PM
To: Marella, Cecilia C <cmarella@blm.gov>
Subject: [EXTERNAL] RE: Bureau of Land Management-Resource Management Plan map snips for property at 15626 SE Springfield

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Thanks for the information Cecilia. I just wanted to follow up to see if you had figured out who might have put up the gate in case the question comes up with the County.

Lisa Andrach, Attorney



Fitch and Neary, PC
 210 SW 5th St, Suite 2
 Redmond, OR 97756
 Ph: 541-316-1588
 Fax: 541-316-1943
www.fitchandneary.com

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EXHIBIT

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Crook County, Oregon



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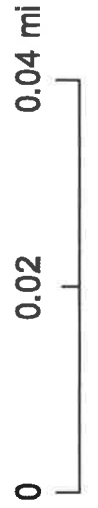


EXHIBIT I

Crook County GIS, USDA

CROOK COUNTY ROAD DEPARTMENT

20

1306 N. Main • Prineville, Oregon 97754 • Phone: 541-447-4644 • Fax: 541-447-2977

DATE: March 14, 2022
TO: Eric Blaine, Crook County Council
FROM: Robert O'Neal, Crook County Road Master
SUBJECT: SE Springfield Road (in PLA 1)
VACATION

Upon reviewing the information supplied by the Crook County Council, it is the position of the Crook County Road Master to support this road vacation request based on the following findings:

The property surrounding the road is owned entirely by lots 2100 and 2200 of Sec 23 T. 16S. R. 16E W.M.

Crook County does not have any vested interest in keeping this property for roadway improvements

The vacation of this road will have no adverse affect on any transportation needs of the public.

There is access to BLM on the south side, but it is the County's understanding that BLM would not be against closing this access

If I can be of any further assistance, please contact my office Monday – Thursday 6:30 a.m. – 5:00 p.m. (541)-447-4644 or (541)-480-1365.

Sincerely,



Robert O'Neal, Road Master
Crook County Road Department

Cc: file

20

