



CROOK COUNTY WORK SESSION

Administration Conference Room
203 NE Court Street, Prineville, OR

Tuesday **November 16, 2021** at 9 a.m.

Requester		Discussion Matter	Packet Docs
1	Will VanVactor	Request to Purchas Two Vehicles for Building Inspectors	
2	Seth Crawford	Contract Service Agreement	
3	Seth Crawford	Restructuring of Veteran's Department	

Requester		Executive Discussion Matter	Packet Docs
Exec #1		ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions	

Items placed on the Work Session agenda are intended for discussion only, without making decisions or finalizing documents unless an emergency exists.

**The Court may add additional items arising too late to be part of this Agenda. Agenda items may be rearranged to make the best use of time.*

**The meeting location is accessible to persons with disabilities. If additional accommodations are required, please submit your request 48 hours prior to the meeting by contacting County Administration at 541-447-6555.*

*Requests to be placed on the Work Session agenda are
due by **5 p.m. the Thursday** before the Work Session*

November 16, 2021 Work Session Agenda



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Crook County
Community Development Department
300 NE Third St., Room 12 Prineville, OR 97754
541-447-3211
www.co.crook.or.us

TO: Crook County Court

FROM: Will Van Vactor, Director

DATE: November 10, 2021

RE: Request to purchase two vehicles for building inspectors

To improve its vehicle fleet, the Building Department plans to acquire two new vehicles. We currently have 11 inspectors who drive an average of 1,123 miles per month. Our fleet includes seven vehicles with over 100,000 miles. To ensure we have reliable vehicles for our inspectors, it is important to add new fleet vehicles and retire old vehicles.

We requested quotes for two Ford Rangers 4x4 C/C CL models. Attached are the quotes from three area dealers (Exhibit A). The lowest price is \$27,967.85 from Wright Ford in Bend. The other bids came in higher than \$29,000.

The combined budgets of the Building and Electrical divisions have over \$66,000 set aside for the purchase two vehicles during this fiscal year. Accordingly, this expense was budgeted, and the funds are available.

The Department recommends accepting the low bid for the two fleet vehicles through Wright Ford.

Attachments: Exhibit A (Three Bids)



2021-2022
CROOK COUNTY
COMMUNITY DEVELOPMENT RANGER PURCHASE

BIDS - (2) 2022 FORD RANGER 4X4 C/C XL

① WRIGHT FORD - REDMOND

\$27,967.85 INCLUDES TAXES

② TS & S FORD – MADRAS

\$29,216.85 INCLUDES TAXES

③ KENDALL FORD – PRINEVILLE

\$29,758.51 INCLUDES TAXES

DMV FEES **\$132.50 X 2**

*Bid sheets attached

11/9/2021

INGP530

VEHICLE ORDER CONFIRMATION

11/06/21 15:30:50

Dealer: F7447:

Page: 1 of :

Order No: 2222 Priority: C4 Ord IN: QH966 Order Type: 5B Price Level: 21!
 Ord Code: 100A Cust/Flt Name: PRINEVILLE PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
24F RANGER 4X4 C/C	\$31540	\$30594.00	REMARKS TRAILER		
.126" WHEELBASE			153 FRT LICENSE BKT	NC	NC
YZ OXFORD WHITE			SP DLR ACCT ADJ		(1121.00)
2 CLOTH SEATS			SP FLT ACCT CR		(891.00)
4 EBONY INTERIOR			FUEL CHARGE		12.80
00A EQUIP GRP			B4A NET INV FLT OPT	NC	7.00
.XL SERIES			DEST AND DELIV	1295	1295.00
.16"SILVER STEEL			TOTAL BASE AND OPTIONS	33685	30335.80
99H .2.3L ECOBOOST	NC	NC	TOTAL	33685	30335.80
44U .10-SPD AUTO TR	NC	NC	*THIS IS NOT AN INVOICE*		
255/70R16 A/S			*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*		
FLEET SPCL ADJ	NC	(360.00)			
53R TRAILER TOW PKG	495	465.00			
67F XL PWR EQUIP PK	355	334.00			
794 PRICE CONCESSN					

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

099 - PRESS F4 TO SUBMIT

QC08750

To: Katie

From: Tom WRIGHT @ WRIGHT Ford

541-548-2138

Re: Bid on 2022 Ford Ranger 4x4

With Tow and Trailer
equipment

Sorry,

Tom

Taxes
380.85

27,587.00 *

27,967.85

* Does not include
DMV

2

1

CNGP530 VEHICLE ORDER CONFIRMATION 11/04/21 11:49:11
==> 2022 RANGER Dealer: F74468
Order No: 2002 Priority: C3 Ord FIN: QP798 Order Type: 5B Price Level: 215
Ord Code: 100A Cust/Flt Name: CROOKCOUNTY PO Number:
RETAIL DLR INV
R4F RANGER 4X4 C/C \$31540 \$30594.00 SP DLR ACCT ADJ \$(1121.00)
.126" WHEELBASE SP FLT ACCT CR (891.00)
YZ OXFORD WHITE FUEL CHARGE 12.80
Q CLOTH SEATS B4A NET INV FLT OPT NC 7.00
H EBONY INTERIOR DEST AND DELIV 1295 1295.00
100A EQUIP GRP TOTAL BASE AND OPTIONS 33685 30335.80
.XL SERIES TOTAL 33685 30335.80
.16" SILVER STEEL *THIS IS NOT AN INVOICE*
99H .2.3L ECOBOOST NC NC
44U .10-SPD AUTO TR NC NC
255/70R16 A/S
FLEET SPCL ADJ NC (360.00)
53R TRAILER TOW PKG 495 465.00
67F XL PWR EQUIP PK 355 334.00
153 FRT LICENSE BKT NC NC
F1=Help F2=Return to Order
F4=Submit F5=Add to Library
S099 - PRESS F4 TO SUBMIT F3/F12=Veh Ord Menu
QC05086

V1DP0833 2,6

TS&S Hadnas
Will (888) 471-4217

28,836
+ state fees
(380.85)

29,216.85
+ DMV

1

10/18/21, 12:44 PM

IMS2 screen capture

CNGP530

VEHICLE ORDER CONFIRMATION

10/18/21 15:44:26

==>

Dealer: F74459

2022 RANGER

Page: 1 of 1

Order No: 8850 Priority: B3 Ord FIN: QS045 Order Type: 5B Price Level: 215

Ord Code: 100A Cust/Flt Name: CROOKCOUNTY

PO Number:

RETAIL

RETAIL

R4F	RANGER 4X4 C/C	\$31540	153	FRT LICENSE BKT	NC
	.126" WHEELBASE			SP DLR ACCT ADJ	
YZ	OXFORD WHITE			SP FLT ACCT CR	
Q	CLOTH SEATS			FUEL CHARGE	
H	EBONY INTERIOR		B4A	NET INV FLT OPT	NC
100A	EQUIP GRP			PRICED DORA	NC
	.XL SERIES			DEST AND DELIV	1295
	.16"SILVER STEEL			TOTAL BASE AND OPTIONS	33910
99H	.2.3L ECOBOOST	NC		TOTAL	33910
44U	.10-SPD AUTO TR	NC		*THIS IS NOT AN INVOICE*	
	255/70R16 A/S				
	FLEET SPCL ADJ	NC			
52B	CRUISE CONTROL	225			
53R	TRAILER TOW PKG	495*			
67F	XL PWR EQUIP PK	355			

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08518

Kendall Ford - FV

	29,377. ⁶⁶
CAT Tax	118. ⁹⁷
Priv Tax	146. ⁸⁸
Doc	115. ⁰⁰

29,758.⁵¹
+ DMV