

**CROOK COUNTY COURT MINUTES  
OF DECEMBER 16, 2020 REGULAR MEETING**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on December 16, 2020, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Jennifer Orozco and Amy Albert; Sheriff John Gautney; Health Director Muriel DeLaVergne Brown; Kim Herber, Extension; IT Director Troy Poncin; Fairgrounds Manager Casey Daly; Janet Pritiskutch, Finance; County Surveyor Greg Kelso; and Landfill Manager Jeff Merwin.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.** Casey Daly led the Pledge of Allegiance and Pastor Stephen Gilday said the prayer.

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #8: Debbie Palmer is retiring as the County Treasurer December 31, 2020. Discussion was held regarding appointing Galan Carter as temporary treasurer until the 2022 election.

**MOTION** to approve Order 2020-66, acknowledging Debbie Palmer's service and appointing Galan Carter as temporary treasurer. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #10: Janet Pritiskutch presented pros and cons for three different budgeting and transparency software solutions for the finance department. It was concluded that OpenGov most closely met the requirements and budgeting needs of the Finance/Treasurer Department.

**MOTION** to retain the software services of OpenGov as representing the best value to the County, and agreed to sign outside of Court. Motion seconded. Motion carried 3-0.

Discussion item #9: Greg Kelso presented a two-year lease extension to store records in relation to any documentation associated with county surveys; this is the fourth lease extension. Mr. Kelso discussed his position as the County Surveyor, the fact that he also maintains a private surveying business and the current workload demands. Mr. Kelso asked the Court to begin the process of considering the creation of a full-time county surveyor position in the future.

Discussion item #12: Casey Daly presented information regarding the remodeling of the restrooms at the fairgrounds. Mr. Daly has reached out to several companies for quotes, some

companies have not responded, and others are not expected to submit their quotes until December 21, 2020. Mr. Daly will continue to pursue the remodel of the restrooms at the fairgrounds, but, at present, it does not seem that this project can be pursued with CRF money, given the December 30, 2020 deadline.

Discussion item #11: Janet Pritiskutch discussed the need to use the remaining CARES ACT funding before December 30, 2020. The Court will hold a special meeting before December 30, 2020 to make determinations as to where these funds will be allocated.

Discussion item #13: Casey Daly presented the Pacific Power Mobility Grant. This grant will provide the fairgrounds with an electric tractor and two charging stations. The tractor will be shared with other counties and will present programs, such as 4-H and FFA, an opportunity to interact with the tractor.

**MOTION** to accept the Pacific Power Mobility Grant. Motion carried 3-0.

Discussion item #14: Janet Pritiskutch presented the possibility of the Health Department and the Sheriff's Office using ABHA funds. Muriel DeLaVergne-Brown discussed the Health Department's increased staffing costs due to the pandemic. John Gautney discussed using the funds to staff a full-time nurse in the jail. No decision need be made by the County Court today. Commissioner Barney will meet with the sheriff's office and Health Department to propose how the money may be used in the future.

### **EXECUTIVE SESSION**

The Court went into Executive Session to discuss matters under the following statutes: **ORS 192.660(2)(e)** For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions; and **ORS 192.660(2)(h)** Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

At the conclusion of the executive sessions, the Court reconvened back into public session.

**MOTION** to delegate Commissioner Barney the ability to correspond as directed in Executive Session. Motion carried 3-0.

At 10:41 a.m. the Court went back into Executive Session to discuss matters under the following statute: **ORS 192.660(2)(e)** For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

At the conclusion of the executive session, the Court reconvened back into public session.

**MOTION** to correspond as directed in Executive Session. Motion carried 3-0.

There being no further business, the meeting adjourned at 10:46 a.m.

Respectfully submitted,

**Amy Albert**