

BE IT REMEMBERED THAT the Crook County Court met in a regularly scheduled County Court Session on October 7, 2020 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; Commissioner Jerry Brummer; Commissioner Brian Barney; Commissioner Jerry Brummer; County Counsel Eric Blaine; Assistant County Counsel John Eisler; Troy Poncin, IT; Chris Cookston, Community Church; Bill Elliott, Sheriff's Office (SO); Keity Crismon, HR; Cheryl Seely, County Clerk; James Savage, Undersheriff; John Gautney, Sheriff; Casey Daly, Fairgrounds Manager; Nathan Trammel, CCCD; Cindy York, Library; Tim Deboodt, Natural Resources; Linda Smith, Fair Board; Mike McCabe, Fair Board; Gail Merritt, Fair Board; Micaela Halvorson, Fair Board; Mike Kasberger, Fair Board; Ramona McCallister, Prineville; Chris Bowen, Sheriff's Deputy; Britton McAda, Corrections Deputy; Bob O'Neal, Roadmaster; Janet Pritiskutch, Finance; Ann Beier, Community Development Director; and Court Secretary Colleen Ferguson. Many more were in attendance from the Sheriff's Office and the public for the swearing in of Britton McAda and Chris Bowen.

The media was provided with public notice of the meeting.

Judge Crawford called the meeting to order. Bill Elliott led the Pledge of Allegiance. Chris Cookston offered the morning prayer.

CONSENT AGENDA

1. Approve Minutes of the Crook County Court's
Regular Meetings of May 1, 2019, June 5, 2019, July 3, 2019, July 17, 2019, October 16, 2019, November 6, 2019, May 6, 2020, May 20, 2020, June 3, 2020, June 17, 2020, July 15, 2020
Emergency Executive Open Meeting Portions: April 26, 2019, August 28, 2019, and August 31, 2020
Work Sessions: August 14, 2018, August 21, 2018, December 4, 2018, June 9, 2020, July 7, 2020, July 14, 2020, August 4, 2020, August 11, 2020, August 25, 2020, September 29, 2020
Special Meetings: August 7, 2020
Special Executive Open Meeting Portions: September 19, 2019, September 12, 2019
2. Approve Order # 2020-50, Appointment of BOPTA Board Members
3. Approve Amendment #13 to IGA 159807 with OHA for Financing of Public Health Services
4. Approve IGA with the State and Cyber Security Services for Election Systems Security
5. Approve Subgrant Agreement with High Desert Education Service District
6. Approve Letter to Release Bonds re Millican and Prineville Solar Projects (Letters of Credit in place)
7. Approve Natural Resources Committee Bylaws
8. Approve Amendment #6 to IGA 159162 with OHA Financing of Mental Health
9. Approve Amendment #7 to IGA 159162 with OHA for Financing of Mental Health
10. Approve Coronavirus Emergency Supplemental Funding Subgrant Agreement #6038
11. Approve County Letter to Forest Service re East Side Screens
12. ~~Approve Grandview Subdivision Plat Map~~ REMOVED

The Court reviewed the Consent Agenda. Item #12 was removed due to still waiting for the Surveyor's signature.

MOTION:

Commissioner Brummer moved, and Commissioner Barney seconded to approve the Consent Agenda as discussed and presented. Vote was 3-0, motion carried.

Swearing-In ceremonies for Corrections Deputy Britton McAda and Patrol Deputy Chris Bowen

Sheriff Gautney introduced Chris Bowen and swore him in as Patrol Deputy. Sheriff presented Mr. Bowen's history and background with law enforcement, the Air Force and service in Afghanistan, and his love of learning and earning his master's degree in teaching.

Sheriff Gautney introduced Britton McAda and swore him in as Corrections Deputy. Mr. McAda began his service to the Crook County Sheriff's office in the Control Unit of the new jail facility. Mr. McAda has history with the Mental Health programs, operating group homes, and serving as Coach, Mentor and Chauffeur for participants in the Special Olympics program.

The Court expressed their appreciation for our local law enforcement.

Fairgrounds Volunteers Recognition of Ron Marston and Jim Crittenden

Fairgrounds Manager Casey Daly presented a book for review that outlines all of the projects that Ron Marston and Jim Crittenden have done, volunteering everyday at the Fairgrounds. Mr. Daly said these two volunteers are invaluable and have volunteered over 3300 hours. Mr. Marston has volunteered for 4 years, and Mr. Crittenden joined shortly after that. Mr. Marston has been awarded a very special belt buckle previously by the Fair Board, and this time it was Mr. Crittenden that was awarded a very special belt buckle. Mr. Daly provided an overview of some of the amazing projects they have created, and the most recent that will make a huge difference with the bucking chutes. Commissioner Brummer, as liaison to the Fairgrounds, said he could not say enough about these two volunteers. Volunteers do not get the appreciation they deserve. Mr. Marston expressed their thanks for having a boss like Casey Daly that supports them and stands behind them all the time. And Micaela is great. They also work with an outstanding Fair Board, and together this is a great team.

Christmas in the Pines—Funding Request and Update

Gail Merritt, Christmas in the Pines, presented an update on the event from 2019, taking in 4500 pounds of food for Holiday Partnership and Best Care. She provided information on the event, the displays and the plans to stay open an additional week this year after Christmas. The light show will also be on Christmas Eve and day. The Christmas in the Pines committee asked the Court for \$10,000 this year to assist with replacing old displays, maintenance of some of the displays, and replacement of lighting to the LED lighting. Judge Crawford discussed with Ms. Merritt and the Court that there is such a shortage of funding in the lottery this year due to the pandemic and the State clearing out all the County funds, that the Court would not be able to approve the \$10,000.

Ms. Merritt said there will be some changes; the live nativity scene will still be there. The first work party is this weekend and volunteers will be working. There is a need to complete the extension cord update, and to put posts in the grounds for the displays. This is a great opportunity for the families to get out because they do not have to leave their cars.

Ms. Merritt said the committee so appreciates all the Fairgrounds staff. They are wonderful to work with.

Public Hearing, Second Reading of Ordinance 321, Amending the Crook County Code Chapters 17 and 18 and declaring an emergency

Planning Director Ann Beier presented a brief updating of the County Code regarding guest ranch language, reporting and adding acreage to EFU 1 and 2 zones. There have been no comments received.

MOTION:

Commissioner Brummer moved, and Commissioner Barney seconded to read Ordinance 321 by title only. Vote was 3-0, motion carried.

Judge Crawford read Ordinance 321 by title only and opened the public hearing. There were no comments received. The public hearing was closed.

MOTION:

Commissioner Barney moved and Commissioner Brummer seconded to approve Ordinance 321 on the second reading. Vote was 3-0, motion carried. This Ordinance includes an emergency clause and will go into effect immediately.

Public Hearing, Second Reading of Ordinance 322, Amending the Crook County Comprehensive Plan and Declaring an emergency.

MOTION:

Commissioner Brummer moved and Commissioner Barney to read Ordinance 322 by title only. Vote was 3-0, motion carried.

Judge Crawford read Ordinance 322 by title only and opened the public hearing. There were no comments; public hearing closed.

MOTION:

Commissioner Brummer moved, and Commissioner Barney seconded to approve Ordinance 322. Vote was 3-0, motion carried. This Ordinance includes an emergency clause and will go into effect immediately.

Public Hearing, Order 2020-49, naming of a Private Road to SE Lost Cow Road

Nate Trammel, CCCD, presented Order 2020-49, a request to name a private road SE Lost Cow Road. There are four other residences on the road, and now with the Mason's residence, the road requires a name SE Lost Cow Road. The road intersects with CC Dunham Road.

At this time, it was discovered that the recording system had no power. There is no audio of the meeting.

Judge Crawford opened the public hearing. There were no comments except for the comment that this is an awesome name. The public hearing was closed.

MOTION:

Commissioner Barney moved and Commissioner Brummer seconded to approve the naming of the road intersecting CC Dunham Road as SE Lost Cow Road. Vote was 3-0, motion carried.

Consider Juniper Acres Right of Way Renewal Letter

Assistant Counsel John Eisler presented the renewal of a Right of Way in Juniper Acres' letter to BLM for the Court to consider. This letter requires signature from the Court. All other permits are perpetual. This homeowner has requested this renewal letter as a requirement through the title company.

MOTION:

Commissioner Brummer moved to approve the renewal letter. Commissioner Barney seconded the motion. Vote was 3-0, motion carried.

Consider Consent, Nondisturbance and Attornment Agreement-Millican Solar/Prineville Solar

Assistant County Counsel John Eisler presented the concern that if Prineville Solar were to go bankrupt but Millican Solar does not, and they are owned by the same company, both with a normal sublease, would the rental payments continue. Mr. Eisler said there was a very slim chance as a landlord of this happening.

MOTION:

Commissioner Barney moved and Commissioner Brummer seconded to approve the agreement as presented. Vote was 3-0, motion carried.

Consider Host Management Software Procurement with Kaseya

IT Director Troy Poncin presented quotes and the best interest of the County. Previously this purchase of service had been for one year. Now, the County needs a three-year term, and the total comes to over \$50,000 and requires approval of the Court. This will include modules for compliance. FBI, State and Insurer require reaching Cyber Security Terms, and Crook County is compliant. Discussion was held on the costs and the funding that must be in the budget. Mr. Poncin will check with Finance before completing the purchase.

MOTION:

Commissioner Barney moved and Commissioner Brummer seconded to purchase the Host MG Software with Kaseya, and contract as a whole. Vote was 3-0, motion carried.

Consider Airport Hanger Lease

Mr. Eisler presented information on long term leases, 20 to 40 years, that the County Court will sign as landlord. The template for all the Hangar leases moving forward. Discussion held on the shorter leases if requirements are met. Lease will require 5-year appraisal and CPI addition along with maintenance costs. Mr. Eisler recommends approval. The standard lease will take effect when ownership changes.

MOTION:

Commissioner Barney moved and Commissioner Brummer seconded to approve the lease language and terms. Vote was 3-0, motion carried.

Announce Successful Bidder of Archives Building Roof Project.

County Counsel Eric Blaine presented information on the two bids received for the Archives Building Roof replacement. Both were good bids and under budget. Bids are disallowed by email. During the Forest Fire, one bid was mailed to the wrong address and emailed it to make it in the timeline. The bid was from Umpqua Roofing. \$35,000 lower bid than the other bidder. The problem with this bid was an act of God and outside of anyone's control. Both were really good bids, and there is recommendation that research be done due to the large difference in bid cost.

Mr. Blaine discussed the process if appealed, the protest being on procedural wrongdoing. Bids are required to come in as sealed bids, sealed in an envelope. Since this bid was emailed, there is an opportunity of accusation of collusion. If the Court has any interest in changing the County Code regarding this requirement, Legal can research. Mr. Eisler said there is adequate response.

MOTION:

Commissioner Brummer moved, and Commissioner Barney seconded to approve the bid from Umpqua Roofing at \$72,760. Vote was 3-0, motion carried. The vote was modified to include signing outside of Court. Commissioner Brummer, Commissioner Barney, 3-0 vote.

Tuition Reimbursement Request

HR Benefits Coordinator Keity Crismon presented a request for education assistance from Trinity Severs, Sheriff's Office. She asks for approval and assistance in the courses. Sheriff Gautney has approved the request. HR has approved and Ms. Crismon is now asking for the Court approval. The amount would be \$3,231, half up front, and half at the conclusion if the grade report is as required per the handbook.

MOTION:

Commissioner Barney moved and Commissioner Brummer seconded to approve the request of trinity Severs for the education assistance with the funds to be paid out of the Sheriff's budget. Vote was 3-0, motion carried.

There was no Executive Session scheduled for today.

Judge Crawford adjourned the Court out of session at 10:10 a.m.

Respectfully submitted,

Colleen Ferguson