

BE IT REMEMBERED THAT the Crook County Court met in a Regular Court Session on August 5, 2020 at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; County Counsel Eric Blaine; Assistant County Counsel John Eisler and County Court Secretary Colleen Ferguson.

In attendance both in person and on the WEBEX were: Brandi Ebner, Crook County Foundation; James Savage, County Undersheriff; Kim Barber, Director, HR; Vicky Ryan, Public Health; Janet Pritiskutch, Senior Finance; Muriel DeLaVergne-Brown, Public Health; Jon Soliz, Assessor; Shannon Dearth, Veterans Service Officer; Stephanie Wilson, Sheriff's Office; Debbie Patterson, Juvenile Director; Buzzy Nielsen, Library Director; and Regina Paul, Paralegal.

The public and the media was notified of the meeting by public notice.

Judge Crawford called the meeting to order and led in the Pledge of Allegiance.

Consent Agenda:

Consent Agenda was presented. No changes made.

Motion:

Commissioner Brummer moved and Commissioner Barney seconded to approve the Consent Agenda as presented. Vote was 3-0, motion carried.

Crook County Foundation Programs Update:

Brandi Ebner presented the annual update on the Crook County Foundation including the changes voted on by the partners that included articles and updated bylaws. Ms. Ebner reported on membership, events, effects of COVID-19 on activities, virtual events, scholarships including a new trade scholarship, policy and procedures with the need for someone to bring all the bits and pieces together, cultural activities, webinars, and non-profits. Ms. Ebner thanked the County for the \$5,000 given to the Foundation each year and asked that the Court consider it again for the next year.

Order and Resolution 2020-43, extending Duration of Pandemic State of Emergency:

Muriel DeLaVergne- Brown presented the need for extending the duration of State of Emergency Declaration due to the pandemic. Discussion was held regarding the language, the dates for the duration of the extension, the directions to individuals for self-monitoring, traveling advisory for high risk individuals, working from home for two weeks (this is not a requirement of the County currently) as a Public Health Policy, and the importance of setting an example.

Order 2020-44, Face Mask Policy

Discussion held on medical reasons to accommodate individuals with problems wearing masks or shields, the use of face coverings of non-employees and following the orders of the Governor. Mr. Blaine reminded the Court that this declaration is only the policy for the County. The Health Department has masks available for the County departments and for clients/individuals in need of face coverings. The temperature check is self-monitoring and thermometers will be available. Some departments have chosen to serve the public by appointment only and requiring a mask, with the majority of services begin

accomplished by phone or email. Department Heads will be asked for their Department's plan and comments.

Motion:

Commissioner Brummer moved and commissioner Barney seconded to approve Order 2020-43, Extension of Emergency Declaration to January 1, 2021. Vote was 3-0, motion carried.

Motion:

Commissioner Brummer moved and Commissioner Barney seconded to approve Order 2020-44, Face Mask Policy. Vote was 3-0, motion carried.

Ergonomic Fund:

HR Director Kim Barber presented information regarding the ergonomic fund that was established to help prevent injuries and ease discomforts in the workplace and help reduce the amount of workplace workers compensation claims. During the budget adjustments, the funds were put into the general fund, and the request is to return the money to the Ergonomic Fund. On October 11, 2019, \$43,000 was received from SAIF for the Ergonomic Fund. Janet Pritiskutch explained that the Ergonomic Fund money was put into the general fund as they were not used effectively, and the funds helped with the budget shortfall. They had been budgeted in non-departmental funds. Discussion was held regarding the amount of the funds that can be transferred back, and the history of the funding was discussed. There will also be dental premiums returned to the County this year due to the change in dental coverage during mid-year that could go into that fund. Debbie Palmer pointed out that through operations, HR will increase the internal service costs. Mr. Pritiskutch explained how to reduce the internal charges, offset the expenses, and allocate the expense or allocate one expense to HR or Ergonomic supplies, but not to other Departments. Finance would prefer to add this money to an HR fund line. Note: This was not an original budget matter.

Grant offer re: Airport Runway 10-28 Project Phase II:

Assistant County Counsel John Eisler presented a Grant offer award for Phase II of the Airport Runway 10-28 project. The grant will fund 100 percent, or \$1.8 million dollars.

Motion:

Commissioner Barney moved and Commissioner Brummer seconded to accept the Grant Award for Phase II of the Airport Runway 10-28 project. Vote was 3-0, motion carried.

Grant offer re: Airport Apron Project Phase II:

Mr. Eisler presented a grant offer award for Phase II of the Airport Apron Project that will be 100 percent funded. The paperwork is not completed and would need to be signed out of Court subject to Legal review. Motion held to sign out of court.

Motion:

Commissioner Barney moved and Commissioner Brummer seconded to accept the Grant Offer of 100 percent funding for Phase II of the Airport Apron project. Vote was 3-0, motion carried.

EXECUTIVE SESSION

Judge Crawford closed the public portion of the Work Session and opened into Executive Session under ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection; and

ORS 192.660(2)(e) for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions; and

ORS 192.660(2)(h) consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

After discussion of these matters and there being no further matters to discuss in Executive Session, Judge Crawford adjourned the Court out of Executive Session and into Open Session, inviting members of the public into the meeting room.

OPEN SESSION

There were no motions required for the Executive Session matters.

MOTION: Commissioner Barney moved to approve the grant agreement with DAS. Commissioner Brummer seconded. Vote was 3-0, motion carried.

MOTION: Commissioner Brummer moved to approve the engagement letter with Sussman Shank. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

Discussion held regarding the letter supporting Law Enforcement to be sent to the legislature for the Special Session.

Commissioner Brummer provided information regarding a grandfathered in access located on Highway 126, across from the Airport. Commissioner Brummer thought it was there and the information on the access was discovered by Roadmaster Bob O'Neal.

Meetings scheduled. Judge Crawford and County Counsel Eric Blaine, Thursday, August 6th, 2020, at 1:00 p.m. Meeting with Assistant County Counsel John Eisler, Commissioner Barney and Airport Manager Kelly Coffelt, 3:00 Thursday, August 6, 2020.

August 7, 2020, Friday, 4:00 p.m., Special Session for Court in the Admin Conference Room located at 203 NE Court Street to finalize the letter of support for law enforcement.

There being no further matters before the Court requiring action at this time, Judge Crawford adjourned
Respectfully submitted,

Colleen Ferguson

Colleen Ferguson, Crook County Court Secretary