

BE IT REMEMBERED THAT the Crook County Court met in a Work Session on August 13, 2019 at 9:00 a.m. in the Administration Conference Room located at 203 NE Court Street, Prineville, Oregon 97754. In attendance were: County Judge Seth Crawford; County Commissioner Jerry Brummer; County Commissioner Brian Barney; Interim County Counsel Will VanVactor; Assistant County Counsel Eric Blaine and County Court Secretary Colleen Ferguson.

Members of the audience in attendance: Kelsey Lucas, EDCO; Steve Holliday, PDI; Gary Goodman, PDI; Cheryl Seely, County Clerk; Lori Furlong, CCCD; Ann Beier, Planning Director, CCCD; Jeff Merwin, Landfill Manager; Jeremy, Thamert, Facilities Manager; Debbie Palmer, County Treasurer and Interim CFO; and Levi Roberts, GIS Manager.

The media was provided with public notice of the Work Session meeting.

Building Codes Program—Proposed Fee Increases

Ann Beier, County Planning Director, provided information on the proposed move of the Crook County Community Development (CCCD) to an enterprise Fund department and updating the fee schedule with new state fees that the County did not have previously and adjusting other fees to cover the cost of business. This will be a two tier review. Ms. Beier wants the Court to have time for review and questions prior to the drafting of an Ordinance. Ms. Beier introduced Lori Furlong who is in charge of the County's program to update to e-permitting with the scanning of all CCCD files into an electronic software program. She has also assisted Ms. Beier in calculating an increase of 5½% flat fee increases based on costs and not subsidizing. Crook County has been below all comparable counties and now will be just in the middle, not higher and not lower. A Public Hearing will be held at the second County Court meeting or in October to answer any questions of the Court and the public. There will also be a 45-day review by the state. The Court members praised Ms. Beier and Ms. Furlong on their work with the charts, the comparisons of other counties and jurisdictions, and of the goal of cost recovery.

Professional Services Contract- Gary Smith

Interim County Counsel Will VanVactor presented the Personal Services Contract with Gary Smith for the County to review. He and Gary Smith have approved the contract and the scope of work, including the insurance.

Motion

Commissioner Barney moved to approve the Personal Services Contract with Gary Smith and agree to sign the contract outside of Court. Commissioner Brummer seconded the motion. Vote was 3-0, motion carried.

Garbage Collection Fee Increase

Steve Holliday, Prineville Disposal Inc. (PDI), and Gary Goodman, previously with PDI, attended the Work Session today to talk to the Court about the 43% increase in Landfill costs that will result in the PDI paying \$15,000 per month more totaling over \$180,000 additional expense for his company over the year. There will have to be a correction either with the County's costs, or passed on to the customers.

Mr. Holliday said that previously, he had spoken with Mr. Merwin about a \$5.00 increase in fees per year over the next 3 years. The last increase PDI implemented was in 2010 or 2012, and that ran over a 3-4 year period of time.

Discussion was held on the Franchise requirements and the need for Mr. Holliday to request adding additional costs on his rate structure to the Court. Discussion was held regarding meeting with the County Court members to review a spreadsheet with all the revenue and expenses included. The CPI increase structure was discussed, and the spreadsheet used for the City increase that will take place in October was very clear. The County would like to have that done for the County expenses and residents. The County's increase is needed to cover costs of operation and equipment.

Gary Goodman spoke on being able to see both sides of this. He had operated the Landfill for several years before the County took it over, and he also operated PDI for many years. Mr. Goodman said he could see bumping the cost up a little, but not \$15.00 per ton all at once. The 43% increase impacts most everyone in the County. It was poor planning not to have anticipated this move several years ago. He suggested that if the County needs to make a 43% increase, they should make the increase of \$15.00 over 3 years. People would accept that easier.

Discussion was held on the short notice for the increase, the notice of the order 2019-20, County Fees that included the increase in costs, raising the rate over 3 years and receiving 3 years of complaints or raising it only once and receiving complaints only once. The Court, Mr. Holliday and Mr. Goodman talked about giving more time before the implementation of the rate increase.

Mr. Merwin said this cost hike would be specific to PDI as the Franchisee for the regular garbage service in the Community. He has already sent notices out to the regular commercial haulers that use the Landfill. Those haulers make up to 75% of the tonnage and PDI is 80 %. Commissioner Barney suggested having PDI and Mr. Merwin bring in their costs, tonnage and other information and meeting with Commissioner Brummer. Steve Holliday added that this has always been done at \$5.00 per ton. Judge Crawford added that the County has been operating at a loss.

Mr. Goodman said he understands there has been a lot more material from the Facebook and Apple building projects, and plus the failure of the recycle, there is a lot more getting put into the cells, and they are filling faster. Mr. Merwin said that cell 3 is filling rapidly due to the good economy, lots of remodeling and construction. DEA is requiring lined cells for more things than previously. The City of Prineville is looking at a bio-mass facility that would use a lot of the waste currently put in the cells.

Discussion was held on the CPI numbers, when the PDI had instituted a raise with the CPI numbers, if a raise is needed in the fees, and doing it in small increments each year.

Commissioner Brummer said the most important issue right now is to get the message put out to the public. Steve Holliday and Commissioner Brummer will get together to talk about the first 6 months, on the assumption of the CPI increase that was already allowed. Judge Crawford added that Crook County is still dramatically cheaper than any other County. Mr. Goodman discussed a transaction fee and that self-haulers that bring in per pound should pay more due to the transaction fee. Commissioner Brummer said he wished the County had had this information when the meetings were held to discuss the increases. The

rate increases could be done in the spring. Commissioner Brummer and Mr. Holliday will meet and talk one on one next week, and keep the information confidential.

Clerk's Office Camera System

County Clerk Cheryl Seely discussed a camera system from a company out of Boise that will take pictures of the old big books that house recording information from previous years as well as the Commissioner Journals. This camera can take pictures of each page in the big books, and they can then be transferred to microfilm. Ms. Seely explained how the camera works and provided input that she has received from other offices in the state. They say it is fantastic, comes with a laptop, takes the picture and then puts it on a zip drive to be taken to another area for editing. Ms. Seely provided the costs; \$3,750 for the setup, pick up and support; \$4,950 per month for three months or \$3,950 for 6 months; and totaling just under \$24,000 for 6 months. They will negotiate if needed longer. The camera system sells outright for \$75,000. Hopefully, this will open up more storage space for the Clerk at the Courthouse. The office has a microfiche for microfilm. Commissioner Brummer liked the idea. Discussion was held regarding the number of the large books in the vault.

Ms. Seely said the pictures can be indexed in Helion and could be set up in "Active Docs" The Clerk's office has three reserve accounts. The recording reserve fund of \$85,000 could be used. There is \$86,000 in the archive fund that could also be used. Library Director Buzzy Nielsen is interested in the system and the Bowman Museum could possibly use it as well.

Mr. Blaine explained the \$15,000 threshold for purchasing. This is over the \$15,000 and would require an RFP. Three informal quotes could be considered and this may be the best option. Ms. Seely will look into the flatbed scanner that requires the books to be opened and lie flat. This system can break down the backs of the books but she will look into it. Ms. Seely and Mr. Blaine will meet to discuss the criteria and wording for the RFP.

Judge Crawford adjourned the Court out of Open Session and into Executive Session under ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions; ORS 192.660(2)(n)(D) To discuss information about review or approval of programs relating to the security of Telecommunication systems, including cellular, wireless or radio systems; and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed .

EXECUTIVE SESSION

The Court, Counsels, and other participants discussed public records requests, TORT Claims, IT/GIS challenges and security, OSHA, property offenses and sentencing, and property leases and purchases. Following the discussions, Judge Crawford adjourned the Court out of Executive Session and into Open Session, inviting members of the public back into the meeting room.

OPEN SESSION

Motion: Regarding (2)(e)

Commissioner Brummer moved to correspond with counter parties as discussed in executive Session.
Commissioner Barney seconded the motion. Vote was 3-0, motion carried.

Motion: Regarding other Executive Session discussions

Commissioner Barney moved to direct staff to move forward as discussed in Executive Session.
Commissioner Brummer seconded the motion. Vote 3-0, motion carried.

Judge Crawford adjourned the Work Session at 11:12 a.m.

Respectfully submitted,

Colleen Ferguson

Colleen Ferguson, Crook County Court Secretary