

CROOK COUNTY ROAD AGENCY BOARD OF DIRECTORS MINUTES OF SEPTEMBER 11, 2025

Be It Remembered that the Crook County Road Agency Board of Directors met on September 11, 2025, at 2:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Board Members Present: Brian Barney, Steve Forrester, and Jerry Brummer

Absentees:

Others Present in Person or Via Zoom: County Manager Will Van Vactor; Executive Assistant Breyanna Cupp; and Finance Director Christina Haron.

The meeting was **called to order at 2:00 p.m.**

Consent Agenda:

1. Approve 6.30.25 Road Agency Board Minutes

MOTION to accept the minutes of the previous meeting as presented. Motion seconded by Jerry Brummer. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

Discussion item #1: Review and Approve 2024 Audit Letter:

Details: Finance Director Christina Haron provided the Road Agency Board of Directors with the 2024 Audit Management Representation letter. The audit letter is a key part of the audit process for the financial statements of the Crook County Road Agency. Christina requested that the Board review the letter and approve it. The letter requires a signature from a Board member and Christina to move forward.

MOTION to approve the audit letter as written and also designate Chairman Barney as the signator. Motion seconded by Jerry Brummer. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

Public Comment: None

MOTION to adjourn. Motion seconded by Steve Forrester. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

There being no further business before the Crook County Road Agency Board of Directors, the meeting was adjourned at 2:04PM.

Respectfully submitted,

Breyanna Cupp