

CROOK COUNTY ROAD AGENCY BOARD OF DIRECTORS MINUTES OF JUNE 30, 2025

Be It Remembered that the Crook County Road Agency Board of Directors met on June 30, 2025, at 2:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Board Members Present: Brian Barney, Steve Forrester, and Jerry Brummer

Absentees:

Others Present in Person or Via Zoom: Executive Assistant and Communications Officer Sarah Puerner; County Manager Will Van Vactor; Executive Assistant Breyanna Cupp; Finance Director Christina Haron; Commissioner Susan Hermreck; Community Development Director John Eisler;

The meeting was **called to order at 2:00 p.m.**

Public Comment: None

Consent Agenda:

1. Approve ByLaws
2. Approve 6.9.25 Road Agency Board Minutes

MOTION to approve the minutes of the 6.9.2025 meeting of the Crook County Road Agency. Motion seconded by Jerry Brummer. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

MOTION to approve the consent agenda. Motion seconded by Steve Forrester. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

Discussion item #1: Budget Notice Testimony:

Details: Will Van Vactor read in the record the budget notice testimony stating the following: As the Budget Officer for the Crook County Road Agency, I am providing this statement to comply with the requirements of ORS 294.451 and to formally explain a notice issue related to the June 16, 2025, Budget Committee meeting. On June 5, 2025, Crook County staff, on behalf of the Crook County Road Agency, sought to publish notice of the Budget Committee meeting consistent with the requirements of Oregon Local Budget Law. The intent was that the County would both post the notice on its website and submit it to the Central Oregonian for publication. The notice was published in the Central Oregonian on June 10, 2025, satisfying the newspaper publication requirement. However, due to an administrative oversight, the online posting of the notice did not occur until June 12, 2025, four days prior to the meeting. ORS 294.426 requires that the notice be published on the internet at least 10 days before the Budget Committee meeting, so the timing of the web posting did not meet that statutory requirement. This delay in online publication was not within the Road Agency's control. The Road Agency timely scheduled the Budget Committee meeting

and the County, a separate legal entity, was responsible for ensuring timely notice. The Road Agency acted in good faith and with the expectation that the required postings would be completed in accordance with the law. Following consultation with the Oregon Department of Revenue, we were advised that because the Road Agency made a good faith effort to comply with the public notice requirements—and because the failure to timely post online was attributable to another entity’s administrative error—the Budget Committee meeting held on June 16 could proceed and its actions remain valid.

Discussion item #2: Public Budget Hearing – Order 2025-02 Adopt Crook County Road Agency budget for fiscal year 2025-2026:

Details: Will Van Vactor explained adopting the budget and what’s included in the adoption and the uncertainty surrounding SRS funds. There are no specifics regarding SRS funds but there was a separate resolution passed by the senate last week specific to SRS funds that went back to the House. The best possible way for funding is through the reconciliation package with the big, beautiful bill.

Public hearing opened. Jim asked questions about the road agency and what the board is doing. How and why, this was adopted with a multi-agency with city and county? Board Member Steve Forrester explained to Jim that Will Van Vactor can explain why the road agency was created and to schedule a time to meet to understand the road agency purpose. Board Member Jerry Brummer described what the road agency is and how the SRS funds work to help Crook County. Will Van Vactor explained that the road agency board is to expand the most benefit of SRS funds for Crook County. Board Member Brian Barney explained why there is separation of just being county commissioners and why the board is comprised of both county and city officials to meet the requirements of the ordinance. Public hearing closed.

MOTION to approve order 2025-02 Crook County Road Agency in the state of Oregon in the matter of adopting the Crook County Road Agency fiscal year 2025-2026 budget beginning July 1, 2025, and making appropriations. Motion seconded by Steve Forrester. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

MOTION to nominate Jerry Brummer as vice chair of the Board of Directors. Motion seconded by Brian Barney. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

Board Member Jerry Brummer raised a point regarding the board's responsibility to determine the duration of terms—one-year, two-year, and three-year—for members of the budget committee. Will Van Vactor added that he would like to put this item on an agenda and discuss it later since it wasn’t on the agenda for today.

MOTION to adjourn. Motion seconded by Jerry Brummer. No discussion. Board Chair Brian Barney votes Aye, Board Member Steve Forrester votes Aye, Board Member Jerry Brummer votes Aye. Motion carried 3-0.

There being no further business before the Crook County Road Agency Board of Directors, the meeting was adjourned at 223PM.

Respectfully submitted,

Breyanna Cupp