

**CROOK COUNTY COURT
MINUTES OF MAY 17, 2023
BUDGET COMMITTEE MEETING**

Be It Remembered that the Crook County Court met in a Budget Committee meeting on May 17, 2023, at 10:25 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Budget Committee Members: Steve Forrester, Bobbi Brooks, Steve Markel

Others Present in Person or Via Zoom: Administration Executive Assistant Sarah Puerner; Andy Parks; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Library Director Sarah Beeler; Assessor Jon Soliz and Juvenile Director Erika Frickey.

BUDGET COMMITTEE MEETING

The meeting was **called to order May 17, 2023, at 10:25 a.m.**

Bobbi Brooks nominated Steve Forrester to act as the budget chair. Steve Markel seconded the motion. No discussion. Motion carried 6-0.

Andy Parks provided a highlight of key information to the Budget Committee regarding the budget message and goals and strategies.

Goals and Strategies:

Goal 1: Deliver the best level of service within available and allocated resources

Goal 2: Add County Administrator position to Crook County organization

Goal 3: Provide adequate staffing and implement employee retention & recruitment program within available resources

Goal 4: Plan, develop and implement an organization wide Facilities Plan

Goal 5: Implement Information Technology Road Map

Goal 6: Plan, develop and implement an organization wide Asset Management Program

Goal 7: Plan, develop and implement an organization wide Communication Plan and protocols

Goal 8: Develop and implement an organization wide Strategic Financial Plan

Assistant Finance Director Christina Haron and Budget Analyst Jamie Berger provided the Budget Committee with a PowerPoint presentation regarding the proposed budget for fiscal year 2024.

Items discussed were: County-wide Requirements; Capital Outlay; Other projects such as Transportation System Plan, Juniper Canyon Access, Compensation Plan Update;

Personnel FTE Changes; County-wide Resources; Property Taxes; Revenue: User Fee Increases; Revenue: New One-Time Federal Funds; Special Revenue Funds - Special Transportation Fund, Clerk Special Revenue Fund, Video Lottery Fund, Risk Management Fund, Surveyor Fund, Taylor Grazing Fund, Tourism Fund, Community College Education Center Fund, Crook County School Fund, and Title III Fund.

Steve Forrester opened the public hearing. With no public comments received, the public hearing was closed.

Bobbi Brooks made a motion to adjourn the meeting. Jerry Brummer seconded the motion. No discussion. Motion carried 6-0.

There being no further business before the Court, the meeting was **adjourned at 11:30 a.m.**

Respectfully submitted,

Sarah Puerner