

**CROOK COUNTY COURT MINUTES  
OF JULY 26, 2023, WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on July 26, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford and Commissioner Brian Barney

Absentees: Commissioner Jerry Brummer

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Director Kim Barber; Tim Deboodt; Juvenile Director Erika Frickey; Finance Director Christina Haron; Director Will Van Vactor; Building Official Randy Davis; Andy Parks; Manager Kim Herber; Bill Kuyper; Health and Human Services Director Katie Plumb; Airport Manager Kelly Coffelt; Johannah Stephens and Katrina Weitman.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** None

**Discussion Item #1:** Crook County ODFW Sage Grouse Update:

**Requester:** Tim Deboodt

**Details:** Tim Deboodt attended the work session to provide an update regarding the ODFW Sage Grouse presentation. The presentation will be during the August 9<sup>th</sup> work session. ODFW representatives will be in-person to discuss their new draft habitat maps for Oregon, of which Eastern Crook County is an important component of that habitat.

**Discussion Item #2:** County support to remove Crook County from ODA Canola Special District:

**Requester:** Tim Deboodt

**Details:** Created in the early 2000's, the Central Oregon Crop Protection District was established to protect cross pollination of brassica crops. Current OSU research no longer supports County's participation and removal allows growers opportunities to expand crop choices. A letter was presented for Crook County's support of the request to remove Crook County from this Crop Protection District.

**Discussion Item #3:** Juvenile Crime Prevention Grant:

**Requester:** Erika Frickey

**Details:** Juvenile Director, Erika Frickey, attended the work session to discuss a juvenile crime prevention grant. This grant is used to supplement wages of prevention staff and to fund the Girls' Circle and Parenting Class. The maximum compensation payable to the county under this agreement is \$61,742.00. This compensation will offset the wages of one prevention staff. This item will be added to the consent agenda for August 2<sup>nd</sup> for final approval.

**Discussion Item #4: Community Development Monthly Report:**

**Requester:** Will Van Vactor/ Randy Davis

**Details:** The Building Department has seen that permit requests are down about 20-30%. Residential and Commercial have slowed down as well. Some projects are going on with Central Oregon Processing as they take over more and more of the Prineville Campus for their operations. CCO56 should be finishing up soon. Inspections are still averaging about 1,000 per month. The Planning Department numbers are slow and steady. Received 39 applications for planning in June, which are consistent with numbers from June 2022. One planning application currently is the Grand Ridge Subdivision Application. It has been accepted and is currently in its 30-day review. The Onsite Department was a tad slow in June following a busier month in May. Louis opened five cases and closed seven cases in June for Code Compliance.

**Discussion Item #5: Transportation System Plan Update/Scope of Work:**

**Requester:** Will Van Vactor

**Details:** Crook County staff have been developing a scope of work for updating the Transportation System Plan. The scope will include critical updates to ensure our transportation system is planned for continued growth. The proposed scope will be discussed with the County Court in advance of presenting a personal services contract for the Court's future approval. The Community Development Department has funds budgeted for the TSP update. Aiming to bring this item back to consent agenda at a Regular Session date in August.

**Discussion Item #6: FAA Grant Application for Rwy 33/15 Design and Engineering:**

**Requester:** Kelly Coffelt

**Details:** Airport Manager Kelly Coffelt attended the work session to discuss an FAA Grant application. Mr. Coffelt is requesting to apply for an FAA Grant for Rwy 33/15 Design and Engineering. FAA funds available are \$454,725.00 that will require 10% matching funds of \$50,525.00. Crook County has already been awarded a grant from the Oregon Department of Aviation for \$45,000 thus net match funds needed is \$5,525.00. This item will be added to a future Regular session date in September for final approval.

**Discussion Item #7: Nurse Well-Being Grant Pass-through Agreement w/ Coos County:**

**Requester:** Katie Plumb

**Details:** Health and Human Services Director Katie Plumb attended the work session to discuss a nurse well-being grant pass-through agreement with Coos County. Coos County has received a grant from the Oregon Center for Nursing and would like to pass through funds to Crook County. Grant funds are meant to support an organizational intervention that addresses a nurse-identified stressor. CCHD nurse home visitors have requested that funds support the implementation of streamlined patient orientation and enrollment through the purchase of tablets and updating of forms to be used digitally. \$11,996.53 has been budgeted to purchase devices and provide IT support.

**Discussion Item #8: Consider immediate approval of Amendment No. 9 to Community Mental Health, Addictions Treatment, and Problem Gambling Treatment**

services funding agreement No. 173132, to extend duration and increase funding to County:

**Requester:** Eric Blaine

**Details:** The County was informed back in March that OHA would extend the duration of the current funding agreement for behavioral health services by 6 months, rather than propose a new funding agreement. This was intended to allow time for negotiations between the State and counties over the terms of a successor contract. The current funding agreement, no. 173132, expired on June 30. In addition to extending the duration another 6 months, the amendment will increase funding significantly. This amendment offers \$660,553.03 in additional funding.

**MOTION** to approve the 9<sup>th</sup> Amendment to Mental Health Funding Agreement #173132. Motion seconded. No discussion. Motion carried 2-0.

Administrator Report:

- Tom McCall Road – have had several meetings with META and the City and looking for a three-way agreement that County Counsel would facilitate.
- District Attorney Kari Hathorn was able to recruit and fill a position for a Deputy DA II. Kari will continue to recruit for an additional DA I or DA II.
- Code Compliance issues related to fire citation. This type of citation involves a \$50 fine but will cost the County \$5,000+ to fully prosecute the issue.
- Finance and IT – moving forward with contracts with CFO, Accountant Position (Finance), and Data Analyst position (IT). Have interviewed several candidates.

Court Member Updates:

None

At 10:01 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to direct staff to proceed as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

There being no further business before the Court, the meeting was **adjourned at 10:17 a.m.**

Respectfully submitted,

**Sarah Puerner**