

**CROOK COUNTY COURT MINUTES
OF JULY 19, 2023, REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on July 19, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Director Will Van Vactor; Director Kim Barber; Health and Human Services Director Katie Plumb; Juvenile Director Erika Frickey; Sheriff Gautney; Assessor Jon Soliz; Sean Briscoe; Sarah Beeler; Cindy York; Jeff Hurd; Kim Herber; Katie McDonald; Andy Parks; Tim Deboodt; Sandy Kerbow; Doc Kerbow; Mary Dyal; Mike Ervin; Rhonda Ahern; Kris Jones, and members of the public.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

Additions/Removals: None

Consent Agenda:

1. Approve Minutes
2. Addendum 07 to existing professional services contract, Addition of Bi-weekly janitorial services at SAR facility buildings per exhibit F
3. Oregon Dept. of Justice Cooperative Agreement No. 23497, reimbursement for child support services, 2023-2027
4. Amendment to the Septage Plant agreement between Crook County and Two Springs Ranch
5. Best Care Amendment to continue for Batterer's Intervention and Prevention Program
6. Consider approval of professional services agreement for executive recruiting services for Deputy District Attorney and Chief Information Officer positions

MOTION to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #7: Consider ratifying appointment of Christina Haron, CPA, present Assistant/Acting Finance Director to the Finance Director position:

Requester: Andy Parks

Details: Andy Parks attended the Regular Session to discuss ratifying appointment of Christina Haron, CPA, present Assistant Finance Director to the Finance Director position. Ms. Haron was hired as the County's Assistant Finance Director in March 2022. In August 2022, she was appointed Acting Finance Director. With that appointment a comprehensive schedule of items, including but not limited to budget law and development, risk management, debt issuance and management, annual financial report preparation and audit work, were identified for her to perform or complete prior to appointment to finance director. I have reviewed the schedule with Ms. Haron and am pleased to report that she has completed the requirements to earn the promotion to Finance Director. In addition to completing the training and or performance of the schedule of items noted above, Ms. Haron has gained the support and confidence of the entire finance department team as well as the department directors. I recommend ratifying the appointment of Ms. Haron to the Finance Director position, retroactive to July 1, 2023.

MOTION to appoint Christina Haron as the Finance Director. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #8: Haytons Elk View Lane (mapping update):

Requester: Will Van Vactor

Details: Community Development Director Will Van Vactor attended the Regular Session to discuss Haytons Elk View Lane (mapping update). Pursuant to Crook County Order 2002-112, the County named a private Road Haytons Elk View Lane. The order included a map. Since the order in 2002, the road has been utilized in a manner that is different than mapped. This has led to confusion in addressing and has the potential to create confusion in an emergency response situation. County staff has met with most of the impacted property owners and updated several addresses to eliminate confusion. Impacted property owners have been notified of the attached proposed order and proposed map update and have been informed that there will be a hearing on July 19, 2023. The proposed order will confirm the correct location of the road.

MOTION to approve Order 2023-39. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #9: Order 2023-40 In the matter of appointment to the Crook County Library Board of Trustees:

Requester: Andy Parks

Details: Crook County advertised for vacancies for the Library Board of Trustees. The Crook County Library Board of Trustees was established by county ordinance to oversee the Crook County Library and make policy decisions. The Board is composed of five members appointed by the County Court to a four-year term with a limit of two consecutive terms. The County received 12 applications for the board and proceeded to conduct 9 interviews. The Court held a joint meeting on July 13th with the Library Board to review and discuss the purpose and role of the Library Board of Trustees, to determine if any changes are appropriate, and to receive Board recommendations for the vacant Board seats. The Court named their top three candidates and those were Sandy Kerbow, Mark Maboll, and Keya Rohovit-Wrolson.

MOTION to approve Order 2023-40, the Order information will be revised, and signatures will be obtained after the meeting. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #10: PUBLIC HEARING: Application for social gathering, Lazarus Naturals Party, Powell Butte, August 16-17, 2023:

Requester: Eric Blaine/ Katie McDonald

Details: Under Crook County Code 5.04.200 et seq., the County Court will hold a public hearing to consider an application for a social gathering within Crook County. Within the agenda packet is the application, traffic control plan, and recommendation from the Community Development Department. Also included is a draft permit, the terms of which should be considered by the County Court. The permit would establish issues like the required number of restrooms, the hours of operation of alcohol service or amplified sound (if any), and the contact information for important safety personnel.

A public hearing was opened.

Mike Ervin asked, “What is the definition of this public gathering?” County Counsel Eric Blaine stated that this social gathering is for a party, similar to a corporate retreat.

Rhonda Ahern, with Lazarus Naturals, wanted to correct a few items that were incorrect. The event date is August 17th-18th.

Doc Kerbow mentioned that this particular group sounds okay, but we’ve had some groups in the past that have not worked out well. Mr. Kerbow wants to make sure we keep our forests clean.

Public hearing closed. No decision was made today. This item will move to August 2nd for the second reading.

Discussion item #11: PUBLIC HEARING: Application for social gathering, PBR Challenge Series, O’Neil Arena, August 17-18, 2023:

Requester: Eric Blaine/ Katie McDonald

Details: Under Crook County Code 5.04.200 et seq., the County Court will hold a public hearing to consider an application for a social gathering within Crook County. Within the agenda packet is the application, traffic control plan, and recommendation from the Community Development Department. Also included is a draft permit, the terms of which should be considered by the County Court. The permit would establish issues like the required number of restrooms, the hours of operation of alcohol service or amplified sound (if any), and the contact information for important safety personnel.

A public hearing was opened.

Tom Koue, owner of O’Neil arena, wanted to mention that the event is on August 19th. They will not be doing a concert this year, and this is their third year doing the event.

With no other comments received, the public hearing was closed. This item will be added to the August 2nd court session for the second reading.

Administrator Report:

None

Court Member Updates:

Commissioner Brummer attended several AOC meetings and meetings for the Blue Mountain Government Council. They are currently working on updating the forest plan. Also had a few conversations with COIC regarding homelessness and our situation in Crook County.

Judge Crawford is working with Andy Parks and Tim Deboodt on creating a letter for Deschutes County regarding the prospective new landfill site across the county line in the Powell Butte area. Mr. Deboodt will have a map and letter for the new work session to discuss with the Court.

At 9:52 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to approve the severance agreement as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:00 a.m.**

Respectfully submitted,

Sarah Puerner