

**CROOK COUNTY COURT MINUTES
OF JUNE 28, 2023 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on June 28, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Assistant Finance Director Christina Haron; Director Kim Barber; HR Generalist Christina Hannigan; Assessor Jon Soliz; Director Sarah Beeler; Manager Kim Herber; Natural Resources Policy Coordinator Tim Deboodt; Director Will VanVactor; Building Official Randy Davis; Public Works Director Jeff Hurd; Andy Parks; Sheriff Gautney; Health and Human Services Director Katie Plumb and Facilities Manager Nick Lilly.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

Agenda item #1, Fiscal Year 2023 Audit Engagement Letter from Pauly Rogers and Co.:

Requester: Christina Haron

Details: Assistant Finance Director Christina Haron attended the work session to discuss the fiscal year 2023 audit engagement letter from Pauly Rogers and Co. One of the commissioners' signatures is required to be signed on behalf of the County Court to accept the engagement letter from the auditors. They are engaged for our fiscal year 2023 audit and single audit. This item will be placed on the consent agenda for approval on July 5th.

Agenda item #2, Community Development Monthly Report:

Requester: Will VanVactor

Details: Community Development Director Will VanVactor and Building Official Randy Davis attended the work session to provide the Court with a monthly update. The Building Department has seen a slight decrease in permits compared to this time last year. The commercial side is still busy with several upcoming construction projects, but the projects are becoming smaller in size. The Planning Department has seen a decrease in the number of permits compared to last year but did just receive some new agri-tourism applications.

Agenda item #3, Contract renewal with Oregon Department of Human Services 180151-0:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the work session to discuss with the Court a contract renewal with Oregon Department of Human Services. This contract provides funds that ensure staffing support for voluntary delivery of My Future My Choice program with participating schools. A portion of the funds goes directly towards training, classroom supplies, and support for the program itself. This item will be placed on the consent agenda for approval on July 5th.

Agenda item #4, OHSU Grant Award Offer – Supporting Cancer Fighters, Survivors, and Grievors Through Art:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the work session to discuss with the Court an OHSU grant award offer. OHSU Knight Cancer Institute Community Partnership Program has funded several projects in Crook County over the past several years that help address needs that are community-identified. This project is a result of partners and community members seeking resources for grief and support through cancer diagnosis and/or loss. This item will be placed on the consent agenda for approval on July 5th.

Agenda item #5, 2023-2025 IGA for the Financing of Local Public Health Services in Crook County Agreement #180007-0:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the work session to discuss with the Court an IGA for the Financing of Local Public Health Services in Crook County. This is the initial IGA from Oregon Health Authority for the 2023-2025 biennium. The total initial award is \$999,661.99. This item will be placed on the consent agenda for approval on July 5th.

Agenda item #6, Preventative Maintenance Agreement, Public Safety Facility:

Requester: Nick Lilly

Details: Facilities Manager Nick Lilly attended the work session to discuss with the Court a preventative maintenance agreement. Due to current staffing shortage and transitions within the Facilities department, a service agreement is needed to support ongoing maintenance of critical systems at the Public Safety Facility. This support would be ongoing for the next year and the annual commitment for the service agreement is \$25,560. This item will be placed on the consent agenda for approval on July 5th.

Agenda item #7, PUBLIC HEARING: Second reading of Ordinance 341, regarding protection of homeless persons and the community, and declaring an emergency:

Details: The County Court has asked that a draft ordinance be prepared for their review, to address the safety of homeless individuals and the Crook County community from certain specified problems that are increasingly prevalent in Oregon. Based on the

feedback from the first reading, changes have been made to the draft ordinance. These changes were read aloud on the record during the second reading.

MOTION to read by title only. Motion seconded. No discussion. Motion carried 3-0.

Judge Crawford read by title only and opened a public hearing. With no comments received, the public hearing was closed.

MOTION to approve Ordinance 341, an Ordinance adopting a new chapter of the Crook County Code entitled “Community and Homeless Person Protection” and declaring an emergency and to authorize staff to make the changes discussed in the meeting and to sign outside of Court. Motion seconded. No discussion. Motion carried 3-0.

Agenda item #8, Review of draft policy pursuant to ORS 195.500 et seq. regarding how the County would approach the removal of homeless camps, how it will provide prior written notice, how it will store the personal property left behind, and how it would allow to the recollection of stored items:

Details: This item is regarding establishing a policy for when the County has to remove an established homeless camp and describes the process and method for such circumstances. If adopted, the policy itself would not have any direct budget costs.

MOTION to approve Order 2023-38 in the matter of establishing a policy regarding the removal of homeless camps pursuant to ORS 195.500 et seq. Motion seconded. No discussion. Motion carried 3-0.

At 9:45 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to make the severance offer as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:42 a.m.**

Respectfully submitted,

Sarah Puerner