

**CROOK COUNTY COURT MINUTES
OF MAY 3, 2023 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on May 3, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Andy Parks; Health and Human Services Director Katie Plumb; Road Superintendent James Staniford; Library Operations Manager Cindy York; Assistant Library Director Sean Briscoe; Director Kim Barber; Legal Assistant Lindsay Azevedo; Assessor Jon Soliz; Tim Deboodt; Russ Deboodt; Manager Kim Herber; Sheriff John Gautney; Chief Administrative Deputy Stephanie Wilson; Commander Bill Elliott; Janet Yu; Amber Heiberger; Kaila Rhoden; Kim Bales; Renee Parrott; Jennifer Fischer; Jason Chaney; Kelsey Lucas; Mike Warren and members of the public.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

Consent Agenda:

- 1) Approve Minutes
- 2) Approve Amendment #4 to Inmate Health Care Contract with Dr. Doug Gruzd
- 3) Approve Extension #2 to PSC with Christina Deller-Storo for Pharmacy Inspections & Consulting
- 4) Approve Amendment 1 to CMHP Agreement Services Subcontract with BestCare
- 5) Approve IGA Establishing a Funding Mechanism for Costs Related to Services and Duties of an Assistant Watermaster for Crook County
- 6) Approve Personnel Action Form for James Staniford
- 7) Approve Order 2023-20 Appointments to the Compensation Committee
- 8) Approve Contract Award to High Desert Aggregate and Paving
- 9) Approve Personnel Action Form for Aaron Reinhart

MOTION to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #10: Crook County Library Awards: Librarian & Library Employees of the Year

Requester: Sean Briscoe

Details: Sean Briscoe and staff of the Crook County Library attended the regular session

to present the awards recently received. The Crook County Library was recently awarded the Librarian & Library Employee of the year award from the Oregon Library Association. In addition, the Crook County Library's Teen librarian (Katie Fischer) was awarded the OYEA! Award for outstanding library service to teens.

Discussion item #11: Presentation regarding Enterprise Zone

Requester: Kelsey Lucas

Details: Kelsey Lucas, the Prineville/Crook County Director for EDCO attended the regular session to discuss the Enterprise Zone Re-Designation. The local zone is set to expire June 20, 2023, and applications are due June 1, 2023. Ms. Lucas provided a brief PowerPoint presentation regarding the program overview as well as a summary of the program from 2012-2022.

Discussion item #12: PUBLIC HEARING: Receive public testimony regarding whether to renew the Crook County/City of Prineville Enterprise Zone

Details: A public hearing was opened regarding the Enterprise Zone. With no discussion from the public, the public hearing was closed. The resolution will be signed on May 17th. Today's appearance was for open public comment and collecting any written testimony.

Discussion item #13: Petition to Annex Property into the Parks & Rec District

Requester: Eric Blaine

Details: Legal Counsel Eric Blaine presented before the Court a petition to annex property into the Parks & Rec District. The County has received a petition to voluntarily add property to the boundaries of the Parks and Rec District. The County's first obligation is to schedule a public hearing on the petition. The hearing must be scheduled no sooner than 20 days nor later than 50 days after the petition is received. In this instance, that creates a date range of Thursday, May 11, to Saturday, June 10.

MOTION to schedule a public hearing to consider the petition to voluntarily annex property into the Parks & Rec District for the meeting on Wednesday, May 17th starting at 9 am to be held in the county meeting room at 320 NE Court Street, Prineville. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #14: Award chip seal rock crush to Taylor Northwest LLC

Requester: James Staniford

Details: James Staniford attended the regular session to request Crook County Commission approval to award the chip seal rock crush to Taylor Northwest LLC. The bid submitted for the project was \$162,150.

MOTION to approve the bid and authorization to sign the contract outside of Court for the Road Department for Account #520.05-53 Rock Crushing for chip seal submitted bid for \$162,150 to Taylor NW LLC. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #15: Request approval to expend \$20,250 of Title III funds for the Oregon Living with Fire program, a contract which was previously approved by the

County Court on 4/19/2023

Requester: Christina Haron

Details: This request is to support the community's wildfire protection plan which is an acceptable use of Title III funds. This approval will allow the county to begin the 45-day Public Comment period approval of the expenditure of funds by the US Forest Service's RAC Committee for expenditure of Title III funds in accordance with P.L. 106-393 Secure Rural Schools and Self Determination Act as required under Section 302 (5)(b) for the same reauthorized in 2014. This would allow the county to utilize \$20,250 of Title III funds to pay the County's contribution to the OLWF program with Deschutes, Jefferson, and Klamath Counties.

MOTION to authorize the use of Title III funds for the Oregon Living With Fire program subject to no public comments being received in the 45-day public comment period. Motion seconded. No further discussion. Motion carried 3-0.

At 9:25 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(e) To conduct deliberations with persons you have designated to negotiate real property transactions; ORS 192.660(2)(f) To consider information or records that are exempt from disclosure by law, including written advice from your attorney; ORS 192.660(2)(d) To conduct deliberations with persons you have designated to carry on labor negotiations; ORS 192.660(2)(f) To consider information or records that are exempt from disclosure by law, including written advice from your attorney; ORS 192.660(2)(f) To consider information or records that are exempt from disclosure by law, including written advice from your attorney; and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

Discussion item #22: Consider awarding contracts for health, dental, and life insurance benefits

Requester: Andy Parks

Details: The County has received updated quotes for an 18-month period for medical, dental, and life insurance. Staff is recommending renewing the medical plan with PacificSource with a rate hold, renewing with Moda for dental insurance, and recommends a change to Hartford for a plan for a one-time earnings provision for life insurance. This adjustment would be an additional cost of 13-14k county wide.

MOTION to ask Attorney Bruce Bischof to prepare a letter to the Sheriff's Office Association regarding participation with county benefit plans. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to accept recommendation to stay with PacificSource for the 18-month period discussed in today's meeting. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to accept recommendation to stay with Moda for the 18-month period as discussed in today's meeting. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to accept recommendation to switch to the Hartford plan with the change in benefits discussed in today's meeting. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #23: Letter of Support – COPS SVPP Grant

Requester: Seth Crawford

Details: Seth Crawford presented a letter of support for the school district before the Court. If the grant is received, the amount would be \$200,000-300,000 to help add security to the schools locally.

MOTION to delegate to Judge Crawford to sign a letter of support on behalf of Crook County School District for a grant application for school security. Motion seconded. No further discussion. Motion carried 3-0.

Contract Administrator Update:

Erika Frickey, Juvenile Director, has been trying to find a van to purchase. Ms. Frickey provided information on two and has a recommendation to move forward with one of the two options. The total is about \$22,000.01 and is within the budget for the department but over the 20k threshold for her to sign on her behalf.

MOTION to authorize Erika Frickey to proceed with the purchase of the van for \$22,000.01. Motion seconded. No further discussion. Motion carried 3-0.

Court Member Updates: None

There being no further business before the Court, the meeting was **adjourned at 11:14 a.m.**

Respectfully submitted,

Sarah Puerner