

**CROOK COUNTY COURT  
SPECIAL GOAL SETTING MEETING  
MARCH 3, 2023**

Crook County Court met in a scheduled special goal-setting meeting. The meeting was held on Friday, March 3, 2023, from 10 a.m. to 12:30 p.m. and was held at the COCC Crook County Open Campus, located at 510 SE Lynn Blvd, Prineville, OR 97754. The principal subject matter that was discussed was a presentation by Larry Patterson on County-wide goal setting fiscal years 2024 through 2028: Deliver the best level of service within available and allocated resources; Add County Administrative position to Crook County organization; Provide adequate staffing and implement employee retention & recruitment program within available resources; Develop and implement an organization wide Facilities Plan; Adopt and implement the Information Technology Road Map; Plan, develop and implement an organization wide Asset Management Program; Plan, develop and implement an organization wide Communications Plan and protocols; Develop and implement an organization wide Strategic Financial Plan.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer, Commissioner Brian Barney

Absentees:

Others Present in Person or Via WebEx: Administration Executive Assistant Sarah Puerner; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Larry Patterson; Andy Parks.

**GOAL SETTING MEETING FOLLOW-UP**

Larry Patterson provided a summary for the Court from the February 9, 2023, initial goal setting meeting. Mr. Patterson explained why goal setting is important as it provides organizations a chance to reflect on what they have been doing and where they are going, to evaluate performance and to discover areas that need improvement, and to bring departments together to look closer at organizational needs and strategies.

There were seven common themes amongst the departments in the goal-setting process. Those themes were: governance and administration; facilities (requires planning and development); technology and software upgrades and service support; fleet management; communications (strategy and program development and implementation); strategic financial plan; staffing (adequate staffing, recruitment, and retention, turnover and succession, training, workforce issues such as housing/childcare).

The items that were discussed in this meeting were: Deliver the best level of service within available and allocated resources; Add County Administrative position to Crook County organization; Provide adequate staffing and implement employee retention & recruitment program within available resources; Develop and implement an organization wide Facilities Plan; Adopt and implement the Information Technology Road Map; Plan, develop and implement an organization wide Asset Management

Program; Plan, develop and implement and organization wide Communications Plan and protocols; Develop and implement an organization wide Strategic Financial Plan.

It was determined that each department will need to complete their strategic financial plan and then all the information can be combined and integrated into the overall County Strategic Plan.

There being no further business, the meeting was **adjourned at 12:30 p.m.**

Respectfully submitted,

**Sarah Puerner**