

**CROOK COUNTY DEPARTMENT HEAD
SPECIAL GOAL SETTING MEETING
MARCH 2, 2023**

Crook County Department Heads met in a scheduled special goal setting meeting. The meeting was held on Thursday, March 2, 2023, from 10 a.m. to 12 p.m. and was held at the COCC Crook County Open Campus, located at 510 SE Lynn Blvd, Prineville, OR 97754. The principal subject matter that was discussed was goal setting for fiscal years 2024 through 2028.

Court Members Present: Commissioner Jerry Brummer

Absentees: Judge Seth Crawford, Commissioner Brian Barney

Others Present in Person or Via WebEx: Administration Executive Assistant Sarah Puerner; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Senior Accountant Cheyenne Fullerton; Larry Patterson; Andy Parks; Legal Counsel Eric Blaine; Manager Levi Roberts; Clerk Cheryl Seely; Director Sydney Chandler; Landfill Manager Jeff Merwin; Fairgrounds Manager Casey Daly; Library Co-Managers Cindy York and Sean Briscoe; Director Kim Barber; Assessor Jon Soliz; Facilities Director Joe Viola; Director Will VanVactor; Building Official Randy Davis; Health and Human Services Director Katie Plumb; Administrative Clerk Rebecca Keegan; Interim Road Master James Staniford; Sheriff John Gautney; Chief Administrative Deputy Stephanie Wilson; Commander Bill Elliott; Sergeant Andrew Rasmussen; Lieutenant Mitch Madden and Lieutenant Don Wagner.

GOAL SETTING MEETING FOLLOW-UP

Larry Patterson provided a PowerPoint summary for the group from the February 9, 2023, initial goal setting meeting. Mr. Patterson explained why goal setting is important as it provides organizations a chance to reflect on what they have been doing and where they are going, to evaluate performance and to discover areas that need improvement, and to bring departments together to look closer at organizational needs and strategies.

The topics that were discussed were: Future Trends; Organizational Wide Issues; Basic Service Delivery; Governance & Administration; Staffing; Facilities Planning and Development; Technology; Fleet Management; Communications; Strategic Financial Plan.

The departments that were discussed were: Sheriff; District Attorney; Juvenile; Legal; IT/GIS; Human Resources; Facilities; Finance; Health; Library; Clerk; Assessor; Veterans; Community Development; Roads; Landfill; Fairgrounds; Airport; Weed.

Common themes amongst departments were: governance and administration; facilities (requires planning and development); technology and software upgrades and service support; fleet management; communications (strategy and program development and

implementation); strategic financial plan; staffing (adequate staffing, recruitment and retention, turnover and succession, training, workforce issues such as housing/childcare.

There being no further business, the meeting was **adjourned at 11:14 a.m.**

Respectfully submitted,

Sarah Puerner