

**CROOK COUNTY COURT MINUTES
OF APRIL 25, 2023 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on April 25, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Director Kim Barber; Clerk Cheryl Seely; Assistant Finance Director Christina Haron; Andy Parks; Manager Kim Herber; Commander Bill Elliott; Sheriff John Gautney; Assessor Jon Soliz; Director Sarah Beeler; R. Campbell; Brian Walsh; Ken Nichols, Kelly Coffelt and Tim Deboodt.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Public Comment: None

Agenda Item #2, Consider contract award to High Desert Aggregate and Paving:

Requester: Kelly Coffelt

Details: Kelly Coffelt attended the work session to discuss considering a contract award to High Desert Aggregate and Paving in the amount of \$68,700. The scope of work includes crack sealing, cut, patch and repair of sinking storm drains at five locations in the hangar area, and level and overlay asphalt over old, damaged chip sealed roadway. The project is within the budgeted amount of \$75,000. This will move to May 3rd as a consent agenda item.

Agenda Item #3, Update the County Court Administration on the CAFFA Grant application:

Requester: Jon Soliz

Details: Jon Soliz attended the work session to update the County Court Administration on the CAFFA Grant application. The CAFFA Grant is a statewide Grant for County Assessment Function Funding Assistance which the County participates in annually upon application. There is no budgetary cost involved and if the application is approved, the County would receive a grant agreement.

MOTION to delegate to any one of the Court members authority to sign the CAFFA grant application. Motion seconded. No discussion. Motion carried 3-0.

Agenda Item #4, Discuss appointments to the Compensation Committee:

Requester: Kim Barber

Details: Kim Barber attended the work session to discuss appointments to the Compensation Committee. The Compensation Committee is formed each year to consider recommendations for the compensation of elected officials in Crook County. All three Court members agree on the appointments of William Anderson, Darla Rhoden, and Liz Schuette. An Order will be created and appointments will be formally approved at the May 3rd Court meeting under consent agenda.

Agenda Item #5, Fiscal year 2024 budget calendar update:

Requester: Andy Parks

Details: Andy Parks attended the work session to discuss a fiscal year 2024 budget calendar update. Due to scheduling conflicts, there has been a need to reschedule the budget committee meetings. The upcoming dates will be May 17th and May 24th. The May 17th meeting will be from 10am - 11am, and the museum budget meeting will be from 4pm -5pm. The May 24th meeting will be from 9am – 12pm.

Public Comment:

Brian Walsh has decided to pursue another opportunity and is leaving after 19 years. Brian wanted to introduce Ken Nichols, who has been working with Mr. Walsh since July 2020. Mr. Nichols is very familiar with the Prineville Solar Project.

Brian Barney stated that they are going to start releasing water from the reservoir to prevent flooding. Since the declaration of the drought a few weeks ago, water levels have increased and the reservoir is filling up, which is good news for the County.

At 9:15 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

There being no further business before the Court, the meeting was **adjourned at 9:53 a.m.**

Respectfully submitted,

Sarah Puerner