

**CROOK COUNTY COURT MINUTES  
OF MARCH 28, 2023 WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on March 28, 2023, at 9:00 a.m. in the COCC Crook County Open Campus meeting room located at 510 SE Lynn Blvd, Prineville, OR 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel Eric Blaine; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Director Kim Barber; Clerk Cheryl Seely; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Senior Accountant Cheyenne Fullerton; Commander Bill Elliott; Sheriff John Gautney; Fairgrounds Manager Casey Daly; Health and Human Services Director Katie Plumb; Director Will VanVactor; Manager Levi Roberts; Tim Deboodt; Andy Parks; Larry Patterson; Michael Northover; Mark Wehrmeister and Mike Scheurman.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Public Comment: None

Agenda Item #2, Contract renewal for food handler permit certification:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the work session to discuss a contract renewal with Lane County to continue facilitating the food handler permit certification for the environmental health program. Lane County will provide training and issue food handler cards to individuals successfully completing the training program. This item will be placed on the April 5<sup>th</sup> consent agenda for Court approval.

Agenda Item #3, Response to BLM Programmatic:

Requester: Tim Deboodt

Details: Natural Resources Coordinator Tim Deboodt attended the work session to discuss a draft letter response to the BLM Programmatic Scoping Request. The Oregon/Washington BLM Office is conducting a Programmatic NEPA for management practices to expedite riparian restoration activities. The deadline to respond is April 14<sup>th</sup> and this item will be placed on the April 5<sup>th</sup> consent agenda for Court approval.

Agenda Item #4, County Dog Ordinance:

Requester: Bill Elliott

Details: Commander Bill Elliott attended the work session to discuss the County dog ordinance. The current language in the ordinance indicates dogs and a proposed language change may be beneficial to indicate nuisance animals excluding livestock. Mr.

Elliott and the Legal team will start working on a draft and will bring this item to a future meeting to discuss further.

Agenda Item #5, IT Strategic Roadmap (VIE Consultants):

Requester: Andy Parks

Details: Andy Parks attended the work session to introduce the VIE Consultants who provided an overview of the IT Strategic Roadmap. The County Court approved the County working with VIE Consultants (Michael Northover, Mark Wehrmeister, and Mike Scheurman) to assess the current County IT operation and collaborate with all County departments to create a strategic roadmap to guide County IT operations and investment. The roadmap provides the framework for decision making moving forward. The total financial resources dedicated to these elements is \$1.45 million that has been reserved from ARPA funding received in fiscal year 2022.

Agenda Item #6, Goal Setting/Department Work Plans (Larry Patterson):

Requester: Andy Parks

Details: Andy Parks and Larry Patterson attended the work session to discuss the goal setting and department work plans. The County Court and Department Directors provided information and participated in several sessions facilitated by Larry Patterson to help the Court prioritize its goals for the upcoming fiscal year and beyond. Additionally, through the process facilitated development of department work plans that support the goals and objectives and serve as the foundation for budget development in fiscal year 2024 and projections for fiscal year 2025-2028. The goals and work plans will impact the development of the fiscal year 2024 budget and subsequent years.

Agenda Item #7, Space Needs Assessment:

Requester: Andy Parks

Details: Andy Parks attended the work session to discuss a space needs assessment. The County is moving forward with completion of the Justice Center with District Attorney, Juvenile and Sheriff's Office departments moving from existing facilities, including the Courthouse, in March 2024. The County has issued debt and is pursuing additional capital funding to remodel/renovate the Courthouse. Prior to designing the Courthouse, and potentially other buildings, a space needs assessment is needed to help inform the Court of building needs. The fiscal year 2023 budget includes \$50,000 for a space needs assessment. Courthouse improvements are anticipated to be between \$10 and \$25 million, with other buildings costing \$5 - \$10+ million.

Agenda Item #8, Public records fee waiver request from OPB:

Requester: John Eisler

Details: Legal Counsel Eric Blaine spoke on behalf of John Eisler regarding the public records fee waiver request from OPB. The County received a public records request from Jonathon Levinson, a reporter for OPB, requesting the "full internal investigative file, 911 calls, radio transmissions and body camera footage for the Feb. 4, 2022, shooting of Nicholas Rodin by Deputy Steven Hatcher." After an extensive internal review, the County determined the only responsive docs in its custody are the docs with the litigation file for the case Yoakum v. Crook County, case No. 2:23-cv-1.

**MOTION** to decline the request to waive the public records request fee as discussed in today's work session. Motion seconded. No further discussion. Motion carried 3-0.

At 10:14 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to direct staff to proceed with contacting the counter party as discussed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

**MOTION** to authorize Judge Crawford to approve the agreement on behalf of Crook County as discussed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 11:35 a.m.**

Respectfully submitted,

**Sarah Puerner**