

**CROOK COUNTY COURT MINUTES  
OF DECEMBER 21, 2022 REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on Wednesday, December 21, 2022, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel Eric Blaine; Legal Assistant Lindsay Azevedo; Administration Executive Assistant Sarah Puerner; Human Resource Generalist Amy Albert; Road Master Bob O'Neal; Shop Superintendent James Staniford; Manager Jeff Merwin; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Library Co-Manager Sean Briscoe; COIC Outreach and Engagement Administrator Derek Hofbauer; Manager Tim Deboodt; Health & Human Services Director Katie Plumb; Charles Hughbanks and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #12: Consideration of Approval for FY23-25 Biennium Statewide Transportation Fund (STIF) Projects & FTA Section 5310 Application

Requester: Derek Hofbauer

Details: Derek Hofbauer from COIC attended today's meeting to request consideration of approval by the Crook County Court for the FY23-25 Biennium Statewide Transportation Fund (STIF) Projects & FTA Section 5310 Application. There are three components: to approve the projects in the STIF program; section 5310 application from the City of Prineville; and the sub-allocation method for the equitable distribution of STIF funds that support public transportation services and providers throughout Crook County.

**MOTION** to approve the FY23-25 Biennium Statewide Transportation Fund (STIF) Projects & FTA Section 5310 Application. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #13: Purchase of New Pickup Truck from Kendal Ford

Requester: Bob O'Neal

Details: Shop Superintendent James Staniford requested the Court approve the purchase of a new pickup truck from Kendal Ford. The Road Department submitted three bids for a truck but only received one bid in return. The cost of purchase is within the department's budget.

**MOTION** to approve the purchase of a new pickup truck from Kendal Ford for \$51,440.53. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #14: Central Oregon Health Council Grant

Requester: Katie Plumb

Details: Health & Human Services Director Katie Plumb presented to the Court that Crook County has been offered a grant award from the Central Oregon Health Council. This monetary award is meant to implement the CDC grant plan that was previously put in place. The previous CDC planning grant addressed food security in rural communities across Central Oregon. The Crook County Health Department applied for this grant but only worked on the administrative side because it was a regional planning grant. With Crook County being a grant administrator, it ensures that Crook County is an active participant in facilitation and a beneficiary of this project.

**MOTION** to approve the grant from Central Oregon Health Council for \$79,704.33. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #15: Road Dedication Survey

Requester: Brian Barney

Details: Commissioner Barney excused himself from the Court to present a road dedication survey for a portion of SE Stearns Rd and a portion of SE Cattleman Drive. Commissioner Barney would like to dedicate these roads through the city but the county must approve it before the dedication survey can proceed to the city.

**MOTION** to approve the road dedication survey for a portion of SE Stearns Rd and a portion of SE Cattleman Drive. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #16: Purchase of 2016 Cat 735C Off Road Truck

Requester: Jeff Merwin

Details: Landfill Manager Jeff Merwin requested the Court approve the purchase of a 2016 Cat 735C Off Road Truck. The Landfill Department compared three different but similar machines and came in under budget with this selection.

**MOTION** to approve the purchase of a 2016 Cat 735C Off Road Truck for \$251,425 for the Landfill. Motion seconded. No discussion. Motion carried 3-0.

## **EXECUTIVE SESSION**

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:33 a.m.**

Respectfully submitted,

**Sarah Puerner**