

**CROOK COUNTY COURT MINUTES  
OF NOVEMBER 2, 2022 REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on November 2, 2022, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Amy Albert; Legal Assistant Lindsay Azevedo; Road Master Bob O’Neal; Shop Superintendent James Staniford; Assistant Finance Director Christina Haron; Director Will VanVactor; Under Sheriff Bill Elliott; Sheriff John Gautney; Emergency Manager Mike Ryan; Director Kim Barber; Assessor Jon Soliz; Manager Tim Deboodt; Manager Brent Bybee; Manager Jeff Merwin and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #9: Derek Hofbauer from COIC attended today’s meeting to present the new committee and bylaws for the combined STIF/STF funds. The new bylaws allow committee members to attend via zoom and extend their terms to four years. Mr. Hofbauer discussed upcoming project in Crook County and stated the main need facing COIC currently is having enough drivers to cover the routes.

**MOTION** to approve the consolidated and revised STIF bylaws. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #10: The Sheriff’s Office received a million dollars in their 2022-2023 fiscal year budget for the procurement of emergency vehicles. Turnaround for receiving emergency vehicles is currently twelve to eighteen months. All of the vehicles at the Sheriff’s Office are currently being used, creating an emergency if one is down for maintenance or in an accident. Sheriff Gautney requested the Court declare a state of emergency allowing him the authority to order vehicles.

**MOTION** to approve Order 2022-54 declaring an emergency and authorizing procurement of law enforcement vehicles. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #11: Finance Assistant Director Christina Haron presented the Court with Order 2022-48 adopting a supplemental budget for fiscal year 2022-2023. The supplemental budget will add a line item to pass through ODOT funds to the City of Prineville and removed the funds for the Hans Building renovation.

**MOTION** to approve Order 2022-48 adopting a supplemental budget for fiscal year 2022-2023. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #12: Landfill Manager Jeff Merwin requested the Court approve the cost for a Caterpillar 973 undercarriage replacement. The cost of replacement is in the landfills budget and this item does not require the County to seek an RFP.

**MOTION** to approve the contract with Peterson Cat for \$56,971.22 for the repair of a 973-loader undercarriage. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #13: County Counsel Eric Blaine updated the employee handbook regarding the dismissal of employees. The changes offer clarification to staff and follow guidelines from CIS.

**MOTION** to approve Order 2022-53 amending the employee handbook to address ambiguities in the employee dismissal policies. Motion seconded. No further discussion. Motion carried 3-0.

### **EXECUTIVE SESSION**

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:33 a.m.**

Respectfully submitted,

**Amy Albert**