

**CROOK COUNTY COURT MINUTES
OF SEPTEMBER 7, 2022 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on September 7, 2022, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Amy Albert; Legal Assistant Lindsay Azevedo; Road Master Bob O'Neal; Shop Supervisor James Staniford; Accounting Manager Christina Haron; Budget Analyst Jamie Berger; Accountant Kathy Puckett; Manager Tim Deboodt; Assessor Jon Soliz; Director Kim Barber; Director Joe Viola; Manager Corey Lopez; Chief Administrative Deputy Stephanie Wilson and members of the public.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

MOTION to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #9: Accountant Kathy Puckett corrected the employee handbook to reflect benefits will be available to employees working at 80% FTE and direct deposit is now available to those who bank at a credit union.

MOTION to Order 2022-39 updating handbook regarding benefit hour triggers and credit union membership. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #10: Shop Superintendent James Staniford requested the Court approve the purchase of two plows from Tech Equipment. The Road Department requested three quotes but only received two, with the lowest bidder being Tech Equipment.

MOTION to approve purchase of two plows for \$42,267.20 from Tech Equipment. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #11: The County accepted a grant from the Oregon Department of Aviation for a 90% match for procurement of critical airport equipment, which would be a tractor and loader. Three bids were received with the lowest bid from Pape Machinery.

MOTION to approve Pape Machinery as presenting the best value to the County and allow Commissioner Barney to sign outside of Court. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #12: The Orders are to dissolve the current Flat Rock Road District and create a new district with taxing power, as voted on by the residents of the current road district.

MOTION to approve Resolution 2022-41 dissolution of the Flat Rock Road Maintenance Association Special Road District. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to approve Order 2022-42 establishing the Flat Rock Road District. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #13: County Court was presented with two agreements regarding Brasada Ranch Phase 15. The first document is a subdivision infrastructure agreement requiring the owner to complete certain improvements to the 15th phase of the resort. The second document allows a destination resort to provide a bond to secure construction, within a specific length of time. Brasada Ranch does not expect to have the original bonds until September 14th.

MOTION to authorize signing of the Brasada Ranch Phase 15 improvement agreement. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to approve phase 15 overnight lodging unit completion agreement, subject to approval by the planning commission. Motion seconded. No further discussion. Motion carried 3-0.

At 9:22 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to approve second amendment to purchase and sale agreement as discussed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:33 a.m.**

Respectfully submitted,

Amy Albert