

**CROOK COUNTY COURT MINUTES  
OF AUGUST 3, 2022 REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on August 3, 2022, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Amy Albert; Legal Assistant Lindsay Azevedo; Manager Brent Bybee; Director Will VanVactor; Shop Supervisor James Staniford; Accountant Kathy Puckett; Supervisor Corey Lopez; Director Joe Viola; Director Dodge Kerr; Accounting Manager Christina Haron; Planner Katie McDonald; Road Master Bob O'Neal and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #7: Nick Kralhj from WHA attended the Court meeting to review the County's 401K. Mr. Kralhj provided a brief market overview, investments offered and demographic information relating to Crook County. The next review will be in February of 2023.

**MOTION** to place the two references funds on a watchlist but not remove them from the County's portfolio. Motion seconded. No further discussion. Motion carried 3-0.

Appearances / Item #8: David Brandt of Housing Works attended today's meeting with two members of the Housing Works Board, Barbara Punch and Laura Cooper. Mr. Brandt discussed the programs offered throughout Central Oregon, specifically Crook County.

Appearances / Item #9: Community Development received a social gathering application for a PBR Challenge Series at the O'Neil Arena. There are a few items within the draft application which will need to be completed before receiving approval. The company listed on the insurance paperwork is not registered in the State of Oregon and Crook County is not listed. A deposit of \$5,000 will need to be submitted in advance of the event. A public hearing was opened. Mac Even from the O'Neil Arena outlined the

steps that have been taken for the event and assured the Court the items the County needs to approve the application would be completed. The public hearing was closed.

**MOTION** to delegate staff the authority to approve the application subject to the issuance of acceptable insurance, the \$5,000 deposit, and the completion of the application. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #10: The County Court continued the Brasada Ranch Phase 15 hearing from July 20<sup>th</sup>. The hearing began with Judge Crawford reading the process and procedures that were to be followed. A public hearing was opened, and Brent Bybee provided a staff report, discussing the three newest documents submitted to the County. Neither Laura Cooper nor Michael Peterkin wished to provide testimony. The County Court stated that the Planning Commission put a lot of time and research into their discussion, and they were in agreement.

**MOTION** to approve application, approve findings and decisions of the Planning Committee as the decision of the County Court. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #11: Road Master Bob O'Neal appeared before the Court in March with bids for a new shop roof. The contract was awarded to Always Dry Roofing; however, the materials will not be available until next year. After seeking new bids, the lowest bidder is Hanon Roofing. The contract with Always Dry Roofing will be voided.

**MOTION** to award the contract to Hamon Roofing as the lowest bidder. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #12: The County received five bids for a new HVAC system for the library. Cascade Heating was selected as the lowest bidder.

**MOTION** to award the contract to Cascade Heating as the lowest responsive bidder and sign the contract outside of Court. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #13: County Counsel stated Ordinance 331 is based on a sample Ordinance from the League of Oregon Cities, providing Crook County residence the opportunity to opt out of Measure 109. Ordinance 332, while similar to Ordinance 331, provides a statement that Crook County voters previously voted down the measure. County Court passed a motion to allow the reading of Ordinance 331 by title only. A public hearing was opened. Mike Ervin stated he was in favor of Ordinance 332. Tori Kurtz and Mandy Puckett from Clear Alliance spoke to drug and alcohol statistics in Crook County and Oregon. They recommended the measure be sent to the votes. The public hearing was closed. County Court passed a motion to allow the reading of Ordinance 332 by title only. A public hearing was opened. With no additional comments the public hearing was closed. Ordinance 332 will be on the August 17<sup>th</sup> agenda for a second reading.

**MOTION** to read Ordinance 331 by title only. Motion seconded. No further discussion. Motion carried 3-0.

**MOTION** to read Ordinance 332 by title only. Motion seconded. No further discussion. Motion carried 3-0.

### **EXECUTIVE SESSION**

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 11 a.m.**

Respectfully submitted,

**Amy Albert**