

**CROOK COUNTY COURT MINUTES
OF APRIL 26, 2022 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on April 26, 2022, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel John Eisler; Administration Executive Assistant Amy Albert; Legal Assistant Lindsay Azevedo; Assessor Jon Soliz; HR Generalist Tracie McMaster; Accountant Kathy Puckett; Director Dodge Kerr; Budget Analyst Jamie Berger; Director Will VanVactor and members of the public.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Assessor's Office Personnel Action Forms: Assessor Jon Soliz presented the Court with personnel action forms for Senior Appraiser Shannon Alleman and Appraiser II Jason Elliott. Ms. Allman will receive a one step increase for increased responsibilities and Mr. Elliott will advance two grades by being promoted to Appraiser III. These changes are within the Appraisers budget.

MOTION to approve personnel action form for Shannon Alleman from 121/6 to 121/7. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to approve personnel action form for Jason Elliott from 119/3 to 121/3. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #2, Health Insurance Policy Change: Human Resources proposed changing the County's health insurance and long-term disability policy to go into effect at the beginning of the month following their hire date. Legal will draft the appropriate Order for this matter and bring it to a future Court meeting.

MOTION to approve the health insurance change date as proposed. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #3, Health Department Wage Revision: This matter was pulled from the agenda.

Special Agenda Item (Lemon Gulch Letter): The County Court drafted a letter to Anthony Botello, Acting Forest Supervisor and Slater Turner, District Ranger engaging in coordination with the Forest Service. The letter requested the Forest Service provide

the County with timely information and hold a meeting with the County concerning Lemon Gulch.

MOTION to approve the statutory coordination on Lemon Gulch trail system project to be sent to the Forest Supervisor. Motion seconded. No further discussion. Motion carried 3-0.

At 9:18 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to approve the nonexclusive license as discussed. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to direct staff to correspond with the parties as discussed. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to direct staff to correspond with the executives as discussed. Motion seconded. No further discussion. Motion carried 3-0. There being no further business before the Court, the meeting was **adjourned at 10:00 a.m.**

Respectfully submitted,

Amy Albert