

**CROOK COUNTY COURT MINUTES
OF DECEMBER 21, 2021 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on December 21, 2021, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Legal Assistant Lindsay Azevedo; Director Katie Plumb; Director Kim Barber; Manager Tim Deboodt; Director Dodge Kerr; Manager Sean Kirk and Mike Ervin.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Public Health Modernization Manager Job Description: Health Department Director Katie Plumb has restructured the Public Health Modernization Manager and Prevention and Health Promotion Supervisor positions in hopes of creating more flexibility in filling these open positions. County Court approves these changes.

MOTION to approve job title and features of Prevention and Health Supervisor and Public Health Modernization Manager. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #2, B58 Roofing Project: Facilities Manager Corey Lopez obtained three quotes for two new roofs at 4550 Airport Way. The Facilities Department recommended accepting the bid from NW Quality to replace both roofs, this matter is within budget.

MOTION to award contract to NW Quality Contracting as best value to the County. Motion seconded. No further discussion. Motion carried 3-0.

Additional Item: Finance Director Dodge Kerr restructured two vacant positions within his office. This restructuring will redistribute funds and responsibilities. County Court approves these changes.

MOTION to approve job title and featured budget analysis position. Motion seconded. No further discussion. Motion carried 3-0.

At 9:17 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to approve amendment to easement with Parks and Recreation. Motion seconded. No further discussion. Motion carried 3-0. There being no further business before the Court, the meeting was **adjourned at 9:27 a.m.**

Respectfully submitted,

Amy Albert