

**CROOK COUNTY COURT MINUTES
OF SEPTEMBER 15, 2021 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on September 15, 2021, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Amy Albert; Legal Assistant Lindsay Azevedo; Director Troy Poncin; Clerk Cheryl Seely; Veteran Services Officer Erik Nelson; Finance Director Dodge Kerr; Accounting Manager Janet Pritiskutch; Director Kim Barber; Director Will Van Vactor; Manager Brent Bybee; Manager Jeremy Thamert; Assessor Jon Soliz; Senior Accountant; Sheriff John Gautney; Manager Tim Deboodt; Nick Snead; Jack Rabenberg; George Neilson; Monty Kuttz; Lori Glenham.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

MOTION to approve the Consent Agenda as presented with these changes, Consent item #2 will be moved to Discussion item #19. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #10: Larry and Barbara Goss did not appear at County Court for this matter to be discussed.

Appearances / Item #11: Nick Snead, Community Development Director for the City of Madras appeared before the Court to discuss creating a broadband planning group in Crook County and working in conjunction with the Madras broadband planning group. The purpose of this group will be to facilitate a county wide broadband plan that will increase speed while regulating private businesses through capital. The County will need a budget of approximately \$240,000, as a grant through the EDA will pay approximately eighty percent of the cost. No decisions were made at this time as the Court would like more information regarding this project.

Discussion item #12: IT Director Troy Poncin requested the Courts approval for an IT hardware acceptance draft form. The form would allow IT to track mobile hardware that is assigned to County employees and require the employee to accept responsibility for the hardware. The Court approved the use of this form.

MOTION to approve IT hardware form. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #13: Crook County IT requested an addendum to their contract with Prinetime Internet Solutions allowing the lease of a single mode of dark fiber between the IT Department and the Fairgrounds. The addendum will include maintenance, ongoing support and shared cost of replacement if fiber is damaged. County Counsel will draft an addendum to be brought before the Court.

Discussion item #14: Veteran Service Officer Erik Nelson presented the Court with Order 2021-48 approving the supplemental budget for the Veterans Service office. Mr. Nelson discussed the supplemental budget at the work session on September 14th, in which the Court was in agreement.

MOTION to approve Order 2021-48 adjustment of Veterans budget. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #15: Clerk Cheryl Seely presented a service agreement with First American Title Company. This agreement will allow First American Title Company access to the County Clerk's web portal and in return they will pay the County \$500 per month. The County has similar service agreements and therefore approves this one.

MOTION to approve service agreement for First American Title to pay \$500 per month to have access to the County Clerk's web portal. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #16: The County Court was presented with Order 2021-44 extending the duration of the Covid-19 emergency in Crook County. The Court approved the extension of this emergency declaration with an end date of March 13, 2022.

MOTION to approve Order and Resolution 2021-44 in the matter of extending the duration of the declaration of public health emergency in Crook County in response to the outbreak of Covid-19. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #17: County Court was presented with Order 2021-45 updating the Counties per diem and milage schedule. There are three main changes made to the schedule, the first is there will now only be one rate of reimbursement for milage as the fleet vehicles have been downsized. The second change is to meal reimbursements, breakfast will increase \$5, and dinner will increase \$3. The third changes apply to those traveling to cities with 800,000 people or more, their daily meal allowance will increase by 10%.

MOTION to approve Order 2021-45 in the matter of updating rates for reimbursement to the County's per diem and mileage schedule. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #18: In July the County Court approved IGA 171409 however, the following day DHS rescinded the document as it had not yet been approved by DAS. The IGA has now been approved by DAS with no changes to the document. The County Court is still in agreement with this document.

MOTION to ratify the prior approval of IGA number 171409, regarding tort coverage for psychiatric security review board claims. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #19: The County Court was presented with an amendment to the County's Fee agreement, changes will be made to fees in the Assessors office. Assessor Jon Soliz compared the County's fees to those in neighboring counties and made appropriate adjustments. A public hearing for this matter was opened, with no comment the hearing was closed.

MOTION to approve Order 2021-40 amendment 2 in the matter of ordering fees for fiscal year 2021-2022. Motion seconded. No further discussion. Motion carried 3-0.

Discussion Addition: County Court approved Order 2021-50 declaring an emergency in Crook County due to the Covid-19 pandemic vaccine mandates. This matter was discussed at the September 14th work session.

MOTION to approve Resolution and Order 2021-50 in the matter of declaring an emergency in response to the foreseeable lack of adequate resources to respond to the basic needs for public health and safety services; vaccine mandate consequences. Motion seconded. No further discussion. Motion carried 3-0.

EXECUTIVE SESSION

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:45 a.m.**

Respectfully submitted,

Amy Albert